



ADOPTED

BUDGET

Fiscal Year 2022





**ANNUAL BUDGET
For The
Fiscal Year
Ending June 30, 2022**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Albany

Georgia

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director



VISION STATEMENT

The City of Albany is a collaborative regional leader delivering exceptional services and enhancing quality of life, while fostering an atmosphere where citizens and businesses can thrive.

MISSION STATEMENT

The City of Albany delivers fiscally responsible, highly dependable services to the citizens in the community and the region with integrity and professionalism.

CITY OFFICIALS



CITY OF ALBANY BOARD OF COMMISSIONERS

MAYOR BO DOROUGH (top left)

JON HOWARD – WARD I

DEMETRIUS YOUNG – WARD VI

ROBERT LANGSTAFF, JR – WARD V

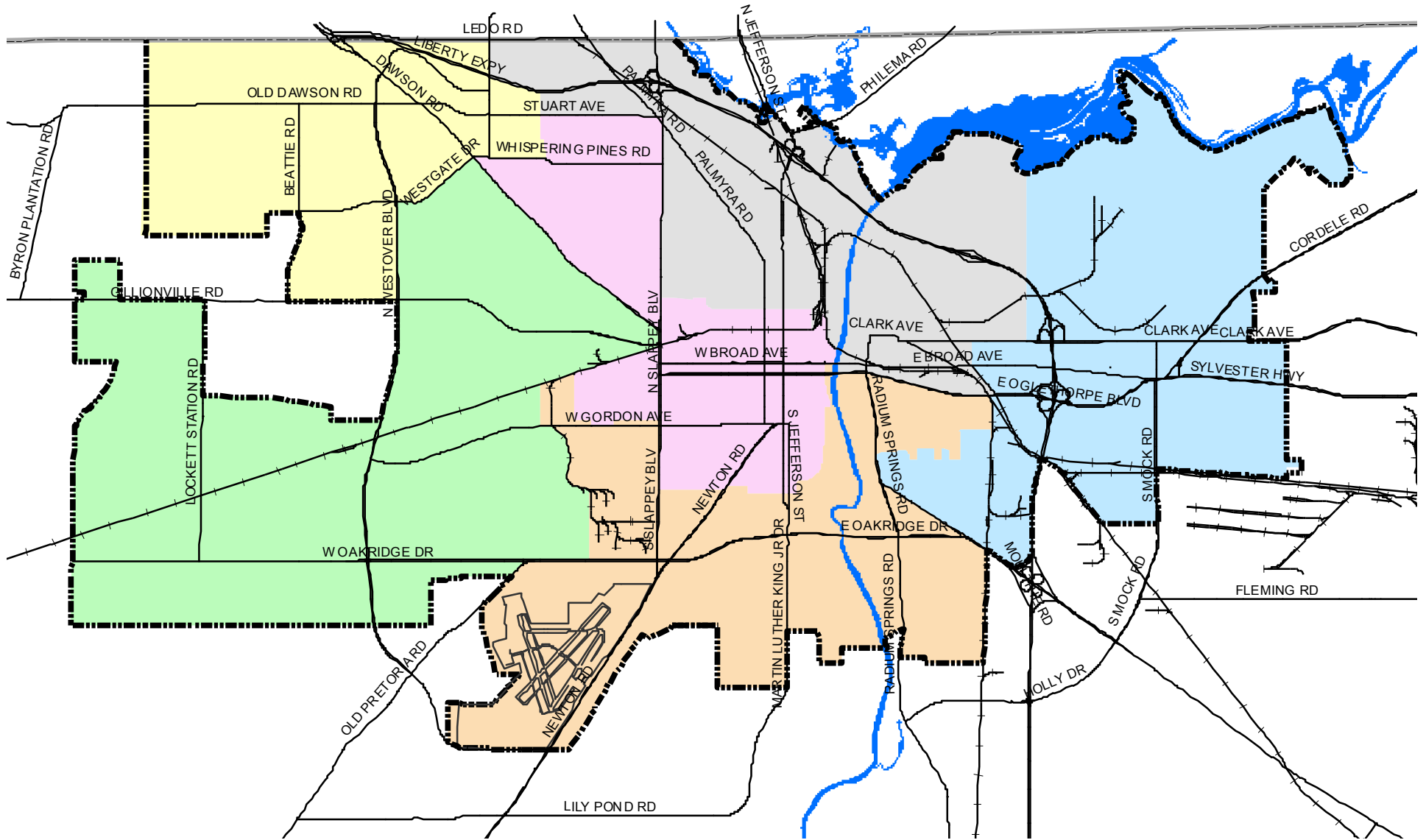
CHAD WARBINGTON – WARD IV

BJ FLETCHER – WARD III

MATT FULLER – WARD II (Mayor Pro Tem)

(Commissioners are listed Top Left to Right then Bottom Left to Right)

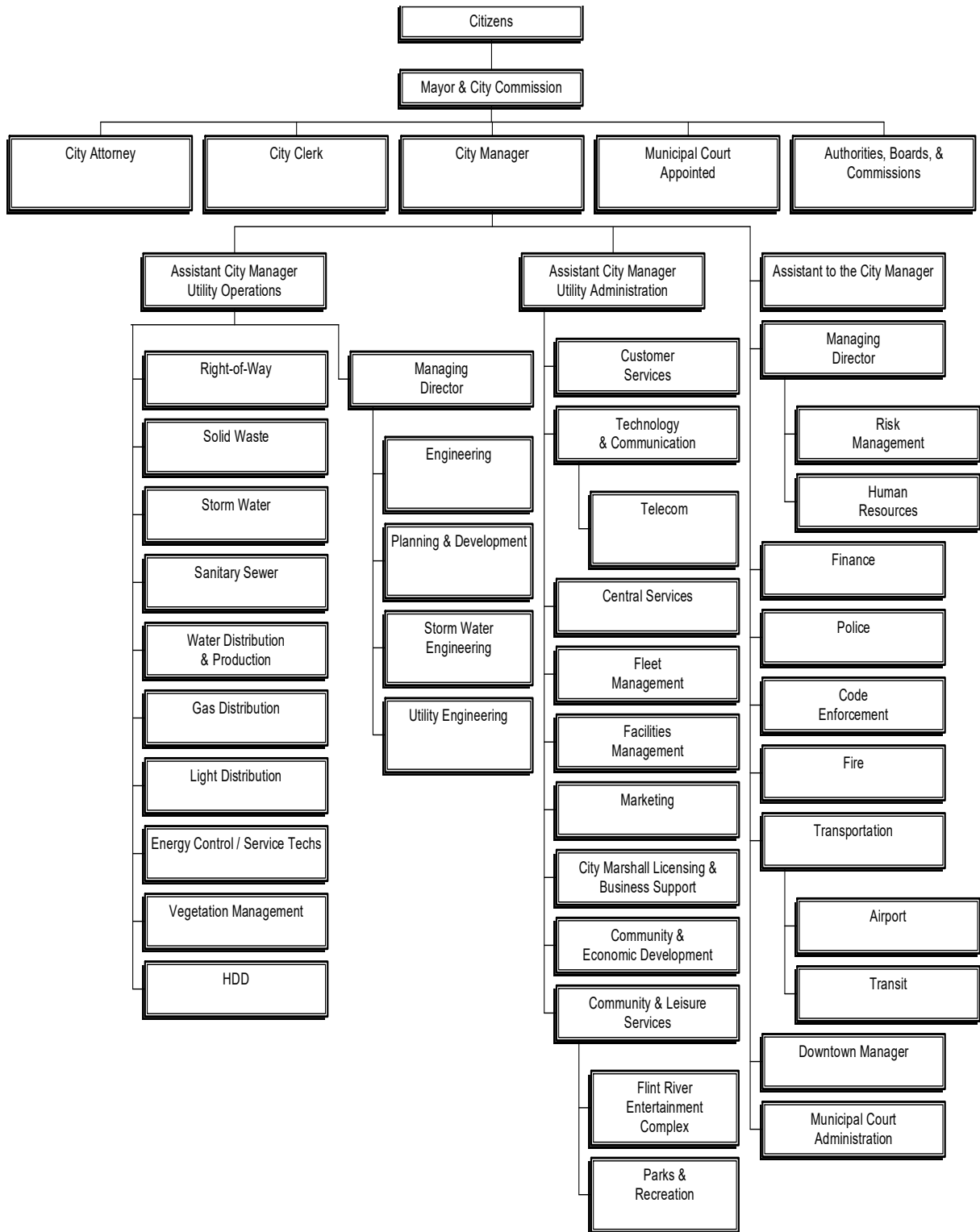
Albany, Georgia City Commission Wards 2010 Census Redistricting Map



Bo Dorough, Mayor

- | | |
|---|---|
| Ward 1 - Jon Howard | Ward 4 - Chad Warbington |
| Ward 2 - Matt Fuller | Ward 5 - Bob Langstaff, Jr |
| Ward 3 - BJ Fletcher | Ward 6 - Demetrius Young |





Government and Organization

The City of Albany has operated under the Commission-Manager form of government since January 14, 1924. The seven member Commission consists of a Mayor (*elected at large*) and six Commissioners (*elected on a ward basis*). The Commission appoints members to various Boards, Authorities, and Commissions. The Commission also appoints the City Manager, City Clerk, City Attorney, Assistant City Attorneys, and Municipal Court Judge. The City Manager, as the City's Chief Administrative Officer, is responsible for the enforcement of laws and ordinances and the implementation of policies passed by the Commission. The City Manager appoints department heads to assist with these responsibilities.

GENERAL GOVERNMENT

Steven Carter – Interim City Manager
Barry Brooks – Assistant to the City Manager
Kenneth Stock - Assistant City Manager for Utility Operations
Vacant - Assistant City Manager for Utility Administration
Sonja Tolbert - City Clerk
C. Nathan Davis - City Attorney
Willie Weaver - Municipal Court Judge

DEPARTMENT HEADS

Patrick Pendleton - Director of Human Resources Management
Yvette Fields - Director of Central Services
Derrick L. Brown - Chief Financial Officer
Peter Bednar – Director of Fleet Management
John Dawson – Interim Chief Information Officer
Paul Forgey - Director of Planning & Development
Michael Persley - Police Chief
Vacant – Code Enforcement Director
Cedric Scott - Fire Chief
Phyllis Brown – Interim Director of Community & Economic Development
Kenneth Maples - Managing Director of Engineering & Planning
Stacey Rowe - Director of Utility Operations
Michael Potter – Interim Director of Community and Leisure Services
David Hamilton - Director of Transportation
Jimmy Norman - Director of Utility Operations
Donald Gray - Director of Facilities Management
Nathaniel Norman - Director/Marshall of License and Business Support
Veronica Wright – Managing Director of Risk Management & HR
Mary Ann Petty - Director of Administrative Services
Lequrica Gaskins - Downtown Manager

Community Information

Origin and Growth

Situated in the Plantation Trace region, Albany is the primary trade center for Southwest Georgia. It is the county seat for Dougherty County, Georgia. The City lies at the head of the Flint River, 182 miles south of Atlanta. Incorporated in 1853, the City was laid out in 1836 by Alexander Shotwell and named for Albany, New York. The City of Albany was originally incorporated by an Act of the General Assembly of Georgia on December 27, 1838.

The chief farm products are cotton, peanuts, corn, tobacco, and to a lesser extent, paper-shell pecans and forest products. Albany has developed a diversified industrial economy, which includes companies such as Procter & Gamble, Miller Coors, and Master Foods USA-a Mars Incorporated Company. Also, the Marine Corps Logistics Base (MCLB) in Albany is a shining star within the Department of Defense and has established itself as a leader in the adoption of private sector business strategies to accomplish its mission.

The City of Albany makes available the Albany Job Investment Fund to companies that meet funding criteria and are considered to be long-term beneficial investments for the community. With awards of up to \$6 million, the City of Albany is an attractive destination for companies to expand or begin.

Government and Organization

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Educational Facilities

For higher education, Albany has a hometown college, a progressive technical college, and a job corps center. Albany State University, a proud member institution of the University System of Georgia, elevates its community and region by offering a broad array of graduate, baccalaureate, associate, and certificate programs at its main campuses in Albany as well as at strategically-placed branch sites and online. Albany Technical College is a unit of the Georgia Department of Technical and Adult Education. Turner Job Corps Center also serves the Albany area as a fully accredited Vocational Education Institute, providing high-quality academic and vocational training programs to prepare students (ages 16 - 24) to take their places in today's technical work force. The City is also served by 21 schools (14 elementary, 4 middle, and 3 high schools), along with 1 career academy, 1 public alternative school, and a number of private schools.

Sources: Georgia.gov/cities-counties/albany
Dougherty.k12.ga.us

DEMOGRAPHICS

GENDER (2020 Estimate)

Male	45.2%
Female	54.8%

AGE COMPOSITION (2020 Estimate)

Under 5 Years	7.7%
Under 18 Years	24.7%
18 - 24 Years	14.4%
25 - 44 Years	25.1%
45 - 64 Years	20.7%
64 - 74 Years	9.2%
75+ Years	5.9%

RACE/ ETHNIC ORIGIN (2020 Estimate)

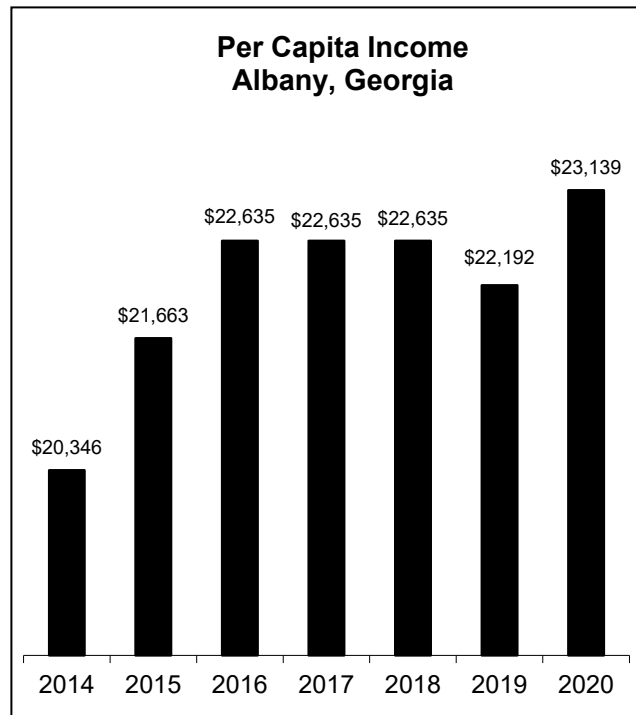
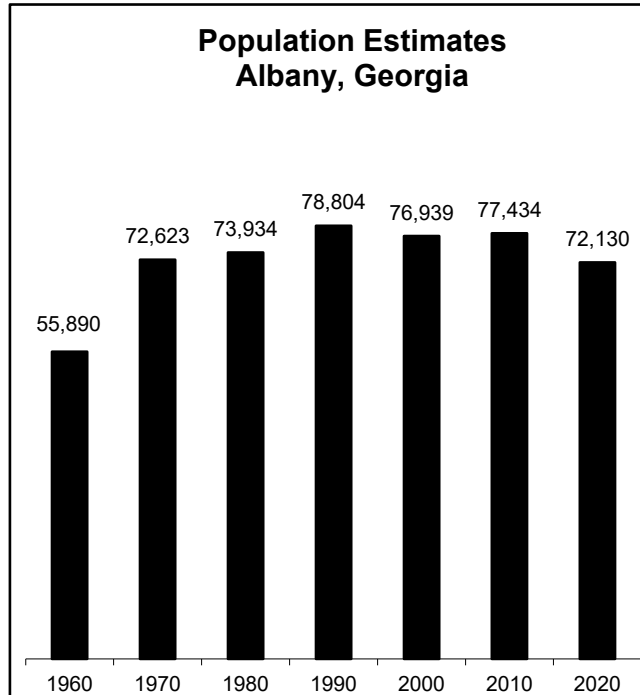
Black	74.3%
White	22.1%
Hispanic	2.2%
Asian/American Indian/Hawaiian	0.9%
Other4%

AREA (2020 Estimate)

Land Area	57 square miles
Elevation	212 ft. above sea level
Rainfall	51.4 inches
Avg. Annual Temp.....	66° F

OCCUPATIONAL COMPOSITION

Management, Business, Science and Arts	29.3%
Service Occupations	23.1%
Sales and Office Occupations	22.7%
Production, Transportation and Material Moving Occupations	17.5%
Natural Resources, Construction and Maintenance Occupations	7.4%



Sources: U.S. Census Bureau, Quick Facts
<https://www.census.gov/quickfacts> and Fact Finder
<http://factfinder.census.gov>

COMMUNITY INFORMATION

MUNICIPAL SERVICES

Fire Protection ...	11 stations; 171 fire personnel and officers
Police Protection	247 personnel and officers 42 county officers 230 member sheriff's department provides protection outside the city limits
Garbage	Services provided by the City's Solid Waste division (Outsourced)

CITY FACILITIES & SERVICES

Miles of Streets	571
Number of Street Lights	11,295

EDUCATION

Elementary Schools	14
Middle Schools	4
High Schools	3
Number of area colleges	3
(Troy University maintains a satellite campus)	

HEALTH

Hospital.....	1 (690 beds)
MD's	506
Dentists	49
Nursing homes	3 (509 beds)

RECREATIONAL FACILITIES

Public tennis courts	7
Parks	75
Area golf courses	1
Municipal swimming pools	3
Walking Tracks	4
Playgrounds	35
Community centers	4
Boat ramps	4

SCENIC ATTRACTIONS

- Albany Museum of Art
- Albany Municipal Auditorium
- Weatherbee Planetarium
- Chehaw Park
- Thronateska Heritage Foundation Museum
- Albany Civil Rights Institute
- Quail Hunting Preserves
- Flint Riverquarium
- Riverfront Park
- Radium Springs Gardens

Sources: Choosealbany.com

LOCAL ECONOMY

Major Employers:

Name of Business

Phoebe Putney Memorial Hospital
 Marine Corps Logistics Base – Albany
 Dougherty County Board of Education
 City of Albany
 Albany State University
 Proctor & Gamble
 Dougherty County
 Teleperformance USA
 MillerCoors
 Coats & Clark

Type of Business

Healthcare
 Federal Government
 Education
 Municipal Government
 Education
 Paper Goods
 County Government
 Technical Support
 Beverage
 Textile Manufacturer

TRANSPORTATION

Motor Freight Carriers

- 5 interstate
- 24 inter/ intrastate
- 6 terminals
- Overnight service to Atlanta, Birmingham, Charlotte, Chattanooga, Columbia, Jacksonville and Knoxville

Rail

- Albany-Dougherty County served by Norfolk-Southern Corp. and Georgia & Florida Railway
- Switching service provided seven days per week by Norfolk-Southern and six days per week, to customer specs, by Georgia & Florida Railway
- Georgia offers 5,000 miles of track, the most extensive system in the Southeast

Water

Navigable River, Flint (9 ft. channel depth)

Air

Southwest Georgia Regional Airport (ABY) in Albany is the state’s second-largest cargo airport by landed weight. The airport offers three nonstop, daily, 35-minute Delta flights to Hartsfield-Jackson International Airport (ATL) in Atlanta utilizing regional jet equipment. On site at the airport is a UPS sorting facility. Airport amenities include a 6,601-foot grooved asphalt runway; aircraft tie downs; hangar rentals; lighted runways; precision and non-precision approaches; and an additional 5,219-foot cross-wind grooved asphalt runway.

Source: Choosealbany.com

BUDGET GUIDE

The 2021 - 2022 Annual Budget is divided into eleven (11) sections whose contents are explained below. This Budget Guide is provided to summarize the information contained in each section and to assist the reader in finding information.

Section I - City Manager’s Message

This section includes the City Manager’s transmittal letter, the strategic plan, and the adopted budget ordinance. Also included in this section are the revenue and expenditure recaps for the General Fund, Special Funds, Self-Sustaining Enterprise Funds, Supplemented Enterprise Funds, and the Utility Internal Service Fund.

Section II - Policies and Procedures

This section outlines the policies used to guide the preparation and management of the City’s annual budget. This section also provides detailed information on budget development, budget adoption, the accounting policies and procedures for Fund Accounting, Governmental Funds, Debt Services, Central Services, and Revenue and Expenditure policies. In addition, this section includes the FY 22 budget calendar.

Section III - Revenue and Expenditures / Expenses

This section begins with a chart showing the relationship between funds, in addition to a chart showing the percentages of expenditures as it relates to personnel services, operating expenses, cost of goods sold, and capital improvement. Included in this section is a summary of the General Fund revenue sources and expenditure/expense categories for the 2021 - 2022 budget. This information is categorized by the following fund accounts:

- General Fund
- Special Funds
- Self-Sustaining Enterprise Funds
- Supplemented Enterprise Funds
- Utility Internal Service Fund

Section IV - Supplemental Information

In this section pertinent information is reported on the budget that analyzes trends and outlines the recent policy decisions that have impacted the City’s budget, and its financial position. This section provides the reader with an overview of revenues/expenditures, debt and tax digest information, and personnel information.

Section V - General Fund Expenditure Detail

The General Fund is the City’s major operating fund. It accounts for all financial resources and expenditures that are not accounted for in specific purpose funds. The General Fund finances most of the regular day-to-day operations and accounts for approximately 22% or \$65,309,166 of the budgeted appropriation. It consists of the following departments: City Clerk’s Office, City Manager’s Office, City Attorney’s Office, Municipal Court, Human Resources, Risk Management,

Central Services, Finance, License & Business Support, Technology & Communication, Planning & Development, Police, Fire, Code Enforcement, Engineering, Recreation, and Facilities Management. It also contains appropriations to independent agencies. The General Fund depends on revenues generated from such sources as property taxes, sales taxes, utility transfers, service charges, business licenses and permits, insurance taxes, and other revenue to cover its operating costs.

Section VI - Special Funds Expenditure Detail

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. About 16% or \$45,917,379 of the FY 22 Budget is allocated to Special Fund activities. Included in the Special Funds are Community & Economic Development, CAD 911, Hotel/Motel, Capital Improvement, Tax Allocation District (TAD), Job Investment, R3M, SPLOST, TSPLOST, and Grant Funds. The Albany Convention and Visitors Bureau will receive \$2 million of current year's actual Hotel/Motel tax revenue to promote tourism and growth in Albany.

Also included under Special Funds is the Debt Fund. However, the City does not have any active General Obligation Bonds that require repayment. Therefore, only the Capital Improvement Fund is financed through revenues received from the General Fund.

To encourage development in the Albany Riverfront and Gateway Development Plan the Commission established a Tax Allocation District (TAD) for that area. A TAD allows the City to sell bonds to finance infrastructure and other redevelopment costs within the designated district.

The Job Investment Fund was created to provide monies to companies that meet established criteria that are considered to be long term investments in the City of Albany.

R3M (Renovate, Repair, & Replace) Fund is designed to maintain and upgrade facilities & infrastructure maintained by the City. The expenditures within this fund do not meet the capital criteria.

The Special Purpose Local Option Sales Tax (SPLOST) VII is a referendum approved by voters in November 2016 that allows for an extra penny in sales tax to fund a diverse list of community projects. Georgia law allows local jurisdictions to use SPLOST proceeds to fund capital improvement projects that would otherwise be paid for with General Fund and property tax revenues. SPLOST VII expenditures for FY 2022 are projected to be \$16,981,392.

Similarly, Transportation Special Purpose Local Option Sales Tax (TSPLOST) is a referendum approved by voters in March 2019 that allows for an extra penny in sales tax to fund a diverse list of community projects. TSPLOST expenditures for FY 2022 are projected to be \$10,349,894.

Grant Fund is a Special Fund that has been established to carry out projects or programs that are not funded through the normal operating & capital budget process. These funds are used to account for resources received from outside agencies and are restricted for a specific purpose.

Section VII - Self-Sustaining Enterprise Funds (Utility Funds)

The Self-Sustaining Enterprise Funds consist of the Utility Funds maintained by the City of Albany. The Utility Funds charges for services are used serve the infrastructure and distribution needs of the City. About 53% or \$155,659,953 of the FY 22 Budget is attributed to the Utility Fund activities. Included in the Utility Funds are Light, Gas, Sanitary Sewer, Water, Solid Waste, Storm Water, and Telecom Fund. The Cost of Goods Sold makes up the majority of the budgeted expenses for FY 2022 in the amount of \$75,250,070 or 48%.

With projected revenues of \$96,692,216, the Light Fund it is easily the largest revenue generating enterprise fund for the City of Albany. Expenses are projected to be \$88,999,501, resulting in net income of \$7,692,715. This fund represents about 30% of the total budget. Its 36,497 customers include residential, commercial, and industrial.

The Gas Fund is projected to generate \$17,092,700 in revenue through charges for service and incur \$15,546,479 in expenses, resulting in a net income of \$1,546,221. The fund represents about 5% of the total budget. It provides natural gas services to approximately 13,198 customers in Dougherty and Lee Counties.

The Sanitary Sewer Fund is projected to generate \$15,693,682 in revenue primarily through user fees, incur \$16,266,366 in expenses, and expected capital contributions in the amount of \$11,100,000 resulting in a net income of \$10,527,316. This fund represents about 6% of the total budget. Included under the Sanitary Sewer Fund are Wastewater Treatment, Wastewater Treatment/Lift Stations, Wastewater Sampling, and Sanitary Sewer Maintenance. This Division of Public Works is responsible for the treatment of the City's wastewater and for disposal of sewage sludge in accordance with Environmental Protection Division's guidelines. This division is also responsible for the maintenance of all sanitary sewers and for the installation of new taps and sewer extensions within the city limits of Albany.

The list of self-sustaining enterprise funds continues with the Water Fund. It is expected to generate \$12,718,369 in revenue and incur \$12,671,731 in expenses, resulting in net income of \$46,638. The fund represents about 4% of the total budget. The fund provides 14 million gallons of water per day over 35,521 customers. While Water Distribution is responsible for these figures, the fund also includes Water Production. This department is capable of producing 36 million gallons per day from 39 dry wells. This is a vital resource for future economic development.

The Solid Waste Fund is expected to generate \$12,334,705 in revenue through service charges and incur \$11,900,398 in expenses, resulting in a net income of \$434,307. This fund represents about 4% of the total budget. Included under the Solid Waste Fund are Solid Waste Administration, Solid Waste Removal/Residential East, Solid Waste Removal/Residential West, Solid Waste Removal/Commercial and Special Services. This division is responsible for collecting and properly disposing of solid waste and recyclables generated by both residential and commercial customers. This division serves approximately 25,000 residential customers. The division also serves 1,338 commercial customers.

The Storm Water Fund is projected to generate \$5,871,583 in revenue through user fees, while partially being supported through Sewer Fees in the amount of \$1,260,740 totaling \$7,132,323. Budgeted expenses from the Storm Water fund are scheduled for \$6,791,269 during fiscal year 2021. The budget net income for fiscal year 2021 is \$341,054. The Storm Water Fund represents about 2% of the total budget. Engineering Storm Water, Street Sweeping, Asphalt/Concrete, Grading/Construction and Storm Maintenance are included in this fund. The responsibility of the Storm Water Fund is to provide storm water management services to include drainage system operation and maintenance of ditches, canals and ponds, and storm water pump stations, and to provide street sweeping services necessary for the collection and disposal of storm water-related debris. Other functions include maintenance of existing storm water infrastructure and installation of new storm water conveyance systems.

The Telecommunication Fund is the last of the self-sustaining enterprise funds. Revenue is expected to be \$3,728,469 and expenses are projected to be \$3,484,209, resulting in net income of \$244,260. The fund represents approximately 1% of the total budget. Telecom provides excellent fiber optic-based services to businesses in Albany and Dougherty County. The fund serves approximately 1,192 connections to their customers.

Section VIII - Supplemented Enterprise Funds

The approved program and expense plan is recorded in this section for the Supplemented Enterprise Funds which include the following: Airport, Flint River Entertainment Complex, and the Transit System. Because these funds are not self-sustaining, they are budgeted to receive subsidies from the General Fund in the amounts of \$0, \$905,852, and \$1,378,068 respectively (CARES Act funding is supplementing the Airport this year).

Section IX - Utility Internal Service Fund

The Utility Internal Service Fund provides support for all of the utility enterprise funds (Light, Sewer, Gas, Water, Solid Waste, Storm Water, and Telecom). It is comprised of eight (8) departments: Utility Management and Board, Investigations, Engineering, Marketing, HDD, Energy Control/ Techs, Vegetation Management, and Customer Service. The projected budget for this fund is \$14,083,768 in FY 2022.

Section X - Capital Improvement Program

This section includes all of the approved FY 2022 Capital Outlay/Improvement requests for the General Fund, Special Funds, Utility Internal Service Fund, and the Enterprise Funds. The capital outlay expenditure plan is listed by Department/Division. General Fund expenditures are budgeted to be \$4,846,611, while the Utility Internal Service Fund and Enterprise Funds are expected to have \$742,800 and \$38,944,818 in capital expenses, respectively. Also included in this section are the Georgia Municipal Association Lease Pool (GMA) capital requests.

Section XI - Appendix

This section contains a glossary of terms that may be useful in assisting the individual to interpret the budget.



City Manager's Message



Steven Carter
Interim City Manager

Office: (229) 431-3234
Fax: (229) 431-3223

July 31, 2021

The Honorable Mayor and
Board of City Commissioners
City of Albany
Post Office Box 447
Albany, GA 31702-0447

Dear Mayor and Commissioners:

Transmitted herewith is the fiscal year 2022 adopted budget totaling \$291.9 Million. This budget has increased from \$289.8 Million in fiscal year 2021, driven primarily by a 2.5% cost of living increase for all City personnel which cost approximately \$1.5 Million. There are 1,162 positions included in the budget which decreased the number of positions from 1,174 in FY 2021. Central Services added one position to monitor grants and evaluate our disadvantaged business enterprise (DBE) compliance. Municipal Court added two grant-funded positions to assist with the implementation of the Community Court initiative. Two are additional Code Enforcement positions, including a County-funded inspector. The overall decrease was driven by the contracting of residential collections for the eastside of Albany, which resulted in a reduction of 16 budgeted positions. The City was able to transfer active positions to other vacancies within the City. 32 positions (3%) are included in the Internal Service Funds; 672 positions (58%) are assigned to the General Fund with the remaining 458 (39%) assigned to Special Funds and the Enterprise Funds, which includes Albany Utilities.

The City of Albany continues to push towards fiscal responsibility with all the Utility Funds. This is the first year since the incorporation of Water, Gas, & Light Fund from a component unit to individually reporting funds of the City that each of the funds is not budgeted to lose money. This will position these funds to carry the costs of capital replacement and take on additional projects. To accomplish and maintain this, there are a few increases in utility rates and fees budgeted in fiscal year 2022.

Mayor and Board of City Commissioners

July 31, 2021

The Storm Water fees were increased to the stated goal of \$6.50/ERU (Equivalent Residential Unit) established in 2014. The Sewer Fund has an extremely aggressive deadline, established by the environmental agencies, of separating the combined sewer/storm water system over the next 4 years. The 10-year capital plan will work towards separation at a cost \$105 Million. This large project is made up of many smaller ones and will require a combination of funding sources. One of the necessary steps to increase debt capacity was a 5% rate increase in fiscal year 2022. Also, the Solid Waste contract was awarded to the lowest bidder, which is \$2.69/month higher than the previous vendor. This increase in cost has been passed along to the customers.

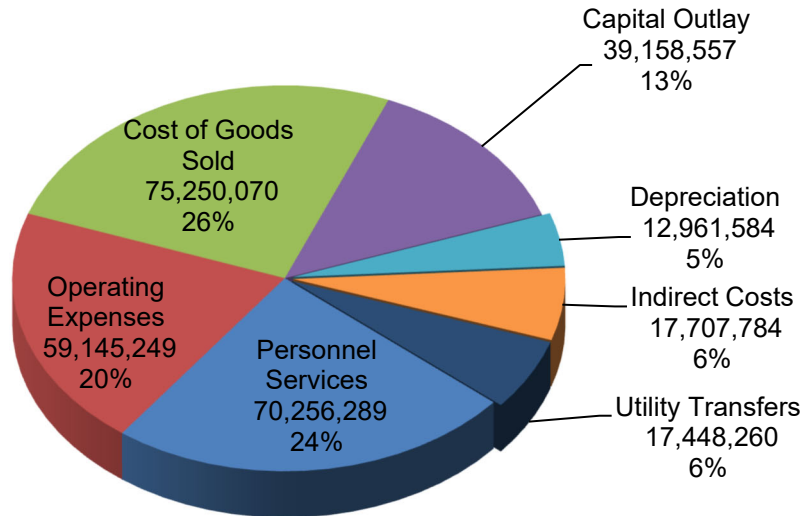
Revenues – In preparing revenue projections, staff analyzed five years of historical trends, the fiscal year 2022 operating budget, the condition of state and local economies, and other factors that might affect the City's revenue sources. Projected revenues for the General and Special Funds total \$111,226,545, a decrease of 4.2% or \$4,977,846 compared with the prior year. This is the result from not including many of the grant opportunities that were pursued and not received in FY 2021 for SPLOST and TSPLOST projects. The City will consider requests to amend the budget if substantial grants are awarded during the fiscal year. The General and Special Funds are presented as balanced budgets. The General Fund budget does not require the use of fund balance to accomplish the stated goals of the Commission for fiscal year 2022. Due to the nature of some of the Special Revenue Funds, there are uses of fund balance or funding that was received in prior years. One example of these funds would be prior SPLOST funding.

The City continues its delineation of service agreement (HB 489) initiatives with Dougherty County. This initiative includes funding from Dougherty County for their portion of the following City departments: Fire, Technology & Communications, Planning, Traffic Engineering, Procurement, Emergency Management, Recreation, CAD 911, and Code Enforcement. Through these joint agreements, the City anticipates receiving \$6,427,238, from Dougherty County for services provided.

The revenue budget for Enterprise Funds totals \$198,801,074, an increase of 12.7% or \$22,348,559 in revenues. \$10.4 Million of the overall increase in revenue is attributable to federal funding for the Storage Hangar & General Aviation Terminal project at the Airport. Also, \$11.1 Million in capital contributions will be necessary to accommodate the first full year of the 10-year CSO project for the Sewer Fund. This will be paid from various grant sources and utilizing SPLOST dollars. The total revenue budget for all Enterprise Funds collectively exceeds budgeted expenses by \$18,099,826. It is important to note that there will be \$25,208,332 in capital costs that are considered outside of the normal operating budget for these Enterprise Funds. These costs, which include the Utility Funds and the Utility Internal Service Funds, are covered by the rates and fees.

Mayor and Board of City Commissioners
July 31, 2021

Budget Overview - The chart below shows the total operating budget of \$291,927,793 by category:



Cost of Goods Sold – COGS represents 26% of the total budget and is the largest overall expense to the organization. This is a decrease of 9.8%, or \$8,184,341, compared to FY 2021. Unfortunately, the City has very little control over these expenses. Because of this, staff must endeavor to mitigate the pass-through effect to our customers through careful long-term forecasting, planning, and risk hedging.

Personnel Services – Employee Wages and Benefits are another large portion of the overall budget and represents 24% of the total. This is an increase of 1.7% or \$1,179,925 compared to FY 2021, which was \$69,076,364. There are 1,162 authorized budgeted positions shown in Personnel Services.

Operating Expenses – Operating expenses also make up a significant part of the organization’s budget representing 20% of the total. It is a decrease of 6.4% or \$3,787,639 over FY 2021.

Utility Transfers – The transfers from the Utility Funds to the General Fund amounts to \$16,187,520 (there is also a \$1,260,740 transfer from Sewer to Storm Water). This is the largest revenue source for the General Fund, accounting for 25% of its total revenue.

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Indirect Costs – The costs of the support departments (Legislative, City Manager, City Attorney, Human Resources, Risk Management, Central Services/Procurement, Finance, License & Business Support, Technology & Communications, Facilities Management; and the Utility Internal Service Fund which includes, Customer Service, Vegetation Management, Energy Control/Service Techs, Horizontal Directional Drilling, Marketing, Engineering, Investigations, and Utility Management & Board) are allocated to the Enterprise Funds based on an in-depth study of the individual transactions for each department. The cost of \$17,707,784 is equitably shared by these Funds according to the level of support received.

Capital Improvement Program (CIP) – \$52,120,141, has been allocated for capital outlay and depreciation of prior years' capital expenses. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify capital requirements. The CIP plans for expenditures that exceed \$5,000 and have a useful life of more than one year. The CIP utilizes all available funding sources which include but are not limited to: Grants, SPLOST, TSPLOST, GMA financing, bonding, GEFA financing, as well as other financing alternatives and the use of cash reserves from prior years' excess revenues over expenditures.

The CIP is reviewed and updated each year to reflect the changing priorities of the organization. This program has a direct impact on the General Fund's operating budgets. The acquisition of replacement assets initially reduces operating expenditures while deferring increases in maintenance costs. The addition of new assets, such as a building, tend to decrease operational expenditures for maintenance of the building. The impact that capital acquisition has on the operating budget is anticipated and incorporated into the financial plan.

The Capital Improvement Fund (CIF) - The General and Special Revenue Funds' capital projects are funded from a minimum of 15% of the annual sales tax revenue, totaling \$1,470,388. Certain capital needs of supplemented Enterprise Funds are also funded through the CIF. For example, the City's 10 - 20% local matching shares for Transit and the Airport are usually paid out of the CIF. However, the self-sustaining Enterprise Funds' capital needs are funded through alternative sources as stated above in the CIP section.

The GMA Lease Pool – The CIF also accounts for the debt service payments of the GMA lease pool agreement. In 1998, the City entered into a 30-year lease agreement with Georgia Municipal Association (GMA) for \$10,000,000 in certificates of participation. The GMA lease pool provides flexibility to renew assets and decrease operational expenditures for all participants. The City may appropriate a percentage of sales tax revenue to fund the annual GMA debt payment, if needed. The current CIP plans to aggressively increase its utilization of this funding resource.

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Internal Service Funds – An Internal Service Fund (ISF) provides a mechanism for which expenses can be tracked for certain internal costs and properly charged to the departments and or funds that receive those benefits. Since all expenses are charged back to the benefiting fund, an ISF has no net effect on the total budget and expenses within these funds are not considered in the total budgeted expenses presented. Information presented in this book regarding ISF's is for informational purposes only. The city currently has 5 internal service funds: Risk Management, Workers' Compensation, Public Employees Group Health Plan (PEGHP), Fleet Management, and the Utility Internal Service Fund (UISF).

Risk Management Program – The Risk Management Department and the City Attorney's office manage the City's Risk Management Program. These two units work together to contain costs associated with liability issues for the City. This coverage includes airport liability, Georgia fire fighters' cancer benefit program, automobile liability, automobile physical damage, boiler and machinery, crime, electronic data processing, fiduciary liability, general liability, law enforcement liability, property damage, public officials' liability, extended reporting period, travel, accident, and unlicensed equipment. All departments are allocated a pro-rata share to contribute to the fund based on experiences. The appropriation for FY 2022 is \$2,697,025 which is an increase of \$339,023 from last fiscal year.

Workers' Compensation Fund – Expected contributions for FY 2022 is \$1,626,251, a decrease of \$13,108 over last fiscal year. We will continue to monitor the fund's reserves to ensure that it has adequate funding. The City's main objective continues to be: (1) to assure that the injured employee gets the best and most efficient medical care available, and (2) to get the injured worker whole and back to work as quickly as possible.

Public Employees Group Health Plan (PEGHP) – The Group Health Plan is designed to meet the medical needs of the employees and their eligible dependents. The premium costs are shared between the City and its employees at a ratio of approximately 81% and 19%, respectively. These contributions are then used to pay for claims as they are submitted by a third-party administrator.

Fleet Management – Fleet Management operates outside of the General Fund to serve the rolling stock needs of the City of Albany's fleet. The related expenses are captured in the object accounts 7870, which represent Maintenance of Motor Equipment. The Fleet Management program charges the individual departments for goods and services rendered monthly. Direct costs, as well as overhead costs, are captured in its rates and mark-up on the parts managed by the department.

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General Fund – The General Fund budget for FY 2022 totals \$65,309,166, an increase of \$1,540,341 from the FY 2021 General Fund adopted budget of \$63,768,825. This is primarily driven by the 2.5% C.O.L.A., as well as a few initiatives requested by the Commission during the budgeting process. The General Fund finances the operations of General Government, Public Safety, Recreation & Parks, Engineering, Planning & Development Services, and Facilities Management. The level of service provided is our top priority. We will continue to do this while effectively managing our costs.

Special Funds – Collectively, the City's Special Funds total \$45,917,379, a decrease of 12.4%, or \$6,518,187 from the FY 2021 adopted budget. The major causes for the decrease are the reduction of grant funded SPLOST & TSPLOST projects. The City has budgeted the amount of the SPLOST funding expected to be spent and will consider grant awards as they are received during the fiscal year for non-recurring grants with a SPLOST or TSPLOST matching portion. The change led to a reduction of over \$7 Million to the SPLOST & TSPLOST budgets combined. Included in this category are Community & Economic Development, CAD 911, Hotel/Motel, Capital Improvement, TAD, R3M, SPLOST, TSPLOST, and Grant Funds. More detail about some of the funds included in the Special Funds category follows.

Community & Economic Development – The Department of Community & Economic Development (DCED) is a Special Revenue Fund with a budget of \$4,301,086, which is a decrease in budgeted expenditures from the FY 2021 adopted budget of \$4,825,816. The funds are allocated to the City by the U. S. Department of Housing and Urban Development (HUD) and the income received from repayment of loans, rents, etc., represent this fund's revenue sources. The Department of Community & Economic Development is designed to expand economic opportunities, provide decent housing and to meet the other needs of persons of low-to-moderate income. Although DCED does not receive a direct cash subsidy from the General Fund, it does receive a significant amount of services and assistance from the General Fund.

Hotel/Motel Fund - The amount expected from the 8% hotel/motel tax totals \$2,027,000, a 13.7% decrease under FY 2021. These funds are allocated annually to the Albany Convention and Visitors Bureau to promote tourism, conventions, and trade shows. Some funds are usually set aside to support the Flint River Entertainment Complex directly, but the funding is not available this year.

Sponsored Operations (Grants) – The Grant Fund is a Special Revenue fund that provides for the administrative accounting of funds received from local, state, and federal sources for entitlement programs and discretionary projects. The fund totals \$3,555,470 in fiscal year 2022. The appropriations for grant projects do not lapse at the end of each fiscal year but remain in force for the life of the grant by means of re-appropriations contained in this budget document.

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Special Purpose Local Option Sales Tax VII – The City of Albany and Dougherty County entered into an intergovernmental sales tax agreement. On November 2, 2016, voters approved the referendum to continue the 1% Special Purpose Local Option Sales Tax (SPLOST). The amount slated for collection from the sales and use tax between April 1, 2017, and March 31, 2023, is \$92,500,000. Sixty-four percent, or \$59,200,000, of those funds are scheduled for City administered projects and non-profit organizations. The budgetary impact is determined as the projects come online and is incorporated into the operating budget. The City of Albany projects are listed in the SPLOST VII section of this document. These estimated collections are subject to change due to the fluctuations in taxable sales in the area.

Transportation Special Purpose Local Option Sales Tax – On January 14, 2019, the City of Albany and Dougherty County entered into an intergovernmental agreement and proposed a list of projects focused on transportation needs. The voters approved the referendum on March 19, 2019, to initiate a 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST). Collections began on July 1, 2019 and will continue for five years until June 30, 2024. Overall projections are \$80,000,000, with sixty-seven percent, or \$53,600,000, allocated to the City of Albany. The overwhelming majority of the funds will be used for roadway improvements.

Debt Service Fund – This fund accounts for General Fund debt service transactions for bonds and debt other than those bonds issued by Albany-Dougherty Inner City Authority (ADICA). The Debt Service Fund is funded from the General Fund to cover its costs when there are General Obligation Bonds outstanding. The City does not have any general obligation debt currently.

Enterprise Funds – Enterprise Funds are funds whose revenue is primarily received from charges for services instead of general tax dollars. They are not required to have a balanced budget. The City has a total of ten enterprise funds. Seven are self-sustaining and three are supplemented by the General Fund. Solid Waste, Sanitary Sewer, Storm Water, Water, Gas, Light, and Telecom are the seven self-sustaining Enterprise Funds. The funds are self-sustaining because they generate enough revenue through service charges (or combined with spendable fund balance) to cover their costs. The top five are discussed in more detail.

Light Fund – This is the largest revenue producer, with budgeted revenues totaling \$96,692,216. Approximately 66.5% or \$64,287,600 of the revenue is appropriated to cover its COGS. Light is expected to have net income of \$7,692,715, with a large portion being used for the debt service on Advanced Metering Infrastructure. This fund is also one of the largest contributors to the General Fund and is budgeted to transfer \$10,113,308 in fiscal year 2022. The Light Fund serves over 36,000 homes, businesses, and industries.

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Gas Fund – As a provider of natural gas to over 13,000 customers, the Gas Fund is budgeted to have revenues of \$17,092,700 from sales of 1,926,070 MCF (1000 cubic feet). Approximately 51.3% or \$8,767,614 of that revenue must cover its COGS. The fund is expected to have net income of \$1,546,221. There are plans for infrastructure expansion to create future revenue opportunities. This fund also contributes to the General Fund and is budgeted to transfer out \$1,794,734.

Sanitary Sewer Fund – This fund is responsible for all sewers, water pollution control plant, and over 100 pump/lift stations, with operating revenues of \$15,693,682 and expenses of \$16,266,366. In addition to the budgeted operating revenues and expenses, the Sewer Fund is expecting \$11,100,000 in capital contributions to fund the first full year of the 10-year combined sewer overflow separation project. As a result, the Sewer fund is projected to have a net income of \$10,527,316. This fund will transfer \$1,226,800 into the General Fund.

Water Fund – The Water Fund is expected to virtually break even with \$12,718,369 in revenue and \$12,671,731 in expenses. This fund provides 14 million gallons of water per day to over 35,000 customers and maintains hundreds of miles of water mains and services. It has the capability of producing up to 36 million gallons of water per day. This fund is budgeted to transfer \$1,081,061 dollars to the General Fund in FY 2022.

Solid Waste Fund – This fund is responsible for the collection and proper disposal of solid waste generated by over 25,000 residential and 1,300 commercial customers. The fund is budgeted to have \$12,334,705 in revenues with expenses of \$11,900,398, resulting in a net income of \$434,307. The goal is to increase the efficiencies of this fund and continue to explore revenue expansion opportunities. The transfer for this year is \$1,048,450.

Supplemented Enterprise Funds – These Enterprise Funds do not generate enough revenue to cover their operational costs; therefore, the General Fund subsidizes them. The Transit System, Flint River Entertainment Complex, and Airport are normally not able to sustain themselves and receive assistance from General Fund revenues. However, due to CARES Act funding Airport will be able to supplement operations with these federal funds. Transit & Flint River Entertainment Complex will receive \$1,378,068 and \$905,852, respectively. A significant amount of funding for the Airport and the Transit System is provided by State and Federal grants. An example of that is the charges for services for the Airport in FY 2022 is only \$908,550 of the \$13,680,079 budget.

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Of significant focus in the coming budget is the first full year of the Combined Sewer Overflow (CSO), storm drainage, and sewer upgrades that were presented in the Commission-approved 10-year capital plan. There are also substantial dollars dedicated for matching funds or the use of grant dollars in this budget, including the hangars at the Airport, purchasing more compressed natural gas (CNG) buses for the Transit System, Brownfield Revolving Loan Funding, and the Sandy Bottom Circuit project. The City of Albany employees will receive a 2.5% C.O.L.A.

As the recreation masterplan continues to progress, the adopted budget has the remaining SPLOST VII recreation dollars allocated for the projects that arise. We will look for opportunities to expand recreation funding as the City strives to be a great place to live, work, and play.

The COVID-19 pandemic hit the City of Albany especially hard. The recovery process is still ongoing as vaccine distribution increases and reported cases continue to decline. Our community has proven its resiliency when it comes to overcoming the most challenging of situations. We will get through this together as we forge a strong path forward!

Sincerely,



Steven Carter
Interim City Manager

A copy of the budget in brief can be found at:
<https://www.albanyga.gov/about-us/city-departments/finance-department>

EXECUTIVE SUMMARY CITY OF ALBANY STRATEGIC PLAN

The employees of the City of Albany, under the leadership of the City Manager, the Mayor, and the Board of City Commissioners, have committed themselves to continually improving the efficiency and effectiveness of the organization. How does city government improve the services it provides to its citizens while maintaining responsible control of revenues and spending? How, in other words, can we continue to do more for less without sacrificing quality customer service? These are challenging questions faced by cities and towns everywhere.

Strategic Planning includes developing a vision and mission, identifying the organization's external opportunities and threats, determining internal strengths and weaknesses, establishing both long-term and annual objectives, and choosing particular strategies to pursue. This phase of strategic management is accomplished through the development of a strategic plan.

CITY OF ALBANY STRATEGIC PLANNING PROCESS

Priorities of the City Commission

A mission statement is a statement of purpose that distinguishes one organization from others by identifying the scope of the organization's operations in product, service, or market terms. In other words, a mission statement is a declaration of the organization's reason for being. It answers the question, "What is our business? Who are we?"

A mission statement is more than a statement of specific details; it is a declaration of attitude and outlook. It is usually broad in scope for two major reasons. First, a good mission statement allows for the generation and consideration of a range of feasible alternative objectives and strategies without limiting management creativity. Second, a mission statement needs to be broad to effectively reconcile differences among and appeal to the City's diverse citizenship.

In reviewing the Mission Statement and later in setting goals and objectives, the team incorporated the spirit of the six priorities set by the City Commission, which are:

- 1. Safe, Sustainable, and Business Friendly*
- 2. Economic Development and Jobs*
- 3. Infrastructure and Asset Management*
- 4. Promotion of the City of Albany as a great place to live, work and play*
- 5. Effective and Excellent Service Delivery*
- 6. Fiscal Responsibility*

New Initiatives

There are also some fiscal and short-term goals that have been identified to be pursued during the budget that is presented for 2021/2022. These short-term goals or initiatives are in line with the Mayor and Commission's Vision, Mission, and Strategic Priorities for the City of Albany. For the 2021/2022 budget the new initiatives are as follows:

Safe, Sustainable, and Business-Friendly initiative:

Gunshot Detection Initiative: During the budget year 2022, the City will evaluate the gunshot detection program and has attributed \$220,000 for the first year.

Economic Development and Jobs initiative:

Code Enforcement Initiative: The code enforcement department restructure plan has been established in the adopted fiscal year 2022 budget. There is a new Community Engagement Officer position as well as two positions dedicated to Blight/Demolition. Also, with the continued partnership with the County, there will be an additional inspector dedicated to County code enforcement.

Infrastructure and Asset Management initiative:

Airport Hangar & General Aviation Terminal Project: During fiscal year 2022, the City will be moving forward with the combined hangar and terminal project that will be a substantial investment in our assets at the Airport and provide our commercial partners a more attractive area to do business with the citizens of Albany.

Promote the City of Albany as a Great Place to Live, Work, and Play initiative:

DBE Compliance Officer: As the City continues to engage with disadvantaged business enterprises, the development of the new position within the Central Service Division is a proactive step for the City. This is just one additional way we are promoting the City as a great place to do business.

Fiscal Responsibility initiative:

Sewer & Storm Water initiative: The 10-year Capital Plan was adopted by the Commission. Fiscal year 2022 is the 1st full year of the Sewer capital projects will be pursued.

Albany Strategic Plan 2023

As a part of establishing these goals the City has established long-range plans, including the funding mechanism, to accomplish the goals and objective established by the Commission. The progress and evaluation of these goals are stated as follows:



Strategic Priorities Progress & Updates

Safe, Sustainable & Business Friendly					
Goal 1: Create a safe community to live, work, and play that encourages the well-being of Albany's citizens and assets.					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Increase police retention rate by 20%				
a	Sworn Officers Retention Rate	72%	74%	74%	74%
2	Survey 50% of the neighborhood to identify and develop a plan to address blighted residential & commercial structures	Complete	Complete	Complete	Complete
3	Conduct a needs assessment and develop a plan for installation of sidewalks near schools	Complete	Complete	Complete	Complete
a	Length of Sidewalk added near schools (in feet)	0	5,280	5,280	5,280
4	Enforce & strengthen blight tax for the City of Albany				
a	Nuisance Abatement Cases Processed for Demo/Rehab	138	134	240	240
b	% of complaints cleared within 60 days (Prpty mnt & nuisance)	80%	90%	90%	90%
5	Educate 75% of community groups on fire & property safety	On-Going	On-Going	On-Going	On-Going
6	Educate 75% of community groups on crime awareness	On-Going	On-Going	On-Going	On-Going
7	Produce 10 public service announcements in an effort to promote traffic safety awareness and reduce incidents in high risk intersections	On-Going	On-Going	On-Going	On-Going
a	# of Traffic citations issued	11,657	11,800	11,800	11,800
8	Upgrade downtown camera surveillance covering the riverfront for the protection of downtown investments and customers	On-Going	On-Going	On-Going	On-Going
9	Implement a public-private city-wide surveillance network to be used as a crime deterrent	On-Going	On-Going	On-Going	On-Going
10	Increase # of active neighborhood watch groups while increasing participation by 10%	On-Going	On-Going	On-Going	On-Going
11	Hold 4 educational events yearly presented by community leaders	On-Going	On-Going	On-Going	On-Going
12	Rehabilitate 10% of housing units within DCED target areas of the city annually				
a	# of Housing Units rehabilitated within NRSAs	40	40	40	40
b	# Households assisted with direct homebuyer assistance	3	3	3	3
13	Implement a program of community safety officers for special police assignments	5 FT 5 PT	5 FT 5 PT	5 FT 5 PT	8 FT 5 PT
14	Collaborate with stakeholders to create a Land Bank				
a	# of Developers connected with tax-delinquent properties available through Land Bank for redevelopment	34	45	55	55



Strategic Priorities Progress & Updates

Goal 2: Create an environment that consistently encourages business development and educational opportunities						
Objectives:			FY 19	FY 20	FY 21	FY 22
1		Increase the # of new Telecom subscribers with high speed internet service	95	100	100	100
2		Develop a program for business to partner with high schools & colleges to provide training for youth through summer job programs	On-Going	On-Going	On-Going	On-Going
3		Demonstrate involvement with EDC in recruitment of new business to Albany				
	a	# Development Review meetings with developer, engineers, etc.	16	18	20	20
	b	# of new business loans attracted by DCED program	3	3	3	3
4		Implement <i>Albany Works!</i> initiative with community partners				
	a	# of Community Partners involved with <i>Albany Works!</i>	20	20	20	20
	b	# of participants in the <i>Albany Works!</i> Program	24	100	100	100
5		Develop a City-wide internship program	On-Going	On-Going	On-Going	On-Going



Strategic Priorities Progress & Updates

Economic Development & Jobs							
Goal 1: Expand Albany Utilities Infrastructure							
Objectives:				FY 19	FY 20	FY 21	FY 22
	1	Enable Metaswitch project		25%	100%	N/A	N/A
	2	Expand utilities in unserved & underserved areas		On-Going	On-Going	On-Going	On-Going
	3	Complete the design for natural gas & telecom infrastructure along Rails-to-Trails property		Complete	Complete	Complete	Complete
	4	Construct Rails-to-Trails with associated utility infrastructure		On-Going	On-Going	On-Going	On-Going
Goal 2: Enhance Aviation & Transit to improve customer experience							
Objectives:				FY 19	FY 20	FY 21	FY 22
	1	Construct a new general aviation terminal & improve hangars at the airport		On-Going	On-Going	On-Going	On-Going
	a	Project is funded through SPLOST & TSPLOST to begin FY 22		On-Going	On-Going	On-Going	On-Going
	2	Complete GRAD certification of the airport		Yes	Yes	Yes	Yes
	3	Improve parking & rental car access					
	a	Gross Receipts from Parking Collected at the Airport		\$223K	\$261K	\$335K	\$175K
	4	Expand ridership to include new transportation routes for ASU by way of downtown		Complete	Complete	Complete	Complete
	a	# of Rides on the ASU Ram Rush Route		181,259	187,000	250,000	250,000
	b	Expanded Ram Rush route to handle peaks beginning FY 2020		Planned	Added	Added	Added
Goal 3: Promote & support best practices and standards							
Objectives:				FY 19	FY 20	FY 21	FY 22
	1	Attain Fire ISO rating of 1 for City of Albany		II	II	II	II
	a	Police: average response time for priority calls (in minutes)		6:53	6:30	6:30	6:30
	2	Leverage the use of the Job Investment Fund for economic development activities		On-Going	On-Going	On-Going	On-Going
	a	Utilized the revolving loan program to assist the Flint restaurant open in FY 2019		Complete	Complete	Complete	Complete



Strategic Priorities Progress & Updates

Infrastructure & Asset Management					
Goal 1: Develop an efficient & sustainable infrastructure management program					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Attain Reliable Public Power Provider (RP3) Certification	On-Going	On-Going	On-Going	On-Going
2	Install Advanced Metering Infrastructure System				
3	Begin the conversion to LED street lighting	95%	100%	100%	100%
4	Strive to obtain LEED certifications on all new City of Albany buildings	On-Going	On-Going	On-Going	On-Going
5	Require any new residential developments to provide sidewalks	On-Going	On-Going	On-Going	On-Going
6	Improve transit amenities (i.e. shelters & benches)	0%	28%	43%	43%
7	Develop & implement a funding plan to meet Municipal Separate Storm Sewer System (MS4) mandates	On-Going	On-Going	On-Going	On-Going
a	Funded through SPLOST sewer projects	N/A	N/A	N/A	N/A
8	Develop funding plan for Combined Sewer Outfall (CSO) in the Holloway Basin	On-Going	On-Going	On-Going	On-Going
Goal 2: Be recognized as the regional technology leader					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Identify & prioritize technology needs	On-Going	On-Going	On-Going	On-Going
2	Implement P25 regional communication system	Completed	Completed	Completed	Completed
3	Expand Wi-Fi capabilities to public transportation	86%	100%	100%	100%
4	Expand high speed fiber optics				
a	# of Miles of Fiber Run	11.45	10	10	10
5	Deploy real-time transit app for transit tracking	Updating	Updating	Updating	Updating
6	Develop a plan to implement public Wi-Fi initiative downtown	On-Going	On-Going	On-Going	On-Going
7	Install E-Car ports/charging stations downtown	On-Going	On-Going	On-Going	On-Going
8	Research the feasibility of a rideshare program	On-Going	On-Going	On-Going	On-Going



Strategic Priorities Progress & Updates

Promotion of the City of Albany as a Great Place to Live, Work, and Play					
Goal 1: To have a thriving downtown					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Develop a downtown masterplan	On-Going	On-Going	On-Going	On-Going
2	Add 60 additional housing units to downtown	0	0	0	0
3	Develop a strategy to establish a university center downtown	On-Going	On-Going	On-Going	On-Going
4	Develop & implement a marketing strategy for downtown Albany	On-Going	On-Going	On-Going	On-Going
5	Pursue the development of a downtown conference center & hotel	On-Going	On-Going	On-Going	On-Going
6	Create additional annual downtown events				
a	# of Downtown Events	148	240	240	240
Goal 2: To be recognized as a vibrant community & tourism destination					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Redevelop Paul Eames Park to create a regional hub for youth sports				
a	# of Special Events/Programs provided by Recreation	55	65	65	65
b	# of Participants in these special programs	5,800	7,000	7,000	7,000
2	Recruit regional sports tournaments				
a	# of Rounds played at the Municipal Golf Course	13,200	16,000	16,000	16,000
b	# of members at the Municipal Golf Course	139	150	150	150
3	Complete construction of the connector for the Rails-to-Trails to Riverfront Trail	65%	100%	100%	100%
4	Increase downtown businesses by 20%				
a	# of Businesses located downtown	245	252	252	252
5	Develop a marketing strategy with the CVB to increase tourism by 20%	On-Going	On-Going	On-Going	On-Going
Goal 3: To be recognized as a progressive & innovative community					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Pursue certifications, accreditations, and awards				
a	% of Open Government platform project complete	10%	30%	30%	30%
2	Actively benchmark the City's programs & services				
a	Open Records Request: Processed	951	1,121	1,200	1,200
b	% of Open Records Request: Processed in 3 business days	90%	90%	90%	90%
3	Pursue innovative funding for projects and initiatives				
a	% of Deployment of technology around Smart Cities initiative	60%	100%	100%	100%
4	Expand public-private partnership projects and multi-sector collaborative initiatives	On-Going	On-Going	On-Going	On-Going



Strategic Priorities Progress & Updates

Effective & Excellent Service Delivery						
Goal 1: Improve the processes in the planning & development and licensing & business support departments						
Objectives:			FY 19	FY 20	FY 21	FY 22
1	Become more business-friendly & effective by implementing one unified computer software system					
a	# of businesses inspected for non-renewals		317	300	330	330
2	Create an interactive customer search portal for permit & project status					
a	# of Online renewals of occupational tax		357	397	400	400
3	Develop a small business concierge service		On-Going	On-Going	On-Going	On-Going
Goal 2: Provide customer satisfaction, not only customer service						
Objectives:			FY 19	FY 20	FY 21	FY 22
1	Complete mandatory employee customer satisfaction training for all employees		Completed	Planned	Planned	Planned
2	Enhance the 311 customer experience					
a	# of minutes to serve 311 calls		3.08	3.08	3.00	3.00
b	# of payments through web service		51,164	55,000	60,000	60,000
3	Implement an annual customer satisfaction survey		N/A	N/A	N/A	N/A
Goal 3: Institute leadership & management development that is geared towards succession planning						
Objectives:			FY 19	FY 20	FY 21	FY 22
1	Implement continuous cross-training to all managers & potential managers		On-Going	On-Going	On-Going	On-Going
2	Supervisors certification first-level & mid-level supervisors		On-Going	On-Going	On-Going	On-Going
3	Develop a leadership training for senior leaders		On-Going	On-Going	On-Going	On-Going



Strategic Priorities Progress & Updates

Fiscal Responsibility					
Goal 1: To have effective & consistent processes throughout the organization					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Complete 12 process improvement initiatives	6	8	8	8
2	Develop strategy to use ACH with vendors & customers				
a	% of Vendors Using ACH or electronic payments	1%	20%	20%	35%
Goal 2: Effectively manage organizational risk					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	All city employees receive annual safety training	Completed	Completed	Completed	Completed
2	Fully fund RP3	On-Going	On-Going	On-Going	On-Going
3	Enhance city-wide wellness program to include incentives	Planned	Complete	Complete	Complete
4	Develop strategic options to reduce pension liability	On-Going	On-Going	On-Going	On-Going
5	Develop educational strategy for TSPLOST	Completed	Continuing	Continuing	Continuing
6	Review & update current financial management policies	Reviewed	Completed	Completed	Completed
Goal 3: Revenue enhancements					
Objectives:		FY 19	FY 20	FY 21	FY 22
1	Analyze & conduct utility rate studies	On-Going	On-Going	On-Going	On-Going
2	Implement advanced meter infrastructure (AMI)				
a	RFP process	100%	N/A	N/A	N/A
b	Contract Negotiations	80%	100%	N/A	N/A
c	Meter Installations (electric, water, and gas)	N/A	1%	20%	20%
3	Expand customer base for Gas & Telecom by 20%				
a	# of New Customers with Telecom service	95	100	100	100

AN ORDINANCE 21-119
ENTITLED
AN ORDINANCE ADOPTING BUDGET AND
APPROPRIATIONS FOR THE PERIOD JULY 1, 2021,
THROUGH JUNE 30, 2022; REPEALING PRIOR
ORDINANCES IN CONFLICT AND FOR OTHER
PURPOSES.

WHEREAS, a proposed FY 2022 budget has heretofore been submitted to the Mayor and Board of Commissioners of the City of Albany, Georgia for their study and review; and

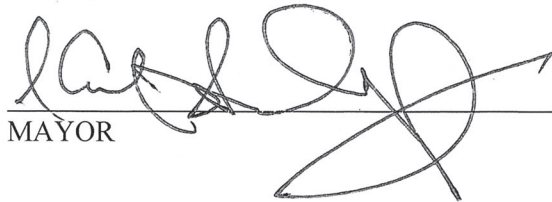
WHEREAS, the proposed budget has been carefully considered by the Mayor and Board of Commissioners; and

WHEREAS, the hearing required by O.C.G.A. § 36-81-5(f), was properly concluded,

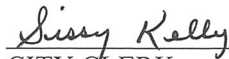
NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Albany, Georgia, and it is hereby ordained by authority of same:

SECTION 1. The proposed budget and appropriations for the period July 1, 2021, through June 30, 2022, are hereby adopted, and the estimated receipts and expenditures therein contained are approved. A copy of the proposed budget for FY 2022 is on file in the office of the Finance Director and a summary of same is attached hereto in the form of a budget summary marked Exhibit "A". Said Exhibit "A" is made a part of this Ordinance and expressly incorporated herein by reference as fully as if set forth verbatim. The sums of money set out in the proposed FY 2022 budget are hereby appropriated to be paid out of the respective funds of the City of Albany designated in Exhibit "A" for the Fiscal Year beginning July 1, 2021, through June 30, 2022. The Finance Director is hereby authorized and directed to issue his warrants for the same as the several items shall respectively become due.

SECTION 2. All Ordinances, or parts of Ordinances, in conflict herewith are repealed.


MAYOR

ATTEST:


CITY CLERK, ASST.

Adopted: June 24, 2021

Introduced By: 

**REVENUES & EXPENDITURES / EXPENSES RECAP
FISCAL YEAR 2022**

Description	Adopted 2018/2019	Actual 2018/2019	Adopted 2019/2020	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
REVENUES						
GENERAL & SPECIAL FUNDS:						
General Fund	62,135,022	58,924,807	61,691,114	58,044,389	63,768,825	65,309,166
Community & Economic Development	4,883,346	3,310,628	4,604,771	3,589,029	4,825,816	4,301,086
CAD 911	2,720,444	2,902,806	2,702,426	2,660,440	2,592,877	2,461,161
Hotel/ Motel Fund	725,000	1,259,321	2,412,295	1,956,326	2,027,000	2,027,000
Capital Improvement	4,783,150	8,456,003	5,319,332	2,190,669	5,620,941	4,846,611
TAD Fund	329,293	379,883	389,165	349,237	392,640	394,765
SPLOST	10,335,000	18,510,312	10,335,000	18,918,570	22,751,616	16,981,392
TSPLOST	0	0	10,720,000	10,130,770	12,174,809	10,349,894
Job Investment Fund	446,990	830,477	0	497,627	0	0
R3M - Repair, Renovate, & Replace	1,000,000	14,313	2,000,000	1,020,865	1,500,000	1,000,000
Gortatowsky	50,000	726	32,800	351	20,500	0
Grant Fund	375,241	592,643	828,442	454,977	529,367	3,555,470
Special Funds	25,648,464	36,257,112	39,344,231	41,768,861	52,435,566	45,917,379
ENTERPRISE FUNDS:						
Light Operations	103,631,108	102,524,548	102,556,147	100,980,263	100,375,779	96,692,216
Gas Operations	17,284,838	17,921,762	17,906,412	15,913,567	17,090,516	17,092,700
Sanitary Sewer Enterprise	15,953,100	21,393,375	16,392,100	23,041,639	16,769,192	26,793,682
Water	12,024,082	12,291,003	12,024,084	12,304,362	12,366,386	12,718,369
Solid Waste Enterprise	10,450,428	10,197,150	10,586,988	10,486,570	10,868,349	12,334,705
Storm Water	5,651,173	8,896,391	5,608,233	9,985,149	5,608,233	7,132,323
Telecom Operations	3,221,791	3,196,289	3,577,531	3,088,814	3,715,341	3,728,469
Airport	9,031,816	3,247,411	8,946,887	14,872,541	2,718,185	13,680,079
Albany Civic Center/Auditorium	1,792,167	2,446,328	1,744,935	3,222,842	1,765,948	1,724,178
Transit System	6,699,194	4,633,568	10,193,687	9,980,734	5,174,586	6,904,353
Enterprise Funds	185,739,697	186,747,825	189,537,004	203,876,481	176,452,515	198,801,074
TOTAL REVENUES - ALL FUNDS	273,523,183	281,929,744	290,572,349	303,689,731	292,656,906	310,027,619

EXPENDITURES / EXPENSES						
GENERAL & SPECIAL FUNDS:						
General Fund	62,135,022	58,891,209	61,691,114	60,049,179	63,768,825	65,309,166
Community & Economic Development	4,883,346	4,244,729	4,604,771	3,350,876	4,825,816	4,301,086
CAD 911	2,720,444	2,259,191	2,702,426	2,295,650	2,592,877	2,461,161
Hotel/Motel Fund	725,000	725,000	2,412,295	2,412,295	2,027,000	2,027,000
Capital Improvement	4,783,150	13,098,717	5,319,332	2,866,316	5,620,941	4,846,611
TAD Fund	329,293	1,028,360	389,165	388,513	392,640	394,765
SPLOST	10,335,000	17,948,518	10,335,000	19,885,182	22,751,616	16,981,392
TSPLOST	0	0	10,720,000	987,114	12,174,809	10,349,894
Job Investment Fund	446,990	0	0	0	0	0
R3M - Repair, Renovate, & Replace	1,000,000	422,166	2,000,000	818,349	1,500,000	1,000,000
Gortatowsky	50,000	0	32,800	32,800	20,500	0
Grant Fund	375,241	592,643	828,442	454,977	529,367	3,555,470
Special Funds	25,648,464	40,319,324	39,344,231	33,492,072	52,435,566	45,917,379
ENTERPRISE FUNDS:						
Light Operations	101,478,615	102,174,542	97,995,632	94,547,060	96,632,283	88,999,501
Gas Operations	16,026,782	16,689,897	17,147,318	14,018,844	15,651,457	15,546,479
Sanitary Sewer Enterprise	15,508,754	17,337,503	15,857,092	17,444,828	16,036,612	16,266,366
Water	12,017,933	11,810,742	12,206,717	12,302,403	12,363,985	12,671,731
Solid Waste Enterprise	10,216,672	10,368,729	10,253,881	10,983,391	10,309,690	11,900,398
Storm Water	6,201,179	14,846,356	6,123,972	5,983,178	6,135,800	6,791,269
Telecom Operations	3,478,669	3,516,383	4,012,813	3,497,426	3,897,447	3,484,209
Airport	10,444,745	3,509,375	10,404,801	3,448,434	4,276,843	14,541,472
Flint River Entertainment Complex	2,273,390	3,192,811	2,170,525	2,920,522	2,247,227	2,295,092
Transit System	7,508,517	5,777,993	11,114,783	5,977,523	6,072,877	8,204,731
Enterprise Funds	185,155,256	189,224,331	187,287,534	171,123,609	173,624,221	180,701,248
TOTAL EXPENDITURES / EXPENSES - ALL FUNDS	272,938,742	288,434,864	288,322,879	264,664,860	289,828,612	291,927,793 *

For Information Purposes Only

INTERNAL SERVICE FUNDS:						
Utility Internal Service Fund (Revenue)	13,613,946	13,457,144	13,845,420	13,902,077	13,710,209	14,083,768
Utility Internal Service Fund (Expense)	<u>13,613,946</u>	<u>13,336,627</u>	<u>13,845,420</u>	<u>13,540,119</u>	<u>13,710,209</u>	<u>14,083,768</u>
Internal Service Funds (Net Effect)	0	120,517	0	361,958	0	0

* The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, and Solid Waste Funds. Therefore, these expenses have already been included in the total budget, reported above.

MAJOR REVENUE SOURCE SUMMARY

The General Fund estimated \$65,309,166 revenue accounts for 21.1% of the total FY 2022 estimated revenue of \$310,027,619. It represents an increase of \$1,540,341 from the previous year's projected revenue. These estimates are based on historical revenue collection trends as well as current economic trends in the national, state, and local economies. While property taxes will remain about the same, previous budget projected potential 15% decrease in sales taxes due to COVID-19 impacts. The expectation and trends suggest that sales taxes will recover back to the fiscal year 2020 actuals.

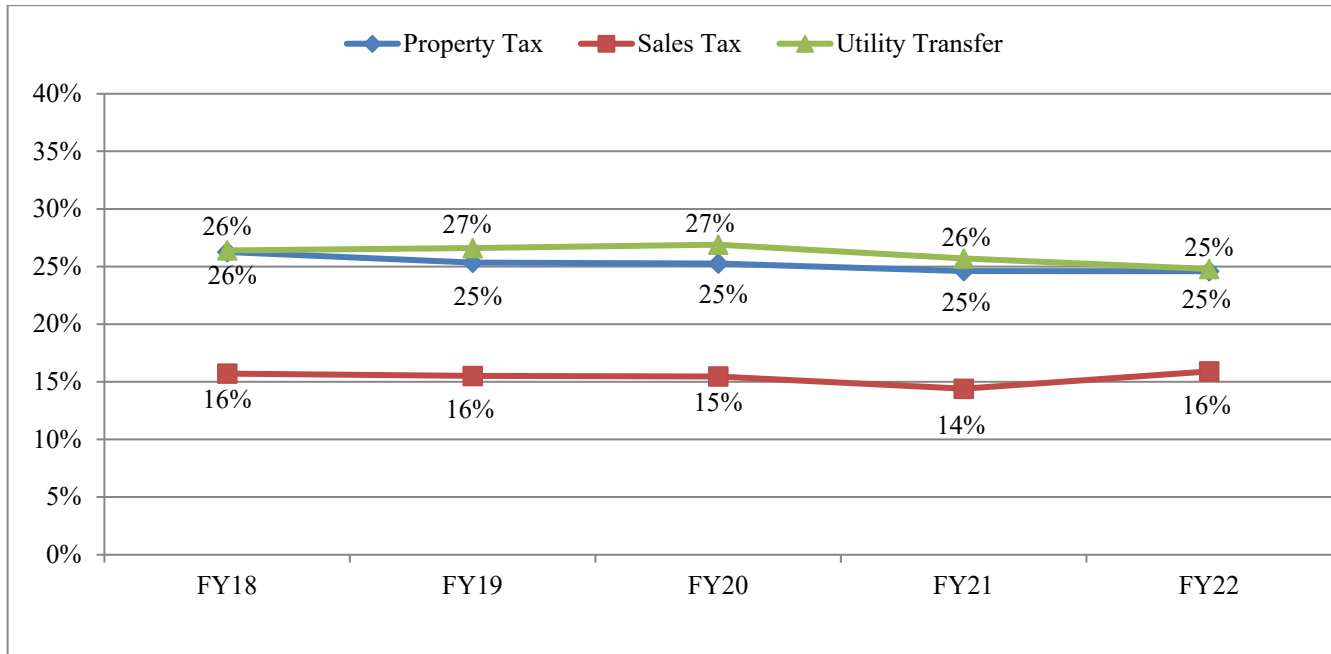
This general operating fund for the City is used to account for all financial resources traditionally associated with governmental functions that are not legally or otherwise accounted for in another fund. The most significant General Fund revenue components are property taxes, sales taxes, and the transfers from utility operations. Trends for these revenue sources are highlighted in the following section.

Utility Transfer - This is the largest and most significant revenue source for the City of Albany and is estimated at \$16,187,520 or 24.8% of General Fund Revenue. The collective average of the transfer is 9.9% of all revenues. Funds are budgeted to transfer based on recorded revenues. For instance, Gas will transfer 10.5%, Light will transfer 10.5%, but all other Utility Funds will transfer 8.5%.

Property Taxes - Property Taxes are the second largest source of revenue to the City. Current taxes (including Title Ad Valorem Taxes) provide \$16,034,653, approximately 24.6% of the General Fund Revenue. Property taxes are calculated using a state approved tax digest at millage rates set by the Mayor and Board of Commissioners. Presently, the millage rate for the City of Albany is 9.631 mills. One mill represents one dollar of tax for every \$1,000 of taxable value.

Sales Taxes - Sales Taxes are the third largest revenue source, with estimated revenues of \$10,367,093 or 15.9% of the General Fund Revenue. Sales Taxes are projected based on economic indicators and are collected at 1% of the State sales taxes. The Sales and Use Tax Rate in Dougherty County is presently 8%, and is distributed as follows: 4% State, 1% Local Option Sales Tax, 1% Special Purpose Local Option Sales Tax, 1% Transportation Local Option Sales Tax, and 1% Education Local Option Sales Tax. The City shares sales tax revenue with the County on a 60:40 basis of countywide collections (64:36 for SPLOST; 67:33 for TSPLOST). The State of Georgia limits a jurisdiction to one cent for general purpose.

The chart on the following page illustrates trends for the General Fund's three major revenue sources. Property tax revenue percentage is closer to the percentage of the utility transfer as overall utility revenues have decreased in recent years. Sales tax revenue is expected to rebound after budgeting for a decrease in fiscal year 2021 due to COVID-19.



The Light Fund is the largest of all the enterprise funds with anticipated revenues of \$96,692,216. It represents approximately 31.2% of the City of Albany’s FY 2022 Adopted Budget. This is a decrease from fiscal year 2021 revenue because of the continued reduction in consumption.

The Gas Fund is the second largest enterprise fund revenue producer with \$17,092,700 in budgeted revenues. This is approximately 5.5% of the City of Albany’s FY 2022 Adopted Budget. Consistent revenues are anticipated in FY 2022 with the previously budgeted amount.

The Sanitary Sewer Fund is projected to generate \$15,693,682 in FY 2022 with an additional \$11,100,000 in capital contributions assisting the 10-year capital plan from various sources including grants and SPLOST funding. In total this combined revenue equals 8.6% of the budgeted revenues. The increase in revenue of \$10,024,490 over last year or 59.8% is due to the capital contributions. The Sewer fund is experiencing reductions in usage and is beginning to implement a 5% increase in order to continue to fund the necessary projects to meet the aggressive 4 year target of 85% separation put forward by environmental agencies.

The Water Fund has a projected revenue of \$12,718,369 in FY 2022. This is an increase in revenue of \$351,983 over last year or 2.8%

The Solid Waste Fund is responsible for generating approximately 3.7% or \$12,334,705 of the City’s FY 2022 revenue, an increase of \$1,524,090 compared to FY 2021. Due to the increase in the residential collection contract Solid Waste passed the cost of \$2.69/month to the residential customers.

**FY 2022
GENERAL FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Revenues			
General Fund			
Sales Tax			
5100 - Sales Tax	9,737,009	8,612,253	9,802,584
5110 - Sales Tax Energy	533,771	573,994	564,509
Property Tax			
5211 - Current Year Ad Valorem Tax	13,225,384	13,184,310	13,222,974
5212 - Prior Year Ad Valorem Tax	117,512	233,567	140,091
5221 - Automobile	237,425	228,032	207,387
5221 - TAVT	1,295,919	988,710	1,377,021
5221 - Alt Ad Valorem Tax	30,637	19,937	19,937
5222 - Mobile Homes	26,599	40,000	40,000
5245 - Personal Property Audit	7,585	0	0
5251 - Real Estate Transfer Tax	55,666	53,346	57,628
5252 - Payment In Lieu of Taxes	947,747	947,627	969,615
Other Taxes			
5214 - State of Ga-Railroad Eq	17,499	17,008	17,008
5230 - Intangible Tax	164,652	125,707	141,314
5240 - Penalties and Interest	89,548	57,196	77,928
5312 - Motor Vehicle Lic. and Permits	2,235	0	0
5322 - Liquor and Wine Tax	277,089	267,814	274,858
5323 - Beer Tax	839,229	874,834	844,750
5324 - Mixed Drink Tax	149,277	170,692	160,586
5335 - Passenger Car Rental Excise Tax	188,163	216,078	200,432
5341 - Casualty Insurance	66,002	69,105	72,132
Business Tax			
5310 - Occupational Tax	1,573,916	1,650,916	1,607,313
Licenses & Permits			
5313 - Windstream (ROW Agreement)	23,977	23,977	23,977
5313 - Right of Way Agreements	17	0	0
5313 - Small Cell-Right-of-Way	350	0	0
5318 - Tower Cloud R.O.W.	48,154	48,000	48,000
5319 - Cell Tower Agreement	25,997	26,319	26,670
5321 - Alcohol Beverage Licenses	415,519	459,370	431,830
5325 - Alcohol Servers I/D Cards	17,705	22,298	19,038
5611 - Building Permits	384,097	450,000	415,428
5612 - Electrical Permits	38,750	45,593	44,769
5613 - Plumbing Permits	69,738	17,776	50,935
5614 - Gas Permits	1,992	2,000	1,526
5615 - HVAC Permits	36,351	28,898	33,331
5616 - Gas Certificates	0	1,161	554
5617 - Reinspection Fees	85	0	0
5620 - Plans Review	2,269	0	0
5621 - Sign Permits	5,664	3,626	4,859
5643 - Zoning Fee	524	0	0
5644 - Planning Misc Fees	22,123	35,844	30,040
Insurance Premium Taxes			
5340 - Insurance Taxes	5,895,190	5,580,967	6,256,084
Franchise Fees			
5314 - AT&T (BellSouth Telecomm)	205,467	218,266	199,773
5315 - Georgia Power	547,168	551,487	551,135
5410 - Cable Television	654,864	686,050	650,285
5411 - Solid Waste Haulers Fees	234,508	240,980	496,164
5440 - Radio Tower Rental	289	3,410	3,410

**FY 2022
GENERAL FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Fines & Forfeitures			
5510 - Fines and Forfeitures	817,761	1,280,976	1,092,079
5510 - Fines & Forf-Fees	(116,677)	(260,760)	(135,978)
5849 - False Alarms	7,175	13,362	12,422
Charges for Services			
Recreation			
5731 - Green Fees	56,340	63,000	75,000
5731 - Annual Memberships	37,933	42,000	48,000
5731 - Golf Merchandise	7,189	9,000	9,000
5731 - Golf Concessions	11,036	15,000	15,000
5731 - Power Rentals	83,724	90,000	150,000
5731 - Golf Miscellaneous	12	0	0
5731 - Range Ball	1,066	1,500	1,500
5731 - Beer Purchases	(3,152)	(3,000)	(4,000)
5735 - Basketball, Adult	3,010	0	3,500
5735 - Basketball, Youth	3,215	0	7,500
5735 - Football	1,010	0	0
5735 - Softball, Adult	900	0	1,000
5735 - Softball, Youth	(55)	0	0
5735 - Tennis/Misc. Revenue	6,115	0	0
5735 - Ceramic Supplies	1,134	0	0
5735 - Cheerleading	(20)	0	0
5735 - Kickball	(940)	0	0
5736 - Recreation Rental	1,705	5,000	5,000
5736 - George Ort Banquet Hall	5,265	13,000	13,000
5738 - Ceramic	286	0	0
5744 - Garnishment Fees	2,204	0	0
5746 - Attorney Fees	4,350	0	0
5813 - AFD Commerical Burn Permit	300	0	0
5751 - Graves	71,258	65,000	67,102
5752 - Perpetual Care	25,297	20,000	23,453
5753 - Lots	32,320	30,000	27,002
Intergovernmental			
5815 - SWAT Do Co Bd OF Comm	11,192	12,318	12,318
5815 - SWAT Do Co School Bd	1,214	1,586	1,586
5815 - SWAT for ASU	1,214	1,586	1,586
Dougherty County			
5310 - Admin-Do Co HB489	17,100	19,300	18,400
5816 - Do Co Code Enforcement	68,291	69,575	127,516
5821 - Fire Protection	4,243,629	4,341,232	4,402,009
5822 - Information Technology	1,056,285	1,050,040	1,027,482
5823 - Planning & Development Services	302,317	407,274	295,246
5824 - Traffic Engineering	0	8,000	8,000
5825 - Central Services	75,000	75,000	75,000
5826 - Emergency Management	53,693	57,128	77,250
5829 - Recreation	180,700	180,700	180,700
State of Georgia			
5831 - Street Maint. & Construction	20,000	46,900	40,000
5832 - Highway Maintenance Contracts	116,295	116,295	116,295
5839 - Other Governments	5,723	0	0
City of Albany			
5845 - Indirect Allocation	5,303,520	5,401,645	5,513,854
5873 - Risk Management-Admin	542,716	562,857	516,854

**FY 2022
GENERAL FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Interest Income			
5550 - M Lynch Unrealized Gains Gener	605,058	0	0
5550 - Unrealized Gains Stabilization	47,180	0	0
5861 - Interest Income	724	0	0
5861 - M Lynch Interest - General	377,493	0	0
5861 - M Lynch Realized General	(120,335)	0	0
5861 - Interest Rev - Pooled (Accrued)	(130,405)	0	0
5861 - Merrill Lynch General Fees	(21,544)	0	0
5861 - M Lynch Interest Stabilization	301,774	0	0
5861 - M Lynch Realized Stabilization	(226,494)	0	0
5861 - Interest Rev - Stabilization (Accrued)	(5,734)	0	0
5861 - Merrill Lynch Stabilization Fees	(6,295)	0	0
Miscellaneous Income			
5870 - Discounts Earned	635	0	0
5872 - Election Qualifying Fees	7,950	0	0
5880 - Miscellaneous Revenue	589,274	0	0
5880 - Bid Bonds	15,049	0	0
5880 - P Card Rebates	114,082	60,000	60,000
5880 - Demolition Revenue	37,193	0	0
5889 - Handling Fee (Rtrnd Ck Chrgd)	670	0	0
5526 - Proceeds Confiscated Property	2,255	0	0
5895 - Misc. Police Receipts	3,906	0	0
5877 - Sediment/Erosion Control	3,246	0	0
5880 - Fireworks Distribution	664	0	0
Proceeds from Sale of Assets			
5868 - Gain/Loss on Sales	63,154	0	0
5868 - Net Book Value	(6,000)	0	0
5868 - Proceeds/ Sale of Assets	178,062	0	0
Transfers In/(Out)			
5991 - Operating Transfers In	15,678,434	16,380,261	16,187,520
5992 - Operating Transfers Out	(10,737,918)	(3,184,098)	(3,848,905)
 General Fund Revenue Total	 <u>58,044,389</u>	 <u>63,768,825</u>	 <u>65,309,166</u>

**FY 2022
GENERAL FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Transfers to General Fund			
Hotel/Motel Fund	136,500	0	0
Utility Fund			
Light	10,158,704	10,500,082	10,113,308
Gas	1,591,602	1,794,504	1,794,734
Water	1,037,312	1,051,143	1,081,061
Sewer	1,144,089	1,318,218	1,226,800
Telecom	259,724	315,804	316,920
Solid Waste	883,568	923,810	1,048,450
Storm Water	466,935	476,700	606,247
Transfer to General Fund Subtotal:	15,678,434	16,380,261	16,187,520
Transfers From General Fund			
Civic Center	(2,008,534)	(926,173)	(905,852)
Transit	(765,450)	0	(1,378,068)
Public Improvement Fund	(1,460,438)	(1,793,839)	(1,470,388)
Airport Fund	(544,173)	0	0
DCED Fund	(350,000)	0	0
Grant Fund	(29,220)	(62,228)	(94,597)
R3M Fund	(1,000,000)	(500,000)	0
Fleet Fund	(2,000,000)	0	0
PEGHP	(1,700,000)	0	0
CAD-911	(880,103)	(211,195)	0
Transfers from General Fund Subtotal	(10,737,918)	(3,493,435)	(3,848,905)
GENERAL FUND REVENUE	58,044,389	63,768,825	65,309,166

FY 2022

GENERAL FUND EXPENDITURES

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022	(decrease) / increase	%(decr) / incr
City Clerk's Office	530,848	486,899	617,617	130,718	27%
City Commission	220,668	234,776	281,577	46,801	20%
City Manager's Office	1,266,328	1,391,278	1,135,352	(255,926)	-18%
City Manager's Office-Downtown Development	0	0	262,608	262,608	100%
City Attorney's Office	542,599	652,995	648,597	(4,398)	-1%
Municipal Court-Administration	713,775	631,999	664,774	32,775	5%
Municipal Court-Appointed	0	287,134	265,674	(21,460)	-7%
Human Resources	1,667,814	1,776,670	1,791,241	14,571	1%
Risk Management	542,716	562,814	522,914	(39,900)	-7%
Central Services-Procurement	553,625	567,847	663,910	96,063	17%
Central Services-Material Mgmt.	348,945	334,299	309,217	(25,082)	-8%
Finance-Administration & Acctg.	2,289,081	2,382,016	2,377,161	(4,855)	0%
Finance-Office of Mgmt./Budget	523,148	450,000	450,000	0	0%
License & Business Support - Enforcement Services	361,077	365,681	374,564	8,883	2%
License & Business Support - Treasury	291,334	319,095	338,193	19,098	6%
Technology & Communication	3,141,676	3,500,294	3,556,255	55,961	2%
Planning & Development Services	1,188,545	1,562,390	1,500,055	(62,335)	-4%
Police-Administration	2,438,656	2,852,146	2,959,858	107,712	4%
Police-Uniform	9,334,181	9,531,187	9,866,702	335,515	4%
Police-Support Services	1,724,563	1,834,542	1,579,595	(254,947)	-14%
Police-Investigative	2,772,573	3,175,695	3,386,664	210,969	7%
Police-Awarded & Seized Funds	2,390	0	0	0	0%
Police-Gang Unit	625,505	860,089	781,055	(79,034)	-9%
Police-Albany/Dougherty Drug Unit	626,565	764,362	749,705	(14,657)	-2%
Police-Community Oriented Policing	189,799	210,459	210,472	13	0%
Police-SWAT	27,554	39,064	35,953	(3,111)	-8%
Code Enforcement	1,247,399	1,965,312	1,752,894	(212,418)	-11%
Fire-Administration	912,109	1,040,732	1,100,677	59,945	6%
Fire-Suppression	12,434,619	12,596,030	13,564,941	968,911	8%
Fire-Prevention	545,367	520,552	529,780	9,228	2%
Fire-Training	331,295	406,352	420,078	13,726	3%
Fire-Emergency Management	154,501	126,297	112,337	(13,960)	-11%
Engineering	4,402,510	3,672,817	3,699,971	27,154	1%
Public Works - Right of Way	912,507	990,355	990,545	190	0%
Recreation-Administration	553,383	733,533	692,896	(40,637)	-6%
Recreation-Centers & Gyms	460,118	588,123	548,961	(39,162)	-7%
Recreation-Athletics	472,640	519,261	540,939	21,678	4%
Recreation-Flint River Golf	721,081	841,967	838,008	(3,959)	0%
Recreation-Health & Wellness	564,927	554,595	533,258	(21,337)	-4%
Facilities Management Administration	783,718	864,757	793,006	(71,751)	-8%
Parks Maintenance	1,540,810	1,484,112	1,572,922	88,810	6%
Facility Maintenance	1,555,826	1,583,299	1,681,240	97,941	6%
Independent Agencies	532,403	507,000	607,000	100,000	20%
Total General Fund Expenditures:	60,049,179	63,768,825	65,309,166	1,540,341	2%

Explanations for differences of more than 10% or \$100,000

- City Clerk's Office budget is increasing due to the election costs that happen every other year
- City Commission budget is increasing due to the cost of benefits of the elected officials in comparison to prior benefit elections
- City Manager's Office decrease is due to breaking out the downtown development budget into a separate cost center in FY22
- Downtown Development increase is the inverse of the statement regarding the City Manager's Office decrease
- Central Services-Procurement budget is increasing due to the additional FTE and costs associated with compliance officer
- Police Administration is increasing due to the addition of the Gunshot detection program for FY22
- Police Uniform due to shifting more personnel to patrol and from administrative support during the FY22 budget year
- Police Support decrease is the inverse explanation for the increase noted in Police Uniform division
- Police Investigative division increase is due to the personnel costs associated with the 2.5% increase in wages plus 1 captain
- Code Enforcement decrease is related to the reduction in demolition budget to match the capacity of current staffing
- Fire Suppression increase is due to the costs of personnel increases from staffing and the 2.5% for all employees
- Fire Emergency Management was previously budgeted at a higher graded position, but the position has now been filled
- Independent Agencies increase is related to the Commission's decision to provide additional support to the EDC in FY22

FY 2022

COMMUNITY AND ECONOMIC DEVELOPMENT FUND REVENUE

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
<i>Rentals</i>			
5018 - *Rental Rev-Bus/Tech Ctr	76,689	100,000	90,000
5018 - *Rental Rev-CDBG	268,352	311,987	343,000
5018 - *Rental Revenue-Broadway Ct	106,590	117,762	123,700
5018 - *Rental Rev-Highland/Madison	35,052	37,267	38,000
5018 - *Rental Rev-Home-Lease Purch	2,700	0	0
5018 - *Rental Rev-Ind.Incubator	41,940	0	0
5018 - *Rental Rev-N.Davis	18,305	23,598	24,000
5018 - *Rental Rev-Windsor	175,285	202,613	223,000
5018 - Rental Revenue	84,131	118,586	123,300
<i>Grant Revenue</i>			
5010 - *Grant Revenue-CDBG	392,544	890,731	869,133
5010 - *Grant Rev-Home	238,710	456,215	496,697
5010 - *Grant Rev-Home Counsel	17,371	0	0
5010 - Grant Revenue ESGP	28,535	33,750	45,000
5010 - Grant Revenue-CBDG-CV	0	0	0
5010 - Grant Revenue -CHIP	0	473,434	200
<i>Other Revenue</i>			
5018 - Program Income-Misc Rev NSP	6,072	6,500	6,500
5020 - *Misc Rev-Bus/Tech Ctr	3,363	3,500	1,000
5020 - *Misc Rev-CDBG	10,110	9,000	9,000
5020 - *Misc Rev-General Management	6,734	10,000	10,000
5020 - *Misc Rev-Home	2,108	1,500	2,000
5020 - *Misc-CDBG RLF	1,594	1,500	1,500
5020 - Insurance Reimb.-All Other	23,010	0	0
5020 - Insurance Reimb.-Rental	263,165	0	0
5020 - Misc Revenue TBRA	525	600	600
5020 - Misc Income (7603)	8	0	0
5024 - *Note Rev-CDBG AHOP	9,714	8,500	5,000
5024 - *Note Rev-Economic Dev	102,101	100,000	0
5024 - *Note Rev-Flood	290,948	275,000	216,000
5024 - *Note Rev-Home	85,370	85,000	0
5024 - *Note Rev-HS	12,380	6,000	10,000
5024 - *Note Rev-Redevelopment	62,072	14,000	59,000
5024 - Note Rev-CDBG RLF	86,016	75,000	75,000
5024 - Section 108 Note Revenue	340,764	341,375	336,114
5024 - Note Revenue-NSP	5,634	5,500	0
5880 - Miscellaneous Revenue	24	0	0
<i>Interest Earned</i>			
5920 - *Interest Inc-EDA Revolving	505	0	0
5920 - Interest Income-Cutliff Grove	158	0	0
<i>Proceeds from Sale of Assets</i>			
5021 - *Sale Of Prop-CDBG	41,000	5,000	0
5021 - *Sale Of Prop-Home	82,250	0	85,000
5021 - *Sale of Property EDA	317,200	0	100,000
5021 - *Sale of Property NSP	0	0	5,500
<i>Operating Transfers</i>			
5991 - Transfer In	350,000	0	
5998 - Transfer from Fund Balance	0	1,111,898	1,002,842
DCED FUND	3,589,029	4,825,816	4,301,086

FY 2022**CAD-911 FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5888 - Miscellaneous Income	259	0	0
5820 - Telecommunication	237,635	249,183	234,035
5885 - 911 Fees	1,542,445	1,630,000	1,755,148
5991 - Operating Transfers In	880,103	211,195	0
5998 - Transfer from Fund Balance	0	502,499	471,978
CAD-911 FUND	2,660,440	2,592,877	2,461,161

FY 2022**HOTEL/MOTEL FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5330 - Hilton Garden	264,050	300,000	227,000
5330 - Hotel/Motel Tax	1,828,776	2,050,000	1,800,000
5992 - Operating Transfers Out	(136,500)	(323,000)	0
HOTEL/MOTEL FUND	1,956,326	2,027,000	2,027,000

FY 2022**CAPITAL IMPROVEMENT FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5500 - GMA Lease Pool	356,097	0	0
5878 - Rental of Building	8,240	0	0
5861 - Realized Gains/Losses/Interest	365,894	0	0
5991 - Operating Transfers In	1,460,438	1,793,839	1,470,388
5998 - Transfers from Fund Balance	0	3,827,102	3,376,223
CAPITAL IMPROVEMENT FUND	2,190,669	5,620,941	4,846,611

**FY 2022
TAX ALLOCATION DISTRICT FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5200 - Property Tax	349,237	422,135	394,765
5998 - Transfers from Fund Balance	0	(29,495)	0
TAD FUND	349,237	392,640	394,765

**FY 2022
SPLOST FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5125 - Other Municipalities	0	1,480,000	0
5124 - DoCo Reimbursement	282,217	0	0
5831 - LMIG	823,076	0	0
5215 - GEFA Funding	7,009,395	0	0
5500 - Interest Income	437,190	0	0
5100 - SPLOST Revenues	10,366,691	8,479,399	10,300,000
5998 - Transfer from Fund Balance	0	12,792,217	6,681,392
SPLOST FUND	18,918,570	22,751,616	16,981,392

**FY 2022
TSPLOST FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5100 - TSPLOST Revenues	10,108,018	8,234,076	10,500,000
5861 - Interest Income	22,752	0	0
5998 - Transfer from Fund Balance	0	3,940,733	(150,106)
TSPLOST FUND	10,130,770	12,174,809	10,349,894

**FY 2022
JOB INVESTMENT FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5861 - Realized Gains/Losses/Interest	497,627	0	0
JOB INVESTMENT FUND	497,627	0	0

**FY 2022
R3M FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5861 - Interest Earned	20,865	0	0
5991 - Operating Transfers in	1,000,000	500,000	0
5998 - Transfers From Fund Balance	0	1,000,000	1,000,000
R3M FUND	1,020,865	1,500,000	1,000,000

**FY 2022
GRANT FUND REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5010 - JAG	55,309	84,796	443,069
5806 - Planning (PL Grant)	154,644	271,583	310,792
5807 - Section 8 FTA	96,664	71,955	67,600
5819 - PSN Grant Revenue	10,550	0	40,000
5819 - Bullet Proof Vest	7,758	22,142	41,412
5819 - Pol GEMA 2012 Bomb Dog	3,280	3,000	3,000
5820 - Community Court BJA Grant	0	0	400,000
5820 - Hazard Mitigation Grants	0	0	855,000
5821 - Brownfield Grant	97,552	0	1,300,000
5991 - Operating Transfers in	29,220	75,891	94,597
GRANT FUND	454,977	529,367	3,555,470

**FY 2022
GORTATOWSKY REVENUE**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
5861 - Interest Earned	351	0	0
5998 - Transfers From Fund Balance	0	20,500	0
GORTATOWSKY FUND	351	20,500	0

**FY 2022
SPECIAL FUNDS EXPENDITURES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
General Fund	60,049,179	63,768,825	65,309,166
Community & Economic Development	3,350,876	4,825,816	4,301,086
CAD 911	2,295,650	2,592,877	2,461,161
Hotel/Motel Fund	2,412,295	2,027,000	2,027,000
Capital Improvement	2,866,316	5,620,941	4,846,611
Tax Allocation District	388,513	392,640	394,765
SPLOST Funds	19,885,182	22,751,616	16,981,392
TSPLOST Funds	987,114	12,174,809	10,349,894
Job Investment Fund	0	0	0
R3M Fund	818,349	1,500,000	1,000,000
Gortatowsky	32,800	20,500	0
Grant Fund	454,977	529,367	3,555,470
TOTAL SPECIAL FUNDS:	33,492,072	52,435,566	45,917,379
TOTAL GENERAL/SPECIAL FUNDS	93,541,251	116,204,391	111,226,545

**FY 2022
LIGHT FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Residential	40,087,628	40,266,297	41,298,893
Commercial	29,471,363	31,214,895	29,511,262
Industrial	16,257,514	17,287,868	16,489,568
Latent Charges	2,634,992	2,300,000	2,300,000
Governmental	1,499,067	1,650,827	1,599,984
Environmental Cost Recovery	6,827,348	7,280,892	5,117,509
Interest Income	593,140	0	0
Proceeds from Sale of Assets	35,629	0	0
Capital Contributions	223,721	0	0
Miscellaneous Revenue	3,349,861	375,000	375,000
TOTAL LIGHT FUND REVENUES	100,980,263	100,375,779	96,692,216

**FY 2022
LIGHT FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Cost of Goods Sold	69,442,519	71,814,875	64,287,600
Salaries and Benefits	3,146,384	3,577,290	3,675,808
Operating Expenses	4,116,432	2,615,336	2,704,587
Depreciation	1,770,121	1,864,818	1,859,643
Indirect Costs	5,912,900	6,259,882	6,358,555
Transfers Out	10,158,704	10,500,082	10,113,308
TOTAL LIGHT FUND EXPENSES	94,547,060	96,632,283	88,999,501
LIGHT FUND NET INCOME (LOSS)	6,433,203	3,743,496	7,692,715

**FY 2022
GAS FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Residential	4,073,861	4,305,000	4,440,000
Commercial	5,685,210	6,541,508	6,322,700
Industrial	4,460,438	5,341,508	5,428,000
Latent Charges	936,480	900,000	900,000
Governmental	2,129	2,500	2,000
Other Revenue	690,946	0	0
Proceeds from Sale of Assets	8,520	0	0
Interest Earned	55,983	0	0
TOTAL GAS FUND REVENUES	15,913,567	17,090,516	17,092,700

**FY 2022
GAS FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Cost of Goods Sold	7,123,618	8,923,558	8,767,614
Salaries and Benefits	1,535,640	1,674,499	1,618,918
Operating Expenses	880,734	466,178	479,462
Depreciation	302,846	306,988	344,176
Indirect Costs	2,584,404	2,485,730	2,541,575
Transfers Out	1,591,602	1,794,504	1,794,734
TOTAL GAS FUND EXPENSES	14,018,844	15,651,457	15,546,479
GAS FUND NET INCOME (LOSS)	1,894,723	1,439,059	1,546,221

**FY 2022
SANITARY SEWER FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Sanitary Sewer Fees	14,656,534	16,769,192	15,693,682
Realized Gains/Losses/Interest	303,200	0	0
Unrealized Gains/Losses	64,180	0	0
Capital Contributions	8,017,724	0	11,100,000
TOTAL SEWER FUND REVENUES	<u>23,041,639</u>	<u>16,769,192</u>	<u>26,793,682</u>

**FY 2022
SANITARY SEWER FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Salaries and Benefits	3,079,012	3,682,838	3,504,100
Operating Expenses	8,138,517	5,913,050	6,103,150
Depreciation	2,548,875	2,564,895	2,896,530
Indirect Costs	1,243,876	1,296,871	1,275,046
Transfers Out	1,290,459	1,260,740	1,260,740
Storm Water Transfer Out	1,144,089	1,318,218	1,226,800
TOTAL SEWER FUND EXPENSES	<u>17,444,828</u>	<u>16,036,612</u>	<u>16,266,366</u>
SEWER NET INCOME (LOSS)	<u>5,596,811</u>	<u>732,580</u>	<u>10,527,316</u>

**FY 2022
WATER FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Residential	7,822,503	7,766,800	8,038,616
Commercial	2,864,506	3,049,586	3,129,753
Latent Charges	1,516,664	1,550,000	1,550,000
Other Revenue	18,028	0	0
Proceeds from Sale of Assets	50,752	0	0
Interest Earned	31,909	0	0
TOTAL WATER FUND REVENUES	12,304,362	12,366,386	12,718,369

**FY 2022
WATER FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Cost of Goods Sold	1,666,515	1,835,668	1,898,876
Salaries and Benefits	2,305,226	2,083,670	2,203,363
Operating Expenses	1,386,193	1,426,703	1,257,075
Depreciation	2,164,256	3,777,357	2,274,645
Indirect Costs	3,742,901	2,189,444	3,956,711
Transfers Out	1,037,312	1,051,143	1,081,061
TOTAL WATER FUND EXPENSES	12,302,403	12,363,985	12,671,731
WATER FUND NET INCOME (LOSS)	1,959	2,401	46,638

**FY 2022
SOLID WASTE FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Residential	8,891,571	9,288,380	10,789,205
Commercial	1,483,319	1,558,069	1,525,000
Industrial	707	1,900	500
Governmental	19,333	20,000	20,000
Realized Gains/Losses/Interest	91,639	0	0
TOTAL SOLID WASTE REVENUES	<u>10,486,570</u>	<u>10,868,349</u>	<u>12,334,705</u>

**FY 2022
SOLID WASTE FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Salaries and Benefits	2,383,615	2,183,621	1,316,878
Operating Expenses	6,316,056	5,711,103	8,295,071
Depreciation	388,244	464,589	248,980
Indirect Costs	1,011,907	1,026,567	991,019
Transfers Out	883,568	923,810	1,048,450
TOTAL SOLID WASTE EXPENSES	<u>10,983,391</u>	<u>10,309,690</u>	<u>11,900,398</u>
SOLID WASTE NET INCOME (LOSS)	<u>(496,821)</u>	<u>558,659</u>	<u>434,307</u>

**FY 2022
STORM WATER FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Storm Water Fees	4,202,888	4,347,493	5,871,583
Capital Contributions	17,468	0	0
Other Revenue	4,474,334	0	0
Transfer In	1,290,459	1,260,740	1,260,740
TOTAL STORM WATER REVENUES	9,985,149	5,608,233	7,132,323

**FY 2022
STORM WATER FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Salaries and Benefits	1,858,266	2,232,712	2,404,625
Operating Expenses	1,809,435	1,641,800	1,782,309
Depreciation	1,075,614	1,066,677	1,243,648
Indirect Costs	772,929	717,911	754,440
Transfer Out	466,935	476,700	606,247
TOTAL STORM WATER EXPENSES	5,983,178	6,135,800	6,791,269
STORM WATER NET INCOME (LOSS)	4,001,971	(527,567)	341,054

**FY 2022
TELECOM FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Reoccurring Fees	3,055,575	3,715,341	3,728,469
Other Revenue	8,368	0	0
Capital Contribution	18,810	0	0
Proceeds from Sale of Assets	6,061	0	0
Transfer In	0	0	0
TOTAL TELECOM FUND REVENUES	<u>3,088,814</u>	<u>3,715,341</u>	<u>3,728,469</u>

**FY 2022
TELECOM FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Cost of Goods Sold	424,464	860,310	407,505
Salaries and Benefits	536,339	438,395	454,872
Operating Expenses	483,894	469,541	447,380
Depreciation	469,913	469,821	508,919
Indirect Costs	1,323,092	1,343,576	1,348,613
Transfers Out	259,724	315,804	316,920
TOTAL TELECOM FUND EXPENSES	<u>3,497,426</u>	<u>3,897,447</u>	<u>3,484,209</u>
TELECOM FUND NET INCOME (LOSS)	<u>(408,612)</u>	<u>(182,106)</u>	<u>244,260</u>

**FY 2022
TRANSIT FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Bus Fares	290,662	450,000	450,000
Bus Para transit	36,527	50,000	50,000
Transportation Agreement - ASU	237,533	434,196	434,196
Federal Grants	977,489	1,069,869	0
State Grants-Operating Assistance	648,244	1,131,073	1,266,703
State Grants-Capital Improvements	5,268,404	1,239,448	2,876,876
Proceeds from Sale of Asset	(8,006)	0	0
Rentals	21,800	0	0
Capital Contributions	1,742,631	800,000	448,510
Operating Transfers In	765,450	0	1,378,068
TOTAL TRANSIT FUND REVENUES	9,980,734	5,174,586	6,904,353

**FY 2022
TRANSIT FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Salaries and Benefits	2,358,133	2,288,062	2,362,352
Operating Expenses	2,184,361	1,935,126	1,672,144
Capital Outlay	0	615,377	2,541,800
Depreciation & Amortization	1,108,399	898,291	1,300,378
Indirect Costs	326,630	336,021	328,057
TOTAL TRANSIT FUND EXPENSES	5,977,523	6,072,877	8,204,731
TRANSIT FUND NET INCOME (LOSS)	4,003,211	(898,291)	(1,300,378)

FY 2022**Flint River Entertainment Complex REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Arena Rent	1,038,799	839,775	818,326
Miscellaneous Income	1,165	0	0
Operating Transfers In	2,008,534	926,173	905,852
Capital Contributions	174,343	0	0
TOTAL CIVIC CENTER REVENUES	<u>3,222,842</u>	<u>1,765,948</u>	<u>1,724,178</u>

FY 2022**Flint River Entertainment Complex EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Operating Expense	2,431,798	1,765,948	1,802,057
Depreciation & Amortization	488,724	481,279	493,035
TOTAL CIVIC CENTER EXPENSES	<u>2,920,522</u>	<u>2,247,227</u>	<u>2,295,092</u>
CIVIC CENTER NET INCOME (LOSS)	<u>302,319</u>	<u>(481,279)</u>	<u>(570,914)</u>

**FY 2022
AIRPORT FUND REVENUES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Delta	143,169	226,529	150,000
Non-Scheduled	1,349	1,300	1,250
United Parcel Services	192,843	175,000	178,000
Avis Car Rental	64,743	79,000	43,000
Budget Car Rentals	62,488	58,000	43,000
Hertz	53,171	85,000	125,000
Enterprise Car Rental	98,235	100,000	60,000
TSA Rental	45,073	28,100	48,000
Airport Parking	260,590	335,000	175,000
Eagles of America	67,041	79,000	72,000
Airport Miscellaneous	2,450	2,000	1,500
House Rental	8,450	7,800	7,800
Federal Grants	9,773,887	820,726	12,500,254
State of Georgia	2,554,770	0	0
PFC Revenues Earned	357,649	428,440	16,500
CFC Revenues Earned	629,275	281,000	253,500
Interest Income PFC5	212	390	75
Interest Earned CFC	1,748	1,900	1,200
Net Book Value	2,506	0	0
Advertising Revenue	8,720	9,000	4,000
Operating Transfers In	544,173	0	0
TOTAL AIRPORT FUND REVENUES	14,872,541	2,718,185	13,680,079

**FY 2022
AIRPORT FUND EXPENSES**

Description	Actual 2019/2020	Adopted 2020/2021	Adopted 2021/2022
Personal Services	999,908	1,154,018	1,181,212
Operating Expense	775,219	727,305	908,035
Capital Outlay	0	695,090	10,539,236
Depreciation & Amortization	1,531,535	1,558,658	1,771,217
Indirect Costs	141,772	141,772	141,772
TOTAL AIRPORT FUND EXPENSES	3,448,434	4,276,843	14,541,472

AIRPORT FUND NET INCOME (LOSS)

11,424,108	(1,558,658)	(861,393)
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Summary of Changes to Proposed Budget FY 2022

Changes from the Original Proposed Budget FY 2022

Central Services

Additional Headcount for the DBE role	\$	59,238
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Police Department

Addition of the Gun Fire Detection Program	\$	220,000
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Independent Agencies

EDC increase to accommodate the lack of Chamber participation	\$	100,000
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<i>General Fund</i>	\$	379,238
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Airport

Contract Costs Associated with T-Hangar Project	\$	2,657,236
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<i>Supplemented Enterprise Funds</i>	\$	2,657,236
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Sewer

ESG Contract Increases	\$	74,711
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Storm Water

ESG Contract Increases	\$	21,603
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<i>Utilities Funds</i>	\$	96,314
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SPLOST VII

Sewer CSO Projects paid out of the SPLOST Funding	\$	3,381,000
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TSPLOST

Airport Funding Source changed from TSPLOST to CARES	\$	(3,500,000)
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<i>Special Revenue Funds</i>	\$	(119,000)
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Increase in the Citywide Budget	\$	3,013,788
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Total Citywide Original Proposed Budget	\$	288,914,005
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Total Citywide Budgeted Expense	\$	291,927,793
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Policies & Procedures

POLICIES AND PROCEDURES

The development and management of the City of Albany's annual budget is governed by both formal policies and by accepted practices. A number of pertinent policies and practices are outlined in this section. In addition, this section includes summary information that was provided to the City Commission during the annual budget process. The City's complete Financial Management Policy manual is located under the Finance Department tab on the City's website <http://www.albanyga.gov/>

BUDGET DEVELOPMENT AND ADOPTION

The budget process began in January 2021 with the Finance Department preparing the FY 2022 revenue projections, updating the budget request forms, and revising the instructions to City departments for the completion of the budget requests.

Once these tasks were completed, the annual budget meeting was held in January 2021 and each department was given its FY 2022 budget package. The City Manager conducted budget hearings with each department head to review all budget requests and to prioritize each department's requests. The budget process included an opportunity for department heads to make a presentation to the Mayor and Board of City Commissioners highlighting their FY 2022 budgetary needs. The presentations provide the Board with a great deal of insight as to how priorities might be met, if required.

After the budget hearings were completed, the City Manager again reviewed and analyzed each request to formulate the recommended budget. Recommendations were based on historical data, a relatively flat revenue base, and justification of budgetary needs as provided by the department heads, input from the Mayor and Board of Commissioners, and special circumstances that were anticipated to occur during the fiscal year. In addition, the City Manager's recommendations were based on what was reasonable and necessary for departments to operate efficiently and effectively and to maintain, at a minimum, the current level of service.

In order to promote citizen participation, a public hearing for the budget was advertised and held June 2nd. This hearing was designed to allow public input into the FY 2022 budget before its adoption. The recommended budget was submitted to the Mayor and Board of City Commissioners on May 18th.

After extensive work by the City Manager and the budget preparation staff, the FY 2022 budget was adopted on June 24, 2021. Notification of the budget adoption was advertised in the local newspaper and a copy was placed on file in the City Clerk's office as required by State law. The approved budget, which is controlled and maintained by the Finance Department, was then added to the computerized budgetary and actual financial reporting system on June 24, 2021. The new fiscal year began July 1, 2021.

BUDGET MANAGEMENT PROCESS

Monthly financial reports are emailed to the City’s Department Heads. These reports are also published on the City of Albany’s website. As the fiscal year progresses, monthly meetings are conducted to review budget to actual revenues and expenditures with those departments needing attention. Expenditures are projected to fiscal year end, which helps management determine if their current spending trends need to be modified in order to change their departments’ projected outcome.

Since a budget is an estimated financial plan, the existing budgetary process also allows for budget transfers throughout the fiscal year. The line item transfers do not change the amount appropriated. It is the responsibility of each department/division to control expenditures and to expend funds only for items that have been budgeted; however, due to unforeseen emergencies, a system is in place to accommodate changing needs.

BASE BUDGETING

Annual budgets are legally adopted for the General Fund, Special Funds, Internal Services Fund, and Enterprise Funds. This budget is balanced in accordance with Georgia law (OCGA 36-81-3(B) (3)) that states that, “a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriation.” Department and division expenditures are summarized as personnel services and operating expenses. All budgets begin with the basic cost to maintain personnel services while preserving the current level of service. Operating expenses and capital outlay are then allocated to departments for delivery of service.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those with other fund accounting requirements.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City and by ADICA.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). Capital is defined as any one asset valued at \$5,000 or more and has a useful life of more than one year.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations: (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability of other purposes.

Internal Service Funds - The Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

BASIS OF ACCOUNTING

The budgeting and basis of accounting policies of the City of Albany conform to generally accepted accounting principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. All Governmental Fund Types, Expendable Trust Funds, and Agency Funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available).

“Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity). These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of “available spendable resources”; (2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year; and (3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Proprietary Fund Types and the Pension Trust Fund utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies.

BASIS OF BUDGETING

The City of Albany employs the cash plus encumbrance method as its basis of budgeting for governmental funds. Revenue for the governmental funds is recognized when it is actually received in cash and encumbered amounts are treated as expenditures under this method. The City uses the accrual method as its basis of budgeting for proprietary funds. Under this method, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur. The City deviates from Generally Accepted Accounting Principles (GAAP), and its basis of accounting stated in its audited financial statements, in the following areas as well:

- The fair value of investments is not treated as adjustments to revenue
- Some component units are excluded in this budget document- Albany-Dougherty Inner City Authority (ADICA), Downtown Development Authority (DDA), and Chehaw Park Authority
- Some funds are excluded in this budget document- the Public Employees Group Health Plan, Risk Management Fund, and Workers' Compensation Fund
- The Enterprise Funds are allowed to have an unbalanced budget.

BUDGET AMENDMENT

The City of Albany's budget amendment/budget transfer process is regulated by the Official Code of Georgia (OCGA 36-81-3(d) (1)) and local policies. The level of control, or level at which expenditures may not legally exceed the budget, is at the department level in the State of Georgia (OCGA 36-81-2(14)). Any increase in appropriation in any department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, requires the approval of the governing authority (OCGA 36-81-3(d)(1)).

BUDGET TRANSFERS

The Finance Department can approve budget transfers up to \$10,000 without the City Manager's approval among various accounts within a department/division with the following exceptions:

1. No budget transfers are to be made between the Personnel Services Budget and the Operations Budget.
2. No budget transfer will be made into or out of The Capital Improvement Fund.

Otherwise, any increase in appropriations in any fund for a department or through a budget transfer of appropriation among departments shall require the approval of the City Manager for amounts over \$10,000.

All budget transfers must be signed and justified by the Department Head. Requests will be considered based on the justification. All requests are to be submitted to the Finance Department, which will forward requests to the City Manager, if necessary.

All appropriations lapse at fiscal year-end except for Capital Improvement Projects if it takes longer to construct.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program that details anticipated expenditures as well as the proposed sources of funding. The General & Special Funds capital requests are defined as any one asset valued at \$5,000 or more that have a useful life of more than one year. They are funded through a minimum of 15% transfer of total sales tax from the General Fund.

The capital requests for Enterprise Funds are funded by the amount budgeted for their depreciation. The first year of the CIP is incorporated into the annual budget. The subsequent or outlying years are updated and revised each year to reflect the changing needs and priorities of the department heads.

Except for Enterprise Funds, vehicles for the City are purchased through the Capital Improvement Fund. Purchases are handled with available resources on hand. If financing is necessary, vehicles are purchased through a lease pool agreement with the Georgia Municipal Association (GMA). The GMA offers a program to governmental entities whereby they can borrow funds from the Bank of New York Mellon to finance rolling stock equipment for a maximum of five years. This pool covers new equipment purchases and does not offer reimbursements for previously purchased equipment. Items other than rolling stock may be approved by submitting an application to the Bank of New York Mellon prior to requesting funds. The City of Albany is currently participating in the 1998 GMA Lease Pool Agreement.

DEBT SERVICE POLICY

The City of Albany updated its formal debt service policy in July 2021. The City shall comply with all requirements of the Official Code of Georgia Annotated (O.C.G.A.) Title 36 Chapter 82 and other legal requirements regarding the issuance of bonds and certificates of the City or its debt issuing authorities.

The City has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. In more recent years, the City has utilized Georgia Environmental Finance Authority and direct bank loans for financing.

PURCHASING POLICY

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Section 4, paragraphs 8 and 14 of the City Charter gives the City Manager the authority to make and execute all lawful contracts for operations under his/her supervision. It provides that all purchases of \$40,000 and above must provide opportunity for competition. It further states that the City Commission must approve all purchases above \$40,000, except as may be otherwise provided by law or by ordinance.

Section 2.649 of the City Code gives the City Manager the authority to make purchases up to \$40,000. Over this amount, the City Commission must grant approval. This section of the code also gives the City Manager the authority to sell surplus property up to \$40,000. The sale of surplus property valued over that amount requires prior Commission approval.

[Link to the Purchasing Policy](#)

REVENUE AND EXPENDITURE POLICIES

An accepted but informal policy is that each component of the City's overall budget should be independent and self-sufficient. While recognizing that supplemented Enterprise Funds such as the Transit System, Flint River Entertainment Complex, and Airport, would traditionally need some revenue subsidy from the General Fund, it has been determined that interfund dependency should be avoided between the General/Special Funds and the Self-Sustaining Enterprise Funds.

Another policy was formulated which stated that revenue and expenditures should be accounted for in the budget just as they would be set forth in the year-end audit. The result of this policy is to include non-cash revenue and expenditure items previously not included in adopted budgets but included in year-end audits.

CASH STABILIZATION POLICY

The scope of the cash stabilization policy is to establish a separate Cash Stabilization Fund by setting aside funds equal to 15% (5% stabilization fund, 10% working capital) of the current year’s budgeted General Fund revenues. The goal is to maintain at least three months operating cost in liquid form. These reserve funds are a prudent way of maintaining a level of financial resources necessary to protect against short term borrowing for cash flow purposes and to have adequate funds available in the event of an emergency or catastrophe. Also, credit rating agencies carefully monitor the level of fund balances and unreserved fund balances in a government’s general fund when evaluating that government’s credit worthiness.

These reserve funds shall be secured in a manner that is consistent with the following principles, in the order listed:

1. Legality – all investments comply with state and local laws.
2. Safety – principal is protected from loss with secure investment practices and collateralization.
3. Liquidity – investments are readily converted to cash when needed without losses.
4. Yield or Return on Investment – earnings are maximized without diminishing the other principles.

Funds may be transferred from the working capital account to the City’s General Fund operating account only with the prior approval of the City Manager, who will notify the City Commission at the next available opportunity. No withdrawals from the cash stabilization fund shall be made without a resolution by the Commission. The cash stabilization fund must be replenished within five years following the year(s) in which it is used. The working capital must be replenished to its minimum level within one year of its use.

Fund Relationship Table

<i>Fund Description</i>	Revenues	Funding Sources								
		General Fund	Solid Waste	Sewer	Hotel/Motel	Storm Water	Water	Gas	Light	Telecom
<i>General Fund</i>	76.6%	-	1.5%	1.8%	-	0.9%	1.6%	2.6%	14.6%	0.5%
<i>Capital Improvement Fund</i>	69.7%	30.3%	-	-	-	-	-	-	-	-
<i>Solid Waste</i>	100%	-	-	-	-	-	-	-	-	-
<i>Transit</i>	80.0%	20.0%	-	-	-	-	-	-	-	-
<i>Civic Center</i>	47.5%	52.5%	-	-	-	-	-	-	-	-
<i>Sewer</i>	100%	-	-	-	-	-	-	-	-	-
<i>CAD-911</i>	100%	-	-	-	-	-	-	-	-	-
<i>Community Development</i>	100%	-	-	-	-	-	-	-	-	-
<i>R3M Fund</i>	100%	-	-	-	-	-	-	-	-	-
<i>Grant Fund</i>	97.3%	2.7%	-	-	-	-	-	-	-	-
<i>Airport</i>	100.0%	-	-	-	-	-	-	-	-	-
<i>Hotel/Motel</i>	100%	-	-	-	-	-	-	-	-	-
<i>Job Investment Fund</i>	100%	-	-	-	-	-	-	-	-	-
<i>Tax Allocation District</i>	100%	-	-	-	-	-	-	-	-	-
<i>SPLOST Funds</i>	100%	-	-	-	-	-	-	-	-	-
<i>TSPLOST Fund</i>	100%	-	-	-	-	-	-	-	-	-
<i>Storm Water</i>	82.3%	-	-	17.7%	-	-	-	-	-	-
<i>Water</i>	100%	-	-	-	-	-	-	-	-	-
<i>Gas</i>	100%	-	-	-	-	-	-	-	-	-
<i>Light</i>	100%	-	-	-	-	-	-	-	-	-
<i>Telecom</i>	100%	-	-	-	-	-	-	-	-	-
<i>Utility Internal Service Fund</i>	-	-	3.8%	4.0%	-	3.7%	24.2%	16.1%	39.9%	8.2%

Major Fund Descriptions

Major Governmental Funds

General Fund

The city's Primary Operating Fund accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Community Development

It accounts for the financial resources received from the HUD and loan programs which are restricted and committed to be used for the various operations of DCED.

Job Investment Fund

It accounts for revenues received from MEAG committed for expenditures related to economic development.

SPLOST Fund

It accounts for construction or acquisition of major capital facilities financed by Special Purpose Local Option Sales Tax proceeds.

Major Enterprise Funds

Sewer

It accounts for the provision of Sewer services to the residents of the City.

Airport

It accounts for the construction, operations, and maintenance of the Albany Airport and runways.

Water

It accounts for the water utility operations provided to the residents of the City.

Light

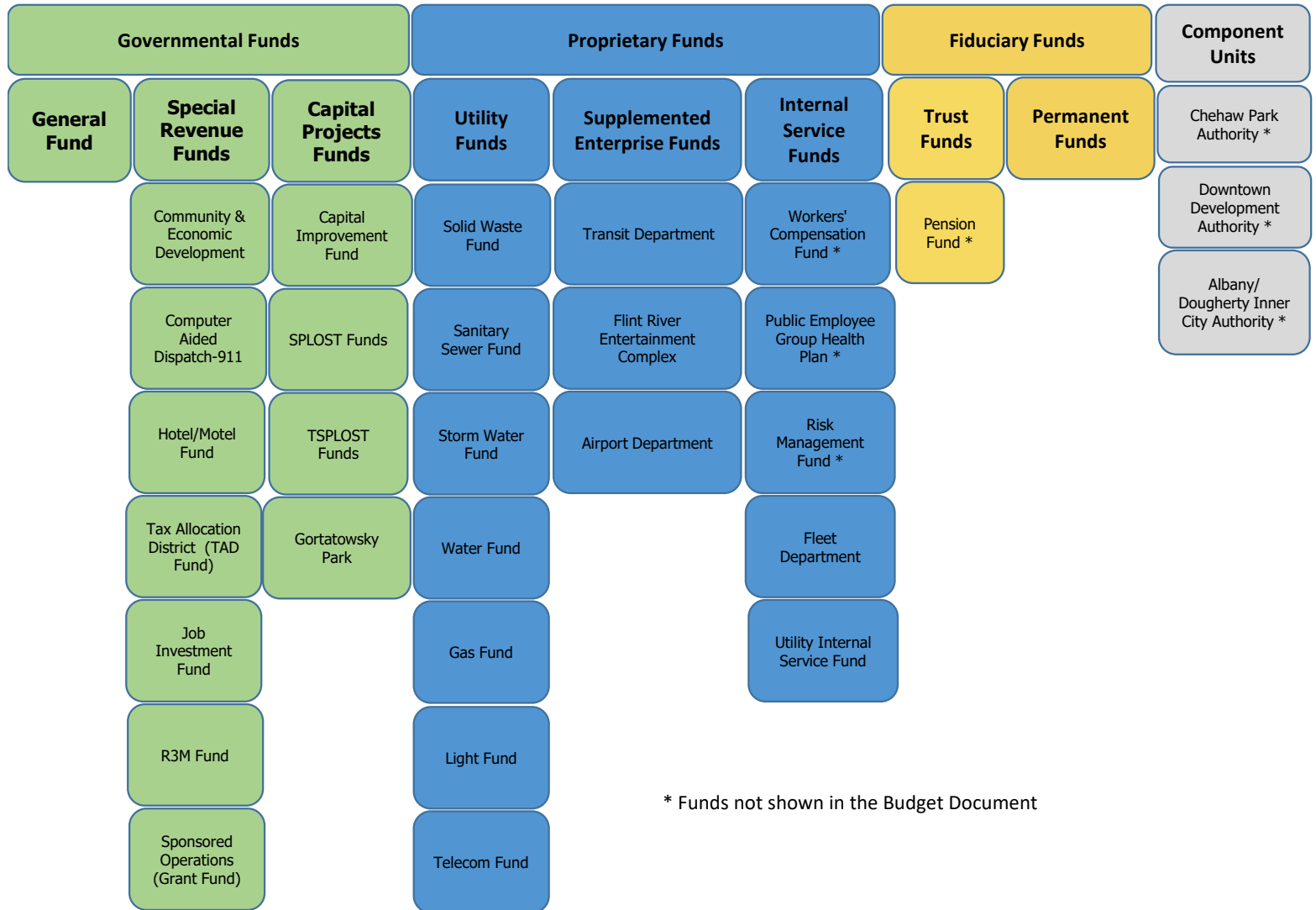
It accounts for the electric utility operations provided to the residents of the City.

Storm Water

It accounts for the storm water utility operations provided to the residents of the City.



FUND STRUCTURE



* Funds not shown in the Budget Document



FY 2022 BUDGET CALENDAR

Budget Activity	Action By	Completion Date
1. Budget Planning Session	City Manager/Finance Department	February 27
2. Completion of Budget Requests (including Revenue Projections)	Department/Division Heads	February 12
3. Verification & Audit of Departmental Requests	Finance Department	February 16
4. Review Analysis of Requests with Departmental Officials	City Manager/Finance Department	February 27 - March 29
5. Budget Summary	City Manager/Finance Department	April 2
6. Budget Presentation	City Manager/Finance Department	May 18
7. Budget Discussion/Q&A	City Commission/City Manager/Finance Department	May 25
8. Public Notices: Hearing of Proposed Budget	Finance Department	May 16, 30
9. Public Hearing of Proposed Budget	City Commission/City Manager/Finance Department	June 1
10. Budget Discussion/Q&A	City Commission/City Manager/Finance Department	June 15
11. Preparation of Budget Ordinance, Incorporating Final Changes by Mayor and City Commission	City Attorney	June 16
12. Adoption of FY 2022 Budget	Mayor/City Commission	June 24



FY 2022 BUDGET MEETINGS

Department	Staff Review	Commission Review
General Government	Wednesday, February 17, 2021	
Technology & Communications	1:30	
Fleet Management	3:30	
General Government (continued)	Monday, February 22, 2021	
Facilities Management	10:00	
City Clerk	1:00	
Risk Management/Workers' Comp	2:00	
Human Resources		
General Government (continued)	Tuesday, February 23, 2021	
City Manager	1:00	
Finance	2:00	
City Attorney	3:00	
General Government (continued)	Monday, March 1, 2021	
Central Services	11:00	
License & Business Support	1:00	
General Government (continued)	Tuesday, March 2, 2021	
Planning	2:00	
Engineering	3:00	
General Government (continued)	Wednesday, March 3, 2021	
Municipal Court	10:00	
Recreation	1:00	
Venue Management	3:00	
General Government (continued)	Thursday, March 4, 2021	
Community/Economic Development	10:30	
Airport	1:30	
Transit	3:30	
General Government (continued)	Friday, March 5, 2021	
Police	10:00	
Code Enforcement	1:00	
Fire	3:00	



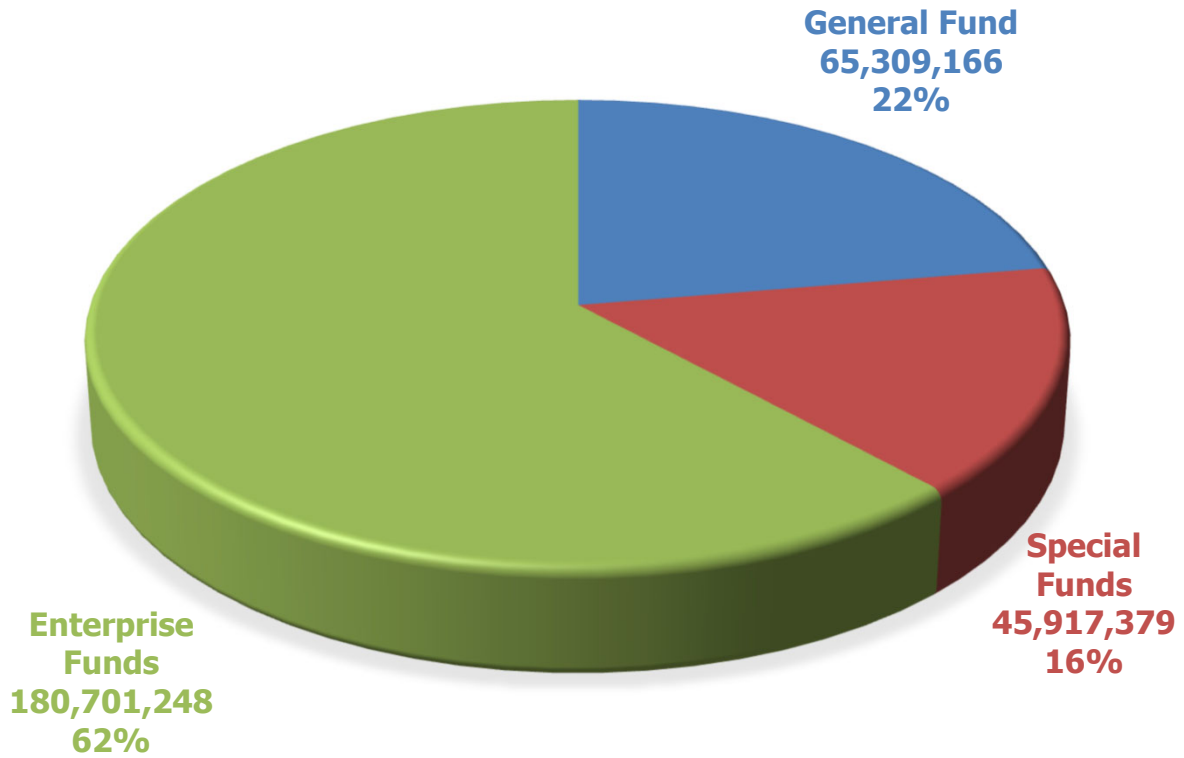
FY 2022 BUDGET MEETINGS

Department	Staff Review	Commission Review
Utility Funds	Tuesday, March 9, 2021	
Vegetation Management	1:00	
HDD	2:00	
Energy Control/Service Techs	3:30	
Utility Funds (continued)	Wednesday, March 10, 2021	
Customer Service	1:00	
Marketing	3:00	
Utility Management	4:00	
Utility Funds (continued)	Tuesday, March 16, 2021	
Telecom	2:00	
Utility Funds (continued)	Wednesday, March 17, 2021	
Light	1:00	
Gas	3:00	
Utility Funds (continued)	Thursday, March 18, 2021	
Water	10:00	
Storm Water/R.O.W. Maint.	1:00	
Utility Funds (continued)	Friday, March 19, 2021	
Solid Waste	10:00	
Sewer	2:00	
Capital/R3M Requests	Tue/Mon March 23/29, 2021	
Non-Rolling Stock/R3M	1:00	
Fleet Replacement	10:00	
Budget Summary	Friday, April 2, 2021	
	10:00	
Budget Overview		May 18, 2021
Budget Discussion/Q&A		May 25, 2021
Budget Discussion/Public Hearing		June 1, 2021
Budget Discussion/Q&A		June 15, 2021
Commission Consideration & Budget Adoption		June 24, 2021 2:00 p.m.



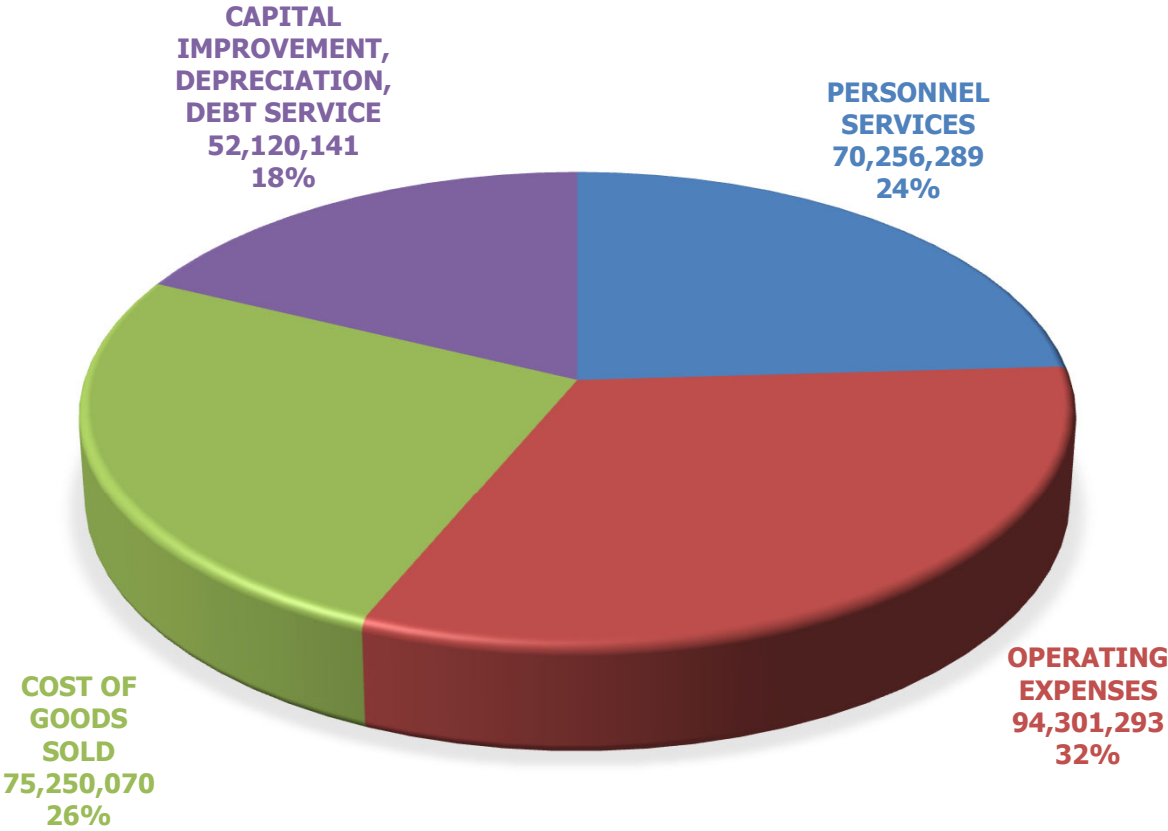
Revenues & Expenditures

City of Albany
FY 2022
Adopted Operating Budget



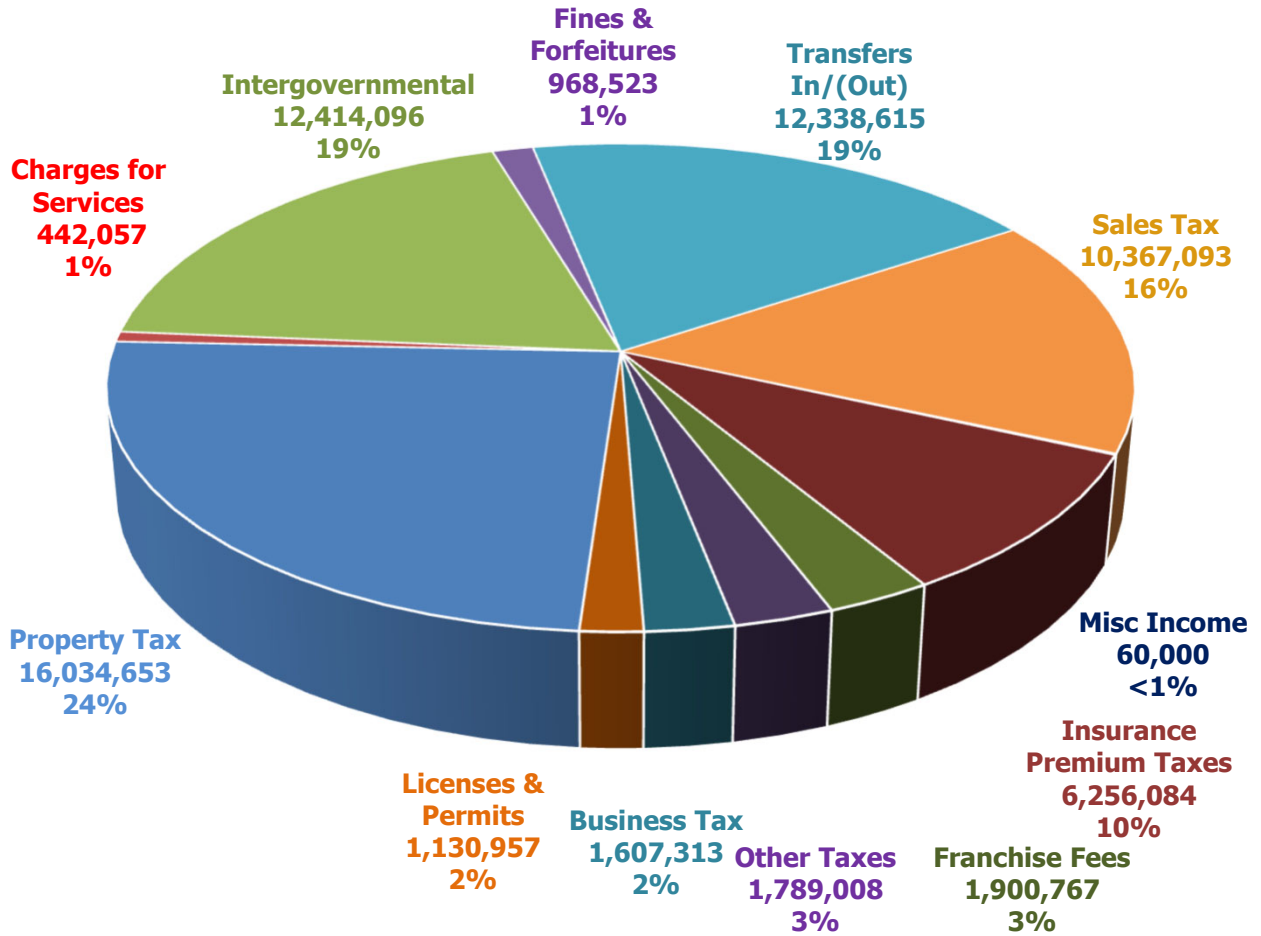
Total Budget
\$291,927,793

City of Albany
FY 2022
Total Operating Budget



Total Budget
\$291,927,793

City of Albany FY 2022 General Fund Revenues



Total General Fund Revenues
\$65,309,166

**FY 2022
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
General Fund				
City Clerk's Office	271,240	346,377	0	617,617
City Commission	226,577	55,000	0	281,577
City Manager's Office	631,124	504,228	0	1,135,352
Downtown Development	0	262,608	0	262,608
City Attorney's Office	469,652	178,945	0	648,597
Municipal Court-Administration	422,445	242,329	0	664,774
Municipal Court-Appointed	262,424	3,250	0	265,674
Human Resources	1,517,345	273,896	0	1,791,241
Risk Management	397,812	125,102	0	522,914
Central Services-Procurement	579,566	84,344	0	663,910
Central Services-Material Mgmt.	248,967	60,250	0	309,217
Finance	1,643,027	734,134	0	2,377,161
Office Management & Budget	450,000	0	0	450,000
License & Business Support - Enforcement	333,035	41,529	0	374,564
License & Business Support - Treasury	210,388	127,805	0	338,193
Technology & Communication	1,818,346	1,737,909	0	3,556,255
Planning & Development Services	622,707	877,348	0	1,500,055
Police-Administration	1,474,331	1,485,527	0	2,959,858
Police-Uniform	8,828,665	1,038,037	0	9,866,702
Police-Support Services	1,189,132	390,463	0	1,579,595
Police-Investigative	3,145,906	240,758	0	3,386,664
Police-Gang Unit	712,826	68,229	0	781,055
Police-Albany/Dougherty Drug Unit	689,953	59,752	0	749,705
Police-Communiity Oriented Policing	32,582	177,890	0	210,472
Police-SWAT	5,000	30,953	0	35,953
Code Enforcement	963,410	789,484	0	1,752,894
Fire-Administration	665,385	435,292	0	1,100,677
Fire-Suppression	12,923,140	641,801	0	13,564,941
Fire-Prevention	509,678	20,102	0	529,780
Fire-Training	346,983	73,095	0	420,078
Fire-Emergency Management	76,854	35,483	0	112,337
Engineering	2,100,970	1,599,001	0	3,699,971
P/W - Right of Way Maintenance	624,728	365,817	0	990,545
Recreation-Administration	494,062	198,834	0	692,896
Recreation-Centers & Gyms	391,811	157,150	0	548,961
Recreation-Athletics	254,142	286,797	0	540,939
Recreation-Flint River Golf	546,222	291,786	0	838,008
Recreation-Health & Wellness	307,698	225,560	0	533,258
Facilities Management - Administration	195,277	597,729	0	793,006
Facilities Management - Grounds	1,104,774	468,148	0	1,572,922
Facilities Management - Buildings	959,810	721,430	0	1,681,240
Independent Agencies	0	607,000	0	607,000
GENERAL FUND	48,647,994	16,661,172	0	65,309,166

**FY 2022
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Special Funds					
DCED - CDBG	625,000	1,331,257	0	0	1,956,257
DCED - Economic Development Agency	32,215	26,690	0	0	58,905
DCED - Rental	172,647	728,979	0	0	901,626
DCED - EDA Industrial Incubator	0	33,488	0	0	33,488
DCED - Home	121,219	955,341	0	0	1,076,560
DCED - Flood Recovery	0	229,250	0	0	229,250
DCED - Emergency Housing	0	45,000	0	0	45,000
CAD 9-1-1	1,736,662	724,499	0	0	2,461,161
Hotel/Motel Fund	0	2,027,000	0	0	2,027,000
Capital Improvement Fund	0	5,998	0	4,840,613	4,846,611
Tax Allocation District	0	339,143	0	55,622	394,765
SPLOST Fund	0	0	0	16,981,392	16,981,392
TSPLOST Fund	0	6,150,000	0	4,199,894	10,349,894
R3M - Repair, Renovate, & Replace	0	1,000,000	0	0	1,000,000
Grant Fund	198,424	3,357,046	0	0	3,555,470
Special Funds	2,886,167	16,953,691	0	26,077,521	45,917,379
Enterprise Funds (Utility Funds)					
Light Operations	3,675,808	19,176,450	64,287,600	1,859,643	88,999,501
Light Operations	3,675,808	19,176,450	64,287,600	1,859,643	88,999,501
Sewer Systems-Wastewater Treatment	1,146,432	3,594,588	0	1,460,316	6,201,336
Waste Water Treatment-Lift Station	0	883,500	0	658,582	1,542,082
Sewer Systems-Administration	588,411	4,546,842	0	414,296	5,549,549
Sewer Systems-Maintenance	1,040,360	503,627	0	248,667	1,792,654
Sewer Systems-Construction	389,962	206,711	0	97,941	694,614
Wastewater Sampling & Utility Location	338,935	130,468	0	16,728	486,131
Sanitary Sewer Systems	3,504,100	9,865,736	0	2,896,530	16,266,366
Gas Operations	1,618,918	4,815,771	8,767,614	344,176	15,546,479
Gas Operations	1,618,918	4,815,771	8,767,614	344,176	15,546,479
Water Distribution	2,203,363	6,294,847	0	2,274,645	10,772,855
Water Production	0	91,112	1,787,351	20,413	1,898,876
Water Operations	2,203,363	6,385,959	1,787,351	2,295,058	12,671,731
Solid Waste-Administration	328,890	2,148,318	0	35,539	2,512,747
Solid Waste-Residential East	0	3,182,684	0	0	3,182,684
Solid Waste-Residential West	0	3,871,588	0	0	3,871,588
Solid Waste-Commercial	607,713	1,032,900	0	213,441	1,854,054
Solid Waste-Special Services	380,275	99,050	0	0	479,325
Solid Waste Fund	1,316,878	10,334,540	0	248,980	11,900,398
Storm Water-Engineering	351,232	38,837	0	0	390,069
Storm Water-Sweeping	832,692	1,994,129	0	426,117	3,252,938
Storm Water-Asphalt/Concrete	351,074	140,779	0	28,272	520,125
Storm Water-Grading/Construction	743,515	297,558	0	164,609	1,205,682
Storm Water-Maintenance/Drainage	126,112	671,693	0	624,650	1,422,455
Storm Water Fund	2,404,625	3,142,996	0	1,243,648	6,791,269
Telecom Operations	454,872	2,112,913	407,505	508,919	3,484,209
Telecom Operations	454,872	2,112,913	407,505	508,919	3,484,209
Subtotal, Utility Funds	15,178,564	55,834,365	75,250,070	9,396,954	155,659,953

**FY 2022
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Enterprise Funds (Supplemented)					
Airport	1,181,212	916,807	0	1,771,217	3,869,236
Airport - Grant	0	133,000	0	10,539,236	10,672,236
Flint River Entertainment Complex	0	1,802,057	0	493,035	2,295,092
Transit System	2,362,352	1,105,250	0	1,300,378	4,767,980
Transit System - Grant	0	894,951	0	2,541,800	3,436,751
Supplemented Enterprise Funds	3,543,564	4,852,065	0	16,645,666	25,041,295
Enterprise Funds Subtotal	18,722,128	60,686,430	75,250,070	26,042,620	180,701,248
Grand Total	70,256,289	94,301,293	75,250,070	52,120,141	291,927,793

For Informational Purposes Only					
Utility Internal Service Fund (UISF)					
General Manager's Office and Commission	709,913	132,121	0	0	842,034
Investigations	212,992	127,397	0	14,500	354,889
Engineering	469,249	118,444	0	11,423	599,116
Marketing	315,400	313,344	0	3,299	632,043
HDD	903,154	362,178	0	87,652	1,352,984
Energy Control	2,228,379	1,215,836	0	38,701	3,482,916
Vegetation Management	640,942	1,338,117	0	172,620	2,151,679
Customer Service	2,422,998	2,123,472	0	121,637	4,668,107
Subtotal, Utility Internal Service Fund	7,903,027	5,730,909	0	449,832	14,083,768

The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, and Solid Waste Fund. Therefore, these expenses have already been included in the total budget, reported above.



Revenues By Major Type

	Actuals 2019	Actuals 2020	Budget 2021	Budget 2022
Property Taxes	15,923,839	15,944,474	15,695,529	16,034,653
Sales Taxes	10,717,485	10,270,780	9,186,247	10,367,093
Other Taxes	10,740,179	10,905,096	10,730,510	11,553,172
License & Permits	1,276,045	1,093,310	1,164,862	1,130,957
Intergovernmental	11,229,114	11,998,888	12,351,436	12,414,096
Charges for Services	382,530	351,502	350,500	442,057
Fines & Foreitures	931,776	708,259	1,033,578	968,523
Investment Income	2,366,856	821,423	0	0
Other	384,829	774,924	60,000	60,000
	<hr/>	<hr/>	<hr/>	<hr/>
	53,952,654	52,868,657	50,572,662	52,970,551
Proceeds from Sale of Assets	254,756	235,216	0	0
Transfers In	17,720,546	15,678,434	16,380,261	16,187,520
Transfers Out	(13,003,149)	(10,737,918)	(3,184,098)	(3,848,905)
	<hr/>	<hr/>	<hr/>	<hr/>
	4,972,153	5,175,732	13,196,163	12,338,615
Total Revenues	<hr/>	<hr/>	<hr/>	<hr/>
	58,924,807	58,044,389	63,768,825	65,309,166



Expenditures By Function

	<u>Actuals</u> <u>2019</u>	<u>Actuals</u> <u>2020</u>	<u>Budget</u> <u>2021</u>	<u>Budget</u> <u>2022</u>
General Government				
Legislative	649,598	751,516	721,675	899,194
Administrative	1,157,743	1,266,328	1,391,278	1,397,960
Human Resources	1,616,557	1,667,814	1,776,670	1,791,241
Procurement & Materials	533,768	553,625	567,847	663,910
Materials Management	349,680	348,945	334,299	309,217
Finance	2,616,917	2,812,229	2,832,016	2,827,161
Treasury	251,564	291,334	319,095	338,193
Information Technology	2,923,802	3,141,676	3,500,294	3,556,255
Risk Management	539,690	542,716	562,814	522,914
Planning & Development	1,547,360	1,188,545	1,562,390	1,500,055
Total General Government	12,186,680	12,564,728	13,568,378	13,806,100
Judicial:				
Municipal Court	662,476	713,775	919,133	930,448
City Attorney	494,088	542,599	652,995	648,597
Total Judicial	1,156,564	1,256,374	1,572,128	1,579,045
Public Safety:				
Police	16,824,053	17,714,232	19,228,480	19,534,051
Code Enforcement	1,124,420	1,247,399	1,965,312	1,752,894
Fire	13,529,062	14,377,891	14,689,963	15,727,813
Marshall Division	370,397	361,077	365,681	374,564
SWAT Team	34,216	27,554	39,064	35,953
Total Public Safety	31,882,148	33,728,153	36,288,500	37,425,275
Public Works				
Engineering	4,490,749	4,402,510	3,672,817	3,699,971
Street Maintenance	931,630	912,507	990,355	990,545
Total Public Works	5,422,379	5,315,017	4,663,172	4,690,516
Parks & Recreation				
Administration	636,633	553,383	733,533	692,896
Parks	2,357,818	2,473,569	2,591,496	2,662,822
Park Development & Management	2,839,010	2,904,471	3,002,651	3,007,504
Turner Golf Course	683,089	721,081	841,967	838,008
Total Parks & Recreation	6,516,550	6,652,504	7,169,647	7,201,230
Community Service	1,726,888	532,403	507,000	607,000
Total Expenditures	58,891,209	60,049,179	63,768,825	65,309,166
Net Revenues over/(under) Expenditures	33,598	-2,004,790	0	0



Supplemental Information

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

Information is provided in this Supplemental Information section to give the reader an overview of the current year's budget as well as to present historical trends on the City's budget. Also included are graphs and charts on revenue/expenditures, fund balances for all funds, property tax information, Utility transfers, debt and tax digest information, and other pertinent information about the City of Albany.

The City, like other communities across the country, is still facing economic challenges due to the COVID-19 pandemic. However, due to the City's diverse revenue sources, it is poised to deal with this situation successfully. In fact, this prompted the Mayor and Board of City Commissioners to implement a millage rollback for the sixth consecutive year for the citizens of Albany to offset any subsequent increases in property values.

A synopsis of revenues and expenditures from FY 2018 through FY 2022 is discussed below:

Fiscal Year 2018

- The FY 2018 Adopted budget of \$269,888,769 represents a *decrease* of less than 2%, or \$4,193,712, from the FY 2017 Adopted budget of \$274,082,481.

The General Fund for FY 2018 will not require a transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes continued funding for the vacation buyback program. The individual departments are holding their individual portion of the 457-matching based on the average participant of the department.

One additional major shift is the move from the General Fund of the Fleet Division, which was previously underneath the Central Services Department. It is now operating as an internal service fund and all the departments are holding their individual portion of the expenses.

Fiscal Year 2019

- The FY 2019 Adopted budget of \$272,938,742 represents an *increase* of less than 2%, or \$3,049,973, from the FY 2018 Adopted budget of \$269,888,769.

The General Fund for FY 2019 will not require a transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes continued funding for merit increases for employees that satisfy the criterion established. The individual departments are holding their individual portion of the 457 matching based on the average participant of the department. The funding for the vacation buyback program will remain in the General Fund budget.

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

Fiscal Year 2020

- The FY 2020 Adopted budget of \$288,322,879 represents an *increase* of almost 6%, or \$15,384,137, from the FY 2019 Adopted budget of \$272,938,742.

The General Fund for FY 2020 will schedule the use of \$500,000 in fund balance for the purpose of the Team-Up-To-Clean-Up initiative. The major increases in the budget are primarily due to the new funding sources of TSPLOST (\$10,720,000) and federal dollars for the purchase of 8 new CNG fixed-route buses (\$3,936,000). The fiscal year's budget includes a 1.1% increase in the Pension Matching percentage from the City for full-time employees. The funding for the vacation buyback program will remain in the General Fund budget.

Fiscal Year 2021

The FY 2021 Adopted budget of \$289,828,612 represents an *increase* of less than 1%, or \$1,505,733, from the FY 2020 Adopted budget of \$288,322,879.

The General Fund for FY 2021 will not require a transfer from fund balance. The fiscal year's budget includes a 6% increase for policing personnel and 2.5% C.O.L.A. for paygrades 1-10. Also, due to the CARES Act funding, the Airport and Transit funds will not be scheduled to receive a transfer from the General Fund.

During FY 2021, prior year collections for SPLOST VII and TSPLOST will be budgeted. Also, the reduced sales tax collections anticipated based on the COVID-19 impact is accounted for (approximately 15% reduction over FY 2019 actuals).

Fiscal Year 2022

The FY 2022 Adopted budget of \$291,927,793 represents an *increase* of less than 1%, or \$2,099,181, from the FY 2021 Adopted budget of \$289,828,612.

The General Fund for FY 2021 will not require a transfer from fund balance. The fiscal year's budget includes a 2.5% C.O.L.A. for all employees. Also, due to the CARES Act funding, the Airport fund will continue to not be scheduled to receive a transfer from the General Fund.

During FY 2021, prior year collections for SPLOST VII and TSPLOST were budgeted. Also, the reduced sales tax collections anticipated based on the COVID-19 impact budgeted in FY 2021 is expected to recover to its FY 2020 actual level (approximately 13% increase over FY 2021 budget).

Fund Balances/Net Assets for All Budgeted Funds

Included in the following section is a three-year actuals and two-year budgeted activity of fund balance/net assets for General Fund, Community & Economic Development, CAD-911, Hotel/Motel, Capital Improvement, Tax Allocation District, Job Investment, Gortatowsky, Grant, SPLOST, TSPLOST, R3M, Light, Sanitary Sewer, Gas, Water, Solid Waste, Storm Water, Telecom, Utility Internal Service Fund, Airport, Civic Center, and Transit. These fund balances and net assets are carried forward from the previous fiscal year. Fund balance/net assets usually consists of two basic components: cash carried forward and contributed capital carried forward. Currently, the largest source of fund equity carried forward comes from the Light Fund at \$64,037,646 for fiscal year ending 2020. The fund balance for the General Fund for fiscal year ending 2020 was \$30,501,453. The City works tirelessly to build and maintain a healthy Fund Balance. Sixty-five percent of the total is cash and investments, which provides a very strong position that insures the City meets all obligations.

**GENERAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
REVENUES:					
Property Taxes	15,893,833	15,923,839	15,944,474	15,695,529	16,034,653
Sales Taxes	9,271,522	10,717,485	10,270,780	9,186,248	10,367,093
Other Taxes	10,277,462	10,740,179	10,905,096	10,730,510	11,553,172
License & Permits	914,415	1,276,045	1,093,310	1,164,862	1,130,957
Intergovernmental	11,937,561	11,229,114	11,998,888	12,351,436	12,414,096
Charges for Services	339,865	382,530	351,502	350,500	442,057
Fines, Forfeitures & Penalties	1,163,545	931,776	708,259	1,033,577	968,523
Investment Income (Loss)	(912,380)	2,366,856	821,423	0	0
Miscellaneous/Other	1,054,536	384,830	774,925	60,000	60,000
Proceeds from sale of assets	77,707	254,756	235,216	0	0
Transfer In	18,834,043	17,720,546	15,678,434	16,380,261	16,187,520
Transfer Out	(9,773,241)	(13,003,149)	(10,737,918)	(3,184,098)	(3,848,905)
TOTAL	59,078,868	58,924,807	58,044,389	63,768,825	65,309,166
EXPENDITURES:					
General Government	11,817,037	12,186,680	12,564,728	13,568,378	13,806,100
Judicial	1,205,407	1,156,564	1,256,374	1,572,128	1,579,045
Public Safety	31,656,774	31,882,148	33,728,153	36,288,500	37,425,275
Public Works	5,026,609	5,422,379	5,315,017	4,663,172	4,690,516
Parks & Recreation	5,398,929	6,516,550	6,652,504	7,169,647	7,201,230
Community Service	1,757,647	1,726,888	532,403	507,000	607,000
TOTAL	56,862,403	58,891,209	60,049,179	63,768,825	65,309,166
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	2,216,465	33,598	(2,004,790)	0	0
FUND BALANCE					
Beginning of year July 1	<u>30,256,186</u>	<u>32,472,650</u>	<u>32,506,248</u>	<u>30,501,458</u>	<u>30,501,458</u>
FUND BALANCE					
End of year June 30	<u><u>32,472,650</u></u>	<u><u>32,506,248</u></u>	<u><u>30,501,458</u></u>	<u><u>30,501,458</u></u>	<u><u>30,501,458</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
COMMUNITY AND ECONOMIC DEVELOPMENT FUND					
REVENUES:					
Grant Revenue	2,308,708	1,526,540	677,160	1,854,130	1,411,030
Rentals	660,832	738,738	809,044	911,813	965,000
Charges for Services	(10,779)	(7,517)	0	0	0
Other	1,045,826	1,052,867	1,752,825	947,975	922,214
Transfer In	0	0	350,000	0	0
Transfer from Fund Balance	0	0	0	1,111,898	1,002,842
TOTAL	4,004,587	3,310,628	3,589,029	4,825,816	4,301,086
EXPENDITURES:					
Personal Services	719,813	702,449	719,780	865,437	951,081
Operating Expense	3,648,546	3,515,788	2,631,096	3,960,379	3,350,005
Capital Outlay	30,320	26,492	0	0	0
TOTAL	4,398,679	4,244,729	3,350,876	4,825,816	4,301,086
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(394,092)	(934,101)	238,153	0	0
FUND BALANCE (DEFICIT) Beginning of year July 1	<u>2,838,967</u>	<u>2,444,875</u>	<u>1,510,774</u>	<u>1,748,927</u>	<u>637,029</u>
FUND BALANCE (DEFICIT) End of year June 30	<u><u>2,444,875</u></u>	<u><u>1,510,774</u></u>	<u><u>1,748,927</u></u>	<u><u>637,029</u></u>	<u><u>(365,813)</u></u>
	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
CAD-911 FUND					
REVENUES:					
Charges for Services	1,504,366	1,876,031	1,780,080	1,879,183	1,989,183
Miscellaneous Income	0	0	259	0	0
Transfer In	1,052,992	1,026,776	880,103	211,195	0
Transfer from Fund Balance	0	0	0	502,499	471,978
TOTAL	2,557,358	2,902,806	2,660,440	2,592,877	2,461,161
EXPENDITURES:					
Personal Services	1,786,365	1,636,694	1,578,777	1,772,787	1,736,662
Operating Expense	276,073	622,497	716,873	820,090	724,499
TOTAL	2,062,438	2,259,191	2,295,650	2,592,877	2,461,161
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	494,920	643,616	364,792	0	0
FUND BALANCE (DEFICIT) Beginning of year July 1	<u>52,153</u>	<u>547,073</u>	<u>1,190,689</u>	<u>1,555,481</u>	<u>1,052,982</u>
FUND BALANCE (DEFICIT) End of year June 30	<u><u>547,073</u></u>	<u><u>1,190,689</u></u>	<u><u>1,555,481</u></u>	<u><u>1,052,982</u></u>	<u><u>581,004</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
HOTEL/MOTEL FUND					
REVENUES:					
Hotel/Motel Tax	2,270,461	2,609,321	2,092,826	2,350,000	2,027,000
Operating Transfers Out	(1,545,461)	(1,350,000)	(136,500)	(323,000)	0
Transfer from Fund Balance		0	0	0	0
TOTAL	725,000	1,259,321	1,956,326	2,027,000	2,027,000
EXPENDITURES:					
Operating Expense	725,000	725,000	2,412,295	2,027,000	2,027,000
TOTAL	725,000	725,000	2,412,295	2,027,000	2,027,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	0	534,321	(455,969)	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>0</u>	<u>0</u>	<u>534,321</u>	<u>78,352</u>	<u>78,352</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>0</u>	<u>534,321</u>	<u>78,352</u>	<u>78,352</u>	<u>78,352</u>
	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
CAPITAL IMPROVEMENT FUND					
REVENUES:					
Interest Income	373,603	121,532	365,894	0	0
Intergovernmental	408,016	571,618	364,337	0	0
Transfers In	2,317,074	7,762,852	1,460,438	1,793,839	1,470,388
Transfer from Fund Balance	0	0	0	3,827,102	3,376,223
TOTAL	3,098,693	8,456,003	2,190,669	5,620,941	4,846,611
EXPENDITURES:					
Capital Outlay	1,953,864	13,094,260	2,858,322	5,589,200	4,840,613
Operating Expense	706,355	4,457	7,994	31,741	5,998
TOTAL	2,660,219	13,098,717	2,866,316	5,620,941	4,846,611
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	438,474	(4,642,715)	(675,647)	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>18,646,104</u>	<u>19,084,578</u>	<u>14,441,863</u>	<u>13,766,216</u>	<u>9,939,114</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>19,084,578</u>	<u>14,441,863</u>	<u>13,766,216</u>	<u>9,939,114</u>	<u>6,562,891</u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
T.A.D. FUND					
REVENUES:					
Property Tax	308,719	379,882	349,237	422,135	394,765
Transfer (to)/from Fund Balance	0	0	0	(29,495)	0
TOTAL	308,719	379,883	349,237	392,640	394,765
EXPENDITURES:					
Debt Service	335,593	404,810	333,075	336,468	338,593
Operating Expenses	0	550	550	550	550
Capital Outlay	0	623,000	54,888	55,622	55,622
TOTAL	335,593	1,028,360	388,513	392,640	394,765
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(26,874)	(648,478)	(39,276)	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>(1,948,553)</u>	<u>(1,975,427)</u>	<u>(2,623,905)</u>	<u>(2,663,181)</u>	<u>(2,633,686)</u>
FUND BALANCE (DEFICIT) End of year June 30	<u>(1,975,427)</u>	<u>(2,623,905)</u>	<u>(2,663,181)</u>	<u>(2,633,686)</u>	<u>(2,633,686)</u>

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
JOB INVESTMENT FUND					
REVENUES:					
Interest Income	130,705	382,816	497,628	0	0
Transfers In	1,298,914	447,661	0	0	0
TOTAL	1,429,619	830,477	497,628	0	0
EXPENDITURES:					
Operating Expense	401,854	0	0	0	0
TOTAL	401,854	0	0	0	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	1,027,765	830,477	497,628	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>22,683,360</u>	<u>23,711,125</u>	<u>24,541,602</u>	<u>25,039,230</u>	<u>25,039,230</u>
FUND BALANCE (DEFICIT) End of year June 30	<u>23,711,125</u>	<u>24,541,602</u>	<u>25,039,230</u>	<u>25,039,230</u>	<u>25,039,230</u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
GORTATOWSKY FUND					
REVENUES:					
Realized Gains/Loss/Interest	803	726	351	0	0
Transfer from Fund Balance	0	0	0	20,500	0
TOTAL	803	726	351	20,500	0
EXPENDITURES:					
Operating Expense	0	0	32,800	20,500	0
TOTAL	0	0	32,800	20,500	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	803	726	(32,449)	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>51,364</u>	<u>52,167</u>	<u>52,893</u>	<u>20,444</u>	<u>0</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u><u>52,167</u></u>	<u><u>52,893</u></u>	<u><u>20,444</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
GRANT FUND					
REVENUES:					
Intergovernmental	285,646	520,525	425,757	453,476	3,460,873
Transfers In	65,461	72,118	29,220	75,891	94,597
TOTAL	351,107	592,643	454,977	529,367	3,555,470
EXPENDITURES:					
Personnel Services	147,059	139,341	124,002	198,424	198,424
Operating Expense	204,048	441,466	295,738	330,943	3,357,046
Capital Outlay	0	11,836	35,237	0	0
TOTAL	351,107	592,643	454,977	529,367	3,555,470
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	0	0	0	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
SPLOST V, VI, VII					
REVENUES:					
Sales Tax	9,424,350	10,807,009	10,366,691	8,479,399	10,300,000
LMIG	996,245	879,768	823,076	0	0
Other Municipalities Reimbursements	0	6,517,863	7,291,612	1,480,000	0
Realized Gains/Loss/Interest	339,885	305,674	437,190	0	0
Transfer from Fund Balance	0	0	0	12,792,217	6,681,392
TOTAL	10,760,480	18,510,312	18,918,570	22,751,616	16,981,392
EXPENDITURES:					
Personnel Services	362,717	310,464	406,789	0	0
Operating Expense	4,657,847	6,794,483	7,456,840	12,959,682	0
Capital Outlay	2,186,561	10,843,571	12,021,553	9,791,934	16,981,392
TOTAL	7,207,125	17,948,518	19,885,182	22,751,616	16,981,392
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	3,553,355	561,796	(966,613)	0	0
FUND BALANCE (DEFICIT) Beginning of year July 1	<u>29,068,445</u>	<u>32,621,800</u>	<u>33,183,596</u>	<u>32,216,983</u>	<u>19,424,766</u>
FUND BALANCE (DEFICIT) End of year June 30	<u><u>32,621,800</u></u>	<u><u>33,183,596</u></u>	<u><u>32,216,983</u></u>	<u><u>19,424,766</u></u>	<u><u>12,743,374</u></u>
R3M Fund					
REVENUES:					
Realized Gains/Loss/Interest	15,826	14,313	20,865	0	0
Transfers In	1,000,000	0	1,000,000	500,000	0
Transfer from Fund Balance	0	0	0	1,000,000	1,000,000
TOTAL	1,015,826	14,313	1,020,865	1,500,000	1,000,000
EXPENDITURES:					
Operating Expense	585,698	422,166	818,349	1,500,000	1,000,000
TOTAL	585,698	422,167	818,349	1,500,000	1,000,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	430,128	(407,854)	202,516	0	0
FUND BALANCE (DEFICIT) Beginning of year July 1	<u>2,826,397</u>	<u>3,256,525</u>	<u>2,848,671</u>	<u>3,051,187</u>	<u>2,051,187</u>
FUND BALANCE (DEFICIT) End of year June 30	<u><u>3,256,525</u></u>	<u><u>2,848,671</u></u>	<u><u>3,051,187</u></u>	<u><u>2,051,187</u></u>	<u><u>1,051,187</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
TSPLOST			
REVENUES:			
Sales Tax	10,108,018	8,234,076	10,500,000
Interest Income	22,752	0	0
Transfer from Fund Balance	0	3,940,733	(150,106)
TOTAL	10,130,770	12,174,809	10,349,894
EXPENDITURES:			
Personnel Services	0	0	0
Operating Expense	85,881	2,307,450	6,150,000
Capital Outlay	901,233	9,867,359	4,199,894
TOTAL	987,114	12,174,809	10,349,894
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	9,143,656	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>0</u>	<u>9,143,656</u>	<u>5,202,923</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>9,143,656</u></u>	<u><u>5,202,923</u></u>	<u><u>5,353,029</u></u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
LIGHT FUND					
REVENUES:					
Charges for Services	100,045,480	98,064,386	96,777,912	100,000,779	96,317,216
MEAG Credits	3,896,742	1,342,982	0	0	0
Other	4,058,338	3,117,180	4,202,351	375,000	375,000
TOTAL	108,000,560	102,524,548	100,980,263	100,375,779	96,692,216
EXPENSES:					
Cost of Goods Sold	73,242,511	71,170,906	69,442,519	71,814,875	64,287,600
Personal Services	3,044,844	2,998,667	3,146,384	3,577,290	3,675,808
Operating Expense	1,763,138	9,354,125	4,116,432	2,615,336	2,704,587
Depreciation & Amortization	1,669,777	1,677,551	1,770,121	1,864,818	1,859,643
Indirect Costs	5,759,083	5,782,115	5,912,900	6,259,882	6,358,555
Transfers Out	14,719,509	11,191,178	10,158,704	10,500,082	10,113,308
TOTAL	100,198,862	102,174,542	94,547,060	96,632,283	88,999,501
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	7,801,698	350,006	6,433,203	3,743,496	7,692,715
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>49,452,738</u>	<u>57,254,436</u>	<u>57,604,442</u>	<u>64,037,645</u>	<u>67,781,141</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>57,254,436</u>	<u>57,604,442</u>	<u>64,037,645</u>	<u>67,781,141</u>	<u>75,473,856</u>
SANITARY SEWER FUND					
REVENUES:					
Charges for Services	14,672,021	15,247,379	14,656,534	16,769,192	15,693,682
Other	209,933	6,145,996	8,385,105	0	11,100,000
Transfers In	1,000,000	0	0	0	0
TOTAL	15,881,954	21,393,375	23,041,639	16,769,192	26,793,682
EXPENSES:					
Personal Services	3,660,064	3,714,117	3,079,012	3,682,838	3,504,100
Operating Expense	5,369,409	7,566,888	8,138,517	5,913,050	6,103,150
Depreciation & Amortization	2,439,859	2,450,409	2,548,875	2,564,895	2,896,530
Indirect Costs	1,154,638	1,161,680	1,243,876	1,296,871	1,275,046
Transfers Out	2,401,041	2,444,409	2,434,548	2,578,958	2,487,540
TOTAL	15,025,011	17,337,503	17,444,828	16,036,612	16,266,366
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	856,943	4,055,872	5,596,811	732,580	10,527,316
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>46,759,158</u>	<u>47,616,101</u>	<u>51,671,973</u>	<u>57,268,784</u>	<u>58,001,364</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>47,616,101</u>	<u>51,671,973</u>	<u>57,268,784</u>	<u>58,001,364</u>	<u>68,528,680</u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
GAS FUND					
REVENUES:					
Charges for Services	17,030,162	17,207,246	15,155,989	17,090,516	17,092,700
Other	666,265	714,516	757,578	0	0
TOTAL	17,696,427	17,921,762	15,913,567	17,090,516	17,092,700
EXPENSES:					
Cost of Goods Sold	10,222,271	10,258,626	7,123,618	8,923,558	8,767,614
Personal Services	1,252,834	1,404,542	1,535,640	1,674,499	1,618,918
Operating Expense	491,176	454,149	880,734	466,178	479,462
Depreciation & Amortization	239,047	259,378	302,846	306,988	344,176
Indirect Costs	2,327,753	2,507,442	2,584,404	2,485,730	2,541,575
Transfers Out	1,788,167	1,806,761	1,591,602	1,794,504	1,794,734
TOTAL	16,321,248	16,690,897	14,018,844	15,651,457	15,546,479
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	1,375,179	1,230,864	1,894,723	1,439,059	1,546,221
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>5,468,058</u>	<u>6,843,237</u>	<u>8,074,101</u>	<u>9,968,824</u>	<u>11,407,883</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>6,843,237</u>	<u>8,074,101</u>	<u>9,968,824</u>	<u>11,407,883</u>	<u>12,954,104</u>

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
WATER FUND					
REVENUES:					
Charges for Services	11,739,511	12,212,001	12,203,673	12,366,386	12,718,369
Other	76,051	79,002	100,689	0	0
TOTAL	11,815,562	12,291,003	12,304,362	12,366,386	12,718,369
EXPENSES:					
Cost of Goods Sold	1,495,159	1,702,266	1,666,515	1,835,668	1,898,876
Personal Services	1,925,032	1,870,939	2,305,226	2,083,670	2,203,363
Operating Expense	1,405,207	1,400,587	1,386,193	1,426,703	1,257,075
Depreciation & Amortization	2,083,348	2,107,222	2,164,256	2,189,444	2,274,645
Indirect Costs	3,830,127	3,691,707	3,742,901	3,777,357	3,956,711
Transfers Out	997,858	1,038,020	1,037,312	1,051,143	1,081,061
TOTAL	11,736,731	11,810,742	12,302,403	12,363,985	12,671,731
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	78,831	480,262	1,959	2,401	46,638
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>22,950,724</u>	<u>23,029,555</u>	<u>23,509,817</u>	<u>23,511,776</u>	<u>23,514,177</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>23,029,555</u>	<u>23,509,817</u>	<u>23,511,776</u>	<u>23,514,177</u>	<u>23,560,815</u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
SOLID WASTE FUND					
REVENUES:					
Charges for Services	9,960,084	10,217,023	10,394,930	10,868,349	12,334,705
Other	(11,400)	(19,873)	91,639	0	0
TOTAL	9,948,684	10,197,150	10,486,570	10,868,349	12,334,705
EXPENSES:					
Personal Services	1,984,566	1,985,052	2,383,615	2,183,621	1,316,878
Operating Expense	5,988,386	6,147,664	6,316,056	5,711,103	8,295,071
Depreciation & Amortization	455,002	399,341	388,244	464,589	248,980
Indirect Costs	1,034,345	968,225	1,011,907	1,026,567	991,019
Transfers Out	846,607	868,447	883,568	923,810	1,048,450
TOTAL	10,308,906	10,368,729	10,983,391	10,309,690	11,900,398
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(360,222)	(171,579)	(496,821)	558,659	434,307
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>4,768,471</u>	<u>4,408,249</u>	<u>4,236,670</u>	<u>3,739,849</u>	<u>4,298,508</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>4,408,249</u>	<u>4,236,670</u>	<u>3,739,849</u>	<u>4,298,508</u>	<u>4,732,815</u>
	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
STORM WATER FUND					
REVENUES:					
Charges for Services	4,257,725	4,180,435	4,202,888	4,347,493	5,871,583
Other	1,456,017	3,460,931	4,491,802	0	0
Transfers In	1,260,740	1,255,025	1,290,459	1,260,740	1,260,740
TOTAL	6,974,482	8,896,391	9,985,149	5,608,233	7,132,323
EXPENSES:					
Personal Services	2,033,749	2,501,709	1,858,266	2,232,710	2,404,625
Operating Expense	1,824,777	10,007,868	1,809,435	1,641,802	1,782,309
Depreciation & Amortization	984,281	1,037,631	1,075,614	1,066,677	1,243,648
Indirect Costs	711,618	837,134	772,929	717,911	754,440
Transfers Out	469,070	462,014	466,935	476,700	606,247
TOTAL	6,023,495	14,846,356	5,983,178	6,135,800	6,791,269
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	950,987	(5,949,965)	4,001,970	(527,567)	341,054
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>20,675,022</u>	<u>21,626,009</u>	<u>15,676,044</u>	<u>19,678,014</u>	<u>19,150,447</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>21,626,009</u>	<u>15,676,044</u>	<u>19,678,014</u>	<u>19,150,447</u>	<u>19,491,501</u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
TELECOM FUND					
REVENUES:					
Charges for Services	2,857,522	3,087,090	3,055,575	3,715,341	3,728,469
Other	139,594	109,199	33,239	0	0
TOTAL	2,997,116	3,196,289	3,088,814	3,715,341	3,728,469
EXPENSES:					
Cost of Goods Sold	425,891	675,468	424,464	860,310	407,505
Personal Services	450,427	438,218	536,339	438,395	454,872
Operating Expense	379,771	521,131	483,894	469,541	447,380
Depreciation & Amortization	430,952	435,747	469,913	469,821	508,919
Indirect Costs	1,199,939	1,183,415	1,323,092	1,343,576	1,348,613
Transfers Out	242,889	262,403	259,724	315,804	316,920
TOTAL	3,129,869	3,516,383	3,497,426	3,897,447	3,484,209
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(132,753)	(320,093)	(408,612)	(182,106)	244,260
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>4,015,991</u>	<u>3,883,238</u>	<u>3,563,145</u>	<u>3,154,533</u>	<u>2,972,427</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u><u>3,883,238</u></u>	<u><u>3,563,145</u></u>	<u><u>3,154,533</u></u>	<u><u>2,972,427</u></u>	<u><u>3,216,687</u></u>

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
UTILITY INTERNAL SERVICE FUND					
REVENUES:					
Charges for Services	13,040,933	13,501,885	13,537,120	13,710,209	14,083,768
Other	17,437	(44,739)	364,957	0	0
Transfers In	1,222,810	0	0	0	0
TOTAL	14,281,180	13,457,144	13,902,077	13,710,209	14,083,768
EXPENSES:					
Personal Services	7,970,815	7,865,600	8,176,861	7,693,264	7,903,027
Operating Expense	3,790,169	3,946,347	3,866,240	4,388,530	4,463,869
Depreciation & Amortization	791,025	538,709	273,526	385,382	449,832
Indirect Costs	1,301,847	985,970	1,223,492	1,243,033	1,267,040
TOTAL	13,853,856	13,336,627	13,540,119	13,710,209	14,083,768
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	427,324	120,520	361,958	0	0
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>(427,324)</u>	<u>0</u>	<u>120,520</u>	<u>482,478</u>	<u>482,478</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u><u>0</u></u>	<u><u>120,520</u></u>	<u><u>482,478</u></u>	<u><u>482,478</u></u>	<u><u>482,478</u></u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES FISCAL YEAR END
JUNE 30TH**

	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
AIRPORT FUND					
REVENUES:					
Charges for Services	1,060,688	1,126,084	999,602	1,176,729	904,550
Grants	492,618	1,208,747	13,315,581	1,530,166	12,770,254
Other	12,530	(53,670)	13,186	11,290	5,275
Transfers In/Out	1,222,210	966,250	544,173	0	0
TOTAL	2,788,046	3,247,411	14,872,541	2,718,185	13,680,079
EXPENSES:					
Personal Services	1,296,257	1,083,628	999,908	1,154,018	1,181,212
Operating Expense	733,804	856,085	775,219	727,305	908,035
Capital Outlay	0	0	0	695,090	10,539,236
Depreciation & Amortization	1,391,000	1,402,181	1,531,535	1,558,658	1,771,217
Indirect Costs	561,666	167,481	141,772	141,772	141,772
TOTAL	3,982,727	3,509,375	3,448,434	4,276,843	14,541,472
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(1,194,681)	(261,964)	11,424,108	(1,558,658)	(861,393)
NET ASSETS (DEFICIT) Beginning of year July 1	37,180,768	35,986,087	35,724,123	47,148,231	45,589,573
NET ASSETS (DEFICIT) End of year June 30	35,986,087	35,724,123	47,148,231	45,589,573	44,728,180
	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
FLINT RIVER ENTERTAINMENT COMPLEX					
REVENUES:					
Charges for Services	271,408	1,278,784	1,038,799	839,775	818,326
Other	(5,420)	205,608	175,508	0	0
Transfers In	1,806,694	961,936	2,008,534	926,173	905,852
TOTAL	2,072,682	2,446,328	3,222,842	1,765,948	1,724,178
EXPENSES:					
Personal Services	(137,298)	0	0	0	0
Operating Expense	707,695	2,714,858	2,431,798	1,765,948	1,802,057
Depreciation & Amortization	479,057	477,953	488,724	481,279	493,035
Indirect Costs	417,980	0	0	0	0
TOTAL	1,467,434	3,192,811	2,920,522	2,247,227	2,295,092
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	605,248	(746,483)	302,319	(481,279)	(570,914)
NET ASSETS (DEFICIT) Beginning of year July 1	9,709,467	10,314,714	9,568,231	9,870,550	9,389,271
NET ASSETS (DEFICIT) End of year June 30	10,314,715	9,568,231	9,870,550	9,389,271	8,818,357

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES FISCAL YEAR END
JUNE 30TH**

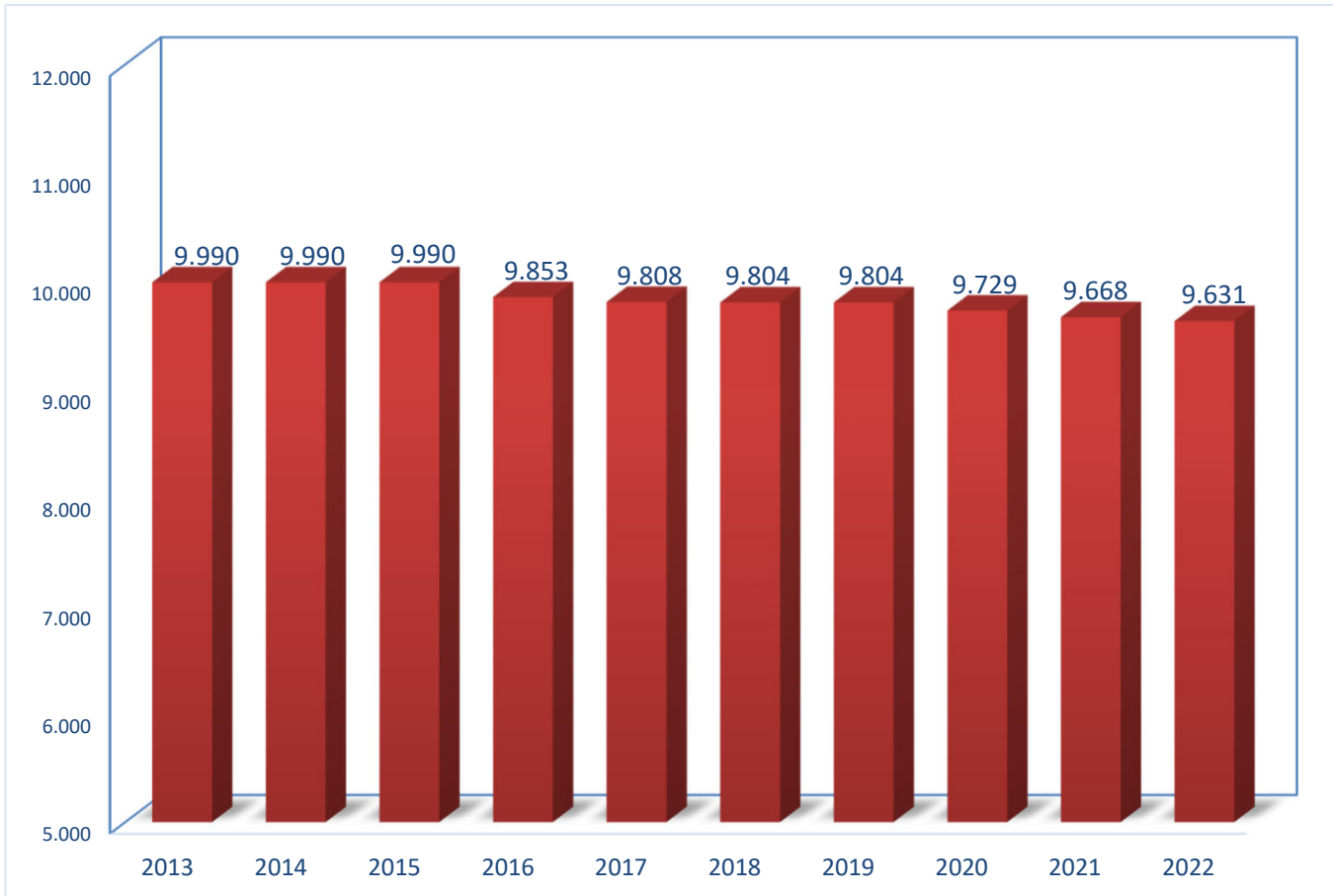
	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED
TRANSIT					
REVENUES:					
Charges for Services	810,229	793,385	564,722	934,196	934,196
Grants	3,622,157	2,320,468	6,894,137	3,440,390	4,143,579
Other	(102,621)	6,498	1,756,425	800,000	448,510
Transfers In	1,308,810	1,513,217	765,450	0	1,378,068
TOTAL	5,638,575	4,633,568	9,980,734	5,174,586	6,904,353
EXPENSES:					
Personal Services	2,502,319	2,356,087	2,358,133	2,288,062	2,362,352
Operating Expense	1,865,709	1,901,831	2,184,361	1,429,023	1,672,144
Capital Outlay	0	0	0	1,121,480	2,541,800
Depreciation & Amortization	856,939	895,190	1,108,399	898,291	1,300,378
Indirect Costs	265,073	624,885	326,630	336,021	328,057
TOTAL	5,490,040	5,777,993	5,977,523	6,072,877	8,204,731
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	148,535	(1,144,425)	4,003,211	(898,291)	(1,300,378)
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>6,352,301</u>	<u>6,500,836</u>	<u>5,356,411</u>	<u>9,359,622</u>	<u>8,461,331</u>
NET ASSETS (DEFICIT) End of year June 30	<u>6,500,836</u>	<u>5,356,411</u>	<u>9,359,622</u>	<u>8,461,331</u>	<u>7,160,953</u>

**CITY OF ALBANY, GEORGIA
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS ENDED JUNE 30**

FISCAL YEAR	CITY OF ALBANY MILLAGE*			DOUGHERTY COUNTY MILLAGE*			BOARD OF EDUCATION MILLAGE*			OTHER (STATE OF GA)	
	OPERATING	DEBT SERVICE	TOTAL CITY	OPERATING	DEBT SERVICE	TOTAL COUNTY	OPERATING	DEBT SERVICE	TOTAL SCHOOL		TOTAL
2013	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.20	40.529
2014	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.15	40.479
2015	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.10	40.429
2016	9.853	0.00	9.853	12.594	0.00	12.594	18.445	0.00	18.445	0.05	40.942
2017	9.808	0.00	9.808	12.577	0.00	12.577	18.445	0.00	18.445	0.00	40.830
2018	9.804	0.00	9.804	15.644	0.00	15.644	18.433	0.00	18.433	0.00	43.881
2019	9.804	0.00	9.804	15.569	0.00	15.569	18.433	0.00	18.433	0.00	43.806
2020	9.729	0.00	9.729	15.569	0.00	15.569	18.433	0.00	18.433	0.00	43.731
2021	9.668	0.00	9.668	15.569	0.00	15.569	18.433	0.00	18.433	0.00	43.670
2022	9.631	0.00	9.631	15.569	0.00	15.569	18.154	0.00	18.154	0.00	43.354

*ONE MILL IS EQUAL TO \$1.00 PER \$1,000 OF ASSESSED VALUE

City of Albany FY 2013 - 2022 Property Tax Millage Rates



1 Mill = Approximately \$1,449,200

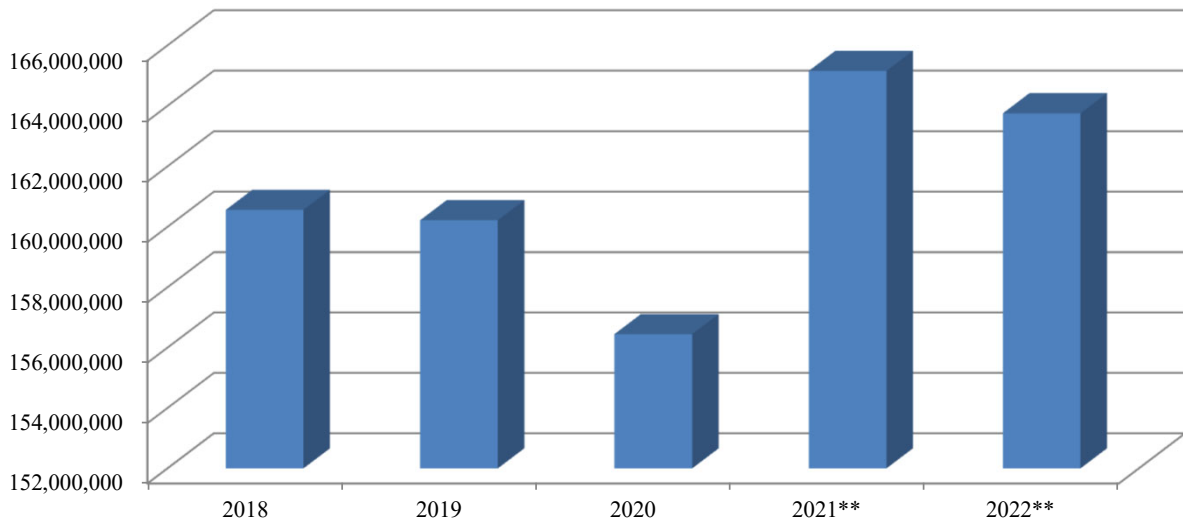
**CITY OF ALBANY
Utility Support
Years Ended, June 30**

	2018	2019	2020	2021**	2022**
Transfers	16,606,574	15,922,885	15,541,935	16,380,261	16,187,520
Utility Revenue	160,562,506	160,219,994	156,449,632	165,158,056	163,756,724
Transfer Expressed as % of Revenue	10.3	9.9	9.9	9.9	9.9

** Reflects the transfer based on budgeted revenues for the seven departments that will transfer.

The monthly transfer rate is 8.5% on billed revenue for Solid Waste, Sewer, Storm Water, Water, and Telecom. The transfer rate for the Light and Gas Funds are 10.5% of billed revenue.

Utility Charges for Services: 5-Year Trend



DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long-term financial obligation, current debt obligation, debt levels and legal limits, City's tax digest and information on the largest taxpayers.

Certificates of Participation

In 1998 the City of Albany entered into a lease pool agreement with Georgia Municipal Association. The City draws from the investment to lease equipment from GMA. The agreement requires the City to pay back into the investment account to fund the \$10,000,000 principal plus 4.75% interest. The interest is payable on an annual basis. The principal is due in a lump sum on June 1, 2028. Annual debt service requirements are as follows:

FYE	Principal	Interest	Total
2021	0	475,000	475,000
2022	0	475,000	475,000
2023	0	475,000	475,000
2024	0	475,000	475,000
2025	0	475,000	475,000
2026 – 2028	<u>10,000,000</u>	<u>950,000</u>	<u>10,950,000</u>
Total	<u>\$10,000,000</u>	<u>\$3,325,000</u>	<u>\$13,325,000</u>

Debt Limitation

The present constitutional limit on direct general obligation debt for the City is equivalent to ten percent of assessed valuation of taxable property for debt service purposes. The unused legal debt margin for the City after the issuance of the bonds is computed below for FY 2020 (in thousands):

Assessed Value of Taxable Property	\$1,367,734	
Add Back Exempt Property	179,495	\$1,547,229
	=====	=====
Debt Limit--10% of Assessed Value (Article IX, Section VII of the Constitution of Georgia)		\$154,723
Amount of Debt applicable to Constitutional Debt Limit, Total General Obligation Bond Debt (ADICA and SPLOST)	\$ 1,260	
Less: Assets Available for Bond Service	<u>0</u>	<u>\$ 1,260</u>
Legal Debt Margin pursuant to Article IX, Section III of the Constitution of Georgia		\$153,463
		=====
Percent of Debt Limit Used		0.81%
		=====

The constitutional debt limitation applies to all direct general obligation bonds authorized with a ten percent limit imposed upon Dougherty County and a separate ten percent limit imposed upon the Dougherty County School System. Additional general obligation bonds may be issued if so approved by a voting majority in an election held for that purpose.

Assessed and Estimated Fair Market Taxable Property Values

2020	Estimated Fair Market Value of Taxable Property	\$ 3,623,000,770
2020	Net Assessed Valuation of Taxable Property for Bond Purposes	\$ 1,449,200,308

Computation of Direct and Overlapping Bonded Debt General Obligation Bonds Tax Digest

<u>Jurisdiction</u>	<u>Net General Obligation Bond Debt Outstanding</u>	<u>Percentage Applicable to City of Albany</u>	<u>Amount Applicable to City of Albany</u>
Direct			
City of Albany (1)	*\$24,710,646	100%	\$24,710,645
Overlapping:			
Board of Education	**27,300,000	82%	22,386,000
	-----	-----	-----
Total	<u>\$52,010,646</u>		<u>\$47,096,945</u>

 (1) These bonds are direct general obligations of the City of Albany, either directly or through leases with ADICA. Principal and interest are payable from an ad valorem tax upon all city property.

Debt and Assessed Value per Capita

Total City Debt per Capita *	\$ 342
Total Overlapping Debt per Capita **	\$ 591
Fair Market Value of City Taxable Property per Capita	\$50,229

 * Based on estimated 2020 population of 72,130 for the City
 ** Based on estimated 2020 population of 87,956 for the County.

Tax Collection Procedure

The Dougherty County Tax Commissioner collects ad valorem taxes that have been levied by the City. Real and personal taxes are generally billed in October of each year and are due on December 20. Interest of one percent per month is imposed on taxes not paid by their due date. Additionally, a ten percent penalty is imposed on all taxes delinquent after 90 days. Public utilities are billed in October and are due on December 20. The Tax Commissioner follows State law as it pertains to the advertisement and sale of property where taxes have been delinquent for an extended period of time. Mobile home taxes are due January 1 of each year and are payable without penalty between January 1 and May 1. Motor vehicle taxes are due on the taxpayer's birthday. As tax payments are received and properly credited by the Tax Commissioner, the applicable portion is transferred to the City.

Largest Taxpayers

The following table lists the ten largest taxpayers based on their 2020 assessed value in the City of Albany and their respective percentage of the City's total assessed valuation.

TAXPAYER	NATURE OF BUSINESS	2020 ASSESSED VALUE	Percentage of Total Assessed Valuation (1)
MARS CHOCOLATE	CONFECTIONER	16,483,908	1.05%
GEORGIA POWER CO	UTILITY	13,229,554	0.84%
YANCEY BROS COMPANY	MACHINERY RETAILER	10,259,883	0.65%
STRATEGIC EQUIPMENT	EQUIPMENT WHOLESALE	7,743,269	0.49%
THE KROGER CO	GROCER	7,600,362	0.49%
ALBANY MALL HP LLC	MALL DEVELOPER	7,600,362	0.49%
FLINT RIVER ALBANY RE LLC	WAREHOUSING	7,201,080	0.46%
PRINCETON PLACE GR LLC	REAL ESTATE/LEASING	6,627,640	0.42%
MEDIACOM	CABLE DISTRIBUTION	5,943,148	0.38%
PHOEBE PUTNEY HEALTH SYSTEM	HOSPITAL/MEDICAL	5,264,543	0.34%

(1) Based on 2020 estimated gross tax digest for maintenance and operation purposes in the amount of \$ 1,575,808,715.

SOURCE: Dougherty County Tax Department

Property Tax Digest Trend

The property tax digests of the City for the calendar years 2016 through 2021 are outlined on the following table. Values for real property represent all real estate less the exempt property in the city, and personal property includes motor vehicles, bank shares, inventories, aircraft, pleasure boats, industrial machinery, fixtures and equipment, farm machinery and equipment, livestock, mobile homes and public utilities. State law requires that all property assessments be at a uniform 40 percent of current market value.

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Property Type			
Real & Personal	1,549,993,601	1,542,345,469	1,554,682,074
Motor Vehicles	20,389,980	24,863,760	28,408,720
Mobile Homes	3,582,823	3,661,395	3,932,198
Timber - 100%	61,913	38,319	0
Heavy Duty Equipment	5,886,088	4,899,772	4,096,461
Gross Digest	<u>1,579,914,405</u>	<u>1,575,808,715</u>	<u>1,591,119,453</u>
less: Exemptions (1)	<u>130,714,097</u>	<u>118,827,887</u>	<u>143,057,979</u>
Net Digest:	1,449,200,308	1,456,980,828	1,448,061,474
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Property Type			
Real & Personal	1,529,018,087	1,518,027,356	1,508,728,470
Motor Vehicles	33,499,490	43,619,900	59,131,130
Mobile Homes	3,875,154	3,848,209	3,947,095
Timber - 100%	2,808	0	78,295
Heavy Duty Equipment	71,466	150,043	234,738
Gross Digest	<u>1,566,467,005</u>	<u>1,565,645,508</u>	<u>1,572,119,728</u>
less: Exemptions (1)	<u>135,035,301</u>	<u>118,515,189</u>	<u>107,820,454</u>
Net Digest:	1,431,431,704	1,447,130,319	1,464,299,274

 Source: Dougherty County Tax/Tag Office "5-Year History Tax Digest"

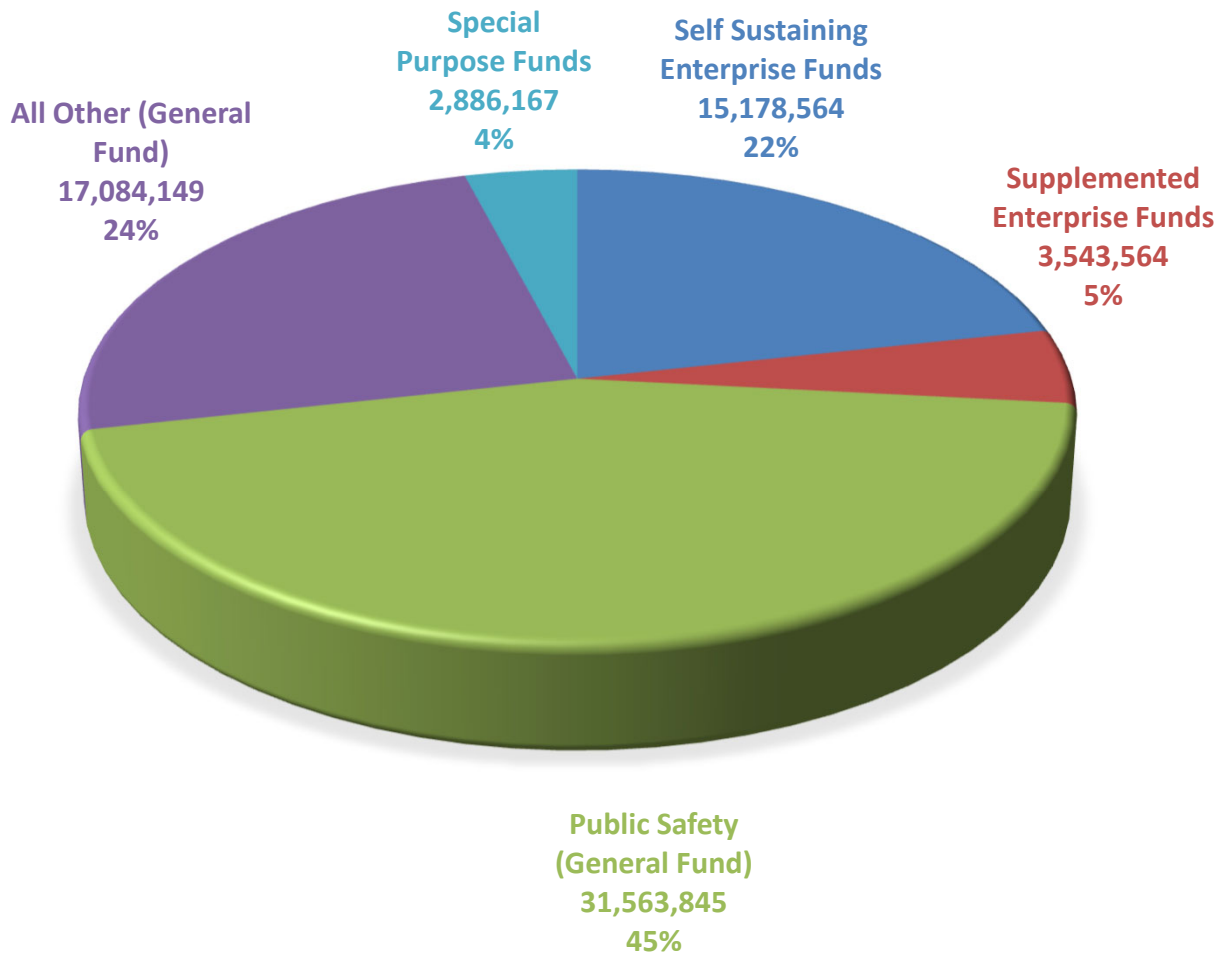
Ad Valorem Tax Collections

The following table summarizes ad valorem tax levies and collections in the City for the fiscal years ended 2011 through 2020 (in thousands).

Fiscal Year	Total Tax Levy	Current Tax Collections	Delinquent Tax Collection	Total Tax Collections	Ratio of Total Tax Collections to Total Levy %
2020	\$ 13,731	\$ 13,148	\$ -	\$ 13,148	95.75 %
2019	\$ 13,783	\$ 13,231	\$ -	\$ 13,231	96.00 %
2018	\$ 13,740	\$ 13,463	\$ 408	\$ 13,871	97.98 %
2017	\$ 13,741	\$ 13,520	\$ 122	\$ 13,642	99.63 %
2016	\$ 13,741	\$ 13,520	\$ 138	\$ 13,658	99.40 %
2015	\$ 13,834	\$ 13,496	\$ 292	\$ 13,788	99.67 %
2014	\$ 13,745	\$ 13,480	\$ 221	\$ 13,701	99.68 %
2013	\$ 13,758	\$ 13,494	\$ 233	\$ 13,727	99.75 %
2012	\$ 12,428	\$ 12,131	\$ 266	\$ 12,397	99.74 %
2011	\$ 12,388	\$ 12,168	\$ 186	\$ 12,354	99.75 %

 Source: Dougherty County Tax Department

City of Albany FY 2022 Personnel Services



Total Personnel Services
\$70,256,289

FY 2022 Personnel Services

The City of Albany's number one priority is to provide the most effective and efficient services to the citizens of Albany. The City has a dedicated work force, which consists of 1,162 full-time budgeted positions. Through these dedicated and motivated employees, the City provides a wide range of quality services to all citizens in our community.

The City is aware of the importance of maintaining a well-trained motivated work force and strives toward offering its employees a competitive benefit package. The City's total benefit package includes the following:

- | | |
|---|-------------------------------|
| Salaries & Wages | Social Security (FICA) |
| Retirement Plan with Pension and Vesting Benefits | Workers' Compensation |
| Deferred Compensation Plan | Sick and Vacation Pay |
| Health and Dental Insurance | Employee Assistance Program |
| Life Insurance | Tuition Reimbursement Program |
| Cafeteria Plan | Paid Holidays |

Salaries & Wages

Salaries and fringe benefits account for approximately 24% of the total operating budget. Included in the salary account are overtime pay, holiday pay, and part time help.

Retirement Plan with Pension and Vesting Benefits

A retirement plan is provided for all regular, full-time employees. All general employees contribute 4% of their gross income to the plan and the city contributes 12% on their behalf to the pension plan. Public Safety employees contribute 7% of their gross salary to the pension plan and the city contributes 15% on their behalf to the pension plan. Full-time employees are eligible for this coverage effective with their date of employment, and are also eligible for vested benefits upon completion of 10 years of service.

Deferred Compensation Plan

The City provides employees with the choice of participating in a deferred compensation plan. This plan allows an employee to make tax deferred contributions into a retirement savings account.

Health and Dental Insurance

The City of Albany allows full-time employees the opportunity to buy into a health plan, which offers health and dental insurance. The employee's coverage will start on the first day of the month following completion of one month's premium deduction from the employee's paycheck. The City pays 81% and the employee pays 19% of the monthly premium for this coverage.

Life Insurance

For full-time employees who choose to participate in the life insurance program, the City provides basic life insurance and accidental death/dismemberment (AD&D) insurance. The City pays \$.65 per \$1,000 of coverage for the life and AD&D insurance. Employees may also purchase additional life insurance coverage for which the employee pays 100% of the cost. The premium for this coverage is based on the age of the employee. For part-time employees the City provides basic life insurance after one year of employment.

Cafeteria Plan

The City provides a Cafeteria Plan to its employees, which allows for pre-tax deductions for group insurance premiums and dependent care expenses.

Social Security (FICA)

All employees are enrolled in the Social Security Act. The City contributes the employer share of 7.65% (6.20% of an employee's salary to a maximum salary of \$142,800 for Social Security and 1.45% of all earnings for employees for Medicare).

Workers' Compensation

The City provides a self-funded Workers' Compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the City.

Sick and Vacation Pay

Sick Leave and Vacation Leave are accrued by all full-time employees. All employees receive the same amount of sick leave accrual each pay period (12 days per year). Vacation leave accumulation per week is dependent upon the employees' exempt or non-exempt status along with the length of employment.

Employee Assistance Program

The City has an Employee Assistance Program for its employees and their families. The program provides free counseling services for employees and their families who are experiencing legal, emotional, financial, or other problems which may affect their job performance.

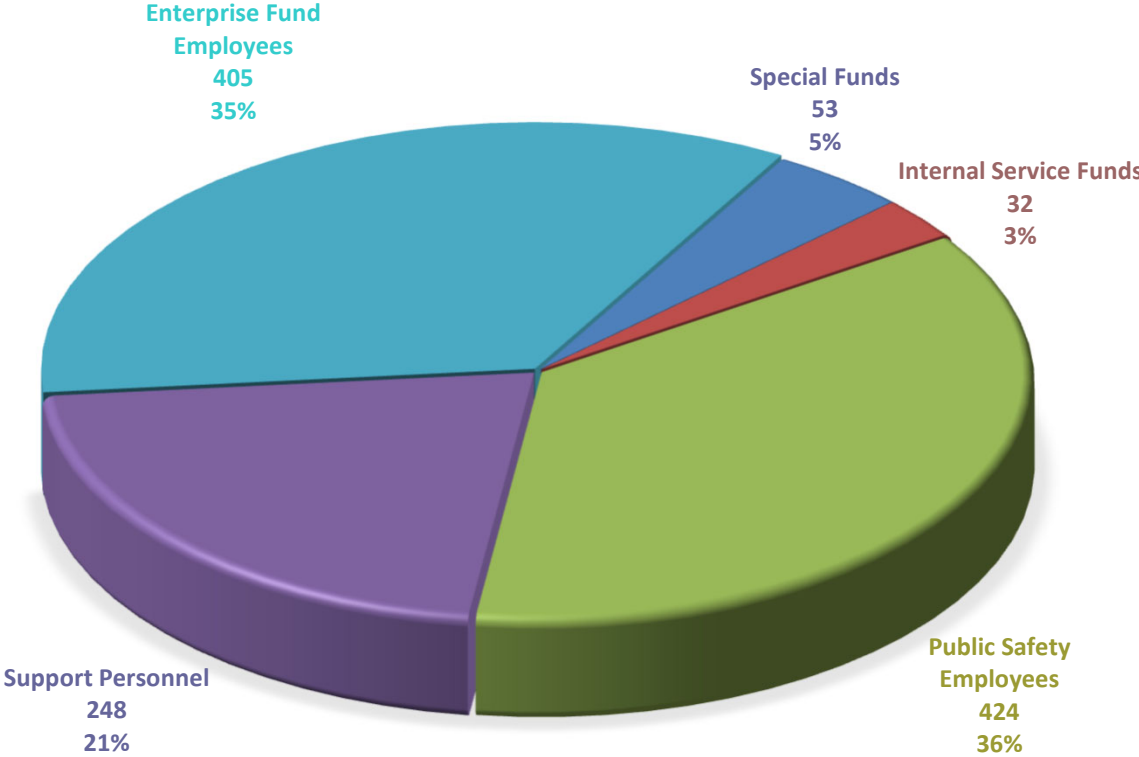
Tuition Reimbursement Program

The Tuition Reimbursement Program of the City of Albany is designed to encourage employees of the City to improve their job-related knowledge, skills, and abilities through training and/or education. Reimbursement for education that is job related shall be on a tuition reimbursable basis each year, not to exceed \$1,500 per academic year.

Paid Holidays

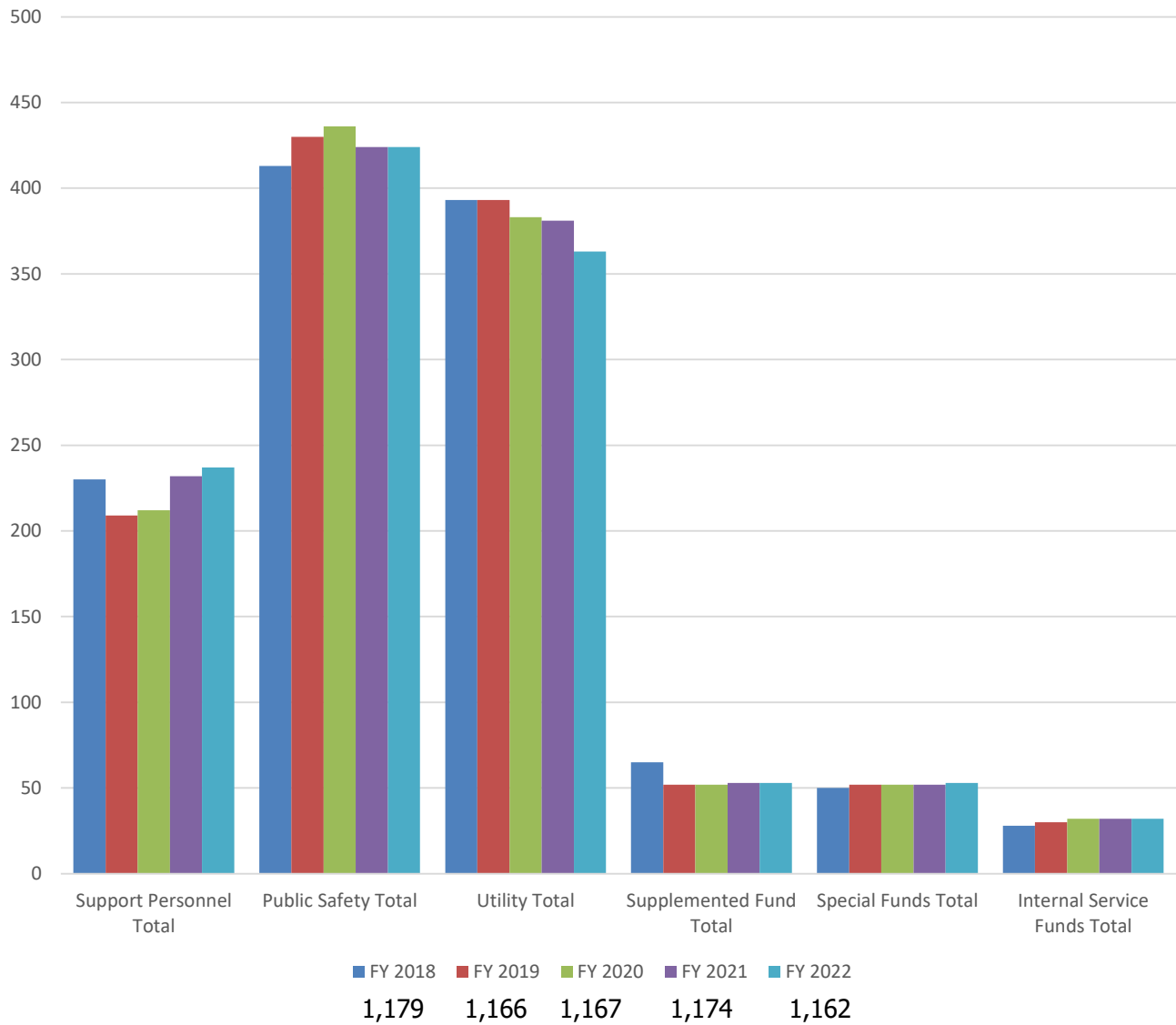
The City of Albany provides eleven paid holidays each year to regular, full-time employees with benefits. These holidays include; New Year's Day (1); Martin Luther King Jr. Day (1); Memorial Day (1); Juneteenth (1); Independence Day (1); Labor Day (1); Thanksgiving Day and the day after (2); Christmas Eve (1); Christmas Day (1); and one floating holiday (1).

City of Albany FY 2022 Total Employees by Category



Total Positions
1162

City of Albany FY 2022 5 Year Trend of Positions



REVENUES & EXPENDITURES-PROJECTIONS

FISCAL YEAR 2022

ALL PROJECTIONS HAVE NOT BEEN ADOPTED BY ORDINANCE OR COMMITTED

Description	Adopted 2020/2021	Adopted 2021/2022	Projections 2022/2023	Projections 2023/2024	Projections 2024/2025	Projections 2025/2026
REVENUES						
GENERAL & SPECIAL FUNDS:						
General Fund	63,768,825	65,309,166	66,615,349	67,281,503	67,954,318	68,633,861
Community & Economic Development	4,825,816	4,301,086	3,768,480	3,843,850	3,920,727	3,999,142
CAD 911	2,592,877	2,461,161	2,687,044	2,713,915	2,741,054	2,768,465
Hotel/ Motel Fund	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000
Capital Improvement	5,620,941	4,846,611	4,943,543	4,992,979	5,042,908	5,093,338
TAD Fund	392,640	394,765	394,765	394,765	394,765	394,765
SPLOST	22,751,616	16,981,392	17,151,206	17,322,718	17,495,945	17,670,905
TSPLOST	12,174,809	10,349,894	10,453,393	10,557,927	10,663,506	10,770,141
Job Investment Fund	0	0	0	0	0	0
R3M - Repair, Renovate, & Replace	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Gortatowsky	20,500	0	0	0	0	0
Grant Fund	529,367	3,555,470	555,835	561,394	567,008	572,678
Special Funds	52,435,566	45,917,379	42,981,267	43,414,547	43,852,913	44,296,432
ENTERPRISE FUNDS:						
Light Operations	100,375,779	96,692,216	97,659,138	98,635,730	99,622,087	100,618,308
Gas Operations	17,090,516	17,092,700	17,263,627	17,436,263	17,610,626	17,786,732
Sanitary Sewer Enterprise	16,769,192	26,793,682	17,272,268	17,790,436	18,324,149	18,873,873
Water	12,366,386	12,718,369	12,845,553	12,974,008	13,103,748	13,234,786
Solid Waste Enterprise	10,868,349	12,334,705	12,458,052	12,582,633	12,708,459	12,835,543
Storm Water	5,608,233	7,132,323	7,132,323	7,203,646	7,275,683	7,348,440
Telecom Operations	3,715,341	3,728,469	3,765,754	3,803,411	3,841,445	3,879,860
Airport	2,718,185	13,680,079	4,747,411	4,794,885	4,842,834	4,891,262
Albany Civic Center/Auditorium	1,765,948	1,724,178	1,741,420	1,758,834	1,776,422	1,794,187
Transit System	5,174,586	6,904,353	6,973,397	7,043,130	7,113,562	7,184,697
Enterprise Funds	176,452,515	198,801,074	181,858,942	184,022,976	186,219,015	188,447,688
TOTAL REVENUES - ALL FUNDS	292,656,906	310,027,619	291,455,558	294,719,026	298,026,246	301,377,981
EXPENDITURES / EXPENSES						
GENERAL & SPECIAL FUNDS:						
General Fund	63,768,825	65,309,166	66,615,349	67,281,503	67,954,318	68,633,861
Community & Economic Development	4,825,816	4,301,086	3,768,480	3,843,850	3,920,727	3,999,142
CAD 911	2,592,877	2,461,161	2,687,044	2,713,915	2,741,054	2,768,465
Hotel/Motel Fund	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000
Capital Improvement	5,620,941	4,846,611	4,943,543	4,992,979	5,042,908	5,093,338
TAD Fund	392,640	394,765	394,765	394,765	394,765	394,765
SPLOST	22,751,616	16,981,392	17,151,206	17,322,718	17,495,945	17,670,905
TSPLOST	12,174,809	10,349,894	10,453,393	10,557,927	10,663,506	10,770,141
Job Investment Fund	0	0	0	0	0	0
R3M - Repair, Renovate, & Replace	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Gortatowsky	20,500	0	0	0	0	0
Grant Fund	529,367	3,555,470	555,835	561,394	567,008	572,678
Special Funds	52,435,566	45,917,379	42,981,267	43,414,547	43,852,913	44,296,432
ENTERPRISE FUNDS:						
Light Operations	96,632,283	88,999,501	96,119,461	97,080,656	98,051,462	99,031,977
Gas Operations	15,651,457	15,546,479	15,935,141	16,253,844	16,578,921	16,910,499
Sanitary Sewer Enterprise	16,036,612	16,266,366	16,917,021	17,255,361	17,600,468	17,952,478
Water	12,363,985	12,671,731	12,798,448	12,926,433	13,055,697	13,186,254
Solid Waste Enterprise	10,309,690	11,900,398	12,138,406	12,381,174	12,628,798	12,881,374
Storm Water	6,135,800	6,791,269	6,859,182	6,927,774	6,997,051	7,067,022
Telecom Operations	3,897,447	3,484,209	3,519,051	3,554,242	3,589,784	3,625,682
Airport	4,276,843	14,541,472	6,547,411	6,594,885	6,642,834	6,691,262
Flint River Entertainment Complex	2,247,227	2,295,092	2,241,420	2,258,834	2,276,422	2,294,187
Transit System	6,072,877	8,204,731	8,273,397	8,343,130	8,413,562	8,484,697
Enterprise Funds	173,624,221	180,701,248	181,348,937	183,576,332	185,834,999	188,125,431
TOTAL EXPENDITURES / EXPENSES - ALL FUNDS	289,828,612	291,927,793	290,945,554	294,272,382	297,642,230	301,055,724

Note: This document is to analyze trends and look at the City as a whole in order to see where revenue or expenditure pitfalls may occur

Note: The expectations within the projections are that the personnel services will be increasing as staffing increases. But these increases will be offset in a large degree due to efficiency that will be realized by lowered operating costs. The average projected increase is a little over 1% a year.

Note: The grant fund has a few non-recurring grants that were not included in the baseline for the future increases.

Note: Sewer Fund has a large capital contribution included in the revenues which in not being projected into the future.



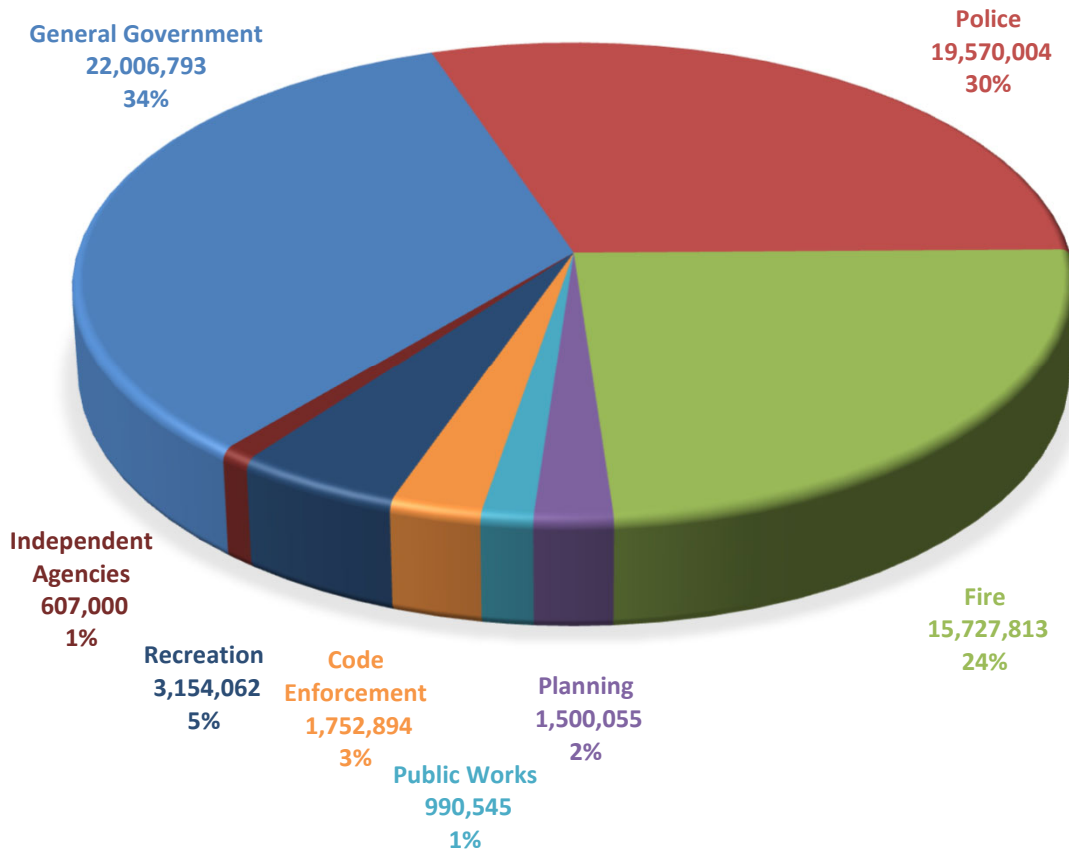
General Fund

GENERAL FUND SUMMARY

*This Summary Contains All of the Governmental Functions Contained in the General Fund
(i.e. Police, Fire, Planning, Engineering, Procurement, Finance, etc.)*

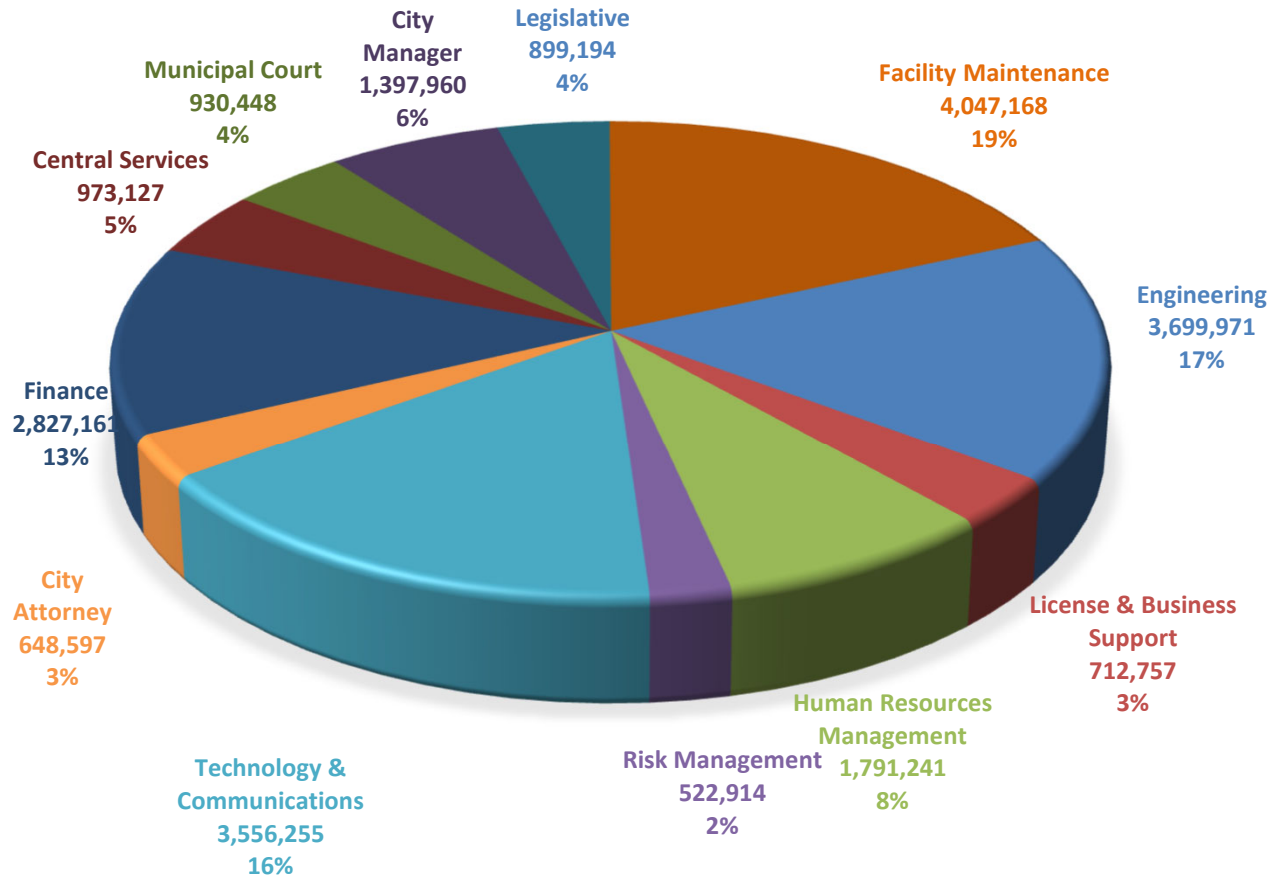
MAJOR OBJECT OF EXPENDITURE	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
Revenues	53,103,873	50,572,662	52,970,551
Transfers In	15,678,434	16,380,261	16,187,520
Transfers Out	-10,737,918	-3,184,098	-3,848,905
Total Revenue	58,044,389	63,768,825	65,309,166
Personnel Services	43,533,203	46,924,613	48,647,994
Operating Expense	16,515,976	16,844,212	16,661,172
Total Expenditures	60,049,179	63,768,825	65,309,166
Net Revenues Over Expenditures	-2,004,790	0	0
FULL TIME POSITIONS	660	667	672

City of Albany FY 2022 General Fund Expenditures



Total General Fund Expenditures
\$65,309,166

City of Albany FY 2022 General Government Expenditures



Total General Government Expenditures
\$22,006,793



City Clerk's Office

CITY CLERK'S OFFICE

SUMMARY

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a great place to live, work and play.

GOALS & OBJECTIVES (G&O)

SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community.

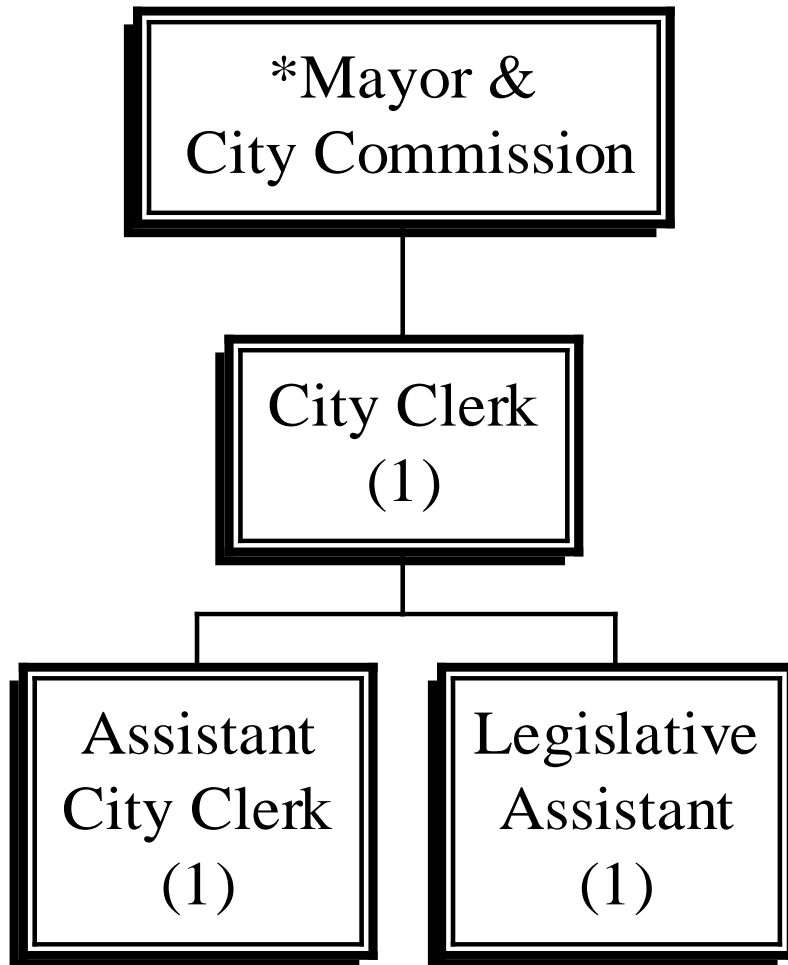
PERFORMANCE MEASURES (PM)

	FY 2020	FY 2021	FY 2022
SP IV, G&O 3, PM 1: # of Certifications Pursued	3	3	3

SP I = Safe, Sustainable, & Business Friendly SP II = Economic Development & Jobs SP III = Infrastructure & Asset Management SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play SP V = Effective & Excellent Service Delivery SP VI = Fiscal Responsibility
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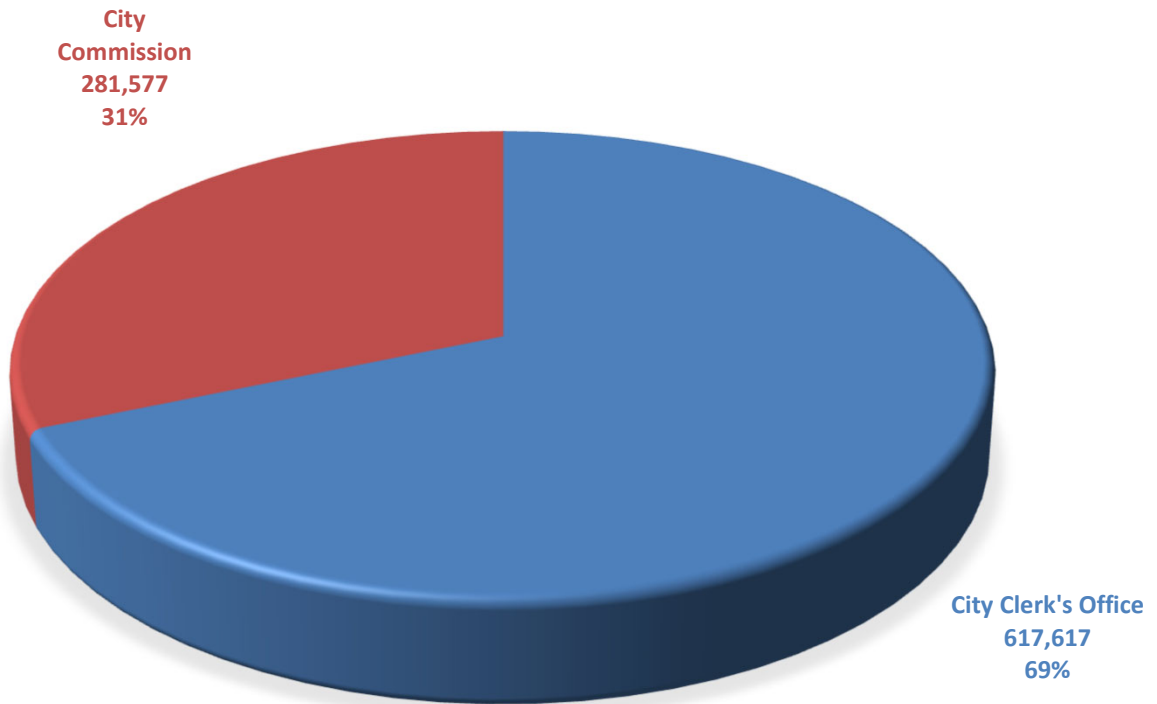


**Legislative
and
Office of City Clerk**



* These are elected officials and are not full-time employees

City of Albany
Adopted Budget
FY 2022
Legislative Department



Total Expenditures
\$899,194

LEGISLATIVE SUMMARY

SUMMARY

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	437,010	445,936	497,817
OPERATING EXPENSE	314,506	275,739	401,377
TOTAL	751,516	721,675	899,194
FULL TIME POSITIONS	3	3	3

CITY CLERK'S OFFICE

DESCRIPTION

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	248,663	266,160	271,240
OPERATING EXPENSE	282,185	220,739	346,377
TOTAL	530,848	486,899	617,617
FULL TIME POSITIONS	3	3	3

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
Legislative Assistant	0	1	1
Administrative Assistant	1	0	0
TOTAL	3	3	3

CITY CLERK'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
100					
7110	Regular Wages	163,089	169,567	173,806	4,239
7120	Overtime	3,811	3,500	3,500	0
7130	Part Time	7,973	22,300	22,300	0
7210	W/C Insurance	386	391	399	8
7260	FICA Matching	12,634	13,946	14,270	324
7270	Pension Matching	20,387	18,792	19,301	509
7280	Insurance Matching	37,817	35,012	35,012	0
7290	Contribution Matching	2,566	2,652	2,652	0
7510	Professional Services	199,123	130,500	251,400	120,900
7512	Tech.Svcs(Surveys,DP)	3,854	0	2,000	2,000
7550	Communications+Postage	2,052	3,100	3,520	420
7600	Travel	3,180	8,000	4,800	-3,200
7630	Train/Cont. Education	-535	3,000	1,800	-1,200
7700	Insurance	9,113	11,320	9,316	-2,004
7870	Maint: Motor Equip.	0	0	135	135
7880	Maint: Mach/Imp/Tools	8,548	8,576	8,904	328
7990	Dues and Fees	26,960	26,700	26,700	0
8010	Supplies	4,565	4,000	4,000	0
8016	Small Equip	200	2,000	2,000	0
8017	Printing(Not Std Forms)	110	500	500	0
8018	Books & Subscriptions	1,221	600	600	0
8020	Photography	785	0	1,500	1,500
8052	Building Use-Govt Building	22,759	20,443	28,202	7,759
8150	Food	250	2,000	1,000	-1,000
	Total	530,848	486,899	617,617	130,718

CITY COMMISSION

DESCRIPTION

The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission adopts policies, ordinances and resolutions that govern the City of Albany. Revenue is generated through city services, grants... The Commission meets on the first and third Tuesday morning at 8:30 a.m., of each month in a work session and on the fourth Tuesday evening at 6:00 p.m., for the monthly business meeting to consider and vote on agenda items discussed at the work session meetings. All meetings are held in Room 100 of the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on the website at www.albanyga.gov and in the Government Center on the first floor.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	188,346	179,776	226,577
OPERATING EXPENSE	32,322	55,000	55,000
TOTAL	220,668	234,776	281,577
FULL TIME POSITIONS	0	0	0

CITY COMMISSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
101					
7132	Elected Officials	113,070	115,005	115,005	0
7210	W/C Insurance	253	230	230	0
7260	FICA Matching	6,724	7,838	7,838	0
7280	Insurance Matching	67,839	56,103	102,904	46,801
7290	Contribution Matching	460	600	600	0
7510	Prof Svcs-Ward 6	586	0	0	0
7550	Comm & Postage	317	0	0	0
7550	Comm & Postage Ward 1	4,084	0	0	0
7550	Comm & Postage Ward 2	719	0	0	0
7550	Comm & Postage Ward 3	1,184	0	0	0
7550	Comm & Postage Ward 4	961	0	0	0
7550	Comm & Postage Ward 5	1,184	0	0	0
7550	Comm & Postage Ward 6	1,067	0	0	0
7550	Comm & Postage Mayor	1,342	0	0	0
7600	Travel-Ward 1	2,858	0	0	0
7600	Travel-Ward 3	623	0	0	0
7600	Travel-Ward 4	2,746	0	0	0
7600	Travel-Ward 6	2,935	0	0	0
7600	Travel-Mayor	3,822	0	0	0
7630	Train & Ed-Ward 1	760	0	0	0
7630	Train/Ed-Ward 4	785	0	0	0
7630	Train/Ed-Ward 6	830	0	0	0
7630	Train/Ed-Mayor	-866	0	0	0
7990	Dues & Fees-Ward 4	2,603	0	0	0
7990	Dues & Fees-Ward 6	900	0	0	0
7990	Dues & Fees-Mayor	330	0	0	0
7999	Misc. Exp-Ward 1	0	7,500	7,500	0
7999	Misc. Exp-Ward 2	0	7,500	7,500	0
7999	Misc. Exp-Ward 3	0	7,500	7,500	0
7999	Misc. Exp-Ward 4	0	7,500	7,500	0
7999	Misc. Exp-Ward 5	0	7,500	7,500	0
7999	Misc. Exp-Ward 6	0	7,500	7,500	0
7999	Misc. Exp-Mayor	0	10,000	10,000	0
8010	Supplies-Ward 6	309	0	0	0
8010	Supplies-Mayor	850	0	0	0
8017	Printing Ward 1	401	0	0	0
8017	Printing Ward 4	360	0	0	0
8017	Printing Ward 6	141	0	0	0
8017	Printing Mayor	398	0	0	0
8150	Food-Mayor	95	0	0	0
	Total	220,668	234,776	281,577	46,801



City Manager's Office

CITY'S MANAGER'S DEPARTMENT

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

STRATEGIC PRIORITIES (SP)

- SP II: Economic Development & Jobs
- SP III: Infrastructure & Asset Management
- SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play
- SP V: Effective & Excellent Service Delivery
- SP VI: Fiscal Responsibility

GOALS & OBJECTIVES (G&O)

- SP II, G&O 1: Expand Albany Utilities Infrastructure
- SP III, G&O 1: Develop an Efficient and Sustainable Infrastructure Management Program
- SP IV, G&O 1: To Have a Thriving Downtown
- SP IV, G&O 2: To Be Recognized as a Vibrant Community & Tourist Destination
- SP V, G&O 2: Provide Customer Satisfaction, not only Customer Service
- SP VI, G&O 3: Revenue Enhancements

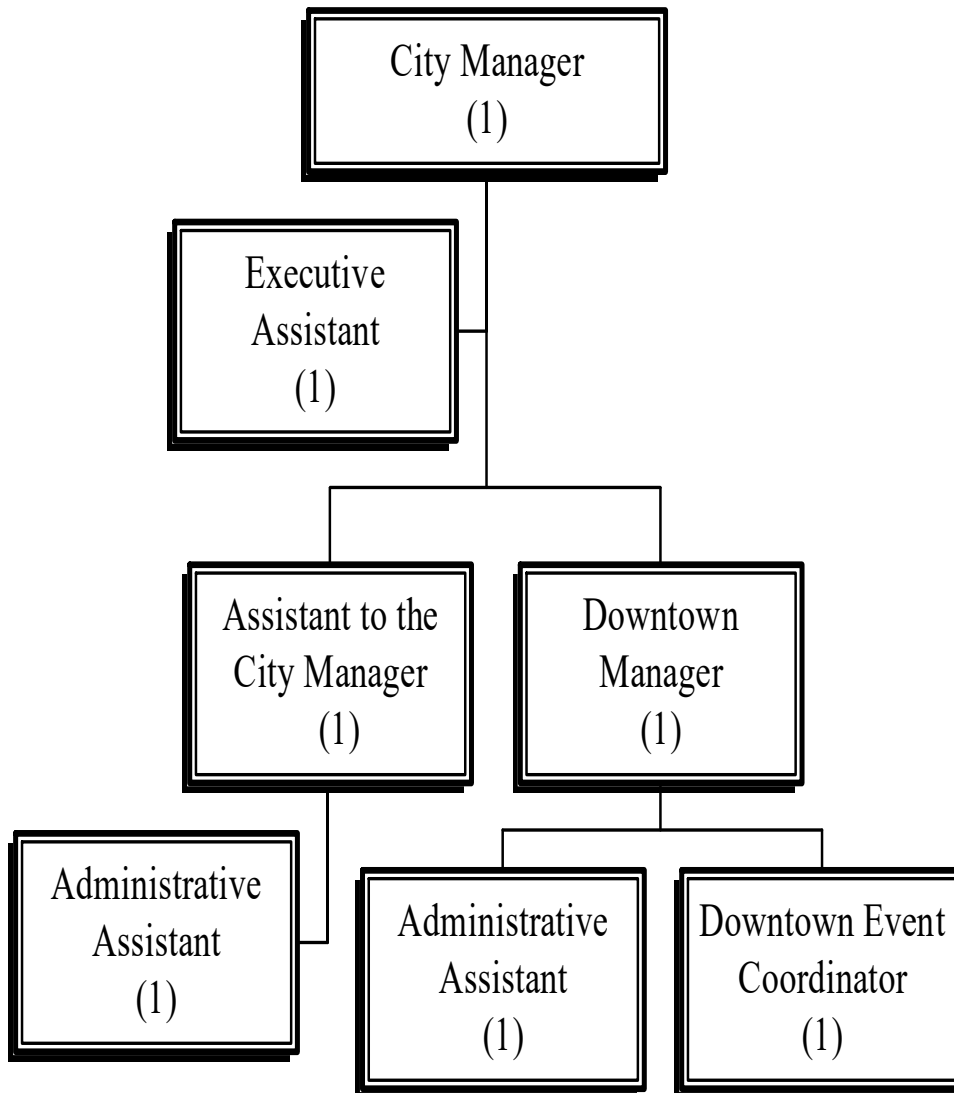
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP IV, G&O 1, PM 2: # of Downtown Events	223	150	75	150
SP IV, G&O 1, PM 3: # of Tourist Visiting Downtown	41,800	41,800	13,933	41,800
SP IV, G&O 1, PM 4: # of Annual Downtown Events	9	9	3	9
SP IV, G&O 2, PM 1: # of Businesses Located Downtown	278	285	285	285
SP II, G&O 1, PM 1: Percentage of Metaswitch Project implemented and operational	100%	100%	100%	100%
SP III, G&O 1 - PM 3(a): Percentage of Streetlights converted to LED.	100%	100%	100%	100%
SP III, G&O 1 - PM 3(b): Number of Streetlights converted to LED.	12,500	N/A	N/A	N/A
SP VI, G&O 3, PM 1: # of Businesses added to Downtown	11	7	7	7
SP V, G&O 2, PM 1: % of employees that have completed customer satisfaction training.	100%	100%	100%	100%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
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City Manager's Department



CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	568,124	655,787	631,124
OPERATING EXPENSE	698,204	735,491	766,836
TOTAL	1,266,328	1,391,278	1,397,960
FULL TIME POSITIONS	6	7	7

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	568,124	655,787	631,124
OPERATING EXPENSE	698,204	735,491	504,228
TOTAL	1,266,328	1,391,278	1,135,352
FULL TIME POSITIONS	6	7	7

Class Title

City Manager	1	1	1
Assistant to the City Manager	1	1	1
Executive Assistant	1	1	1
Downtown Event Coordinator	1	1	1
Administrative Assistant	1	2	2
Downtown Manager	1	1	1
TOTAL	6	7	7

CITY MANAGER'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
201					
7110	Regular Wages	423,031	459,790	465,197	5,407
7120	Overtime	1,407	1,250	1,250	0
7130	Part Time	10,821	23,400	0	-23,400
7210	W/C Insurance	976	969	933	-36
7260	FICA Matching	30,855	37,060	35,683	-1,377
7270	Pension Matching	51,056	55,175	55,824	649
7280	Insurance Matching	44,368	71,643	66,237	-5,406
7290	Contribution Matching	5,610	6,500	6,000	-500
7510	Professional Services	305,493	244,240	240,000	-4,240
7510	Downtown Development	85,821	236,421	0	-236,421
7550	Communications	8,919	6,250	8,475	2,225
7600	Travel	11,314	18,300	13,800	-4,500
7610	Travel/Mileage	11,075	9,000	9,000	0
7630	Train/Cont. Education	4,543	8,300	5,190	-3,110
7700	Risk Allocation	14,838	15,577	9,945	-5,632
7870	Vehicle Maint	211	500	436	-64
7880	Maint: Mach/Imp/Tools	2,083	2,365	3,135	770
7990	Dues and Fees	2,500	5,250	5,375	125
7995	Contingency	253,265	180,000	200,000	20,000
8010	Supplies	1,972	3,500	5,300	1,800
8016	Small Equipment	0	1,000	0	-1,000
8017	Printing(Not Std Forms)	295	1,000	1,000	0
8018	Books & Subscriptions	0	500	500	0
8110	Fuel	249	288	72	-216
8150	Food	-4,372	3,000	2,000	-1,000
	Total	1,266,328	1,391,278	1,135,352	-255,926

DOWNTOWN DEVELOPMENT

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	0	0	262,608
TOTAL	0	0	262,608
FULL TIME POSITIONS	0	0	0

DOWNTOWN DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
DOWNTOWN DEVELOPMENT					
7510	Professional Services	0	0	138,852	138,852
7550	Communications	0	0	1,500	1,500
7570	Advertising	0	0	2,500	2,500
7600	Travel	0	0	2,000	2,000
7630	Train/Cont. Education	0	0	1,000	1,000
7700	Risk Allocation	0	0	13,976	13,976
7880	Maint: Mach/Imp/Tools	0	0	3,580	3,580
7900	Utilties	0	0	70,000	70,000
7990	Dues and Fees	0	0	1,000	1,000
8010	Supplies	0	0	22,000	22,000
8016	Small Equipment	0	0	1,500	1,500
8017	Printing(Not Std Forms)	0	0	3,000	3,000
8018	Books & Subscriptions	0	0	700	700
8150	Food	0	0	1,000	1,000
Total		0	0	262,608	262,608



City Attorney's Office

CITY ATTORNEY'S OFFICE

DESCRIPTION

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, as well as conduct real estate closings. The City Attorney participates with Risk Management in initial review of Ante-Litem notices and with Animal Control in handling dangerous dog hearings. The office began work in the area of nuisance abatements in 2005 and in 2020 began work dealing with blighted property. Both matters are now part of the City Attorney's Office.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable & Business Friendly
 SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets
 SP IV, G&O 3: To Be Recognized as a Progressive & Innovative Community

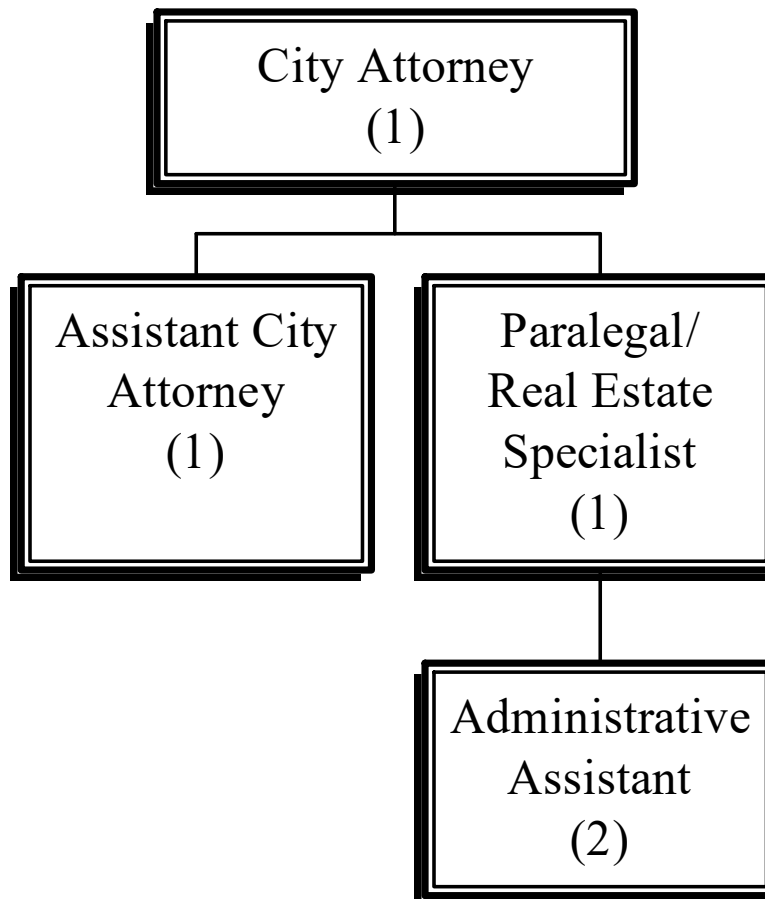
PERFORMANCE MEASURES (PM)

	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goal
SP I, G&O 1, PM 1: Nuisance Abatement Cases Processed for Demo/Rehab	134	240	180	240
SP IV, G&O 3, PM 1: Open Records Request: Processed	1,121	1,200	1,115	1,200
SP IV, G&O 3, PM 2: % of Open Records Request: Processed in 3 business days	90%	90%	90%	90%

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 SP V = Effective & Excellent Service Delivery
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City Attorney's Office



CITY ATTORNEY'S OFFICE

DESCRIPTION

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, as well as conduct real estate closings. The City Attorney participates with Risk Management in initial review of Ante-Litem notices and with Animal Control in handling dangerous dog hearings. The office began work in the area of nuisance abatement in 2005 and in 2020 began work dealing with blighted property. Both matters are now part of the City Attorney's Office.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	335,564	468,757	469,652
OPERATING EXPENSE	207,035	184,238	178,945
TOTAL	542,599	652,995	648,597
FULL TIME POSITIONS	5	5	5

Class Title

City Attorney	1	1	1
Assistant City Attorney	1	1	1
Paralegal/Real Estate Specialist	1	1	1
Administrative Assistant	0	2	2
Legal Administrative Specialist	2	0	0
TOTAL	5	5	5

CITY ATTORNEY'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
300					
7110	Regular Wages	251,652	350,878	351,819	941
7120	Overtime	38	0	0	0
7210	W/C Insurance	533	702	704	2
7260	FICA Matching	18,578	26,842	26,914	72
7270	Pension Matching	30,502	42,105	42,218	113
7280	Insurance Matching	32,650	46,230	45,997	-233
7290	Contribution Matching	1,611	2,000	2,000	0
7510	Professional Services	33,758	50,000	50,000	0
7512	Tech.Svcs(Surveys,DP)	0	5,500	0	-5,500
7550	Communications	4,339	3,800	5,663	1,863
7570	Advertising	5,217	8,000	8,000	0
7600	Travel	897	2,400	1,440	-960
7610	Auto Allowance	2,420	2,400	2,400	0
7630	Train/Cont. Education	584	2,500	1,800	-700
7700	Risk Allocation	111,638	52,719	40,787	-11,932
7880	Maint: Mach/Imp/Tools	670	1,606	1,349	-257
7990	Dues and Fees	2,724	2,970	17,325	14,355
8010	Supplies	4,147	4,000	4,000	0
8016	Small Equip	3,529	14,432	3,450	-10,982
8017	Printing(Not Std Forms)	0	0	100	100
8018	Books & Subscriptions	13,786	12,436	13,708	1,272
8052	Rent, Government Center	23,094	20,975	28,423	7,448
8150	Food/Employee Apprec.	233	500	500	0
Total		542,599	652,995	648,597	(4,398)



Municipal Court

MUNICIPAL COURT
DESCRIPTION

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 2: Create an Environment that Consistently Encourages Business Development & Educational Opportunities

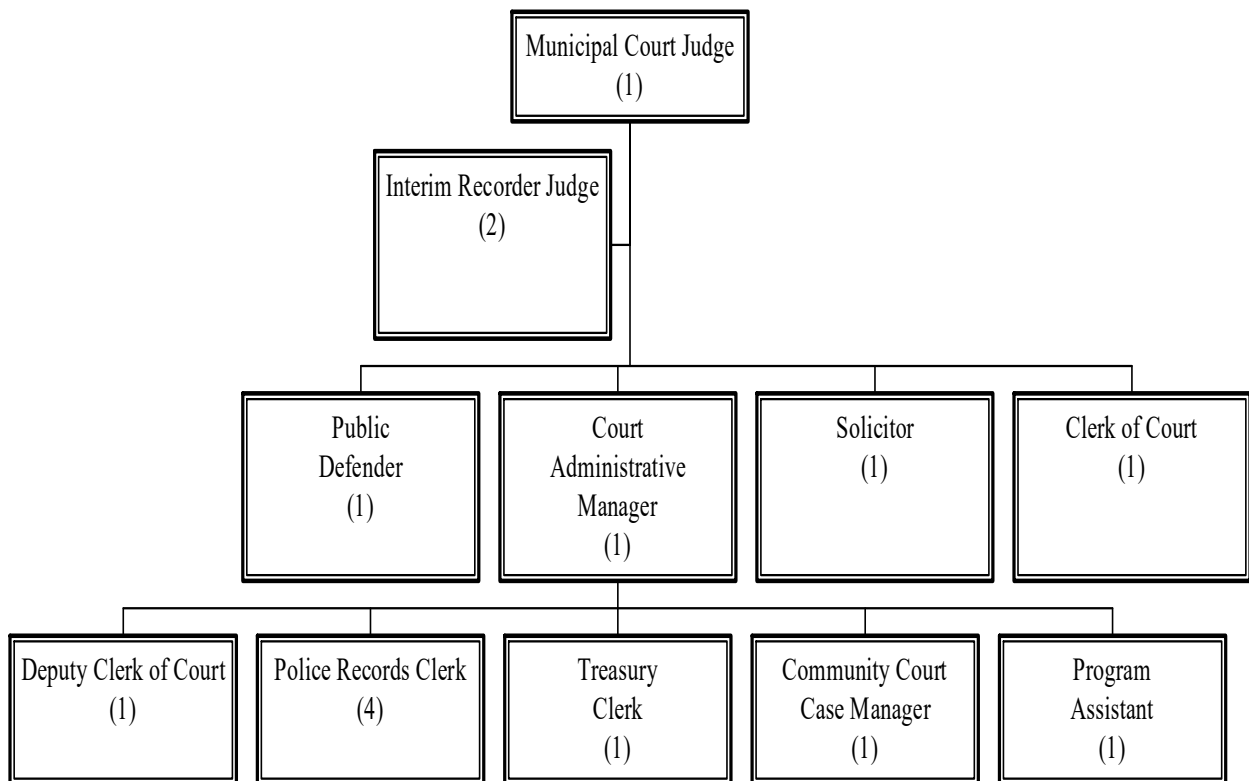
PERFORMANCE MEASURES (PM)

Measures	Actuals FY 2020	Budget FY 2021	Projection FY 2021	Budget FY 2022
SP I, G&O 1, PM 1: # Nuisance Abatement Cases Cleared	200	200	150	200

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Municipal Court Office



MUNICIPAL COURT

DESCRIPTION

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	472,667	660,963	684,869
OPERATING EXPENSE	241,108	258,170	245,579
TOTAL	713,775	919,133	930,448
FULL TIME POSITIONS	13	13	15

MUNICIPAL COURT-Administration

DESCRIPTION

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	472,667	383,679	422,445
OPERATING EXPENSE	241,108	248,320	242,329
TOTAL	713,775	631,999	664,774
FULL TIME POSITIONS	13	8	10

Class Title

Clerk of Court	1	1	1
Public Defender	1	0	0
Solicitor	1	0	0
Municipal Court Judge	1	0	0
Interim Recorder Judge	2	0	0
Deputy Clerk of Court	1	1	1
Treasury Clerk	1	0	0
Court Administrative Manager	1	1	1
Police Records Clerk	4	5	5
*Community Court Case Manager	0	0	1
*Program Assistant	0	0	1
TOTAL	13	8	10

* Grant Funded Position

MUNICIPAL COURT-Administration

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
400					
7110.	Regular Wages	304,452	266,962	274,597	7,635
7120.	Overtime	7,761	10,000	10,000	0
7130.	Part Time	0	0	15,000	15,000
7210.	W/C Insurance	701	554	599	45
7260.	FICA Matching	22,818	21,188	22,919	1,731
7270.	Pension Matching	18,659	33,235	34,152	917
7280.	Insurance Matching	117,988	50,240	63,678	13,438
7290	Contribution Matching	289	1,500	1,500	0
7510.	Professional Services	5,332	5,000	3,000	-2,000
7513.	Adm.Svcs(Finance,Mgt)	84,975	87,733	83,959	-3,774
7550.	Communications	3,538	6,145	6,690	545
7570	Advertising	0	1,000	500	-500
7600.	Travel	1,690	4,500	4,540	40
7630.	Train/Cont. Education	325	3,500	2,400	-1,100
7700.03	Risk Allocation	73,692	73,720	72,960	-760
7880.	Maint: Mach/Imp/Tool	19,394	24,245	28,420	4,175
7990.	Dues and Fees	1,206	450	550	100
8010.	Supplies	9,218	6,500	6,500	0
8016.	Small Equip	6,820	500	1,000	500
8052.01	Rent Judicial Bldg	33,527	33,527	30,310	-3,217
8150.	Food/Employee Apprec.	1,390	1,500	1,500	0
	Total	713,775	631,999	664,774	32,775

MUNICIPAL COURT-Appointed

DESCRIPTION

The Municipal Court has five appointed positions from the City Commission. This cost center will show the personnel and operating costs associated with these individuals.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	0	277,284	262,424
OPERATING EXPENSE	0	9,850	3,250
TOTAL	0	287,134	265,674
FULL TIME POSITIONS	0	5	5

Class Title

Public Defender	0	1	1
Solicitor	0	1	1
Municipal Court Judge	0	1	1
Interim Recorder Judge	0	2	2
TOTAL	0	5	5

MUNICIPAL COURT-Appointed

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
401					
7110.	Regular Wages	0	215,080	220,457	5,377
7210.	W/C Insurance	0	430	441	11
7230	Uniforms	0	0	1,060	1,060
7260.	FICA Matching	0	16,454	16,865	411
7280.	Insurance Matching	0	43,820	22,101	-21,719
7290	Contribution Matching	0	1,500	1,500	0
7510.	Professional Services	0	5,000	2,400	-2,600
7600.	Travel	0	4,000	0	-4,000
7630.	Train/Cont. Education	0	650	650	0
7990.	Dues and Fees	0	200	200	0
	Total	0	287,134	265,674	(21,460)



Human Resources Management

HUMAN RESOURCES MANAGEMENT

DESCRIPTION

The Office of Human Resources (OHR) serves as a strategic business partner ensuring that Human Resources’ initiatives, policies and procedures align with the strategic direction of the City’s leadership. HR is committed to providing the citizens of Albany with a diverse, competent, trained and professional workforce.

The City of Albany is an Equal Opportunity Employer and maintains an alcohol and drug-free workplace. The City of Albany is a rewarding organization to work for that provides a competitive benefits package and a stimulating work environment.

A variety of services are offered to the employees of the City of Albany through the Office of Human Resources. The Office of Human Resources is responsible for Recruitment, Employee Performance Evaluations, Benefits administration, Salary and Wage Administration, Employee Relations, Employee Training and Development, Retirement administration, Personnel Records Retention/Management and Policy Compliance and administration.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

SP IV: Promotion of the City of Albany as a great place to live, work and play.

SP V: Effective and Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP I, G&O 2: Create an Environment that Consistently Encourages Business Development & Educational Opportunities

SP IV, G&O 3: Be Recognized as a Progressive and Innovative Community

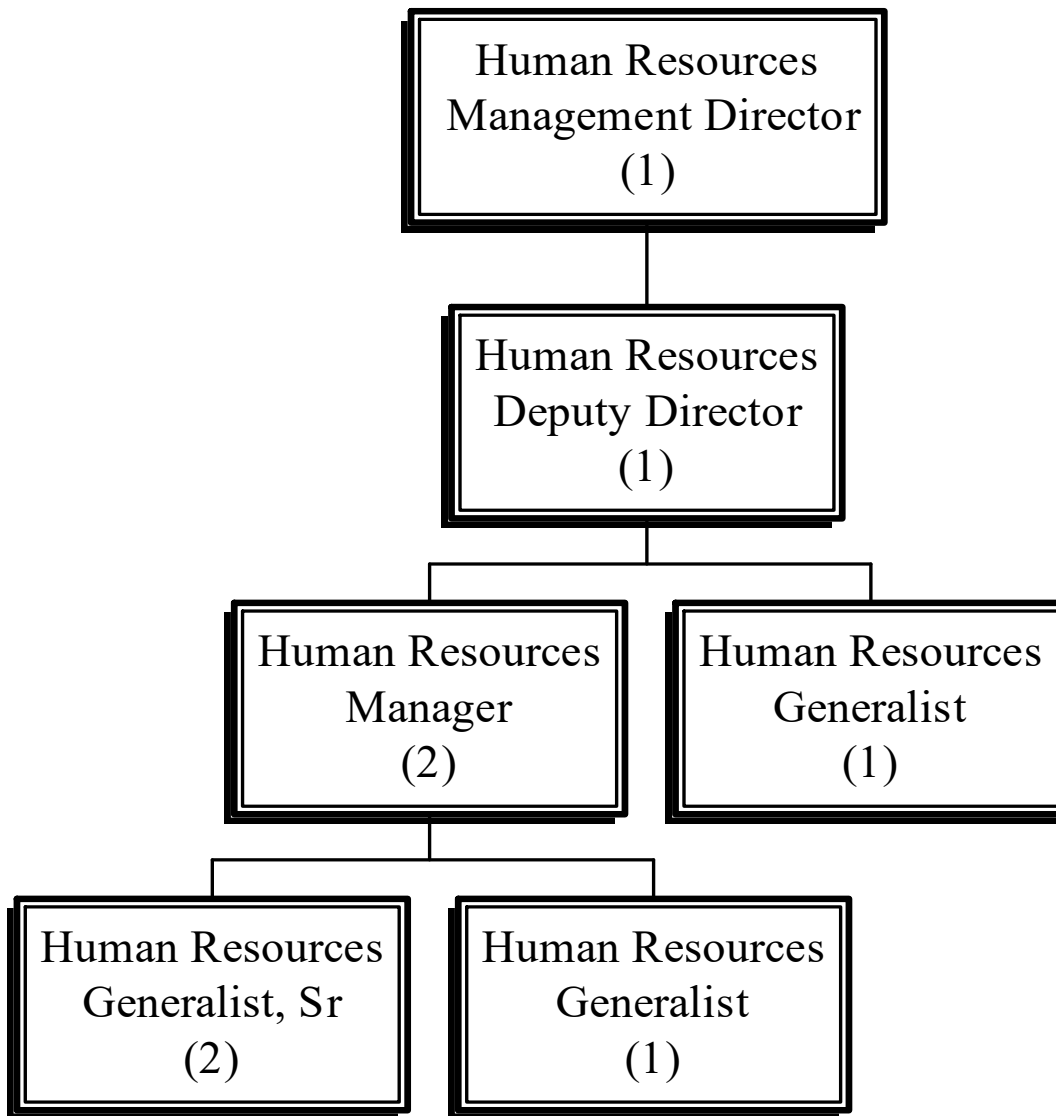
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
SP I, G&O 2, PM 1: # of Interns Involved in the Citywide Internship Program	5	5	1	5
SP IV, G&O 3, PM 1: (Internal) Length of Time for On-Boarding Process (Measured in days)	60	60	45	30
SP IV, G&O 3, PM 2: % of Performance Appraisals Completed On-time	70%	70%	80%	80%

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Human Resources Department



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Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	1,405,581	1,504,194	1,517,345
OPERATING EXPENSE	262,233	272,476	273,896
TOTAL	1,667,814	1,776,670	1,791,241
FULL TIME POSITIONS	8	8	8

Class Title

Director, Human Resources	1	1	1
HR Manager	3	3	2
Administrative Assistant	1	1	0
HR Generalist	2	1	2
HR Generalist, Sr.	1	2	2
Deputy Director, Human Resources	0	0	1
TOTAL	8	8	8

HUMAN RESOURCES MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1000					
7110.	Regular Wages	400,402	433,518	441,947	8,429
7120.	Overtime	716	1,000	1,000	0
7130	Part Time	12,930	23,500	52,588	29,088
7210.	W/C Insurance	942	1,145	1,239	94
7220.	Tuition Assistance	50,268	56,000	56,000	0
7260.	FICA Matching	29,926	35,038	37,908	2,870
7270.	Pension Matching	46,688	52,142	53,154	1,012
7275.	Retiree Insurance	528,476	550,000	550,000	0
7275.MEDB	Medicare B Reimb	253,532	275,000	240,000	-35,000
7280	Insurance Matching	77,963	72,851	79,509	6,658
7290	Contribution Matching	3,737	4,000	4,000	0
7510	Professional Services	161,319	138,531	140,607	2,076
7550.	Communications	9,596	6,980	10,090	3,110
7600	Travel	877	5,000	3,000	-2,000
7630	Train/Cont. Education	2,776	5,000	3,000	-2,000
7640	Training Development	9,430	25,579	20,000	-5,579
7700.02	Unemployment Insurance	15,327	10,000	10,000	0
7700.03	Risk Allocation	5,263	15,734	14,512	-1,222
7700.04	Group Ins.Y/E Audit Adj.	-4,040	10,000	10,000	0
7870	Maint: Motor Equip.	8	0	0	0
7880.	Maint: Mach/Imp/Tools	13,863	10,569	10,439	-130
7990	Dues and Fees	2,292	3,537	4,137	600
8010.	Supplies	9,605	6,600	5,600	-1,000
8016.	Small Equip	1,503	2,868	0	-2,868
8017.	Printing(Not Std Forms)	456	500	500	0
8018.01	Books & Subscriptions	0	320	320	0
8052.02	Rent Governmental Bldg	32,644	29,758	40,191	10,433
8110.01	Motor Fuel	31	0	0	0
8150.	Food/Employee Apprec.	1,283	1,500	1,500	0
	Total	1,667,814	1,776,670	1,791,241	14,571



Risk Management

RISK MANAGEMENT DEPARTMENT SUMMARY

DESCRIPTION

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes, and evaluates risks and potential losses to the City as they relate to insurance, safety, and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed.

STRATEGIC PRIORITIES (SP)

SP IV: Promoting Albany as a Great Place to Live, Work, and Play

SP VI: Fiscal Responsibility

GOALS & OBJECTIVES (G&O)

SP IV, G&O 3: Be Recognized as a Progressive and Innovative Community

SP VI, G&O 2: Effectively Manage Organizational Risk

PERFORMANCE MEASURES (PM)

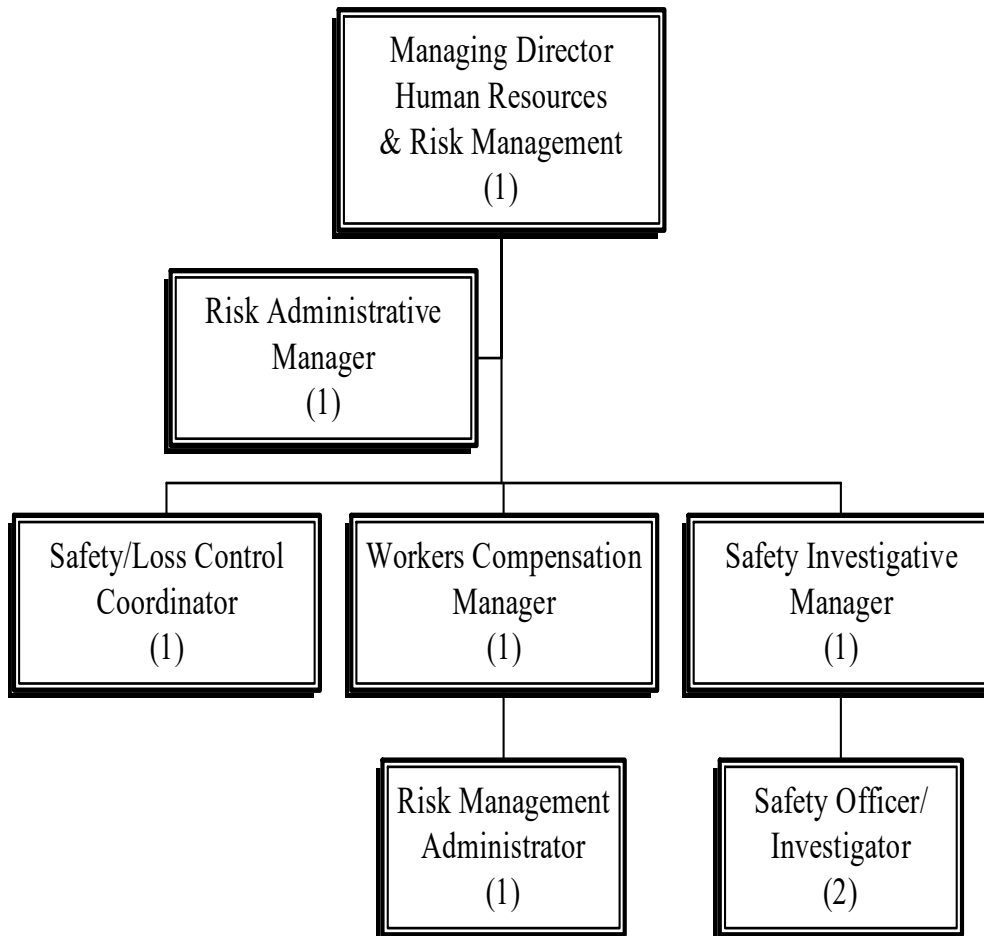
Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
SP IV, G&O 3, PM1: FEMA Disaster Recovery *	13,500,000	6,700,000	6,700,000	1,500,000
SP VI, G&O 2, PM1: Subrogation recovered for damages to City property	196,698	226,202	330,000	400,000

*FEMA submissions are dependent on the completion of all work, responsible departments submitting their documents in a timely manner and the FEMA review and allocation processing time.

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Risk Management Department



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Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	431,094	409,841	397,812
OPERATING EXPENSE	111,622	152,973	125,102
TOTAL	542,716	562,814	522,914
FULL TIME POSITIONS	7	8	8

Class Title

Managing Director, Human Resources & Risk	1	1	1
Safety Investigative, Manager	0	1	1
Manager, Workers' Compensation	1	1	1
Administrative Manager, Risk	1	1	1
Safety/Loss Control Coordinator	1	1	1
Safety Officer/Investigator	2	2	2
Risk Management Administrator	1	1	1
TOTAL	7	8	8

RISK MANAGEMENT DEPARTMENT OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1003					
7110	Regular Wages	284,490	258,937	278,615	19,678
7120	Overtime	13,758	8,000	1,500	-6,500
7210	W/C Insurance	1,156	534	560	26
7230	Uniforms	679	2,500	2,500	0
7260	FICA Matching	21,021	20,421	21,429	1,008
7270	Pension Matching	40,082	32,032	33,614	1,582
7280	Insurance Matching	66,608	83,417	55,594	-27,823
7290	Contribution Matching	3,301	4,000	4,000	0
7510	Professional Services	8,439	19,000	19,000	0
7550	Communications	6,301	5,904	5,904	0
7600	Travel	2,405	13,000	7,800	-5,200
7630	Train/Cont. Education	1,114	7,795	4,677	-3,118
7700	Risk Allocation	24,405	25,382	8,485	-16,897
7870	Maint: Motor Equip.	5,321	6,470	6,254	-216
7880	Maint: Mach/Imp/Tools	41,704	51,643	51,643	0
7990	Dues and Fees	1,344	3,560	3,560	0
8009	Licenses(CDL,CPA,Etc)	0	120	120	0
8010	Supplies	12,148	14,250	12,250	-2,000
8016	Small Equip	3,790	0	0	0
8017	Printing(Not Std Forms)	221	300	300	0
8018	Books & Subscriptions	371	353	353	0
8110	Gasoline	2,183	2,516	2,076	-440
8150	Food	1,876	2,680	2,680	0
Total		542,716	562,814	522,914	-39,900



Central Services

CENTRAL SERVICES

SUMMARY

The Central Services Department provides support services to all City departments and to Dougherty County departments as requested. The Department is responsible for acquisition, storekeeping, maintenance and disposal of supplies and equipment. Central Services is comprised of two divisions: Procurement, which houses Administrative employees and Materials Management, which houses the Warehouse and Surplus.

STRATEGIC PRIORITIES (SP)

V - Effective & Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP V, G&O 2: Provide Customer Satisfaction, Not Only Customer Service

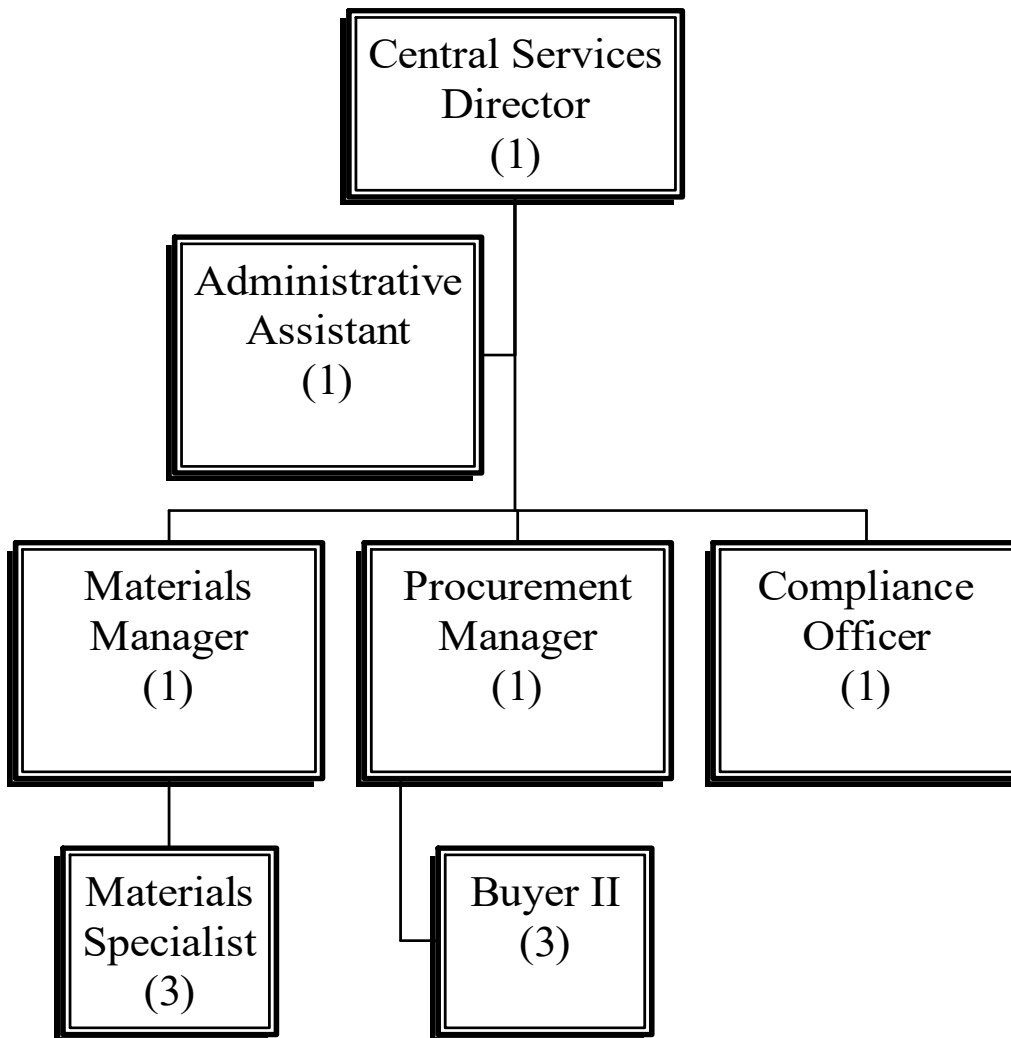
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actual	Budget	Projected	Budget
SP V, G&O 2, PM 1: Total Requisitions Assigned during the F	1,635	2,000	1,800	1,900
SP V, G&O 2, PM 2: Formal Bids advertised	55	65	60	65
SP V, G&O 2, PM 3: Formal Bids awarded	42	40	45	40
SP V, G&O 2, PM 4: RFP's advertised	19	10	15	20
SP V, G&O 2, PM 5: RFP's awarded	9	5	10	15
SP V, G&O 2, PM 6: Average days from advertisement to	44	50	45	45
SP V, G&O 2, PM 7: Purchase Orders issued by Procurement	2,489	3,000	2,500	3,000
SP V, G&O 2, PM 8: # of surplus items sold	338	525	400	400
SP V, G&O 2, PM 9: Receipts from surplus sales	\$740,189	\$600,000	\$600,000	\$600,000

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Central Services Department



CENTRAL SERVICES

SUMMARY

The Central Services Department provides support services to all City departments and to Dougherty County departments as requested. The Department is responsible for acquisition, storekeeping, maintenance and disposal of supplies and equipment. Central Services is comprised of two divisions: Procurement, which houses Administrative employees and Materials Management, which houses the Warehouse and Surplus

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	774,410	753,017	828,533
OPERATING EXPENSE	128,160	149,129	144,594
TOTAL	902,570	902,146	973,127
FULL TIME POSITIONS	10	10	11

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

DESCRIPTION

Administration directs and furnishes support for the two service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	470,662	492,997	579,566
OPERATING EXPENSE	82,963	74,850	84,344
TOTAL	553,625	567,847	663,910
FULL TIME POSITIONS	6	6	7

Class Title

Director	1	1	1
Procurement Manager	1	1	1
Compliance Officer	0	0	1
Buyer II	3	3	3
Administrative Assistant	1	1	1
TOTAL	6	6	7

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1100					
7110	Regular Wages	328,572	344,038	407,069	63,031
7120	Overtime	37	500	500	0
7130	Part Time	16,121	21,060	21,140	80
7210	W/C Insurance	760	804	943	139
7260	FICA Matching	25,006	27,968	32,796	4,828
7270	Pension Matching	38,708	41,345	48,908	7,563
7280	Insurance Matching	56,571	52,282	63,210	10,928
7290	Contribution Matching	4,886	5,000	5,000	0
7550	Communications	3,662	5,100	5,100	0
7570	Advertising	780	650	800	150
7600	Travel	2,662	3,700	2,220	-1,480
7630	Train/Cont. Education	2,199	3,500	2,100	-1,400
7700	Risk Allocation	11,966	11,984	12,122	138
7870	Maint:Motor Equipment	529	750	598	-152
7880	Maint:Mach/Imp/Tools	5,575	5,378	4,979	-399
7990	Dues and Fees	2,008	1,350	1,311	-39
8010	Supplies	7,187	5,500	4,200	-1,300
8016	Small Equip	7,686	2,000	4,000	2,000
8018	Books & Subscriptions	192	200	200	0
8052	Rent Governmental Bldg	35,947	32,438	44,214	11,776
8110	Motor Fuel	339	300	500	200
8150	Food/Employee Apprec.	2,231	2,000	2,000	0
	Total	553,625	567,847	663,910	96,063

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION

DESCRIPTION

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County when requested. Receives, stores and disposes of surplus materials and equipment. Monitors expendable inventory throughout the City.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	303,748	260,020	248,967
OPERATING EXPENSE	45,197	74,279	60,250
TOTAL	348,945	334,299	309,217
FULL TIME POSITIONS	4	4	4

Class Title

Materials Manager	1	1	1
Materials Specialist	3	3	3
TOTAL	4	4	4

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1104					
7110	Regular Wages	211,252	176,278	154,338	-21,940
7120	Overtime	7,899	5,500	5,500	0
7210	W/C Insurance	7,652	4,054	3,564	-490
7230	Uniforms	2,333	2,200	2,400	200
7260	FICA Matching	17,453	13,906	12,228	-1,678
7270	Pension Matching	19,264	21,813	19,181	-2,632
7280	Insurance Matching	36,999	34,269	49,756	15,487
7290	Contribution Matching	896	2,000	2,000	0
7550	Communications	4,274	10,500	10,150	-350
7600	Travel	0	3,000	1,800	-1,200
7630	Training & Education	300	1,600	960	-640
7870	Maint: Motor Equip.	11,022	10,238	6,710	-3,528
7880	Maint: Mach/Imp/Tools	537	670	670	0
7900	Utilities	23,434	30,000	30,000	0
7990	Dues and Fees	65	460	460	0
8010	Supplies	1,862	800	2,500	1,700
8016	Small Equip	1,816	15,000	5,000	-10,000
8110	Motor Fuel	1,795	2,011	1,900	-111
8150	Employee Apprec/Food	92	0	0	
	Total	348,945	334,299	309,217	-25,082



Finance Department

FINANCE
DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a great place to live, work and play.
SP VI: Fiscal Responsibility.

GOALS & OBJECTIVES (G&O)

SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community.
SP VI, G&O 1: To Have Effective and Consistent Processes Throughout the Organization.
SP VI, G&O 2: Effectively Manage Organization Risk.

PERFORMANCE MEASURES (PM)

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
SP VI, G&O 1, PM 1 - Number of Process Improvement Initiatives Being Worked.	8	5	4	1	5
SP VI, G&O 1, PM 2 - Percentage of Vendors Using ACH or Electronic	1%	20%	20%	25%	35%
SP VI, G&O 1, PM 3 - % Revenue/Cash Handling Policy Updated and Consistent Throughout the City	13%	50%	100%	100%	100%
SP VI, G&O 1, PM 4 - % Cashless Department that receive payments	N/A	88%	94%	82%	94%
SP VI, G&O 2, PM 1 - Financial Policies Reviewed and/or Updated.	Reviewed	Reviewed	Update	Update	Reviewed
SP VI, G&O 2, PM 2 - # of Audit Recommendations or Comments (In the Year Provided, not the Audit Fiscal Year)	0	1	0	0	0

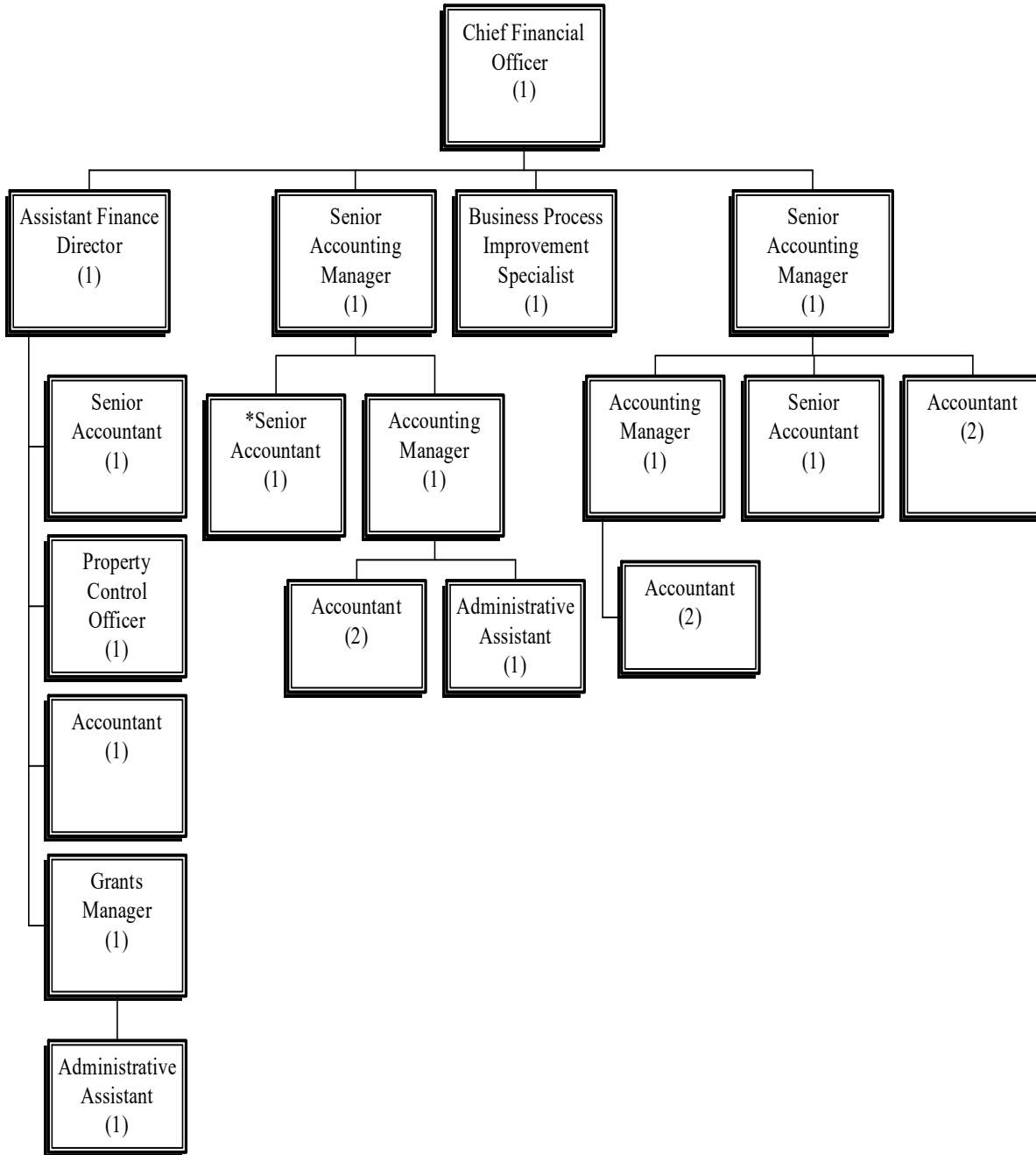
1. COA – Utilities Administration - Executions of recommended Non-Tyler Administrative Projects
2. COA Procurement – Department Administrators Formal Training & Information Network
3. COA Procurement – Enhanced P-Card Usage - Strategy & Implementation
4. COA City Attorney’s Office – Civil Litigation Retention & Storage Project
5. COA Municipal Court – Redesign Strategy
6. COA Municipal Court – Strategy & Implementation Plan-Court Staff Training & “Fresh Start”
7. COA Municipal Court – Operational Procedures Manual & Clerk Training Manuals
8. COA Municipal Court – Center for Court Innovations – Community Needs Assessment Report
9. COA Municipal Court – U.S. Department of Justice – Grant for the planning and establishment of Community Courts

Process Improvements in Parks & Recreation
Process Improvements in DCED
Leadership Training and Development -DCED & Recreation

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Finance Department



*1 Funded by Public Employees Group Health Plan

FINANCE SUMMARY

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	2,096,750	2,057,196	2,093,027
OPERATING EXPENSES	715,479	774,820	734,134
TOTAL	2,812,229	2,832,016	2,827,161
FULL TIME POSITIONS	21	21	21

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	1,573,602	1,607,196	1,643,027
OPERATING EXPENSES	715,479	774,820	734,134
TOTAL	2,289,081	2,382,016	2,377,161
FULL TIME POSITIONS	21	21	21

Class Title

Chief Financial Officer	1	1	1
Administrative Assistant	2	2	2
Assistant Director, Finance	1	1	1
Business Process Improvement Specialist	1	1	1
Property Control Officer	1	1	1
Senior Accounting Manager	2	2	2
*Accountant, Senior	3	3	3
Accountant	7	7	7
Accounting Manager	2	2	2
Grants Manager	1	1	1
TOTAL	21	21	21

* One Position Funded by Public Employees Group Health Plan

FINANCE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1501					
7110.	Regular Wages	1,135,705	1,169,928	1,175,611	5,683
7120.	Overtime	1,172	2,000	2,000	0
7130.	Part Time	16,485	0	18,000	18,000
7210.	W/C Insurance	2,544	2,344	2,355	11
7260.	FICA Matching	82,681	89,652	90,087	435
7270.	Pension Matching	134,735	140,631	141,313	682
7280.	Insurance Matching	190,938	192,641	204,661	12,020
7290.	Contribution Matching	9,343	10,000	9,000	-1,000
7510.	Professional Services	201,471	248,500	246,800	-1,700
7513.	Adm.Svcs(Finance,Mgt)	347,610	347,337	316,948	-30,389
7550.	Communications	15,656	18,538	17,996	-542
7570.	Avertising	2,060	2,000	2,100	100
7600.	Travel	6,929	7,000	4,200	-2,800
7630.	Train/Cont. Education	9,351	14,000	8,400	-5,600
7700.03	Risk Allocation	20,937	17,936	19,266	1,330
7870.01	Labor	911	472	759	287
7870.02	Maintenance	0	306	322	16
7870.03	Parts	17	203	159	-44
7880.	Maint: Mach/Imp/Tools	10,483	10,684	12,120	1,436
7990.	Dues and Fees	42,667	49,300	35,910	-13,390
8009.	Licenses(CDL,CPA,Etc)	0	0	200	200
8010.	Supplies	10,926	7,500	7,000	-500
8016.	Small Equip	1,265	4,200	4,200	0
8017.	Printing(Not Std Forms)	3,100	2,500	2,500	0
8018.	Books & Subscriptions	837	1,000	1,000	0
8050.	Equipment Rental	3,225	6,800	6,800	0
8052.02	Building Use-Govt Building	37,879	35,912	46,817	10,905
8110.01	Gasoline	155	132	137	5
8150	Food/Employee Apprec.	0	500	500	0
	Total	2,289,081	2,382,016	2,377,161	(4,855)

Budget Management

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	523,148	450,000	450,000
TOTAL	523,148	450,000	450,000
FULL TIME POSITIONS	0	0	0

Budget Management

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1502					
7110.	Regular Wages	480,004	407,792	407,792	0
7210	W/C Insurance	8,643	11,012	11,012	0
7260.	FICA Matching	34,500	31,196	31,196	0
	Total	523,148	450,000	450,000	0



License & Business Support

LICENSE AND BUSINESS SUPPORT DEPARTMENTAL SUMMARY

SUMMARY

The License & Business Support department is made up of Marshals' Office and Treasury. The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. The primary function of the Treasury Division is to collect funds due to the city.

STRATEGIC PRIORITIES (SP)

SP V - Effective & Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP V, G&O 1: Improve the Process in the Planning & Development and License & Business Support Departments

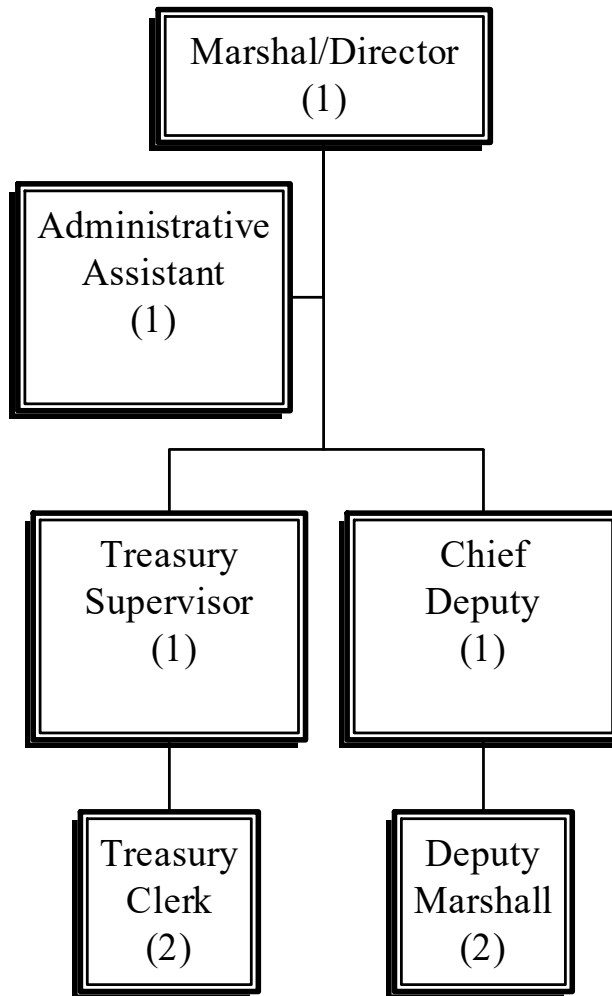
PERFORMANCE MEASURES (PM)

	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
PM V, G&O 1, PM 1: # of Business Inspected for non-Renewals	300	330	320	350
PM V, G&O 1, PM 2: # Online renewals of Occupational Tax	397	400	410	420
% of Renewals are being done Online	N/A	N/A	25%	50%
% Inspection Business with On-premise	N/A	N/A	100%	100%
% cashless of collections	N/A	N/A	N/A	85%

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 SP VI = Fiscal Responsibility



License & Business Support Department



LICENSE AND BUSINESS SUPPORT DEPARTMENTAL SUMMARY

SUMMARY

The License & Business Support department is made up of Marshals' Office and Treasury. The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. The primary function of the Treasury Division is to collect funds due to the city.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	529,390	529,824	543,423
OPERATING EXPENSE	123,021	154,952	169,334
TOTAL	652,411	684,776	712,757
FULL TIME POSITIONS	8	8	8

MARSHAL/LICENSE INSPECTOR

DESCRIPTION

The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. Their duties are to conduct investigations, regulate and approve permits, monitor alcohol establishments and businesses. To make sure that those conducting business are in possession of an Occupational Tax Certificate for the City of Albany, and Dougherty County and when applies an alcohol license. Aid in the collection of delinquent excise taxes and bad checks. They also inspect all vehicles for hire to ensure safe transportation for the public; perform training to area merchants in hope to prevent the sale of alcohol to persons underage. This Division also serves delinquent property tax notices, city warrants (make arrest) and deliver summons from the Municipal Court. Additionally, the division is responsible for the security of the Albany Utilities and during judicial hearings of the Municipal Court, and the meeting of the Utility Board.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	323,610	323,617	333,035
OPERATING EXPENSE	37,466	42,064	41,529
TOTAL	361,077	365,681	374,564
FULL TIME POSITIONS	4	4	4

Class Title

Marshal/Director, License & Business Suppor	1	1	1
Code Enforcement Officer (Sworn)	2	0	0
Deputy Marshall	0	2	2
Chief Deputy/License Inspector	1	1	1
TOTAL	4	4	4

SERVICES DIVISION OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1701					
7110	Regular Wages	226,256	220,546	225,066	4,520
7120	Overtime	1,551	2,000	2,500	500
7210	W/C Insurance	7,937	8,056	8,192	136
7230	Uniforms	3,034	4,000	4,000	0
7260	FICA Matching	16,605	17,025	17,409	384
7270	Pension Matching	31,852	33,382	34,135	753
7280	Insurance Matching	34,027	36,108	39,233	3,125
7290	Contribution Matching	2,349	2,500	2,500	0
7550	Communications	6,392	6,302	6,971	669
7600	Travel	251	1,750	1,050	-700
7630	Train/Cont. Education	1,340	1,290	780	-510
7870	Maint: Motor Equip.	5,534	6,345	6,329	-16
7880	Maint: Mach/Imp/Tools	17,498	18,098	18,343	245
7990	Dues and Fees	90	350	350	0
8010	Supplies	2,575	3,000	2,500	-500
8016	Small Equip	0	1,000	1,000	0
8018	Books & Subscriptions	149	200	200	0
8110	Gasoline	3,145	3,229	3,506	277
8150	Food/Employee Apprec.	492	500	500	0
Total		361,077	365,681	374,564	8,883

TREASURY DEPARTMENT

DESCRIPTION

The primary function of the Treasury Division is to collect funds due to the city in the form of alcohol license fees, occupational taxes, miscellaneous permits, bonds & fines, Community Development loan payments, delinquent revenue accounts, and other miscellaneous income. Maintain the petty cash funds and the payment of travel vouchers. Serves as a collection point for generated revenue from other city departments. Consolidate daily transaction reports of collected revenue for bank deposits and submit them to the Finance Department. In addition we collect County Occupational Taxes and alcohol license fees.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	205,780	206,207	210,388
OPERATING EXPENSE	85,554	112,888	127,805
TOTAL	291,334	319,095	338,193
FULL TIME POSITIONS	4	4	4

Class Title

Teller/Treasury Supervisor	1	1	1
Administrative Assistant	2	1	1
Treasury Clerk	1	2	2
TOTAL	4	4	4

TREASURY DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1702					
7110.	Regular Wages	128,273	128,064	131,441	3,377
7120.	Overtime	47	1,000	1,000	0
7130.	Part Time	15,716	15,476	15,736	260
7210.	W/C Insurance	318	289	296	7
7260.	FICA Matching	10,422	11,057	11,336	279
7270.	Pension Matching	15,126	15,368	15,773	405
7280.	Insurance Matching	35,411	34,453	34,306	-147
7290.	Contribution Matching	467	500	500	0
7510.	Professional Services	15,413	24,000	16,000	-8,000
7550.	Communications	2,302	1,500	3,720	2,220
7600.	Travel	924	2,950	1,770	-1,180
7630	Training & Development	520	850	510	-340
7700	Risk Allocation	6,884	15,938	37,475	21,537
7880.	Maint: Mach/Imp/Tools	33,411	35,087	35,656	569
8010.	Supplies	3,875	3,300	3,300	0
8016.	Small Equip	606	0	0	0
8052.03	Rent Central Square Bldg	21,553	29,263	21,374	-7,889
8110	Gasoline	49	0	0	0
8495	Cash Short/(Over)	17	0	0	0
	Total	291,334	319,095	338,193	19,098



Technology & Communication

TECHNOLOGY AND COMMUNICATIONS

DESCRIPTION

The Technology and Communications (TAC) department is charged with establishing, monitoring and maintaining all information technology systems and services for Albany and Dougherty County. TAC is responsible for providing the infrastructure for innovation and automation throughout the City and County including the integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. TAC implements governance for the use of the network and auxiliary operating systems while supporting the operational units by coordinating budgetary and functional requirements with all City and County Departments.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play
 SP V: Effective & Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP IV, G&O 3: Be Recognized as a Progressive and Innovative Community
 SP V, G&O 1: Improve the Processes in the Planning & Development and Licensing & Business Support Department

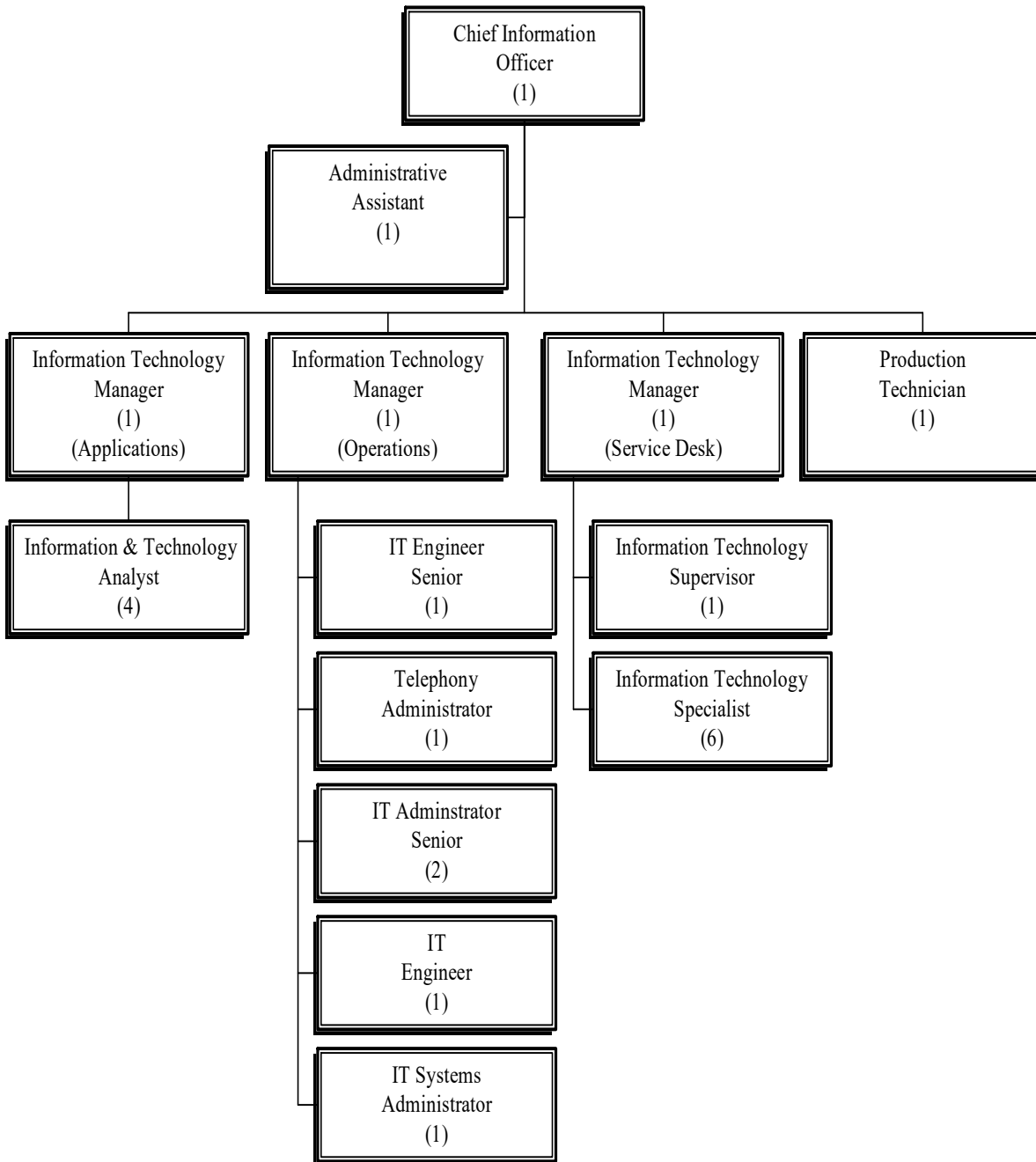
PERFORMANCE MEASURES (PM)

	2019	2020	2021	2022
SP IV, G&O 3, PM 1: % of Deployment of Technology Around Smart Cities Initiative	60%	100%	100%	100%
SP IV, G&O 3, PM 2: Implementation of New Technology to Replace Legacy Hardware & System	N/A	N/A	N/A	100%
SP IV, G&O 3, PM 3: % of Metaswitch Phone System Migration from Avaya PBX	25%	100%	100%	N/A
SP IV, G&O 3, PM 4: Implementation & Deployment of Cloud Technology for Document Storage	N/A	N/A	N/A	50%
SP V, G&O 1, PM 1: % of Open Government Platform Project Complete	10%	30%	30%	50%
SP V, G&O 1, PM 2: # of Processes automated through the Paperless Workflow Initiative	28	65	65	70

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Technology & Communications Department



TECHNOLOGY AND COMMUNICATIONS

DESCRIPTION

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Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	1,602,440	1,761,612	1,818,346
OPERATING EXPENSE	1,539,236	1,738,682	1,737,909
TOTAL	3,141,676	3,500,294	3,556,255
FULL TIME POSITIONS	22	23	23

Class Title

Chief Information Officer	1	1	1
IT Analyst	4	4	4
IT Manager	3	3	3
IT Supervisor	1	1	1
IT Systems Administrator, Sr.	2	2	2
IT Systems Administrator	1	1	1
IT Specialist	6	6	6
Production Technician	0	1	1
Telephony Administrator	1	1	1
IT Engineer, Sr.	1	1	2
Applications/RD Engineer	1	1	0
Administrative Assistant	1	1	1
TOTAL	22	23	23

TECHNOLOGY AND COMMUNICATIONS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
1800					
7110	Regular Wages	1,121,790	1,270,500	1,297,163	26,663
7120	Overtime	29,794	22,000	22,000	0
7210	W/C Insurance	2,529	2,585	2,638	53
7220	FICA Matching	84,531	98,876	100,916	2,040
7270	Pension Matching	134,997	155,100	158,300	3,200
7280	Insurance Matching	203,982	200,051	224,829	24,778
7290	Contribution Matching	12,901	12,500	12,500	0
7512	Tech.Svcs(Surveys,DP)	248,589	286,300	290,000	3,700
7514	Contract Labor(Temp)	-17	0	0	0
7550	Communications	290,626	312,180	319,680	7,500
7600	Travel	9,875	30,000	21,000	-9,000
7610	Auto Allowance	5,800	6,000	6,000	0
7630	Train/Cont. Education	9,987	25,000	39,000	14,000
7700	Insurance / Risk Allocation	5,521	17,382	15,979	-1,403
7870	Maint: Motor Equip.	1,531	4,275	4,241	-34
7880	Maint: Mach/Imp/Tools	881,401	957,689	969,600	11,911
7990	Dues and Fees	13,175	13,230	14,640	1,410
8009	Licenses(CDL,CPA,Etc)	764	500	0	-500
8010	Supplies	4,624	9,500	7,500	-2,000
8016	Small Equip	29,234	32,000	15,000	-17,000
8018.	Books & Subscriptions	512	500	500	0
8052.01	Rent Judicial Bldg	34,896	34,896	31,547	-3,349
8110.	Motor Fuel	1,312	1,730	722	-1,008
8150	Food/Employee Apprec.	1,405	2,500	2,500	0
	Total	3,141,676	3,500,294	3,556,255	55,961



Planning & Development Services

PLANNING & DEVELOPMENT

DESCRIPTION

The Planning and Development Services Department is comprised of two Divisions: Planning & Zoning and Development Services (Inspection). Planning and Zoning is responsible for the governing of all land usage and developments within the city limits of Albany and the unincorporated limits of Dougherty County. This Division is also responsible for the administration of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances; and provision of staff support for several citizen boards, including Historic Preservation, Greenspace, and Transportation. Inspection provides quality public service while ensuring compliance with the Georgia State building code, local codes, and ordinances. We provide information for our residents, design professionals, contractors, builders and developers to ensure that all construction is maintained in a safe, energy efficient, and accessible manner.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Goal 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SP I, G&O 2: Create an environment that consistently encourages business development and educational opportunities

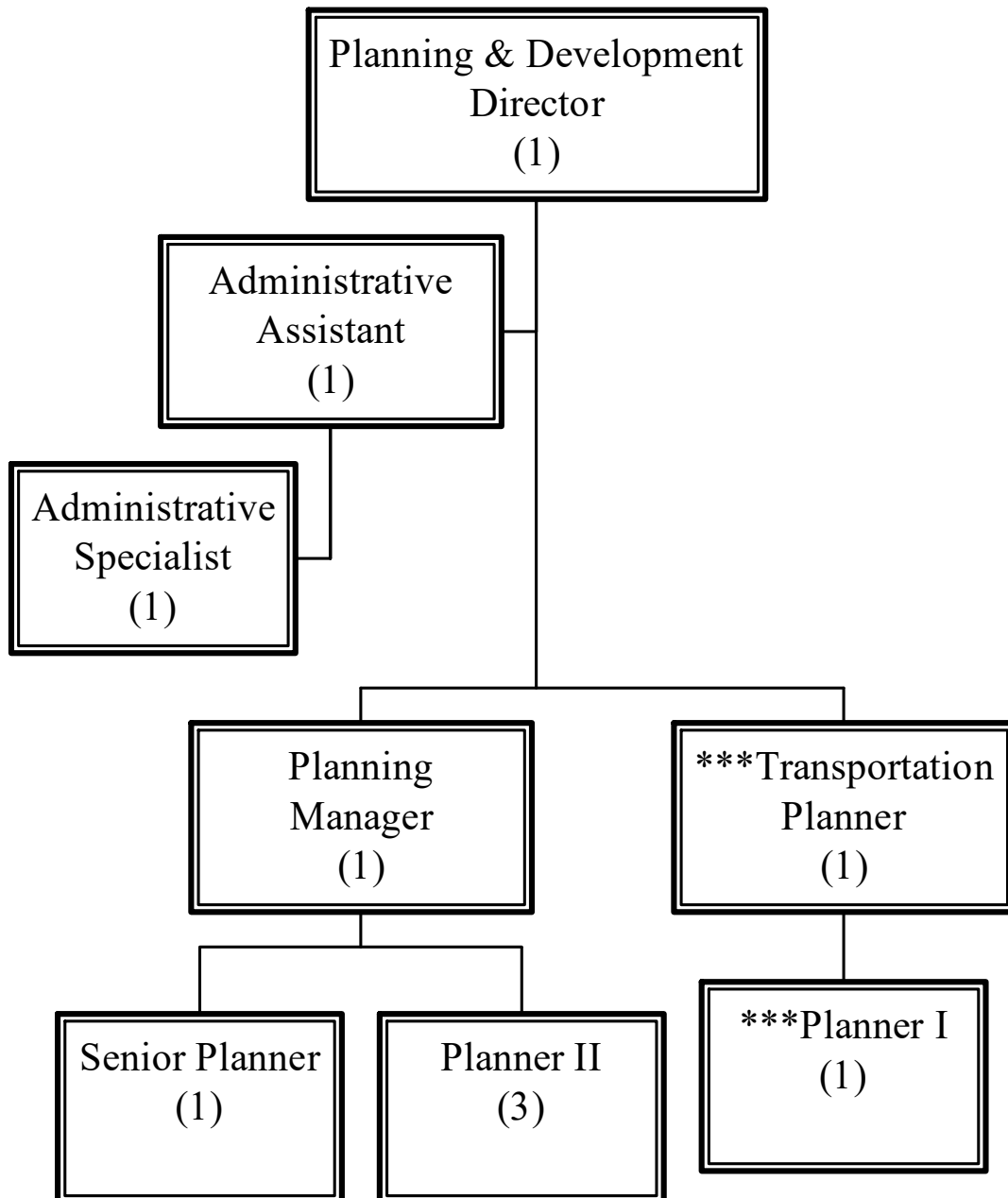
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goal
SP I, G&O 2, PM 1: Establish a Complete Count Committee to educate the public and generate interest in the 2020 US Census	100%	N/A	N/A	N/A
SP I, G&O 2, PM 1: # of Development Review meetings Facilitated to discuss potential development projects with developers, engineers, and architects	18	20	20	20
SP I, G&O 1, PM 1: # of Developers and other interested citizens connected with regarding tax-delinquent properties available through the Land Bank for redevelopment	45	55	56	58
SP I, G&O 2, PM 4: % of building permits issued within 10 business days	85%	87%	87%	90%

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Planning & Development



*** Position is grant funded

PLANNING & DEVELOPMENT SERVICES

DESCRIPTION

The Planning and Development Services Department is comprised of two Divisions: Planning & Zoning and Development Services (Building permits and inspection). Planning and Zoning is responsible for the administration of all land use regulations within the city limits of Albany as well as unincorporated Dougherty County. This Division is responsible for management of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances. It also provides staff support for several citizen boards, including Historic Preservation, Greenspace, Planning Commission, Land Bank and Transportation. The Development Services Division provides first-rate customer service while ensuring compliance with the Georgia State building code, local codes, and ordinances. Assistance is given to residents, design professionals, contractors, builders and developers to ensure that all construction is maintained in a safe, energy efficient, and accessible manner.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	621,933	526,921	581,442
PERSONNEL SERVICES	538,323	536,808	622,707
OPERATING EXPENSE	650,221	1,025,582	877,348
TOTAL	1,188,545	1,562,390	1,500,055
FULL TIME POSITIONS	9	10	10

Class Title

Administrative Assistant	1	1	1
* Planner II - Transportation Planner	1	0	0
* Planner III - Transportation Planner	0	1	1
* Planner I	0	1	1
Planner II	2	2	3
Planner, Senior	1	1	1
Planning Manager	1	1	1
Planning & Code Program Specialist	1	1	0
Administrative Specialist	1	1	1
Director of Planning & Development Services	1	1	1
TOTAL	9	10	10

** Grant Funded Position*

PLANNING & DEVELOPMENT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2100					
7110	Regular Wages	377,358	372,905	428,655	55,750
7120	Overtime	673	1,500	1,000	-500
7210	W/C Insurance	832	695	859	164
7230	Uniforms	395	360	360	0
7260	FICA Matching	26,583	28,642	32,869	4,227
7270	Pension Matching	44,652	44,929	51,559	6,630
7280	Insurance Matching	83,607	83,277	102,905	19,628
7290	Contribution Matching	4,223	4,500	4,500	0
7510	Professional Services	519,723	870,000	710,658	-159,342
7550	Communications	10,338	8,989	8,980	-9
7570	Advertising	7,578	6,000	8,000	2,000
7600	Travel	9,090	15,385	9,231	-6,154
7630	Train/Cont. Education	5,072	7,010	4,206	-2,804
7700.03	Risk Allocation	16,939	27,144	36,602	9,458
7870	Maint. Motor Equip.	8,722	8,041	7,226	-815
7880	Maint: Mach/Imp/Tools	8,975	8,686	9,487	801
7990	Dues and Fees	5,831	2,752	15,302	12,550
8010	Supplies	4,201	2,000	5,850	3,850
8016	Small Equip	3,638	2,500	5,365	2,865
8017	Printing(Not Std Forms)	0	4,600	4,600	0
8018	Books & Subscriptions	445	640	740	100
8052.30	Rent Central Square Bldg	42,787	54,393	41,507	-12,886
8110.01	Gasoline	6,672	6,942	6,594	-348
8150	Employee Apprec./Food	210	500	500	0
	Total	1,188,545	1,562,390	1,500,055	-62,335



Police Department

POLICE DEPARTMENT

DESCRIPTION

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly
 SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.
 SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community

PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actual	Budget	Projection	Goal
SP I, G&O 1, PM 1: Sworn Officers Retention Rate	74%	74%	74%	74%
SP I, G&O 1, PM 3: Average Response Time for Priority Calls (I, II, III to describe the 3 different levels)	9:34	9:00	8:31	9:00
SP I, G&O 1, PM 4: # of Traffic Citations Issued	9,967	11,800	10,646	11,800
SP IV, G&O 3, PM 1: # of Drone Deployments in Support of Public Safety Operations	15	36	22	54

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility

POLICE DEPARTMENTAL SUMMARY

SUMMARY

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MAJOR OBJECT OF EXPENDITURE	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	14,532,195	15,938,854	16,078,395
OPERATING EXPENSE	3,209,591	3,328,690	3,491,610
TOTAL	17,741,786	19,267,544	19,570,005
FULL TIME POSITIONS	247	247	247

ALBANY - DOUGHERTY SWAT TEAM

DESCRIPTION

It is the policy and intent of the Albany/Dougherty Metro SWAT Team to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens. The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty Metro SWAT is a team of specially trained police officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The unit consist of a maximum of twenty five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment, and the deployment of chemical munitions. The Albany/Dougherty Metro SWAT is under the direct supervision of a unit Commander with the governing authority derived through the Albany/Dougherty Metro SWAT Board of Directors.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	1,512	5,000	5,000
OPERATING EXPENSE	26,042	34,064	30,953
TOTAL	27,554	39,064	35,953
FULL TIME POSITIONS	0	0	0

City employees assigned to the SWAT Team are housed in APD cost centers.

ALBANY-DOUGHERTY SWAT TEAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
205					
7230	Uniforms	1,512	5,000	5,000	0
7550	Communication	1,382	1,020	1,020	0
7600	Travel	1,426	5,000	3,000	-2,000
7630	Train/Cont. Education	800	6,500	3,900	-2,600
7870	MaintL Motor Equip	7,309	2,335	4,343	2,008
7880	Maint: Mach/Imp/Tools	0	750	500	-250
7990	Dues and Fees	0	800	800	0
8010	Supplies	8,936	10,000	10,000	0
8016	Small Equip	4,578	6,000	6,000	0
8110	Motor Fuel	1,611	1,659	1,390	-269
Total		27,554	39,064	35,953	-3,111

POLICE ADMINISTRATION

DESCRIPTION

The Administrative Bureau directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Bureau oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	1,281,858	1,415,660	1,474,331
OPERATING EXPENSE	1,156,798	1,436,486	1,485,527
TOTAL	2,438,656	2,852,146	2,959,858
FULL TIME POSITIONS	17	17	17

Class Title

Police Chief	1	1	1
Assistant Chief of Police	1	1	1
Crisis Communication Manager	1	1	1
Police Captain	1	1	0
Police Lieutenant	1	1	2
Police Sergeant	2	2	2
Police Corporal	3	3	3
Police Planning & Research Mgr	1	1	1
Employee Resource Manager, APD	1	1	1
Management/Budget Analyst, APD	1	1	1
Police Crime Analyst	1	1	1
Administrative Assistant	1	1	1
Administrative Specialist	2	2	2
TOTAL	17	17	17

POLICE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2201					
7110	Regular Wages	869,570	981,186	1,029,676	48,490
7120	Overtime	17,746	25,000	25,000	0
7210	W/C Insurance	10,540	10,993	13,711	2,718
7230	Uniforms	4,893	4,700	5,700	1,000
7260	FICA Matching	63,581	74,973	78,683	3,710
7270	Pension Matching	118,896	150,928	158,201	7,273
7280	Insurance Matching	184,197	155,880	149,360	-6,520
7290	Contribution Matching	12,434	12,000	14,000	2,000
7510	Professional Services	19,648	95,650	60,650	-35,000
7512	Tech.Svcs(Surveys,DP)	259,153	351,500	471,475	119,975
7514	Contract Labor(Temp)	9,495	10,000	10,000	0
7550	Communications	30,429	52,070	44,500	-7,570
7600	Travel	18,230	30,850	18,150	-12,700
7630	Train/Cont. Education	19,956	31,050	19,140	-11,910
7700.03	Risk Allocation	490,658	488,883	564,448	75,565
7870	Maint: Motor Equip.	6,491	5,071	6,380	1,309
7880	Maint: Mach/Imp/Tools	11,099	23,915	9,827	-14,088
7981	Dougherty County Jail	221,922	290,000	175,000	-115,000
7990	Dues and Fees	3,854	2,260	2,635	375
8010	Supplies	23,063	15,700	12,600	-3,100
8016	Small Equipment	14,786	5,000	55,000	50,000
8018	Books & Subscriptions	205	500	2,550	2,050
8052	Rent - GBI	18,540	24,720	24,720	0
8110	Motor Fuel	4,020	4,317	3,452	-865
8150	Food/Employee Apprec.	5,248	5,000	5,000	0
	Total	2,438,656	2,852,146	2,959,858	107,712

POLICE UNIFORM

DESCRIPTION

The Uniform Bureau is the largest of the Four (4) Bureaus which comprise the Albany Police Department. It presently patrols Three (3) districts, each with a Community Policing Center. The Uniform Bureau is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Bureau will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	8,311,774	8,696,435	8,828,665
OPERATING EXPENSE	1,022,407	834,752	1,038,037
TOTAL	9,334,181	9,531,187	9,866,702
FULL TIME POSITIONS	142	142	146

Class Title

Police Captain	2	2	2
Police Lieutenant	11	11	10
Police Major	1	1	1
Police Sergeant	17	17	16
Police Corporal	26	26	26
Police Officer	74	74	77
Community Safety Officers	5	5	8
Administrative Specialist	1	1	1
Animal Control Superintendent	1	1	1
Animal Control Agent	4	4	4
TOTAL	142	142	146

POLICE UNIFORM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2202					
7110	Regular Wages	4,811,532	5,107,582	5,309,953	202,371
7120	Overtime	793,845	750,000	750,000	0
7130	Part Time	82,942	110,500	110,500	0
7210	W/C Insurance	180,463	180,236	204,119	23,883
7230	Uniforms	9,979	50,000	15,000	-35,000
7260	FICA Matching	408,942	434,558	450,040	15,482
7270	Pension Matching	802,657	797,837	828,193	30,356
7280	Insurance Matching	1,180,738	1,223,722	1,118,860	-104,862
7290	Contribution Matching	40,676	42,000	42,000	0
7510	Professional Services	22,833	30,000	31,000	1,000
7550	Communications	17,523	3,370	14,450	11,080
7600	Travel	24,655	20,000	12,000	-8,000
7630	Train/Cont. Education	14,466	25,000	15,000	-10,000
7870	Maint: Motor Equip.	386,563	173,675	472,675	299,000
7880	Maint: Mach/Imp/Tools	131,997	185,950	134,176	-51,774
7990	Dues and Fees	885	1,000	1,000	0
8010	Supplies	23,848	18,000	8,000	-10,000
8016	Small Equip	62,695	56,500	56,500	0
8050	Rental Equipment	18,387	25,000	25,000	0
8110	Motor Fuel	316,340	291,257	263,236	-28,021
8150	Food/Employee Apprec.	2,137	5,000	5,000	0
Total		9,334,181	9,531,187	9,866,702	335,515

POLICE SUPPORT SERVICES

DESCRIPTION

The Support Services Bureau is comprised of units that provides a "behind the scene support" to other segments for the police department. This support service includes: 1) Records Section - inputs/ manage incident reports and tickets, 2) Information Desk / Telephone Incident Reporting System (TIRS) - provides general information and assistance to citizens, vendors, media, and other government agencies. TIRS also generates incident reports for victims that walk-in or call-in to report crimes, 3) Computer System Analyst - analyzes computer problems and use computer technology to meet the needs of an organization, 4) Georgia Crime Information Center (GCIC)/National Crime Information Center (NCIC) Operator - enters and removes Hot-File information pertaining to stolen/recovered property, missing and wanted persons; provides vehicle identification numbers to local Wrecker Services; compiles, tabulates, enters, and disseminate monthly and annual crime statistics to the Georgia Crime Information Center, 5) Quartermaster/Supply Section - orders, receives, manages, and issues police duty equipment/property, 6) Vehicle Maintenance - oversees the maintenance and up-keep of all department's vehicles, 7) Animal Control Unit - rescues and impound animals, provide impound/shelter care, educate the public about the realities of pet overpopulation and responsible pet ownership, and prosecute individuals who abuse animals.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	1,335,873	1,420,043	1,189,132
OPERATING EXPENSE	388,690	414,499	390,463
TOTAL	1,724,563	1,834,542	1,579,595
FULL TIME POSITIONS	20	20	15

Class Title

Police Captain	1	1	1
Police Lieutenant	2	2	2
Police Major	1	1	1
Police Sergeant	1	1	2
Police Corporal	2	2	0
Police Officer	3	3	0
Administrative Specialist	2	2	1
Intel Analyst	0	0	2
Police Records Supervisor	1	1	1
Police Records Clerk	4	4	2
Evidence Custodian/Quartermast	3	3	3
TOTAL	20	20	15

POLICE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2203					
7110	Regular Wages	778,550	853,155	701,324	-151,831
7120	Overtime	72,727	65,000	65,000	0
7130	Part Time	20,239	10,000	0	-10,000
7210	W/C Insurance	22,670	22,260	20,154	-2,106
7230	Uniforms	103,689	91,000	101,900	10,900
7260	FICA Matching	62,475	71,004	58,624	-12,380
7270	Pension Matching	117,037	123,523	100,749	-22,774
7280	Insurance Matching	147,812	173,101	128,381	-44,720
7290	Contribution Matching	10,672	11,000	13,000	2,000
7510	Professional Services	0	300	4,825	4,525
7550	Communications	122,452	186,900	147,769	-39,131
7600	Travel	44,114	29,000	38,000	9,000
7630	Train/Cont. Education	5,950	4,000	4,000	0
7870	Maint: Motor Equip.	24,375	32,222	20,412	-11,810
7880	Maint: Mach/Imp/Tools	45,116	61,950	57,635	-4,315
7990	Dues and Fees	5,511	1,900	1,900	0
8009	Licenses	160	0	0	0
8010	Supplies	80,043	65,100	68,690	3,590
8016	Small Equip	45,593	14,600	39,000	24,400
8050	Rental of Equipment	0	500	500	0
8110	Motor Fuel	14,242	18,027	7,732	-10,295
Total		1,724,563	1,834,542	1,579,595	-254,947

POLICE INVESTIGATIVE

DESCRIPTION

The primary function of the Investigative Bureau is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Bureau assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Polygraph Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	2,537,347	2,899,325	3,145,906
OPERATING EXPENSE	235,227	276,370	240,758
TOTAL	2,772,573	3,175,695	3,386,664
FULL TIME POSITION	42	42	43

Class Title

Police Captain	1	1	2
Police Lieutenant	4	4	4
Police Major	1	1	1
Police Sergeant	7	7	7
Police Corporal	20	20	20
Police Officer	7	7	5
Crime Scene Technician	0	0	2
Administrative Specialist	2	2	2
TOTAL	42	42	43

POLICE INVESTIGATIVE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2204					
7110	Regular Wages	1,569,004	1,889,588	2,014,315	124,727
7120	Overtime	138,774	131,783	131,783	0
7210	W/C Insurance	55,779	69,897	73,874	3,977
7230	Uniforms	32,499	28,000	31,000	3,000
7260	FICA Matching	122,031	135,435	144,976	9,541
7270	Pension Matching	247,839	271,206	289,915	18,709
7280	Insurance Matching	360,823	362,416	448,043	85,627
7290	Contribution Matching	10,598	11,000	12,000	1,000
7510	Professional Services	0	5,500	500	-5,000
7512	Tech.Svcs(Surveys,DP)	5,600	4,800	6,200	1,400
7550	Communications	8,077	8,500	16,200	7,700
7600	Travel	6,553	19,760	11,856	-7,904
7630	Train/Cont. Education	13,490	19,000	11,400	-7,600
7870	Maint. Motor Equip.	81,656	78,755	82,284	3,529
7880	Maint. Mach/Imp/Tools	22,596	35,653	27,174	-8,479
7990	Dues and Fees	830	2,000	2,000	0
7995	Confidential Informant Pmts	0	6,300	6,300	0
8010	Supplies	27,119	24,200	23,200	-1,000
8016	Small Equip	27,276	31,200	13,200	-18,000
8017	Printing & Binding	381	500	500	0
8110	Motor Fuel	38,945	36,502	36,244	-258
8150	Food/Employee Apprec.	2,704	3,700	3,700	0
Total		2,772,573	3,175,695	3,386,664	210,969

POLICE AWARDED & SEIZED FUNDS

DESCRIPTION

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
OPERATING EXPENSE	2,390	0	0
TOTAL	2,390	0	0
FULL TIME POSITION	0	0	0

POLICE AWARDED & SEIZED FUNDS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2205					
7510	Professional Services	2,000	0	0	0
7990	Dues and Fees	390	0	0	0
Total		2,390	0	0	0

POLICE GANG UNIT

DESCRIPTION

The primary function of the Gang Unit is to assess the nature and scope of illegal gang activities, once identified penetrate and dismantle the criminal activities with a proactive investigative effort. The unit focuses on intelligence gathering and establish/implement a database; Ensure subordinate officers are trained and expected to provide quality customer services to all citizens; Ensure that personnel provide proficient and prompt law enforcement services; Establish and communicate general and specific department rules, regulations, policies and procedures; Maintain current knowledge of changes in laws, new methods of enforcement, and other trends and development in the suppression of gang activities; Evaluate subordinate officers by completing performance appraisals; review subordinate supervisor appraisals of officers and staff personnel; Meet and coordinate with other law enforcement professionals to seek solutions to regional and statewide gang problems and issues; Maintain oversight on expenditures; Ensure that laws and ordinances are enforced; Perform special studies, research, and investigations and conducts special assignments. This unit is committed to educating the public about different types of gang activities and awareness.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	564,126	790,840	712,826
OPERATING EXPENSE	61,379	69,249	68,229
TOTAL	625,505	860,089	781,055
FULL TIME POSITIONS	14	14	14

Class Title

Police Lieutenant	1	1	1
Police Corporal	6	6	6
Police Officer	6	6	6
Police Sergeant	1	1	1
TOTAL	14	14	14

POLICE GANG UNIT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2208					
7110	Regular Wages	312,949	532,628	478,324	-54,304
7120	Overtime	45,626	25,000	25,000	0
7210	W/C Insurance	12,021	15,186	17,616	2,430
7230	Uniforms	1,930	10,500	9,500	-1,000
7260	FICA Matching	25,820	34,659	30,504	-4,155
7270	Pension Matching	53,593	64,644	56,499	-8,145
7280	Insurance Matching	108,901	104,723	91,383	-13,340
7290	Contribution Matching	3,286	3,500	4,000	500
7510	Professional Services	0	700	700	0
7550	Communications	7,752	5,850	5,850	0
7570	Advertising	944	1,000	1,000	0
7600	Travel	6,396	7,500	5,500	-2,000
7630	Train/Cont. Education	632	5,000	3,000	-2,000
7870	Maint: Motor Equipment	25,634	27,895	30,014	2,119
7880	Maint: Mach/Imp/Tools	2,329	1,700	1,561	-139
7990	Dues and Fees	32	500	500	0
8010	Supplies	8,948	1,000	1,000	0
8016	Small Equipment	-7,581	3,000	2,500	-500
8110.01	Gasoline	16,293	15,104	16,604	1,500
Total		625,505	860,089	781,055	-79,034

POLICE ADDU

DESCRIPTION

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County to combat the drug problem in the community. The Drug Unit is comprised of five (5) separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Office, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five (5) person advisory board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary function of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies. The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	487,337	678,982	689,953
OPERATING EXPENSE	139,228	85,380	59,752
TOTAL	626,565	764,362	749,705
FULL TIME POSITIONS	12	12	12

Class Title

Police Captain	1	1	0
Police Lieutenant	1	1	1
Police Sergeant	2	2	2
Police Corporal	2	2	4
Police Officer	4	4	2
Administrative Specialist	1	1	0
Police Records Clerk	0	0	1
Legal Administrative Specialist	1	1	1
TOTAL	12	12	12

POLICE ADDU

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2209					
7110	Regular Wages	314,935	452,886	428,877	-24,009
7120	Overtime	14,237	20,000	34,000	14,000
7210	W/C Insurance	9,551	14,722	14,303	-419
7230	Uniforms	2,109	2,500	3,000	500
7260	FICA Matching	23,760	36,176	35,410	-766
7270	Pension Matching	46,593	70,933	69,432	-1,501
7280	Insurance Matching	74,069	78,765	101,931	23,166
7290	Contribution Matching	2,084	3,000	3,000	0
7980	Metro Drug Unit	139,228	85,380	59,752	-25,628
Total		626,565	764,362	749,705	-14,657

POLICE BUILDINGS

DESCRIPTION

Having adopted the Community Oriented Policing philosophy the Albany Police Department operates two Community Policing Centers, which are strategically located within two of our three geographical Community Policing Districts. These centers give citizens a sense of public safety presence within "their" communities and foster positive relationships between them and their police department. The buildings serve a variety of purposes, such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Forensics Building, and Firearms Range facilities.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	12,368	32,569	32,582
OPERATING EXPENSE	177,431	177,890	177,890
TOTAL	189,799	210,459	210,472
FULL TIME POSITIONS	0	0	0

FY 2022 Budget

POLICE BUILDINGS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2211					
7130	Part Time	11,429	30,160	30,160	0
7210	W/C Insurance	25	75	75	0
7260	FICA Matching	874	2,307	2,307	0
7280	Insurance Matching	40	27	40	13
7550	Communications	20,998	17,650	17,650	0
7900	Utilities	154,349	158,000	158,000	0
8010	Supplies	1,940	2,000	2,000	0
	Total	189,799	210,459	210,472	13



Code Enforcement Department

CODE ENFORCEMENT

DESCRIPTION

The Code Enforcement Department is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Department require frequent communication and interaction with other local, state, and federal officials.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, Goal 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SPI, Goal 1, Objective 8: Identify and develop a plan to address blighted residential and commercial structures

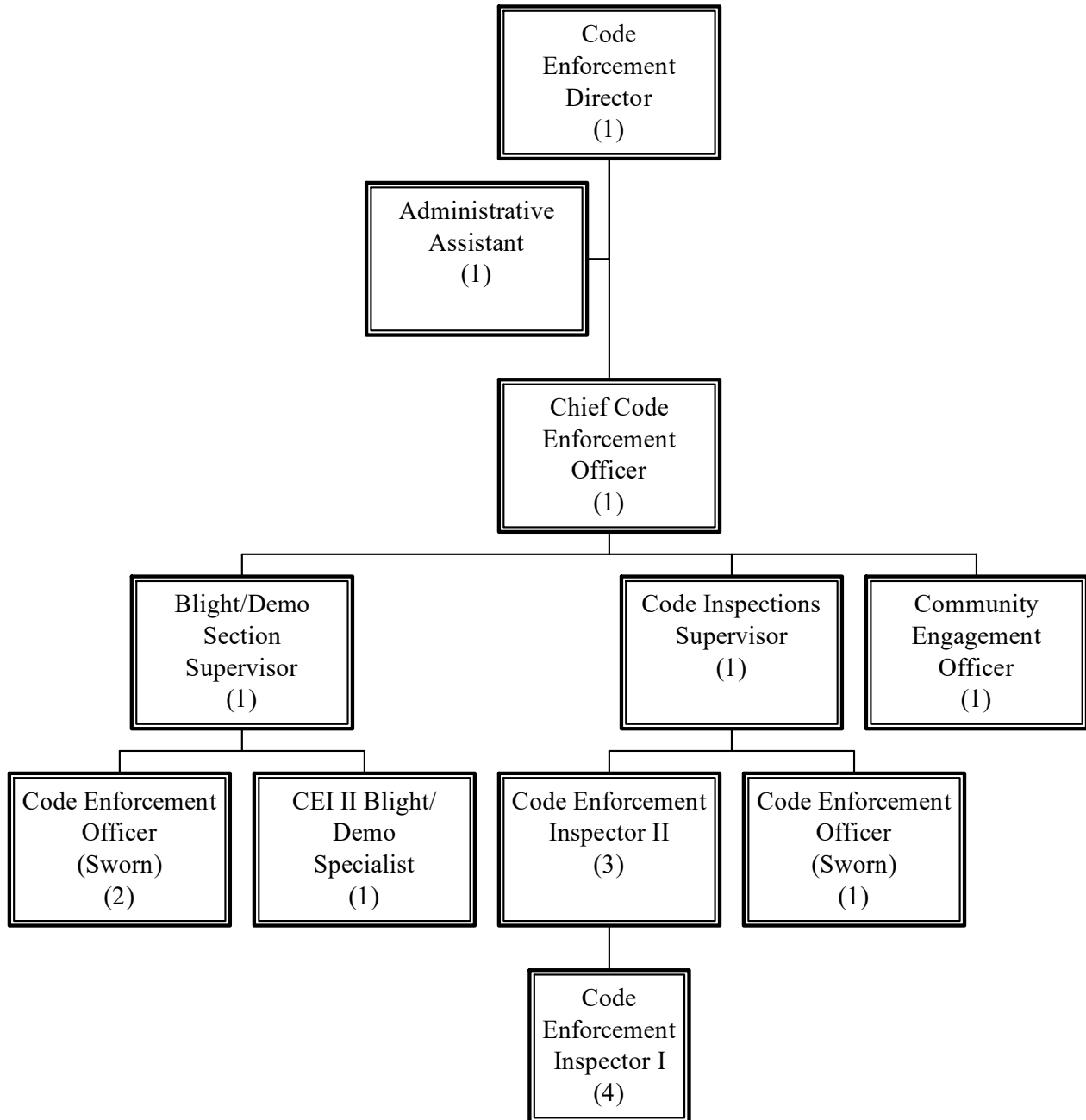
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2022
SP I, Goal I, Objective 8: Complainants Cleared within 60 Days (Property Mnt & Nuisance)	90%	90%	90%
SP I, Goal I, Objective 8: Build a database that records blighted residential and commercial properties	N/A	N/A	100%
SP I, Goal I, Objective 8: Establish a team that focuses on blighted property and its disposition	N/A	N/A	100%
SP I, Goal I, Objective 8: % of violators complying with the ordinance	N/A	N/A	60%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Code Enforcement



CODE ENFORCEMENT DEPARTMENT

DESCRIPTION

The Code Enforcement Department is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Department require frequent communication and interaction with other local, state, and federal officials.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	585,808	836,246	963,410
OPERATING EXPENSE	661,591	1,129,066	789,484
TOTAL	1,247,399	1,965,312	1,752,894
FULL TIME POSITIONS	12	15	17

Class Title

Administrative Assistant	1	1	1
Code Enforcement Director	0	1	1
Chief Code Enforcement Officer	1	1	1
* Code Enforcement Ofcr (Sworn)	3	3	3
Blight / Demo Section Supervisor	0	0	1
Community Engagement Officers	0	0	1
CEI II Blight/Demo Specialist	0	0	1
**Code Enforcement Inspector I	4	6	4
Code Enforcement Inspector II	1	1	3
Code Inspections Supervisor	1	1	1
Code Inspections Supervisor/Demolition Specialist	1	1	0
TOTAL	12	15	17

** One of the Code Enforcement Officers' position and One of the Code Enforcement Inspector I is paid for by Solid Waste Enterprise Fund*

***Two of the Code Inspector I is paid for by Dougherty County*

CODE ENFORCEMENT DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2206					
7110	Regular Wages	372,867	588,025	674,514	86,489
7120	Overtime	4,909	2,500	2,750	250
7210	W/C Insurance	24,451	21,370	24,517	3,147
7230	Uniforms	5,497	6,850	7,121	271
7260	FICA	26,281	42,175	48,811	6,636
7270	Pension Matching	49,574	69,579	82,590	13,011
7280	Insurance Matching	98,006	100,747	118,107	17,360
7290	Contribution Matching	4,224	5,000	5,000	0
7510	Professional Services	853	2,020	400	(1,620)
7512.01	Demolition Cost	526,461	1,000,000	600,000	(400,000)
7512.03	Mowing/Lot Cleaning	18,387	32,000	45,000	13,000
7550	Communications	20,030	19,523	25,153	5,630
7600	Travel	7,769	12,360	7,416	(4,944)
7630	Train/Cont. Education	5,715	8,450	5,070	(3,380)
7870	Maint. Motor Equip.	31,259	11,765	13,743	1,978
7880	Maint: Mach/Imp/Tools	16,391	21,654	23,107	1,453
7990	Dues and Fees	1,075	2,200	2,200	0
8010	Supplies	3,952	2,840	2,840	0
8016	Small Equipment	2,720	5,200	34,205	29,005
8017	Printing	806	1,700	1,700	0
8018	Books & Subscription	0	400	1,497	1,097
8052	Rent Central Square Bldg	16,879	0	17,855	17,855
8110	Gasoline	8,814	8,454	8,648	194
8150	Food/Employee Apprec.	479	500	650	150
Total		1,247,399	1,965,312	1,752,894	(212,418)



Fire Department

FIRE DEPARTMENT

DESCRIPTION

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

STRATEGIC PRIORITIES (SP)

- SP I: Safe, Sustainable, and Business-Friendly
- SP II: Economic Development & Jobs
- SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

- SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.
- SP II, G&O 3: Promote & Support Best Practices and Standards
- SP III, G&O 2: Be Recognized as the Regional Technology Leader

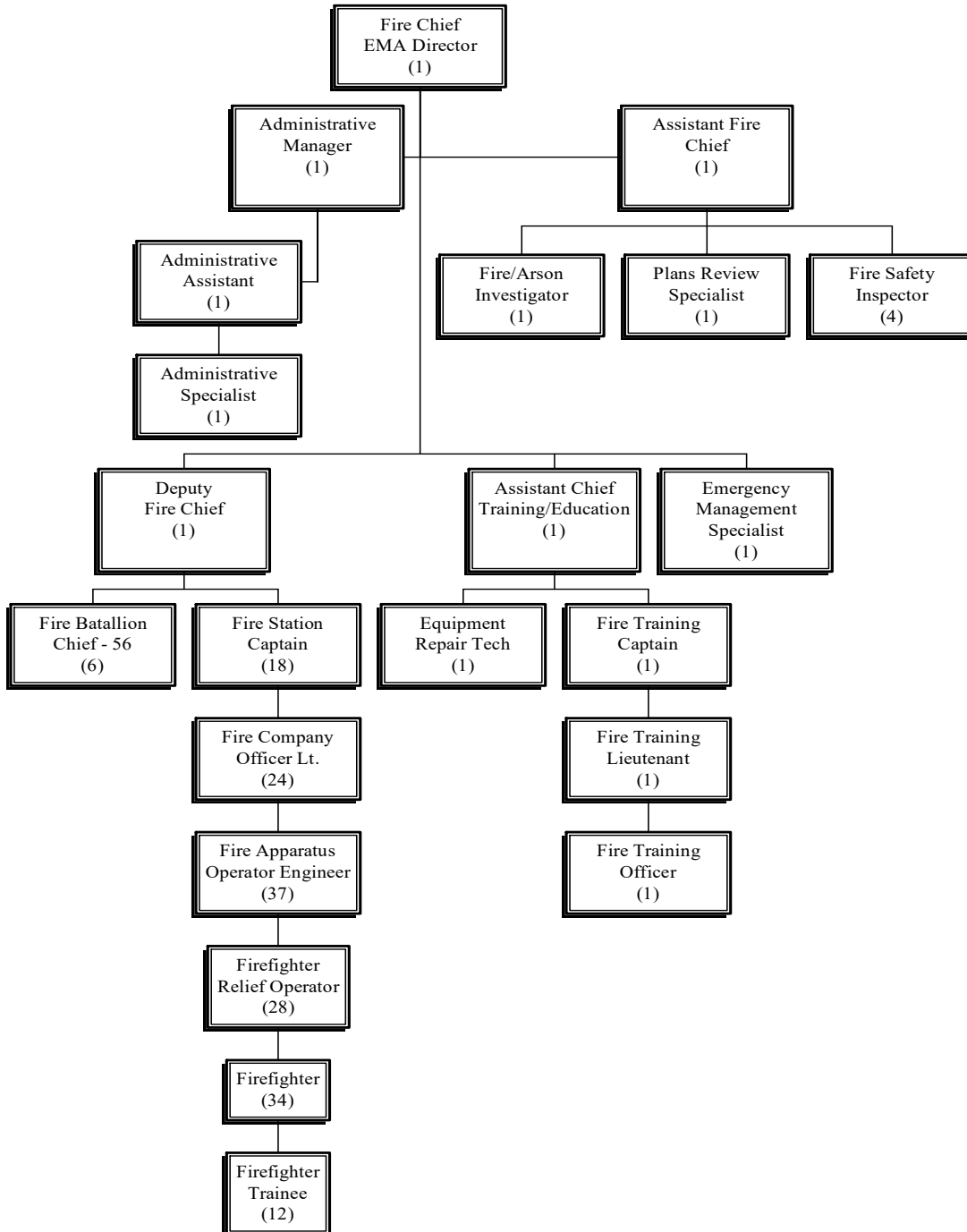
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP I, G&O 1, PM 1: # of Participants @ Fire & Property Safety Educational Even	30,000	30,000	15,000	15,000
SP I, G&O 1, PM 2: Fire Safety Blitz - # of Homes Visited	1,300	1,300	650	1,300
SP I, G&O 1, PM 3: "Hear the Alarm; Escape Unharmed" - Residents Educated	30	30	15	140
SP I, G&O 1, PM 4: "Hear the Alarm; Escape Unharmed" - Smoke Alarms Installed	40	40	20	70
SP I, G&O 1, PM 5: Emergency Preparedness & Resiliency Presentations	24	24	12	10

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 SP III = Infrastructure & Asset Management
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 SP V = Effective & Excellent Service Delivery
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Fire Department



FIRE DEPARTMENT SUMMARY

COMBINED SUMMARY

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	13,081,164	13,538,325	14,522,040
OPERATING EXPENSE	1,296,727	1,151,638	1,205,773
TOTAL	14,377,891	14,689,963	15,727,813
FULL TIME POSITIONS	177	177	177

FIRE ADMINISTRATION

DESCRIPTION

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	509,312	643,525	665,385
OPERATING EXPENSE	402,797	397,207	435,292
TOTAL	912,109	1,040,732	1,100,677
FULL TIME POSITIONS	7	7	7

Class Title

Deputy Fire Chief	1	1	1
Administrative Assistant	1	1	1
Fire Equipment Repair Technician	1	1	1
Fire Chief	1	1	1
Administrative Manager	1	1	1
Administrative Specialist	1	1	1
Fire/Arson Investigator	1	1	1
TOTAL	7	7	7

FIRE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2300					
7110	Regular Wages	353,492	443,458	462,226	18,768
7120	Overtime	2,786	7,914	7,914	0
7210	W/C Insurance	4,122	5,213	4,943	-270
7260	FICA Matching	26,207	34,530	35,966	1,436
7270	Pension Matching	50,547	67,706	70,521	2,815
7280	Insurance Matching	66,694	78,704	77,815	-889
7290	Contribution Matching	5,463	6,000	6,000	0
7510	Professional Services	38,975	15,000	15,000	0
7512	Purchased Technical Service	17,665	17,170	17,588	418
7550	Communications	18,134	34,529	33,329	-1,200
7600	Travel	7,698	19,300	11,500	-7,800
7630	Train/Cont. Education	2,580	9,263	5,450	-3,813
7700	Insurance	204,705	216,805	258,447	41,642
7870	Maint: Motor Equipment	7	0	0	0
7880	Maint: Mach/Imp/Tools	17,112	14,612	25,792	11,180
7990	Dues and Fees	3,431	3,310	3,310	0
8010	Supplies	14,938	13,200	13,700	500
8016	Small Equip	43,167	20,000	20,000	0
8052	Rent	3,185	2,400	2,400	0
8052.1	Judicial Building	29,618	29,618	26,776	-2,842
8150	Food/Employee Apprec.	1,582	2,000	2,000	0
Total		912,109	1,040,732	1,100,677	59,945

FIRE SUPPRESSION

DESCRIPTION

The Firefighting Division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from eleven fire stations utilizing one hundred fifty-four assigned personnel.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	11,640,448	11,975,597	12,923,140
OPERATING EXPENSE	794,171	620,433	641,801
TOTAL	12,434,619	12,596,030	13,564,941
FULL TIME POSITIONS	159	159	159

Class Title

Fire Apparatus Oper Eng	45	45	37
Fire Battalion Chief	6	6	6
Fire Station Officer Captain	18	18	18
Fire Company Officer Lieutenan	24	24	24
Firefighter Trainee	0	10	12
Firefighter	38	28	34
Firefighter Relief Operator	28	28	28
TOTAL	159	159	159

FIRE SUPPRESSION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2301					
7110	Regular Wages	6,632,772	6,939,764	7,586,809	647,045
7120	Overtime	771,625	659,019	800,000	140,981
7130	Part Time	237,736	180,000	50,000	-130,000
7210	W/C Insurance	366,140	412,275	379,656	-32,619
7230	Uniforms	128,694	145,000	255,000	110,000
7260	FICA Matching	542,687	595,077	645,416	50,339
7270	Pension Matching	1,076,061	1,139,817	1,258,021	118,204
7280	Insurance Matching	1,778,602	1,794,645	1,843,238	48,593
7290	Contribution Matching	106,130	110,000	105,000	-5,000
7510	Professional Services	125	11,700	43,800	32,100
7550	Communications	24,208	13,850	13,850	0
7600	Travel	7,479	8,000	4,800	-3,200
7630	Train/Cont. Education	1,005	3,350	5,960	2,610
7860	Maint: Buildings	7,957	10,000	10,000	0
7870	Maint: Motor Equipment	310,935	244,322	264,240	19,918
7880	Maint: Mach/Imp/Tools	31,611	22,366	22,366	0
7900	Utilities	102,368	99,000	99,000	0
7990	Dues and Fees	747	4,400	4,400	0
8010	Supplies	52,363	23,000	24,300	1,300
8016	Small Equip	132,375	65,500	54,960	-10,540
8060	Laundry	12,166	11,250	12,000	750
8110	Motor Fuel	110,831	103,695	82,125	-21,570
	Total	12,434,619	12,596,030	13,564,941	968,911

FIRE PREVENTION

DESCRIPTION

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plan reviews of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	525,747	498,372	509,678
OPERATING EXPENSE	19,620	22,180	20,102
TOTAL	545,367	520,552	529,780
FULL TIME POSITIONS	6	6	6

Class Title

Assistant Chief - Support	1	1	1
Plans Review Specialist	1	1	1
Fire Safety Inspector	4	4	4
TOTAL	6	6	6

FIRE PREVENTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2302					
7110	Regular Wages	331,937	309,789	325,171	15,382
7120	Overtime	7,070	8,100	8,100	0
7210	W/C Insurance	25,728	18,183	13,328	-4,855
7260	FICA Matching	23,495	24,319	25,495	1,176
7270	Pension Matching	47,514	47,683	49,991	2,308
7280	Insurance Matching	85,597	85,798	83,093	-2,705
7290	Contribution Matching	4,383	4,500	4,500	0
7550	Communications	2,401	4,780	4,780	0
7600	Travel	5,099	7,900	4,450	-3,450
7630	Train/Cont. Education	1,144	3,000	1,800	-1,200
7870	Maint: Motor Equipment	649	0	879	879
7990	Dues & Fees	574	0	0	0
8010	Supplies	8,182	6,500	6,500	0
8110	Gasoline	1,571	0	1,693	1,693
Total		545,367	520,552	529,780	9,228

FIRE TRAINING

DESCRIPTION

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	281,319	337,777	346,983
OPERATING EXPENSE	49,976	68,575	73,095
TOTAL	331,295	406,352	420,078
FULL TIME POSITIONS	4	4	4

Class Title

Fire Training Captain	1	1	1
Fire Lieutenant	1	1	1
Fire Training Officer	1	1	1
Assistant Fire Chief, Training	1	1	1
TOTAL	4	4	4

FIRE TRAINING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2303					
7110	Regular Wages	184,451	217,348	224,103	6,755
7120	Overtime	959	2,000	2,000	0
7210	W/C Insurance	1,900	1,755	3,916	2,161
7260	FICA Matching	12,730	16,780	17,297	517
7270	Pension Matching	27,444	32,902	33,915	1,013
7280	Insurance Matching	50,194	62,992	62,752	-240
7290	Contribution Matching	3,640	4,000	3,000	-1,000
7510	Professional Services	0	4,800	8,000	3,200
7550	Communications	3,358	3,500	3,500	0
7600	Travel	1,310	6,000	3,500	-2,500
7630	Train/Cont. Education	441	1,000	650	-350
7860	Maint: Buildings	125	1,000	1,000	0
7870	Maint: Motor Equipment	20	0	0	0
7880	Maint: Mach/Imp/Tools	3,553	5,000	9,500	4,500
7900	Utilities	28,135	31,000	29,000	-2,000
7990	Dues & Fees	1,106	775	775	0
8010	Supplies	6,050	9,500	6,550	-2,950
8016	Small Equip	5,877	6,000	6,000	0
8050	Rental of Equipment	0	0	4,620	4,620
Total		331,295	406,352	420,078	13,726

FIRE/EMERGENCY MANAGEMENT

DESCRIPTION

The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible. This division has been tasked with the management of the 911 Communications Division.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	124,339	83,054	76,854
OPERATING EXPENSE	30,162	43,243	35,483
TOTAL	154,501	126,297	112,337
FULL TIME POSITIONS	1	1	1

Class Title

Emergency Mgmt. Specialist	1	1	1
TOTAL	1	1	1

FIRE / EMERGENCY MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2305					
7110	Regular Wages	86,523	61,589	57,259	-4,330
7210	W/C Insurance	113	154	143	-11
7260	FICA Matching	6,254	4,712	4,380	-332
7270	Pension Matching	11,028	7,391	6,871	-520
7280	Insurance Matching	18,766	7,908	7,201	-707
7290	Contribution Matching	1,655	1,300	1,000	-300
7550	Communications	1,867	12,590	15,590	3,000
7600	Travel	748	2,000	2,000	0
7630	Training & Development	-53	1,000	350	-650
7870	Maint: Motor Equipment	1,694	5,953	2,518	-3,435
7880	Maint: Mach/Imp/Tools	12,920	9,200	4,000	-5,200
7990	Dues and Fees	25	500	25	-475
8010	Supplies	4,051	3,000	2,000	-1,000
8016	Small Equip	8,625	8,000	8,000	0
8150	Food/Employee Apprec.	285	1,000	1,000	0
Total		154,501	126,297	112,337	-13,960



Engineering
Department

ENGINEERING

DESCRIPTION

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

STRATEGIC PRIORITIES (SP)

- SP I: Safe, Sustainable & Business Friendly
- SP II: Economic Development & Jobs
- SP IV: Promotion of the City of Albany as a Great Place to Live, Work & Play

GOALS & OBJECTIVES (G&O)

- SP I, G&O 1: Create a safe community to live, work, and play that encourages the well-being of Albany's citizens & assets
- SP II, G&O 1: Expand Albany Utilities infrastructure
- SP IV, G&O 3: To be recognized as a vibrant community & tourism destination

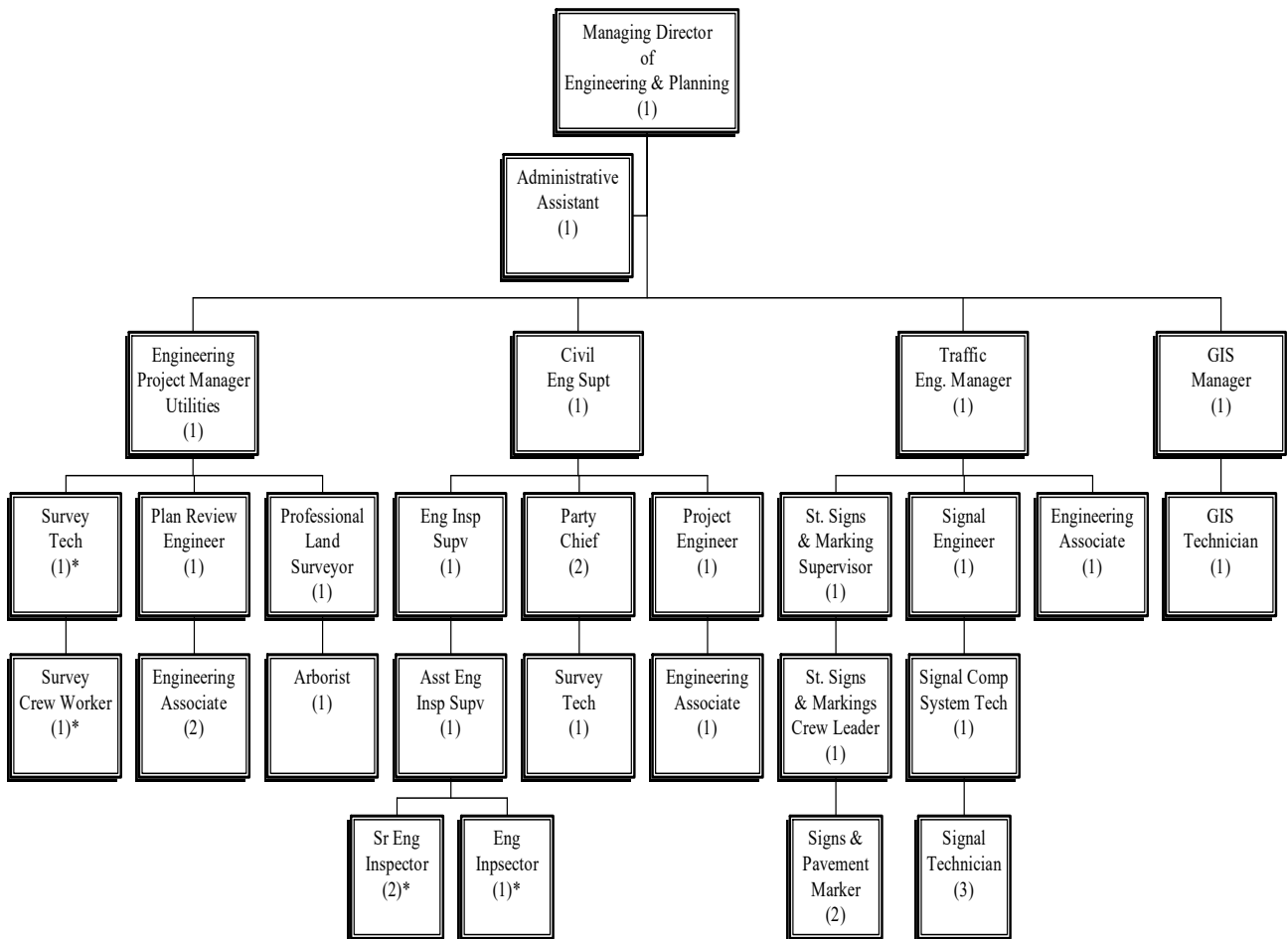
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actual	Budget	Projection	Goal
SP I, G&O 1, PM 1: Needs Assessment for Sidewalks - % Complete	N/A	100%	100%	100%
SP I, G&O 1, PM 2: School Zone Cameras - % Complete	15%	100%	100%	N/A
SP I, G&O 1, PM 3: Illuminated Street Name Signs - % Complete	20%	90%	90%	N/A
SP III, G&O 2, PM 1: Design Rails-to-Trails Connector to Riverfront Trail - % Complete	N/A	100%	100%	N/A
SP III, G&O 1, PM 2: Design of Barkley Blvd Extention - % Complete	100%	N/A	N/A	N/A
SP III, G&O 1, PM 3: Design of Widening Nottingham Way to Whispering Pines - % Complete	20%	75%	75%	100%
SP III, G&O 1, PM 4: Design of Nottingham Way and Whispering Pines Roundabout - % Complete	N/A	100%	100%	N/A

- SP I = Safe, Sustainable, & Business Friendly
- SP II = Economic Development & Jobs
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- SP V = Effective & Excellent Service Delivery
- SP VI = Fiscal Responsibility



Engineering Department



* Positions funded by SPLOST

ENGINEERING

DESCRIPTION

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	1,920,870	2,012,744	2,100,970
OPERATING EXPENSE	2,481,640	1,660,073	1,599,001
TOTAL	4,402,510	3,672,817	3,699,971
FULL TIME POSITIONS	34	34	34

Class Title

Managing Director of Engineering and Planning	1	1	1
Arborist	1	1	1
Administrative Assistant	1	1	1
Assistant Engineering Inspector Supervisor	1	1	1
Capital Development Supt.	1	1	0
Plan Review Engineer	0	0	1
Civil Engineer Superintendent	1	1	1
Professional Land Surveyor	0	0	1
Engineering Project Manager-Utilities	1	1	1
Project Engineer	0	0	1
Engineering Associate	4	4	4
Engineering Inspection Supervisor	1	1	1
Engineering Inspector, Senior	2	2	2
Engineering Inspector	1	1	1
GIS Analyst	1	1	0
GIS Manager	1	1	1
*GIS Technician	1	1	1
Survey Party Chief	2	2	2
Senior Engineer	1	1	0
Signal Computer System Technician	1	1	1
Signal Engineer	1	1	1
Signal Technician	3	3	3
Signs & Pavement Marker	2	2	2
St/Signs & Mark Supervisor	1	1	1
St/Signs/Mark Crew Leader	1	1	1
Survey Crew Worker	1	1	1
Surveying Technician	2	2	2
Traffic Engineering Manager	1	1	1
TOTAL	34	34	34

* One GIS Technician is paid for by Dougherty County

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2400					
7110	Regular Wages	1,249,210	1,308,516	1,420,064	111,548
7120	Overtime	36,334	36,000	20,000	(16,000)
7130	Part Time	23,795	35,000	35,000	0
7210	W/C Insurance	64,094	63,127	36,877	(26,250)
7230	Uniforms	9,923	10,000	10,000	0
7260	FICA Matching	95,097	105,533	112,842	7,309
7270	Pension Matching	150,061	161,342	172,808	11,466
7280	Insurance Matching	278,503	279,226	279,379	153
7290	Contribution Matching	13,852	14,000	14,000	0
7510	Professional Services	7,056	21,470	16,720	(4,750)
7512	Tech.Svcs(Surveys,DP)	561,711	1,500	1,500	0
7550	Communications	27,442	39,322	37,422	(1,900)
7600	Travel	8,848	13,550	8,130	(5,420)
7630	Train/Cont. Education	6,375	12,030	7,218	(4,812)
7700	Risk Allocation	37,143	20,588	5,341	(15,247)
7860	Maint: Buildings	1,794	0	0	0
7870	Maint: Motor Equip	73,262	55,063	60,582	5,519
7880	Maint: Mach/Imp/Tools	167,046	148,021	141,043	(6,978)
7900	Utilities	96,792	25,000	25,000	0
7910	Street Lights	1,041,942	1,022,008	1,022,008	0
7990	Dues and Fees	10,325	11,200	11,505	305
8009	Licenses(CDL,CPA,Etc)	47	1,850	2,300	450
8010	Supplies	329,600	138,956	140,900	1,944
8016	Small Equip	2,356	26,300	18,586	(7,714)
8017	Printing(Not Std Forms)	1,213	1,500	0	(1,500)
8018	Books & Subscriptions	930	2,572	4,072	1,500
8050	Equipment Rental	212	500	500	0
8052	Rent Central Square Bldg	66,124	83,263	64,808	(18,455)
8110	Motor Fuel	39,942	33,380	29,866	(3,514)
8150	Food/Employee Apprec.	1,480	2,000	1,500	(500)
Total		4,402,510	3,672,817	3,699,971	27,154



Right-of-Way Maintenance

RIGHT-OF-WAY MAINTENANCE

DESCRIPTION

The Right-of-Way Maintenance Section is responsible for herbicide application, mowing rights of way, side parks, Dawson Rd. & Slappey Welcome Sign area, holding ponds, and City maintained ditches within the City. The department also cuts overgrown bushes in alleys and edge trimming streets. The ROW maintenance section participates in numerous projects.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: To Be Recognized as a Vibrant Community & Tourist Destination

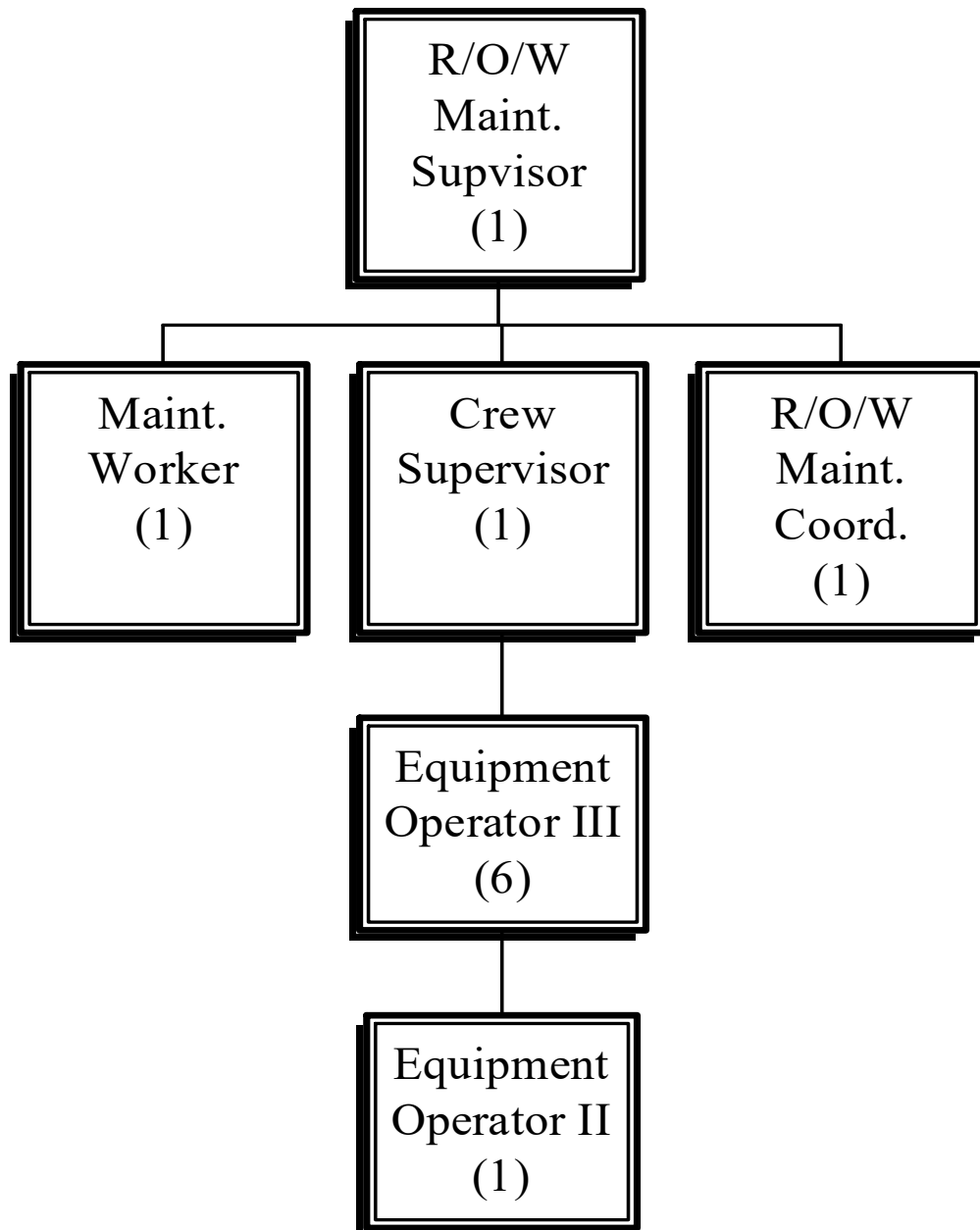
PERFORMANCE MEASURES (PM)

Measures	FY 2019 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP IV, G&O 2, PM 1: # of contractor litter bags pickups on By-pass	2,420	2,400	3,604	3,500
(Supervised by Solid Waste personnel)				
SP IV, G&O 2, PM 2: # of litter bags picked up by Inmate labor	10,400	10,400	10,500	10,500
SP IV, G&O 2, PM 3: # of litter bags picked up by Community Service Workers & In-house	2,800	2,800	2,800	2,800

- SP I = Safe, Sustainable, & Business Friendly
- SP II = Economic Development & Jobs
- SP III = Infrastructure & Asset Management
- SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
- SP V = Effective & Excellent Service Delivery
- SP VI = Fiscal Responsibility



Right-of-Way Maintenance



RIGHT-OF-WAY MAINTENANCE

DESCRIPTION

The Right-of-Way Maintenance Section is responsible for herbicide application, mowing rights of way, side parks, Dawson Rd. & Slappey Welcome Sign area, holding ponds, and City maintained ditches within the City. The department also cuts overgrown bushes in alleys and edge trimming streets. The ROW maintenance section participates in numerous projects.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONAL SERVICES	517,154	616,809	624,728
OPERATING EXPENSES	395,354	373,546	365,817
TOTAL EXPENSES	912,507	990,355	990,545
FULL TIME POSITIONS	11	11	11

Class Title

Equipment Operator III	6	6	6
Equipment Operator II	1	1	1
R/O/W Maint Supervisor	1	1	1
R/O/W Maint Coordinator	1	1	1
Crew Supervisor	1	1	1
Maintenance Worker	1	1	1
TOTAL	11	11	11

RIGHT-OF-WAY MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3301					
7110	Regular Wages	322,953	395,376	402,270	6,894
7120	Overtime	8,993	10,000	2,500	-7,500
7210	W/C Insurance	17,302	16,207	20,279	4,072
7230	Uniforms	38	0	0	0
7260	FICA Matching	23,277	31,011	30,965	-46
7270	Pension Matching	38,713	48,645	48,572	-73
7280	Insurance Matching	104,231	114,070	118,642	4,572
7290	Contribution Matching	1,646	1,500	1,500	0
7512	Tech.Svcs(Surveys,DP)	67,200	83,200	83,200	0
7600	Travel	0	200	120	-80
7630	Train/Cont. Education	0	600	360	-240
7700	Risk Allocation	19,599	17,458	9,230	-8,228
7870	Maint: Motor Equip.	198,169	160,270	150,085	-10,185
7880	Maint: Mach/Imp/Tools	5,534	2,000	2,000	0
7900	Utilites	5,068	500	500	0
8010	Supplies	48,175	66,000	72,000	6,000
8016	Small Equipment	1,019	2,000	5,232	3,232
8110	Motor Fuel	50,589	41,318	43,090	1,772
	Total	912,507	990,355	990,545	190



Recreation Department

RECREATION DEPARTMENT

DESCRIPTION

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Golf Course, Parks Maintenance, Cemeteries, Park Planning/Natural Resources and Health/Wellness & Community.

STRATEGIC PRIORITIES (SP)

SP IV: Promoting Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: To Be Recognized as a Vibrant Community & Tourist Destination

SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community

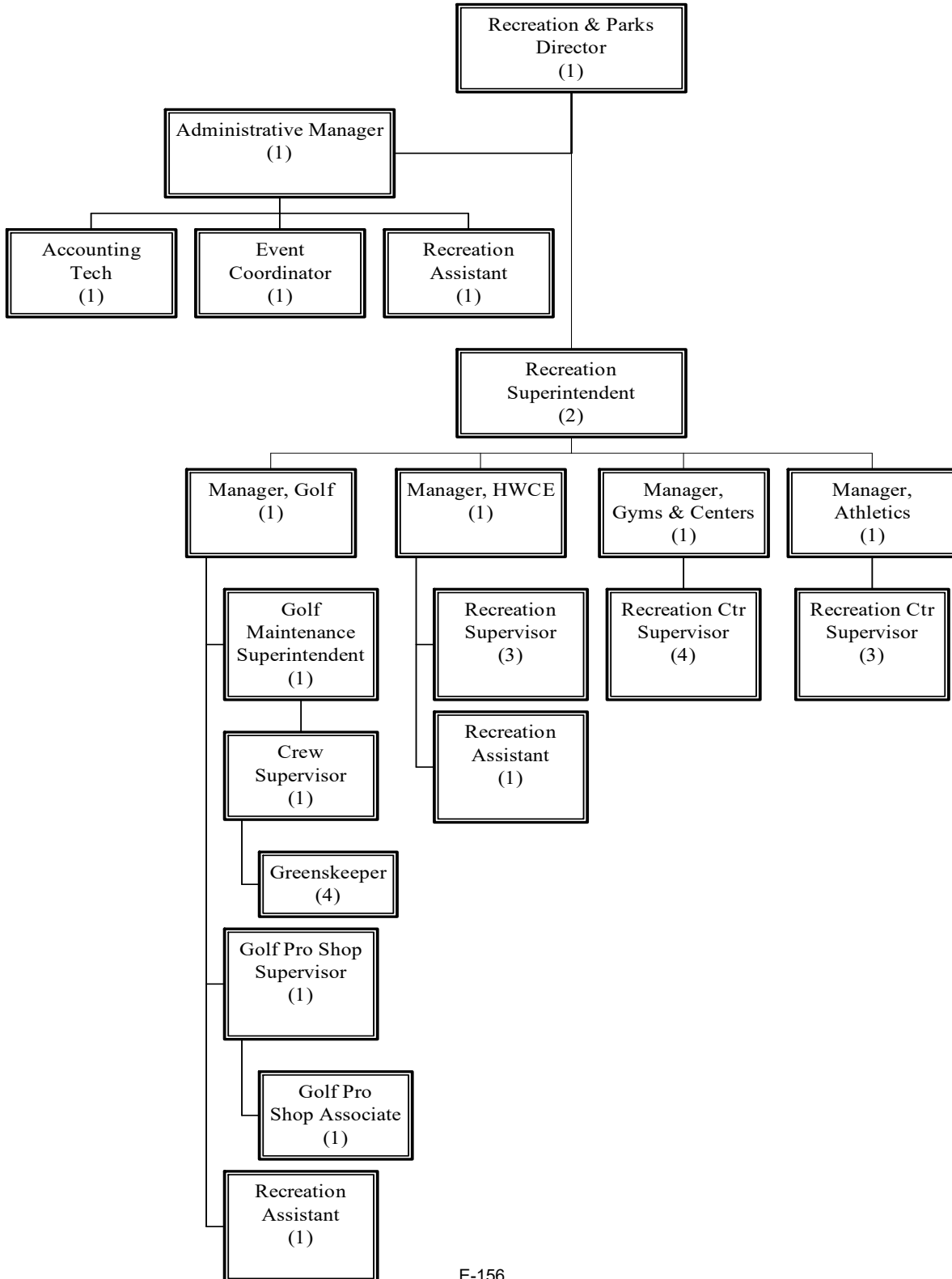
PERFORMANCE MEASURES (PM)

	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goal
SP IV, G&O 2, PM 1: To Increase the # of Rounds Played & Grow Golf Membership				
- Rounds Played	16,000	16,000	12,000	16,000
- # of Members	150	150	135	150
SP IV, G&O 2, PM 2: To Increase the # of Special Events & Programs				
- # of Youth Events/Programs	28	28	2	28
- # of Participants	3,000	3,000	260	3,000
- # of Adult Events/Programs	32	32	0	32
- # of Participants	2,500	2,500	0	2,500
- # of Family Events/Programs	5	5	0	5
- # of Participants	1,500	1,500	0	1,500
- Total # of Events/Programs	65	65	2	65
- Total # of Participants	7,000	7,000	260	7,000

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Recreation & Parks Department



RECREATION DEPARTMENTAL SUMMARY

SUMMARY

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Municipal Golf Course, and Health/Wellness & Community Events.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	215,773	235,500	324,500
PERSONNEL SERVICES	1,675,614	2,027,514	1,993,935
OPERATING EXPENSE	1,096,536	1,209,965	1,160,127
TOTAL	2,772,150	3,237,479	3,154,062
FULL TIME POSITION	31	31	31

RECREATION ADMINISTRATION

DESCRIPTION

The Recreation & Parks Administrative division provides administrative services for the department by serving employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials in regards to all departmental information, employment issues, fiscal reporting, and purchasing.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	379,718	533,840	494,062
OPERATING EXPENSE	173,666	199,693	198,834
TOTAL	553,383	733,533	692,896
FULL TIME POSITION	7	7	7

Class Title

Accounting Technician	1	1	1
Recreation Superintendent	2	2	2
Event Coordinator	1	1	1
Recreation Assistant	0	0	1
Administrative Manager	1	1	1
Director, Recreation	1	1	1
Booking & Sales Adm. Coord.	1	1	0
TOTAL	7	7	7

RECREATION ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6100					
7110	Regular Wages	282,163	371,402	341,845	-29,557
7120	Overtime	46	200	0	-200
7130	Part Time	1,117	2,500	10,000	7,500
7210	W/C Insurance	3,464	6,974	5,418	-1,556
7230	Uniforms	985	2,000	2,000	0
7260	FICA Matching	17,050	28,619	26,916	-1,703
7270	Pension Matching	27,726	44,592	41,021	-3,571
7280	Insurance Matching	43,184	73,053	62,362	-10,691
7290	Contribution Matching	3,983	4,500	4,500	0
7550	Communications	8,107	11,880	6,880	-5,000
7600	Travel	2,984	6,400	3,840	-2,560
7630	Train/Cont. Education	1,475	4,775	2,865	-1,910
7700	Risk Allocation	118,719	99,760	107,342	7,582
7870	Maint: Motor Equipment	4,926	6,245	5,535	-710
7880	Maint: Mach/Imp/Tools	1,755	10,925	10,925	0
7900	Utilities	16,988	22,000	22,000	0
7990	Dues and Fees	6,737	6,170	12,470	6,300
8010	Supplies	6,158	7,000	7,000	0
8016	Small Equip	1,612	10,400	7,400	-3,000
8017	Printing(Not Std Forms)	10	0	0	0
8030	Janitorial Supplies	124	1,000	1,000	0
8050	Equipment Rental	225	9,240	9,240	0
8110	Motor Fuel	3,444	3,398	1,837	-1,561
8150	Food/Employee Apprec.	403	500	500	0
	Total	553,383	733,533	692,896	-40,637

RECREATION/CENTERS AND GYMS

DESCRIPTION

The Centers and Gyms division provides citizens indoor leisure service and recreation needs through organized and supervised programs, including educational, cultural, and art for youth and adults in the community.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	323,228	419,881	391,811
OPERATING EXPENSE	136,890	168,242	157,150
TOTAL	460,118	588,123	548,961
FULL TIME POSITION	6	5	5

Class Title

Recreation Assistant	1	0	0
Manager, Gyms & Centers	1	1	1
Recreation Center Supervisor	4	4	4
TOTAL	6	5	5

RECREATION / CENTERS AND GYMS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6101					
7110	Regular Wages	161,906	202,756	207,821	5,065
7120	Overtime	0	500	200	-300
7130	Part Time	85,214	100,000	100,000	0
7210	W/C Insurance	4,400	12,902	2,464	-10,438
7230	Uniforms	841	1,500	1,500	0
7260	FICA Matching	18,059	23,199	23,564	365
7270	Pension Matching	18,862	24,391	24,963	572
7280	Insurance Matching	31,973	52,633	29,299	-23,334
7290	Contribution Matching	1,974	2,000	2,000	0
7514	Contact Labor(Temp)	27,531	35,000	35,000	0
7550	Communications	9,013	8,700	8,700	0
7600	Travel	0	500	300	-200
7630	Train/Cont. Education	0	1,000	600	-400
7870	Maint: Motor Equip.	572	1,025	926	-99
7880	Maint: Mach/Imp/Tools	622	1,910	1,910	0
7900	Utilities	78,050	80,000	80,000	0
7990	Dues and Fees	210	250	250	0
8010	Supplies	9,410	3,500	3,500	0
8016	Small Equip	3,689	27,588	17,500	-10,088
8030	Janitorial Supplies	4,748	5,500	5,500	0
8110	Motor Fuel	1,086	1,169	864	-305
8150	Food/Employee Apprec.	1,958	2,100	2,100	0
	Total	460,118	588,123	548,961	-39,162

RECREATION/ATHLETICS

DESCRIPTION

The Athletic Division plans, organizes and implements team based sports programs, leagues and activities for the citizens of our community. Additionally, the division hosts tournaments, facilitates the use of athletic facilities for use by local parent run volunteer organizations and trains volunteer coaches.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	203,136	233,174	254,142
OPERATING EXPENSE	269,505	286,087	286,797
TOTAL	472,640	519,261	540,939
FULL TIME POSITION	4	4	4

Class Title

Recreation Assistant	1	1	0
Manager, Athletics	1	1	1
Recreation Center Supervisor	2	2	3
TOTAL	4	4	4

RECREATION / ATHLETICS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6104					
7110	Regular Wages	143,490	161,550	181,071	19,521
7120	Overtime	239	1,000	900	-100
7130	Part Time	0	5,000	5,000	0
7210	W/C Insurance	5,936	9,264	7,000	-2,264
7230	Uniforms	723	750	750	0
7260	FICA Matching	10,467	12,818	14,303	1,485
7270	Pension Matching	16,955	19,506	21,837	2,331
7280	Insurance Matching	23,279	20,786	20,781	-5
7290	Contribution Matching	2,048	2,500	2,500	0
7514	Contract Labor(Temp)	37,927	35,000	40,000	5,000
7550	Communications	4,450	2,800	2,800	0
7600	Travel	597	500	300	-200
7630	Train/Cont. Education	1,000	1,000	600	-400
7870	Maint: Motor Equipment	8,540	7,062	7,084	22
7880	Maint: Mach/Imp/Tools	3,141	700	700	0
7900	Utilities	176,765	193,000	193,000	0
7990	Dues and Fees	1,426	3,000	3,000	0
8010	Supplies	32,000	35,000	35,000	0
8016	Small Equip	0	3,000	3,000	0
8030	Janitorial Supplies	764	500	500	0
8110	Motor Fuel	2,894	4,525	813	-3,712
8150	Food/Employee Apprec.	0	0	0	0
	Total	472,640	519,261	540,939	21,678

RECREATION/FLINT RIVER GOLF COURSE

DESCRIPTION

Flint River Golf Course is a well maintained 18-hole public golf facility. Clinics, tournaments, and various special events are offered throughout the year. A Pro Shop, with various resale items, and Concessions are available for purchase. Flint River Golf Course also offers a banquet facility.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
Revenues	197,300	220,500	298,500
PERSONNEL SERVICES	435,353	546,404	546,222
OPERATING EXPENSE	285,728	295,563	291,786
TOTAL EXPENSES	721,081	841,967	838,008

FULL TIME POSITION	9	10	10
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Class Title

Manager, Golf Course	1	1	1
Greenskeeper	3	4	4
Golf Course Maintenance Manager	1	1	1
Crew Supervisor	1	1	1
Booking & Sales Coordinator	1	1	0
Office Assistant	1	1	0
Recreation Assistant	0	0	1
Golf Pro Shop Associate	0	0	1
Golf Pro Shop Supervisor	1	1	1
TOTAL	9	10	10

RECREATION/FLINT RIVER GOLF COURSE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6105					
7110	Regular Wages	275,452	324,448	328,394	3,946
7120	Overtime	775	1,000	0	-1,000
7130	Part Time	0	21,000	21,000	0
7210	W/C Insurance	6,322	6,894	6,953	59
7230	Uniforms	2,734	8,000	4,000	-4,000
7260	FICA Matching	18,977	26,503	26,729	226
7270	Pension Matching	32,013	39,054	39,407	353
7280	Insurance Matching	95,852	116,505	116,739	234
7290	Contribution Matching	3,228	3,000	3,000	0
7514	Contract Labor(Temp)	18,217	15,000	23,000	8,000
7550	Communications	5,733	7,220	7,220	0
7600	Travel	0	1,000	600	-400
7630	Train/Cont. Education	640	500	300	-200
7870	Maint: Motor Equip	37,605	41,370	37,993	-3,377
7880	Maint: Mach/Imp/Tools	13,568	12,200	12,200	0
7900	Utilities	58,357	70,000	70,000	0
7990	Dues and Fees	9,484	12,000	12,000	0
8010	Supplies	55,388	47,000	50,000	3,000
8016	Small Equip	16,184	5,000	5,000	0
8030	Janitorial Supplies	440	1,000	1,000	0
8050	Equipment Rental	36,832	46,000	38,000	-8,000
8070	Concessions for Resale	2,483	7,500	7,500	0
8080	Supplies For Resale	7,034	7,000	7,000	0
8110	Motor Fuel	22,711	22,773	19,973	-2,800
8150	Food/Employee Apprec	1,052	0	0	0
	Total	721,081	841,967	838,008	-3,959

RECREATION/HEALTH, WELLNESS AND COMMUNITY

DESCRIPTION

The Health, Wellness, and Community Events division includes marketing, special events, cultural arts, summer playground activities, teen and pre-teen programs, therapeutic sports programs and activities, aquatics facilities and programs, and a health and wellness facility. This division is responsible for the USDA/Bright from the Start Summer Food Service Program.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	334,179	294,215	307,698
OPERATING EXPENSE	230,748	260,380	225,560
TOTAL	564,927	554,595	533,258
FULL TIME POSITION	5	5	5

Class Title

Recreation Assistant	1	1	1
Recreation Supervisor	3	3	3
Health, Wellness, & Community Manager	1	1	1
TOTAL	5	5	5

RECREATION/HEALTH, WELLNESS AND COMMUNITY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6111					
7110	Regular Wages	204,979	185,264	197,171	11,907
7120	Overtime	208	500	500	0
7130	Temporary Help	25,579	30,000	30,000	0
7210	W/C Insurance	5,365	6,128	5,364	-764
7230	Uniforms	2,414	1,250	1,250	0
7260	FICA Matching	20,933	16,506	17,417	911
7270	Pension Matching	30,184	22,292	23,721	1,429
7280	Insurance Matching	42,384	30,275	30,275	0
7290	Contribution Matching	2,134	2,000	2,000	0
7510	Professional Services	5	0	0	0
7514	Contract Labor(Temp)	54,993	55,000	55,000	0
7550	Communications	3,308	6,800	6,800	0
7600	Travel	1,338	2,500	1,500	-1,000
7630	Train/Cont. Education	230	1,500	900	-600
7880	Maint: Mach/Imp/Tools	1,178	1,400	1,400	0
7900	Utilities	75,756	85,000	85,000	0
7990	Dues and Fees	1,094	3,860	3,860	0
8010	Supplies	16,397	10,000	10,000	0
8016	Small Equip	3,938	16,420	11,200	-5,220
8030	Janitorial Supplies	2,387	3,000	5,000	2,000
8040	Fireworks	64,991	70,000	40,000	-30,000
8150	Food/Employee Apprec.	881	400	400	0
8710	Special Events	4,253	4,500	4,500	0
	Total	564,927	554,595	533,258	-21,337



Facilities Management

FACILITIES MANAGEMENT

SUMMARY

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient and Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

Measures	FY 2019	FY 2020	FY 2021	FY 2022
SP III, G&O 1, PM 1: Percentage of Standing Infrastructure Inventoried	90%	90%	90%	90%
SP III, G&O 1, PM 2: Vacant Lots Maintained (% Complete)	bi-weekly	bi-weekly	bi-weekly	bi-weekly
SP III, G&O 1, PM 3: Compliance with Bi-weekly mowing	90%	90%	90%	90%

Note:
Buildings Division *Percentage of Standing Infrastructure accurately inventoried and PM schedule maintenance.*
 -224 COA Buildings + 6 COA Gyms | Categories/Systems measured for facilities with applicable systems

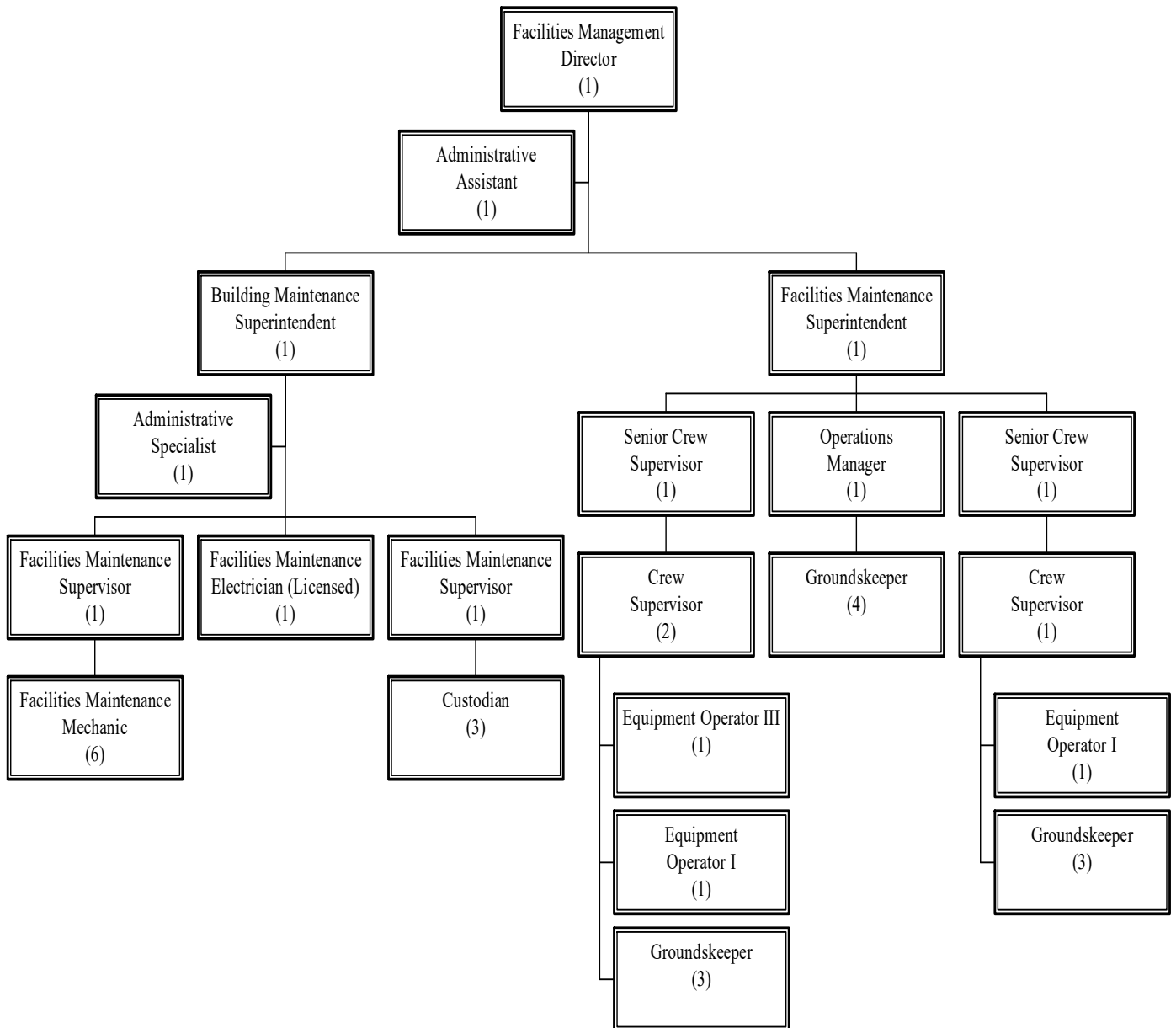
Grounds Division *Goal of 90% or better schedule adherence/accomplishment weather condition dependent*
 1 City of Albany Administration Building and 311 Call Center grounds (weekly mowing weed eating, litter pickup)
 1 City of Albany Fleet Maintenance Facility (bi-weekly mowing, weed eating, litter pick up)
 46 City Parks Maintained (bi-weekly mowing, edging, weed eating, litter pick up)
 2 City Cemeteries Maintained (bi-weekly mowing, weed eating, litter pick up)
 2 Boat Landings Maintained (bi-weekly mowing, weed eating, litter pick up)
 5 Ball Parks Maintained (bi-weekly mowing, weed eating, litter pick up & seasonal field preparation and marking)
 42 Well Sites (bi-weekly mowing, weed eating, litter pick up)
 39 Electric substations/Fiber Optic Huts (bi-weekly mowing, weed eating, litter pick up)

Operations *Goal of 90% or better schedule adherence/accomplishment weather condition dependent*
 -Maintenance of City Owned Vacant lots (bi-weekly mowing, weed eating, litter pick up)
 -Maintenance of City Owned FEMA lots (normally, bi-weekly or monthly mowing, weed eating, etc)
 -Successful response and resolution of 311 issues assigned to Facilities Management Department (track items received and resolution)

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Facilities Management



FACILITIES MANAGEMENT**SUMMARY**

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	2,029,044	2,170,186	2,259,861
OPERATING EXPENSE	1,851,310	1,761,982	1,787,307
TOTAL	3,880,354	3,932,168	4,047,169
FULL TIME POSITION	36	36	36

MAINTENANCE ADMINISTRATION

DESCRIPTION

The Administrative Division provides general overall administrative support to the Building Maintenance and Grounds Maintenance Divisions. This division prepares a variety of reports, processes invoices, payroll, coordinates correspondence, maintains files, personnel and payroll records. All preventative maintenance contracts and monthly service agreements, such as Exterminating Services, Janitorial Services, Generator Contracts and Elevator Inspections for the City / Utility Board are maintained through this division. In addition to overseeing all budgetary expenditures, this division also orders supplies and materials, as needed. This division coordinates with all internal departments and citizens to efficiently manage preventative maintenance / repairs to all city owned facilities. Prioritization of tasks is abetted through the use of internal Departmental work orders and 311 requests to maintain public facilities and properties.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	193,525	190,883	195,277
OPERATING EXPENSES	590,193	673,874	597,729
TOTAL	783,718	864,757	793,006
FULL TIME POSITIONS	2	2	2

Class Title

Facilities Management Director	1	1	1
Administrative Assistant	1	1	1
TOTAL	2	2	2

MAINTENANCE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6112					
7110	Regular Wages	151,305	149,271	153,002	3,731
7120	Overtime	3,026	2,500	2,500	0
7210	W/C Insurance	338	385	389	4
7230	Uniforms	382	500	500	0
7260	FICA Matching	11,951	11,610	11,896	286
7270	Pension Matching	18,409	18,213	18,660	447
7280	Insurance Matching	8,114	8,404	8,330	(74)
7510	Professional Services	533,501	600,101	542,500	(57,601)
7550	Communications	5,002	5,550	5,550	0
7600	Travel	0	1,500	900	(600)
7610	Auto Allowance	6,050	6,000	6,000	0
7630	Train/Cont. Education	0	1,500	900	(600)
7700	Risk Allocation	25,040	42,073	24,729	(17,344)
7860	Maint: Bldgs.	800	0	0	0
7870	Labor	201	0	0	0
7870	Maintenance	506	0	0	0
7870	Parts	966	0	0	0
7880	Maint: Mach/Imp/Tools	1,764	3,150	3,150	0
7900	Utilities	3,568	5,000	5,000	0
7990	Dues and Fees	1,320	2,500	2,500	0
8010	Supplies	9,738	6,000	6,000	0
8016	Small Equip	(299)	0	0	0
8017	Printing	1,703	500	500	0
8110	Gasoline	331	0	0	0
Total		783,718	864,757	793,006	(71,751)

PARK MAINTENANCE

DESCRIPTION

The function of Park Maintenance/Cemetery division is to: 1) provide maintenance services to all parks, playgrounds, and to provide assistance with special events; 2) provide necessary functions for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONAL SERVICES	1,029,298	1,085,924	1,104,774
OPERATING EXPENSES	511,512	398,188	468,148
TOTAL EXPENSES	1,540,810	1,484,112	1,572,922
FULL TIME POSITIONS	19	20	20

Class Title

Facilities Maint. Superintendent	1	1	1
Groundskeeper	10	10	10
Crew Supervisor, Senior	2	2	2
Crew Supervisor	3	3	3
Operations Manager	1	1	1
Equipment Operator I	2	2	2
Equipment Operator III	0	1	1
TOTAL	19	20	20

PARK MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6106					
7110	Regular Wages	641,778	636,009	673,951	37,942
7120	Overtime	26,525	21,500	23,000	1,500
7130	Part Time	4,201	53,563	22,050	(31,513)
7210	W/C Insurance	29,239	32,286	33,951	1,665
7230	Uniforms	9,560	10,500	10,500	0
7260	FICA Matching	47,574	54,397	55,004	607
7270	Pension Matching	77,983	78,901	83,634	4,733
7280	Insurance Matching	189,052	194,768	198,684	3,916
7290	Contribution Matching	3,387	4,000	4,000	0
7510	Professional Services	58,557	55,000	57,000	2,000
7550	Communications	8,730	6,650	6,650	0
7600	Travel	727	500	300	(200)
7630	Train/Cont. Education	311	1,000	600	(400)
7860	Maint: Bldgs	3,712	0	0	0
7870	Maint: Motor Equip.	209,191	152,573	170,099	17,526
7880	Maint: Mach/Imp/Tools	12,540	13,250	13,250	0
7900	Utilites	72,901	80,000	80,000	0
7990	Dues and Fees	1,299	2,500	2,500	0
8009	Licenses(CDL,CPA,Etc)	82	500	250	(250)
8010	Supplies	44,037	30,000	65,000	35,000
8016	Small Equipment	16,918	10,000	10,000	0
8017	Printing	478	0	0	0
8030	Janitorial Supplies	951	0	0	0
8050	Equipment Rental	28,678	7,500	7,500	0
8110	Motor Fuel	52,399	38,715	54,999	16,284
	Total	1,540,810	1,484,112	1,572,922	88,810

Building Maintenance

DESCRIPTION

The primary function of the Building Maintenance Division is to provide the highest quality level of service for maintaining all facilities owned by the City / Utility Board to insure that all properties meet current local, state, federal and safety regulations. Responsibilities include overseeing contractors for special projects, performing all preventative maintenance duties and repairs to all properties. This division performs and/or oversees all HVAC, roofing, plumbing, painting, and electrical, safety inspections, new construction and remodeling of current facilities as well as city owned parks. This division also provides support/assistance with special projects city-wide. Coordinates with all departments/divisions to insure that all work is carried out in a safe and cost efficient manner. The Building Maintenance Division responds to emergency calls twenty-four hours a day, using an on-call rotation between the Technicians.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	806,221	893,379	959,810
OPERATING EXPENSES	749,605	689,920	721,430
TOTAL	1,555,826	1,583,299	1,681,240
FULL TIME POSITIONS	15	14	14

Class Title

Facilities Maint. Superintendent	1	1	1
Administrative Specialist	1	1	1
Facilities Maint. Supervisor	2	2	2
Facility Maintenance Electrician(Non-Licensed)	1	1	1
Facility Maintenance Mechanic	6	6	6
Equipment Operator III	1	0	0
Custodian	3	3	3
TOTAL	15	14	14

Building Maintenance

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
6114					
7110	Regular Wages	478,913	533,388	544,087	10,699
7120	Overtime	26,110	20,000	70,549	50,549
7130	Part Time	29,648	42,630	42,630	0
7210	W/C Insurance	25,713	27,137	23,836	(3,301)
7230	Uniforms	7,776	7,500	7,500	0
7260	FICA Matching	37,744	45,595	50,281	4,686
7270	Pension Matching	59,499	66,407	73,756	7,349
7280	Insurance Matching	134,769	144,722	141,171	(3,551)
7290	Contribution Matching	6,048	6,000	6,000	0
7510	Professional Services	0	500	500	0
7550	Communications	6,163	9,000	9,000	0
7600	Travel	0	500	300	(200)
7630	Train/Cont. Education	1,200	2,500	1,500	(1,000)
7860	Bldg Maintenance	632,815	595,000	595,000	0
7870	Maint: Motor Equip.	50,445	26,378	30,252	3,874
7880	Maint: Mach/Imp/Tools	6,176	12,160	12,160	0
7990	Dues and Fees	446	500	500	0
8010	Supplies	13,364	5,000	20,000	15,000
8016	Small Equip	3,846	5,000	8,000	3,000
8017	Printing	742	2,000	2,000	0
8050	Rental of Equipment	8,901	7,500	7,500	0
8110	Gasoline	14,004	18,278	19,133	855
8110	Diesel Fuel	11,505	5,604	15,585	9,981
	Total	1,555,826	1,583,299	1,681,240	97,941



Independent Agencies

INDEPENDENT AGENCIES

DESCRIPTION

The Board of City Commissioners funds a number of independent agencies involved in enhancing the quality of life in Albany. The services provided by the Agencies range from the Boys' Club for youth, the Chamber of Commerce and Economic Development Commission for marketing and promotion of the City, to the Chehaw Park and the Albany Dougherty Inner City Authority (ADICA) for the development of Georgia's "Good Life City". These agencies play an integral part of involving many necessary services to our citizenry.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
OPERATING EXPENSE	532,403	507,000	607,000
TOTAL	532,403	507,000	607,000
FULL TIME POSITION	0	0	0

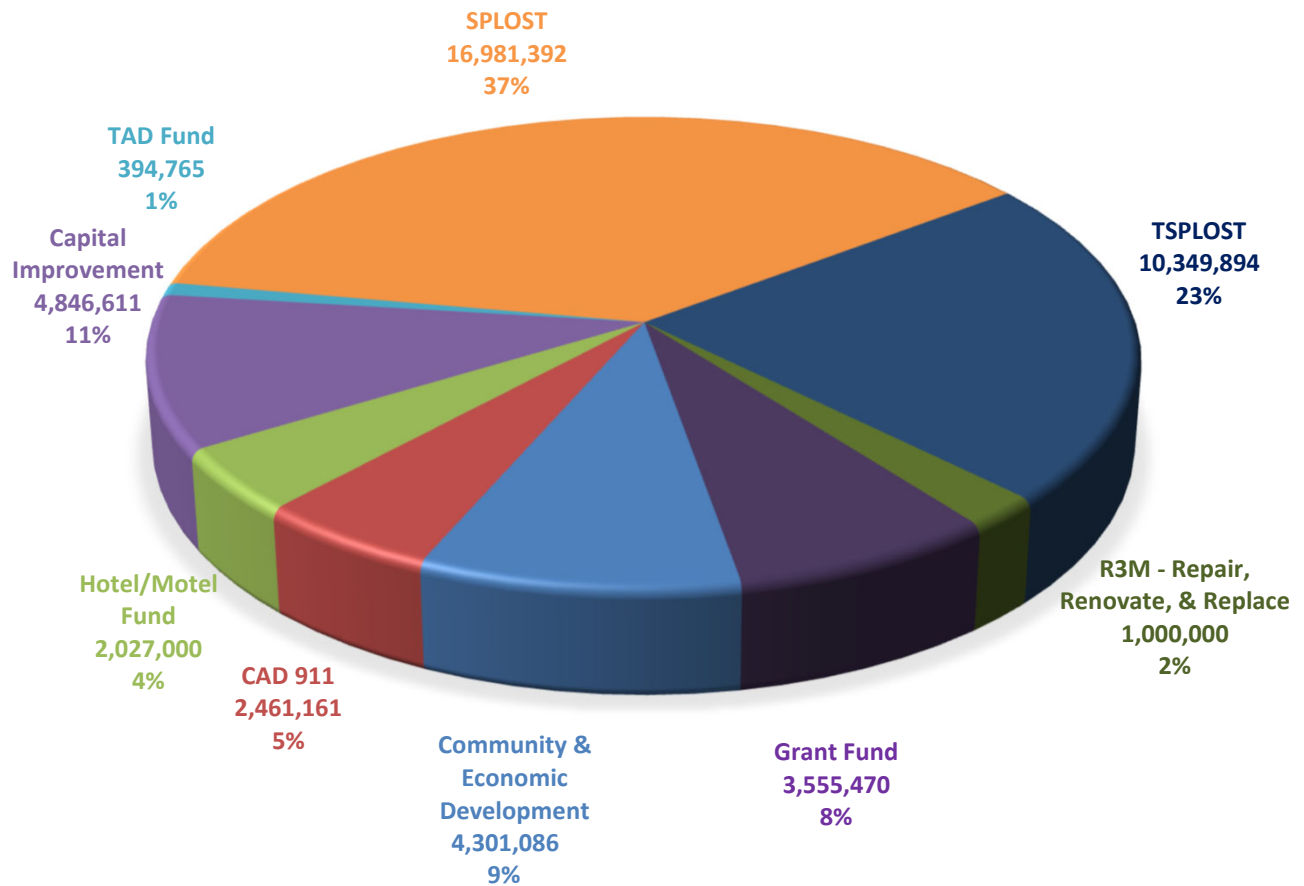
INDEPENDENT AGENCIES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE +(-)
7100.					
7999.70	Boys/Girls Club	150,000	150,000	150,000	0
7999.74	DDA	50,000	50,000	50,000	0
7999.78	Keep Albany-Dougherty Beautiful	37,238	10,000	10,000	0
7999.82	Sowega Regional Commission	45,165	47,000	47,000	0
7999.92	Albany/Do Economic Development	250,000	250,000	350,000	100,000
Total		532,403	507,000	607,000	100,000



Special Revenue Funds

City of Albany Adopted Budget FY 2022 Special Revenue Funds



Total Expenditures
\$45,917,379

Special Revenue Funds Summary

This summary contains Capital Improvement Fund, Job Investment Fund, Hotel/Motel Fund, Department of Community & Economic Development, Tax Allocation District, CAD-911 Fund, Grant Fund, R3M Fund, SPLOST, TSPLOST and Gortatowsky Fund

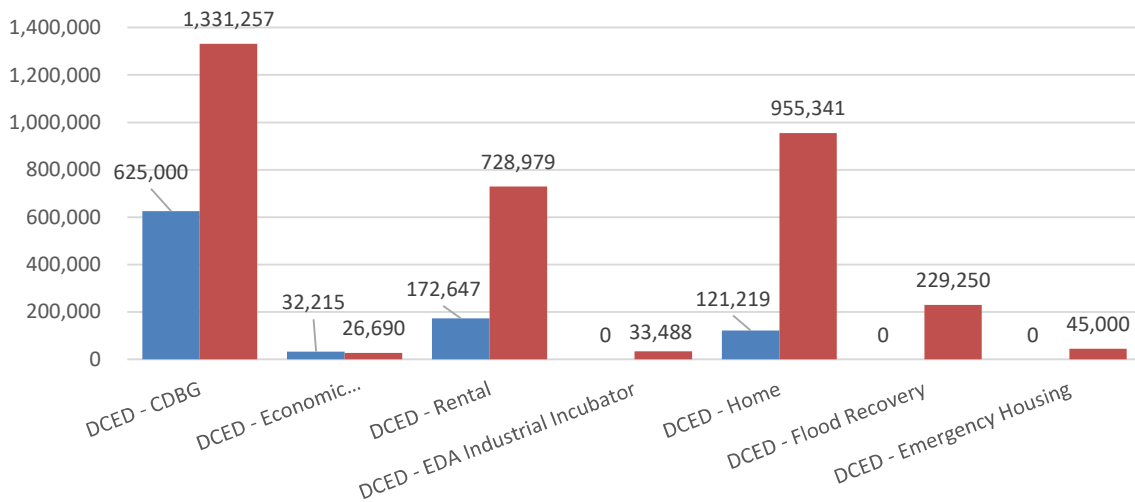
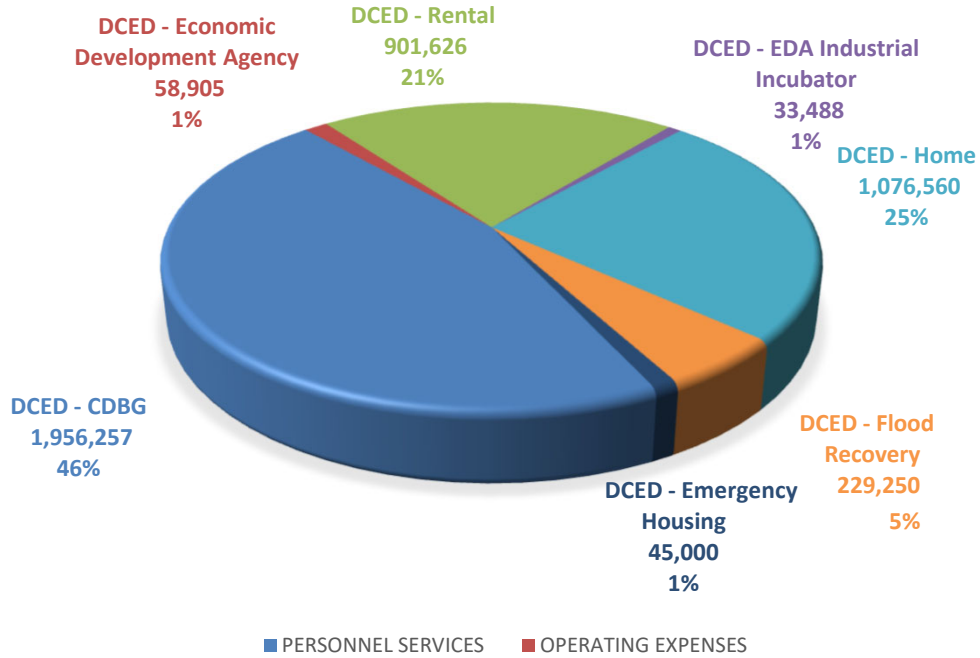
MAJOR OBJECT OF EXPENDITURE	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
Revenues	38,185,600	50,177,641	44,352,394
Transfers In	3,719,761	2,580,925	1,564,985
Transfers Out	-136,500	-323,000	0
Total Revenue	41,768,861	52,435,566	45,917,379
Personnel Services	2,829,348	2,836,648	2,886,167
Operating Expense	15,269,880	24,312,955	16,941,695
Capital Outlay	15,381,212	25,250,315	26,077,521
Indirect Costs	11,632	35,648	11,996
Total Expenditures	33,492,072	52,435,566	45,917,379
Net Revenues Over Expenditures	8,276,789	0	0
FULL TIME POSITIONS	52	52	53



Department of
Community &
Economic
Development

City of Albany Adopted Budget FY 2022

Community Development Expenditures



Total Expenditures
\$4,301,086

COMMUNITY DEVELOPMENT

DESCRIPTION

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, and Business Friendly
 SP IV: Promotion of the City of Albany as a Great Place to Live, Work, & Play

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets
 SP I, G&O 2: Create an environment that consistently encourages business development & educational opportunities
 SP IV, G&O 3: Be recognized as a progressive and innovative community

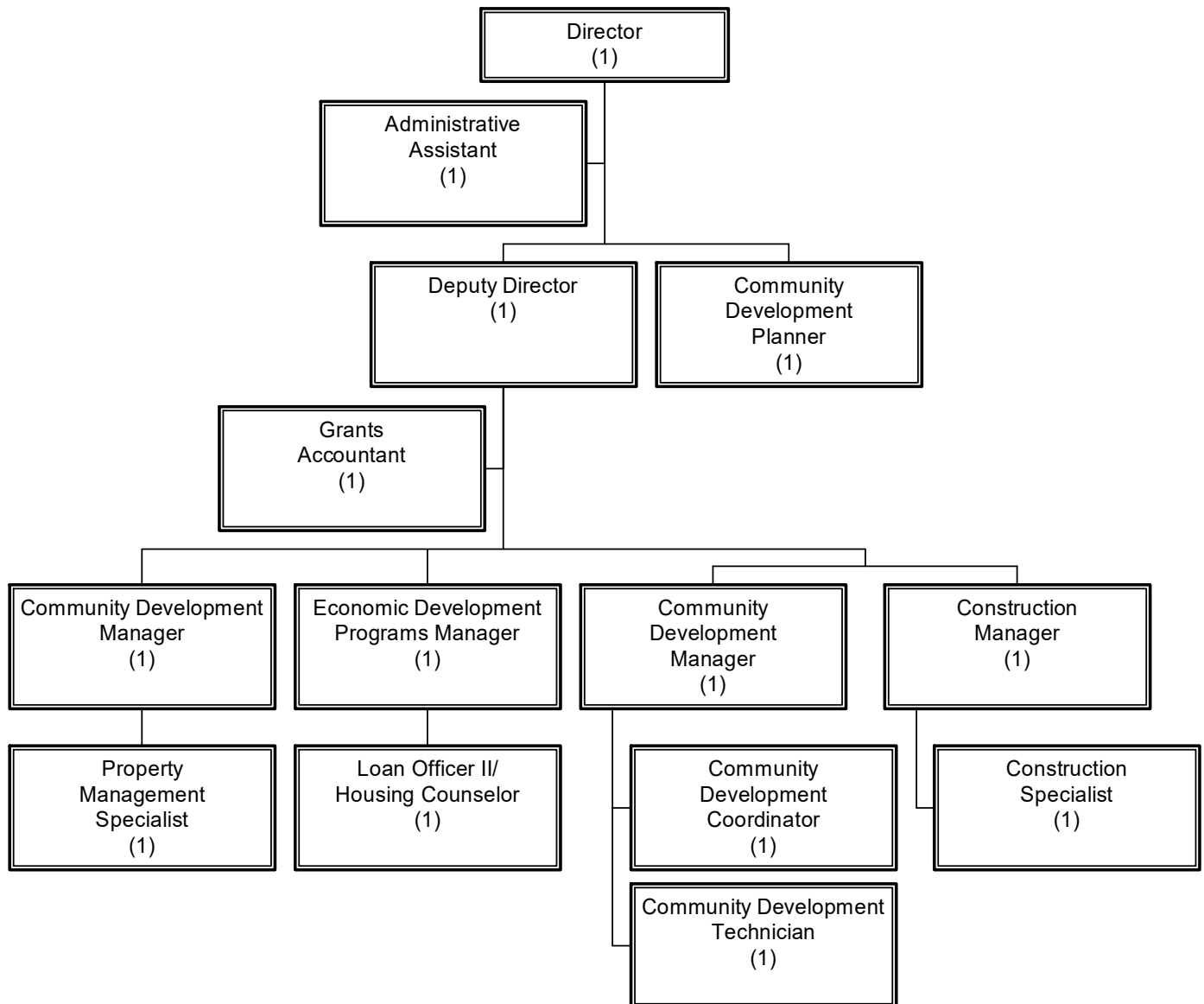
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP I, G&O 1, PM 1: # Housing Units Rehabilitated within NRSAs	40	40	19	22
SP I, G&O 1, PM 2: % Rental Property Occupancy	79%	90%	82%	90%
SP I, G&O 2, PM 1: # Households Assisted with Homebuyer Assistance	3	3	3	3
SP I, G&O 2, PM 2: # of Rental Rehab/Renovations	N/A	35	35*	5
SP IV, G&O 3, PM 1: # New Business Loans Attracted	3	3	3	3
# On-going Maintenance & Weatherization of Existing Units	N/A	N/A	N/A	10

SP I = Safe, Sustainable, & Business Friendly
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Community & Economic Development



COMMUNITY DEVELOPMENT

SUMMARY

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	3,589,029	3,713,918	3,298,244
TRANSFER (TO)/FROM FUND BALANCE	(238,153)	1,111,898	1,002,842
TOTAL REVENUE	3,350,876	4,825,816	4,301,086
PERSONNEL SERVICES	719,780	865,438	951,081
OPERATING EXPENSE	2,631,096	3,960,378	3,350,005
TOTAL EXPENSES	3,350,876	4,825,816	4,301,086
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	13	13	14

COMMUNITY DEVELOPMENT BLOCK GRANT

DESCRIPTION

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	1,589,616	1,653,106	1,595,247
TRANSFER (TO)/FROM FUND BALANCE	(75,243)	100,476	361,010
TOTAL REVENUE	1,514,373	1,753,582	1,956,257
PERSONNEL SERVICES	466,266	546,465	625,000
OPERATING EXPENSE	1,048,107	1,207,117	1,331,257
TOTAL EXPENSES	1,514,373	1,753,582	1,956,257
TOTAL NET INCOME/(LOSS)	0	0	0

FULL TIME POSITIONS	10	11	10
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Class Title

Community Development Manager	1	1	1
Community Development Technician	1	1	0
Loan Officer II/Housing Counselor	1	1	1
Construction Manager	0	0	1
Crew Supervisor, Senior	0	1	0
Construction Specialist	2	1	1
Program Manager- Economic Development	1	1	1
Planner III	0	1	0
Community Development Planner	0	0	1
Deputy Director	1	1	1
Director, Comm & Economic Development	1	1	1
Administrative Assistant	1	1	1
Grants Accountant	1	1	1
TOTAL	10	11	10

COMMUNITY DEVELOPMENT BLOCK GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7603					
7110.	Regular Wages	344,238	389,719	438,176	48,457
7120.	Overtime	39	0	0	0
7120.8325FM	Workers Compensation	2,564	3,174	5,176	2,002
7230.	Uniforms	388	370	370	0
7260.	FICA Matching	25,568	29,813	33,520	3,707
7270.	Pension Matching	40,567	46,766	52,582	5,816
7280.	Insurance Matching	48,424	71,773	89,543	17,770
7290.	Contribution Matching	4,478	4,850	5,633	783
7510.	*Prof/Legal	4,553	19,480	21,980	2,500
7510.BTC	*Prof/Legal-BTC	766	3,500	1,000	(2,500)
7514.	Contract Labor(Temp)	13,257	11,648	11,648	0
7514.BTC	Contract Labor/Temporary	49,840	36,400	36,400	0
7520.	*Public Info Ads	3,644	3,000	3,000	0
7550.	Communications	6,422	6,598	6,180	(418)
7550.BTC	*Communications-BTC	693	1,530	1,000	(530)
7560.	*Postage	255	900	500	(400)
7570	*Advertising	959	0	0	0
7570.BTC	*Advertising	1,486	3,000	1,000	(2,000)
7600.	*Travel	7,462	7,000	2,000	(5,000)
7630.	*Train/Cont. Education	4,702	2,000	2,000	0
7700.03	Risk Management Services	4,163	7,240	9,539	2,299
7700.03BTC	Risk Management Services BTC	7,635	9,097	11,792	2,695
7860.BTC	*Maint On BTC	72,879	75,353	80,500	5,147
7870.01	*Auto-Labor	740	350	1,800	1,450
7870.02	*Auto-Maint	132	1,434	1,500	66
7870.03	*Auto-Parts	404	174	1,700	1,526
7880.	*Maintenance:Machinery/Tools	2,786	4,198	6,000	1,802
7880.BTC	*Maintenance:Machinery/Tools	786	2,000	1,500	(500)
7900.BTC	*Utilities-BTC	76,335	90,000	80,000	(10,000)
7901.	Storm Water	870	750	1,129	379
7901.BTC	Storm Water Fees	1,008	1,100	1,100	0
7990.	Dues and Fees	3,430	2,500	2,500	0
7990.BTC	*Dues and Fees BTC	1,390	695	695	0
7990.CG	Dues And Fees Cutliff Grove	455	0	0	0
8010.	*Supplies	12,714	9,000	9,000	0
8010.BTC	*Supplies-BTC	0	500	1,000	500
8016.	Small Equip	1,960	1,500	2,000	500
8016.BTC	*Small Equip BTC	2,526	1,500	2,000	500
8018.	*Books & Subscriptions	246	300	300	0
8030.BTC	*Janitorial Supplies-BTC	546	1,000	2,500	1,500
8050.	*Equipment Rentals	7,101	3,500	3,500	0
8110.01	*Auto Fuel	2,143	2,009	3,000	991
8200.02	*CDBG Loan Servicing	45,863	42,000	42,606	606
8210	Housing Rehabilitation	112,215	131,963	0	(131,963)
8211.002	Emergency Repair	0	0	217,171	217,171
8211.13	Rehab Multi Units	21,480	115,614	120,000	4,386
8219.	*Beautification	2,000	0	0	0
8220.	*Acquistion	80,397	30,000	30,000	0
8228.	*Disposition	12,717	5,000	5,000	0
8299.	Project Cost Rehab	3,026	6,039	2,000	(4,039)
8320.	*Public Service	29	100,000	100,000	0
8320.05TAG	Technical Assistance	8,952	0	47,659	47,659
8320.08	*Liberty House	19,373	0	0	0
8320.101	*Open Arms, Inc	0	40,768	0	(40,768)
8320.109	*Fair Housing	800	5,000	3,000	(2,000)
8320.12	Rehabilitation Administration	8,004	8,736	13,104	4,368
8320.132	Do Co Family Literacy Council	24,932	0	0	0
8320.141	South Ga Starz ACAdemy, inc	486	0	0	0
8320.25	*Homeless Programs	2,992	35,682	8,285	(27,397)
8320.59	Housing Counseling	3,278	2,380	2,500	120
8320.94	*Boy's & Girl's Club	25,000	0	0	0
8321.26	ESG Supoortive Services Match	1,550	0	5,000	5,000
8321.27	ESG Match Short & Med Term	37,268	20,000	27,250	7,250
8321.28	ESG Match Financial Assist	9,526	13,750	12,750	(1,000)
8325.FM	Flood Mitigation	0	10,000	10,000	0
8410.	Facade Loans	0	2,000	5,000	3,000
8420.003EC	Section 3 Program	4,133	5,000	7,500	2,500
8425.108	*Section 108 Interest Pymt	29,799	23,929	18,669	(5,260)
8425.108N	*N/P Section 108 Loan	300,000	300,000	344,000	44,000
Total		1,514,373	1,753,582	1,956,257	202,675

ECONOMIC DEVELOPMENT AGENCY

DESCRIPTION

The City of Albany was designated as an eligible area for Economic Development Administration (EDA) assistance in 1994 after major flooding associated with the Tropical Storm Alberto. In 1995 the EDA granted the City of Albany \$992,893 to which the City of Albany provided a match in the amount of \$650,000. With these funds, a revolving loan fund program was developed and implemented with the purpose of job creation and private sector leveraging. This fund targets small businesses and start up businesses with a minimum loan amount of \$25,000 and a maximum of \$200,000. Loans can be made to businesses both within the city limits of Albany as well as Dougherty County. Loan repayments are used to continuously fund the program.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	102,101	100,000	100,000
TRANSFER (TO)/FROM FUND BALANCE	(98,610)	(33,217)	(41,095)
TOTAL REVENUE	3,491	66,783	58,905
PERSONNEL SERVICES	0	31,783	32,215
OPERATING EXPENSE	3,491	35,000	26,690
TOTAL EXPENSES	3,491	66,783	58,905
TOTAL NET INCOME/(LOSS)	0	0	0

ECONOMIC DEVELOPMENT AGENCY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7607					
7110.	Salaries-(EDA)	0	23,688	24,048	360
7210.	W/C (EDA)	0	47	48	1
7260.	FICA (EDA)	0	1,812	1,840	28
7270.	Pension (EDA)	0	2,843	2,886	43
7280.	Insurance (EDA)	0	2,893	2,893	0
7290.	Contribution Matching	0	500	500	0
7510.	Prof/Legal	309	0	0	0
7990.	Dues and Fees	486	0	0	0
8409	EDA Programs	0	35,000	25,000	(10,000)
8410.	Revolving Loans	2,695	0	0	0
Total		3,491	66,783	58,905	(7,878)

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

DESCRIPTION

The rental program is funded by the rent revenues collected from occupants and rent subsidy payments from the Department of Community Affairs. The primary objectives of the program is to provide decent, safe, and affordable housing for persons of very low, low and moderate income.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	694,449	821,813	885,000
TRANSFER (TO)/FROM FUND BALANCE	263,670	104,635	16,626
TOTAL REVENUE	958,118	926,448	901,626
PERSONNEL SERVICES	130,795	130,820	172,647
OPERATING EXPENSE	827,323	795,628	728,979
TOTAL	958,118	926,448	901,626
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	2	1	2

Class Title

Property Management Specialist	1	0	1
Community Development Coordinator	1	1	1
TOTAL	2	1	2

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7615					
7110.	Wages	97,802	95,032	121,870	26,838
7210.	Workmen's Compensaiton	892	577	260	-317
7230.	Uniforms	511	800	800	0
7260.	Fica/Medical	7,190	7,270	9,323	2,053
7270.	Pension	11,704	11,404	14,624	3,220
7280.	Insurance	11,437	14,337	24,370	10,033
7290.	Contribution Matching	1,260	1,400	1,400	0
7510.	Professional Services	10,995	19,000	12,000	-7,000
7514.	Contract Labor (Temp)	93,808	133,952	105,997	-27,955
7550.	Communication	1,819	2,100	2,100	0
7560.	POSTAGE	178	300	300	0
7570.	Advertisement	0	1,500	0	-1,500
7600.	Travel	0	2,500	500	-2,000
7630.	Training & Cont Education	636	2,000	2,000	0
7700.	Insurance Expense	0	47,300	0	-47,300
7700.03	Risk Management Ins Services	51,989	53,006	72,082	19,076
7860.	Rental Prop Maint	1,833	0	0	0
7860.01	Rental Prop Maint-Windsor	102,733	170,000	170,000	0
7860.03	Rental Prop Main-CDBG	162,374	155,000	155,000	0
7860.04	Rental Prop Main-The Villas	18,828	15,000	15,000	0
7860.21	Rental Prop Main-Broadway	70,407	60,000	70,000	10,000
7860.22	Rental Prop Main-High/Madis	30,266	15,000	10,000	-5,000
7860.23	Rental Prop Main-N. Davis	28,784	10,000	10,000	0
7860.24	Rental Prop Main-Jefferson Pl	39,757	18,000	25,000	7,000
7862	Rental Prop Sundry-Misc	0	0	1,500	1,500
7880.01	Maint: Software Subscription	6,594	10,000	10,000	0
7900.01	Utilities-Windsor	11,150	10,000	10,000	0
7900.03	Utilities-CDBG	13,395	9,000	9,000	0
7900.04	Utilities-The Villas	1,545	1,500	1,500	0
7900.21	Utilities-Broadway Court	6,688	6,000	6,000	0
7900.22	Utilities-Highland/Madison	622	100	100	0
7900.23	Utilities-N Davis/1st	1,520	100	100	0
7900.24	Utilities-Jefferson Pl	11,870	12,500	10,000	-2,500
7901.	Storm Water Rental	6,317	4,500	4,500	0
7990.	Dues and Fees	684	120	800	680
7999.	Reserve	0	27,150	10,000	-17,150
8010.	Supplies	91	1,000	1,000	0
8016.	Small Equipment	635	0	5,000	5,000
8050.	Equipment Rental	2,732	3,000	4,000	1,000
8110.01	Gasoline	2,425	3,500	3,000	-500
8218.	Relocation	340	2,500	2,500	0
9999.	Disaster Expenses	146,309	0	0	0
Total		958,118	926,448	901,626	(24,822)

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

DESCRIPTION

The Industrial Incubator constructed in 1995 with funding from the Economic Development Administration is located at 1536 Dougherty Avenue in Albany, GA. The primary focus of the Incubator is job creation by providing operational space for small businesses.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	102,101	0	0
TRANSFER (TO)/FROM FUND BALANCE	(41,504)	49,504	33,488
TOTAL REVENUE	60,597	49,504	33,488
PERSONNEL SERVICES	28,502	0	0
OPERATING EXPENSE	32,095	49,504	33,488
TOTAL	60,597	49,504	33,488
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7617					
7110.	Regular Wages	21,068	0	0	0
7210.	W/C Insurance	48	0	0	0
7260.	FICA/Medi	1,630	0	0	0
7270.	Pension Matching	2,635	0	0	0
7280.	Insurance Matching	2,682	0	0	0
7290.	Contribution Matching	439	0	0	0
7514	Contract Labor (Temp)	26,527	49,504	33,488	(16,016)
7700.03	Risk Insurance	3,283	0	0	0
7860.	Maint:Build	1,574	0	0	0
7900.	Utilities	185	0	0	0
7901.	Storm Water	525	0	0	0
	Total	60,597	49,504	33,488	(16,016)

COMMUNITY DEVELOPMENT / HOME PROGRAM

DESCRIPTION

The HOME Investment Partnerships Act Program is funded through the U.S. Department of Housing and Urban Development. This program was created by the National Affordable Housing Act (NAHA) of 1990.

The primary objectives of the program are to provide for the development and rehabilitation of affordable rental and owner housing for persons of low and moderate income. At least fifteen percent (15%) of the formula allocation must be spent on a certified Community Housing Development Organization (CHDO).

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	340,811	543,315	584,297
TRANSFER (TO)/FROM FUND BALANCE	52,022	728,477	492,263
TOTAL REVENUE	392,833	1,271,792	1,076,560
PERSONNEL SERVICES	86,007	115,130	121,219
OPERATING EXPENSE	306,826	1,156,662	955,341
TOTAL	392,833	1,271,792	1,076,560
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	1	1	2
<u>Class Title</u>			
Community Development Manager	1	1	1
Community Development Coordinator	0	0	1
TOTAL	1	1	2

COMMUNITY DEVELOPMENT / HOME PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7620					
7110.	Regular Wages	54,673	45,740	46,467	727
7110.8411	Wages - TBRA	13,536	41,649	43,939	2,290
7210.	W/C Insurance	124	91	93	2
7210.8411	W/C (TBRA)	29	83	88	5
7260.	Fica/Medi	4,241	3,499	3,555	56
7260.8411	FICA - (TBRA)	987	3,186	3,361	175
7270.	Pension Matching	6,554	5,489	5,576	87
7270.8411	Pension - (TBRA)	1,614	4,998	5,273	275
7280.	Insurance Matching	744	1,152	7,998	6,846
7280.8411	Insurance - (TBRA)	2,593	8,318	3,944	(4,374)
7290.	Contribution Matching	728	600	600	0
7290.8411	Contribution Matching	184	325	325	0
8016.	Small Equipment	1,018	0	0	0
8050.	Equipment Rental	0	3,650	0	(3,650)
8211.	Rehab-Single Family	35,708	210,000	105,000	(105,000)
8212.1	Rehab-SFU-Rental	40,480	0	0	0
8221	Acquisitions/Rehab Rental Property	22,347	25,000	0	(25,000)
8222	Acq/Rehab Home Owner SFU	5,804	0	150,000	150,000
8410.	Affordable Home Ownership	0	95,000	165,000	70,000
8410.3	Downpayment Assistance	0	5,000	15,000	10,000
8411.	Tenant Based Rental Asst-TBRA	180,341	265,000	300,854	35,854
8412	New Construction	0	317,255	120,000	(197,255)
8450.	Comm Hous Dev Organ(CHDO)	16,168	212,946	74,505	(138,441)
8450.02	CHDO Operating	0	22,811	24,982	2,171
8450.62	CHDO Operating	4,960	0	0	0
Total		392,833	1,271,792	1,076,560	(195,232)

Neighborhood Stabilization Program

DESCRIPTION

Congress established the Neighborhood Stabilization Program (NSP) in 2008 for the purpose of stabilizing communities that have suffered from foreclosures and abandonment ment. NSP is Title III of the Housing and Economic Recovery Act of 2008, H. R. 3221. The goal of this program is being realized through the purchase and redevelopment of forclosed and abandoned homes and residential properties.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	11,706	12,000	12,000
TRANSFER (TO)/FROM FUND BALANCE	(11,264)	(12,000)	(12,000)
TOTAL REVENUE	442	0	0
OPERATING EXPENSE	442	0	0
TOTAL	442	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

Neighborhood Stabilization Program

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7621					
8211.	Rehabilitation	442	0	0	0
	Total	442	0	0	0

COMMUNITY DEVELOPMENT / CHIP PROGRAM

DESCRIPTION

The purpose of the community HOME Investment Program (CHIP) is to provide safe, decent, and affordable housing in Georgia by granting fund to city and county governments, public housing authorities, and nonprofits to rehabilitate owner-occupied and build and renovate affordable single family homes for sale to eligible homebuyers. The CHIP program is funded with US Dept. of Housing and Urban Development HOME Investment Partnership Program funds.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	0	473,434	200
TRANSFER (TO)/FROM FUND BALANCE	75,042	3,558	(200)
TOTAL REVENUE	75,042	476,992	0
PERSONNEL SERVICES	173	23,524	0
OPERATING EXPENSE	74,869	453,468	0
TOTAL	75,042	476,992	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / CHIP PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7622					
7110.	Regular Wages	60	15,470	0	(15,470)
7120	Overtime	(1)	0	0	0
7210.	W/C Insurance	14	820	0	(820)
7260.	FICA Matching	15	1,183	0	(1,183)
7270.	Pension Matching	31	1,856	0	(1,856)
7280.	Insurance Matching	56	4,095	0	(4,095)
7290.	Contribution Matching	(1)	100	0	(100)
7510.	Professional Services	115	1,000	0	(1,000)
7520.	Advertising	0	0	0	0
8211.	Rehab-Single Family	74,754	452,468	0	(452,468)
Total		75,042	476,992	0	(476,992)

COMMUNITY DEVELOPMENT / NON GRANT

DESCRIPTION

The flood of 1994 brought millions of dollars to the City of Albany to address a community that found itself severely devastated by Tropical Storm Alberto. This funding was used for many purposes to include providing decent safe and affordable housing, opportunities for businesses to rebuild to create and retain jobs, invest in infrastructure, etc. The many purposes of this funding created several accounts in which to keep the funding separate. More than fifteen years after the flood, the decision was made to consolidate any and all remaining balances in these accounts. These funds were repurposed to support economic development activities in the form of a Capital Access Loan Program or the Community Development Block Grant Revolving Loan Fund (CDBG-RLF) program. Proceeds from earlier and new business loans sustains this program as they are reinvested to continue assisting small business. Approximately 15-20% of this funding also provides a means of supporting activities that are not eligible under HUD guidelines or covering unexpected overages in program activities.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	87,610	76,500	76,500
TRANSFER (TO)/FROM FUND BALANCE	211,477	170,465	152,750
TOTAL REVENUE	299,087	246,965	229,250
PERSONNEL SERVICES	8,036	17,715	0
OPERATING EXPENSE	291,051	229,250	229,250
TOTAL EXPENSE	299,087	246,965	229,250
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7635					
7110.	Regular Wages	7,844	12,245	0	(12,245)
7210.	W/C Insurance	0	24	0	(24)
7260.	FICA Matching	175	937	0	(937)
7270.	Pension Matching	18	1,469	0	(1,469)
7280.	Insurance Matching	0	2,940	0	(2,940)
7290.	Contribution Matching	0	100	0	(100)
7510.	Professional Services	0	21,750	21,750	0
7990.	Dues and Fees	50	0	0	0
8150.	Food	732	2,500	2,500	0
8200.	Operations	1,839	5,000	5,000	0
8201.	Services	3,225	0	0	0
8410.	Loan Made from revolving loan	285,000	200,000	200,000	0
	Total	299,087	246,965	229,250	(17,715)

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

DESCRIPTION

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
TRANSFER FROM FUND BALANCE	100	0	0
TOTAL REVENUE	100	0	0
OPERATING EXPENSE	100	0	0
TOTAL	100	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7670					
7630.	Train/Cont. Education	100	0	0	0
	Total	100	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

DESCRIPTION

The City of Albany Department of Community and Economic Development is in receipt of Emergency Solutions Grant (ESG) funds through the Georgia Department of Community Affairs. The broad purpose of the ESG program is to provide outreach, shelter, rapid re-housing, homelessness prevention and related services to persons experiencing homelessness, or for persons in danger of becoming homeless.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	28,535	33,750	45,000
TRANSFER (TO)/FROM FUND BALANCE	18,259	0	0
TOTAL REVENUE	46,794	33,750	45,000
OPERATING EXPENSE	46,794	33,750	45,000
TOTAL	46,794	33,750	45,000
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7681					
8320.25	*ESG-Services	0	0	5,000	5,000
8320.29	ESG Rapid Re-Housing Rental	37,268	18,250	27,250	9,000
8320.30	ESG Rapid Re Housing Financial	9,526	15,500	12,750	(2,750)
	Total	46,794	33,750	45,000	11,250



CAD-911 Fund

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1

DESCRIPTION

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, and Business-Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

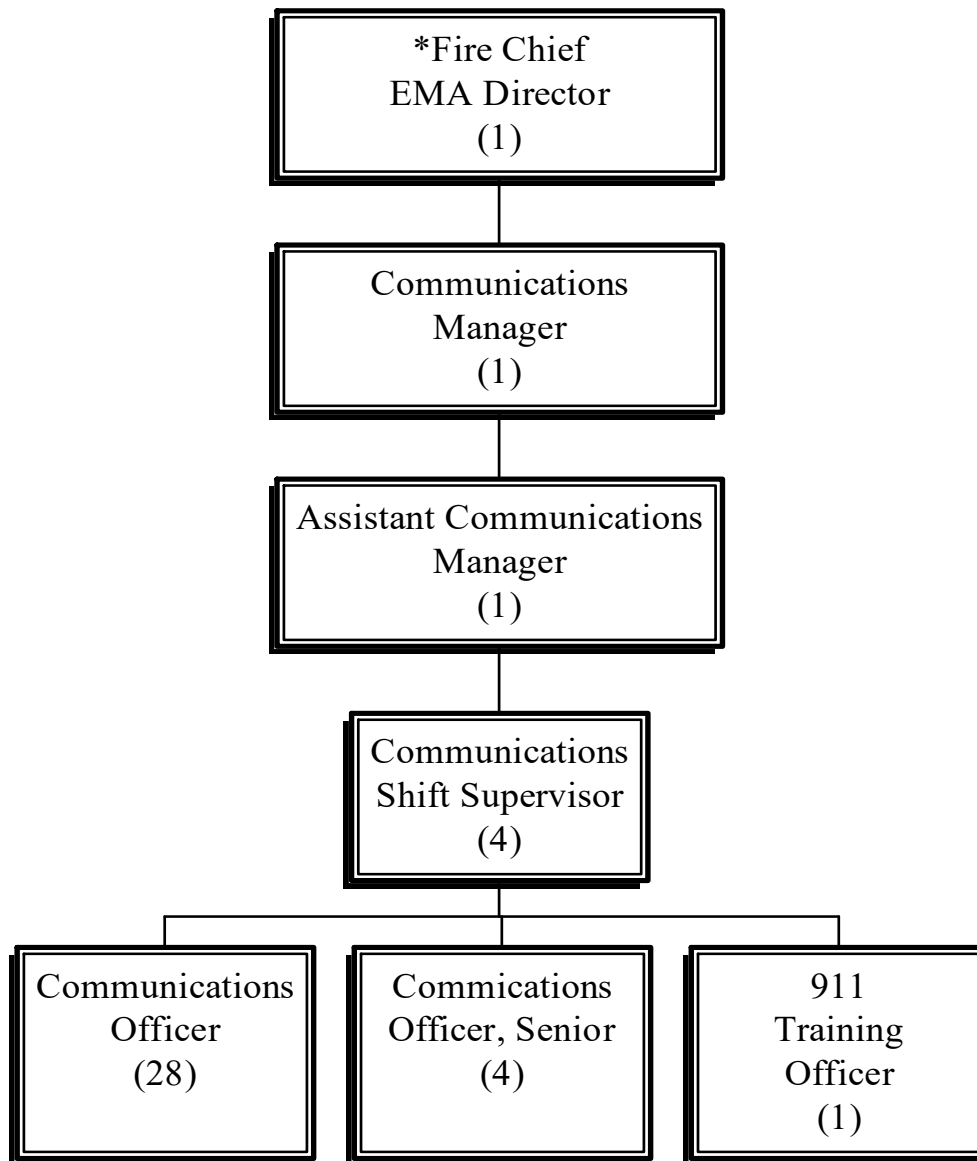
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
SP I, G&O 1, PM 1: % of Calls Answered within 2 Minutes	98%	98%	98%	98%
SP I, G&O 1, PM 1: % of Dispatched Calls within 2 Minutes	90%	90%	90%	90%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



CAD-911 Department



* Position housed under General Fund (Fire Department)

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1

DESCRIPTION

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	1,780,337	1,879,183	1,989,183
TRANSFER TO/(FROM) FUND BALANCE	0	502,499	471,978
TOTAL REVENUES	1,780,337	2,381,682	2,461,161
PERSONNEL SERVICES	1,578,777	1,772,787	1,736,662
OPERATING EXPENSE	716,873	820,090	724,499
TOTAL	2,295,650	2,592,877	2,461,161
NET INCOME (LOSS)	(515,313)	(211,195)	0
TRANSFER IN	880,103	211,195	0
FULL TIME POSITIONS	39	39	39

Class Title

Communications Manager	1	1	1
Assistant Communications Mgr	1	1	1
911 Training Officer	1	1	1
Communications Shift Supv	4	4	4
Communications Officer, Sr	4	4	4
Communications Officer	28	28	28
TOTAL	39	39	39

FIRE-PUBLIC SAFETY COMMUNICATIONS - CAD 9-1-1

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
22					
7110	Regular Wages	894,693	1,042,717	1,064,034	21,317
7120	Overtime	190,433	144,200	144,200	0
7130	Part Time	33,648	60,000	40,000	-20,000
7210	W/C Insurance	2,359	2,494	2,496	2
7260	FICA Matching	80,782	95,389	95,490	101
7270	Pension Matching	152,540	178,038	181,235	3,197
7280	Insurance Matching	219,326	243,949	203,207	-40,742
7290	Contribution Matching	4,995	6,000	6,000	0
7510	Professional Services	9,524	3,300	3,300	0
7550	Communications	120,437	176,550	125,516	-51,034
7600	Travel	3,906	8,000	4,800	-3,200
7630	Train/Cont. Education	6,953	6,000	3,600	-2,400
7700	Risk Allocation	46,587	37,790	38,488	698
7880	Maint: Mach/Imp/Tools	451,173	513,938	475,738	-38,200
7900	Utilities	29,913	15,000	15,000	0
7990	Dues and Fees	-125	1,730	1,400	-330
8010	Supplies	789	8,300	8,000	-300
8016	Small Equip	4,412	5,500	8,500	3,000
8017	Printing(Not Std Forms)	80	500	100	-400
8018	Books & Subscriptions	0	500	200	-300
8052	Judicial Building	42,982	42,982	38,857	-4,125
8110	Diesel Fuel	11	0	0	0
8150	Food/Employee Apprec.	232	0	1,000	1,000
	Total	2,295,650	2,592,877	2,461,161	-131,716



Hotel/Motel Fund

HOTEL/MOTEL FUND

DESCRIPTION

Under the provisions of the Local Hotel/Motel Tax O.C.G.A. s 48-13-51(5.1), municipalities may elect to levy a tax at the rate of eight percent for supporting Conference center facilities owned/operated by local government for convention/trade show purposes. This is the election made by the City of Albany. All proceeds of the hotel/motel tax which exceed 3.5 percent are required to be spent to promote tourism, conventions and trade shows. The Albany Convention and Visitors Bureau is granted these funds annually to promote tourism, conventions and trade shows.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	2,092,826	2,350,000	2,027,000
OPERATING EXPENSE	2,412,295	2,027,000	2,027,000
TOTAL EXPENSES	2,412,295	2,027,000	2,027,000
NET INCOME/(LOSS)	(319,469)	323,000	0
TRANSFER OUT	136,500	323,000	0
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
2902					
7999.77	Convention & Visitor's Bureau	800,000	800,000	800,000	0
7999.80	Wayfinding Signage	385,295	0	0	0
7999.74	Riverquarium	200,000	200,000	200,000	0
	Albany Civil Rights Institute	100,000	100,000	100,000	0
7999.75	Albany Area Arts Council	45,000	45,000	45,000	0
7999.96	Cehaw Park	882,000	882,000	882,000	0
	Total	2,412,295	2,027,000	2,027,000	0



Capital Improvement Fund

PUBLIC/CAPITAL IMPROVEMENT FUND

DESCRIPTION

Each year, a portion of the City of Albany's overall budget is allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP is funded from 15% sales tax revenue.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	2,190,669	1,793,839	1,470,388
TRANSFER (TO)/FROM FUND BALANCE	0	3,827,102	3,376,223
TOTAL REVENUE	2,190,669	5,620,941	4,846,611
CAPITAL OUTLAY	2,858,322	5,589,200	4,840,613
INDIRECT COSTS	7,994	31,741	5,998
TOTAL	2,866,316	5,620,941	4,846,611
NET GAIN/(LOSS)	(675,647)	0	0
FULL TIME POSITIONS	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE +(-)
32					
7950	Interest Expense	488,825	0	0	0
7990	Dues & Fees	1,196	0	0	0
8016	Small Equipment	0	53,800	0	(53,800)
8511	Cap. O/Lay Computer Equip	25,043	0	0	0
8520	Cap. O/Lay Motor	1,752,933	4,797,000	4,009,500	(787,500)
8530	Cap O/L: Bldg & Improvemer	273,855	528,259	604,972	76,713
8540	Cap. O/L: Tools	316,470	210,141	226,141	16,000
8951	Indirect Cost	7,994	31,741	5,998	(25,743)
	Total	2,866,316	5,620,941	4,846,611	(774,330)



R3M Fund

R3M Fund

DESCRIPTION

The City will establish a prioritized list of items that are necessary to improve the maintenance and long-term care of City-Owned buildings and infrastructure. The goal is to maintain the assets that we have in order to increase their usefullness as well as longevity for which the City will be able to utilize them.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	1,020,865	1,000,000	1,000,000
OPERATING EXPENSES	818,349	1,500,000	1,000,000
TOTAL	818,349	1,500,000	1,000,000
NET GAIN/(LOSS)	202,516	(500,000)	0
TRANSFER IN	0	500,000	0
FULL TIME POSITIONS	0	0	0

		R3M Fund			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE +(-)
26					
7860	R3M Fund Projects	0	273,093	549,734	276,641
7860.100	City Clerk	33,218	50,000	25,000	(25,000)
7860.300	City Attorney	4,546	50,000	25,000	(25,000)
7860.400	Municipal Court	24,893	0	0	0
7860.1003	Risk Management	0	0	35,000	35,000
7860.1100	Procurement	79,670	0	0	0
7860.1501	Finance	109,581	0	0	0
7860.1800	TAC	1,119	0	0	0
7860.2100	Planning	3,570	0	0	0
7860.2206	Code Enforcement	0	0	7,000	7,000
7860.2211	Police	2,615	0	0	0
7860.2301	Fire	96,320	0	12,000	12,000
7860.2400	Engineering	19,978	0	0	0
7860.3198	Sewer	0	60,000	100,000	40,000
7860.3900	Solid Waste	16,708	0	0	0
7860.4300	Storm Water	0	0	57,500	57,500
7860.4400	Water	45,882	43,000	37,000	(6,000)
7860.4500	Gas	42,277	12,000	20,000	8,000
7860.4600	Light	20,042	0	0	0
7860.4800	UISF	48,495	0	0	0
7860.4870	Customer Service	15,015	0	0	0
7860.6100	Recreation (Admin)	37,152	0	0	0
7860.6105	Recreation (Turner Golf)	6,785	0	0	0
7860.6114	Facilities Maintenance	61,577	500,000	0	(500,000)
7860.65	Fleet	63,118	0	125,768	125,768
7860.7303	Flint River Entertainment Comple:	77,053	0	0	0
7860.76	DCED	2,846	508,000	0	(508,000)
7860.7702	Transit	2,250	0	0	0
8951	Indirect Costs	3,638	3,907	5,998	2,091
	Total	818,349	1,500,000	1,000,000	(500,000)



Tax Allocation District Fund

TAX ALLOCATION DISTRICT (TAD)

DESCRIPTION

The creation of the Albany Riverfront and Gateway TAD will allow the City to encourage the private redevelopment of key parcels which are currently a detriment to the perception of the area and are incompatible with the City's vision for the area. In addition, the TAD will leverage this private investment to provide public funds to address, update, improve the area's infrastructure, enhance public amenities and create additional streetscaping to assist the City in achieving the Albany Riverfront and Gateway vision.

Major Object of Expenditure	ACTUAL 2018/2019	ADOPTED 2019/2020	ADOPTED 2021/2022
REVENUE	349,237	392,640	394,765
OPERATING EXPENSE	333,625	337,018	339,143
CAPITAL OUTLAY	54,888	55,622	55,622
TOTAL EXPENSES	388,513	392,640	394,765
NET GAIN/(LOSS)	(39,276)	0	0
TRANSFER FROM/(TO) FUND BALANCE	39,276	0	0
FULL TIME POSITIONS	0	0	0

TAX ALLOCATION DISTRICT (TAD)					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE +(-)
4202					
7950	Interest Expense 2012 Bond	43,075	36,468	28,593	(7,875)
7950.01	2012 Bond Principal Exp	290,000	300,000	310,000	10,000
7950	Revolving Loan Expense	54,888	55,622	55,622	0
7990	Dues and Fees	550	550	550	0
Total		388,513	392,640	394,765	2,125



Grant Fund

SUMMARY OF SPONSORED OPERATIONS

DESCRIPTION

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects. The Grants Fund consists of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

This budget is used to account for grant programs awarded to the City. The appropriations for some grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
Planning	276,234	419,429	1,327,989
APD	81,191	109,938	527,481
Brownfields	97,552	0	1,300,000
Community Court	0	0	400,000
TOTAL	454,977	529,367	3,555,470
FULL TIME POSITIONS	2	2	2

GRANT SYNOPSIS

PL Grant (Planning)

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. The Federal government reimburses the City for work done according to the agreement at 80%. The City of Albany provides 20% of the funding for projects outlined in the agreement.

FTA Grant (Transit)

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement-80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

BVP (APD & Airport)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U. S. Department of Justice initiative designed to provide bullet proof vests to state and local law enforcement. Jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests.

JAG Grants (APD)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

GEMA Bomb Dog (APD)

GEMA has been given federal funding in order to establish a network of EOD bomb dogs for "on call" contact purposes involving various events (airshows, presidential visits, etc.). The goal is having a bomb dog available within one hour anywhere in the State. While a feasible network has already been established partially within the Atlanta & Savannah regions, funding has been given to the City of Albany for the development of the SWGA network.

Brownfields Assessment and Cleanup Cooperative Agreements (Planning)

This award is to inventory, characterize, assess, and conduct cleanup planning and community involvement related activities for Brownfield sites in the Albany former rail corridor. The project will consist of Phase I and Phase II Environmental Site Assessments, cleanup, reuse, planning for the priority sites, and community engagement within the former rail corridor.

SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2021/2022
2702		
5806	PL Grant	310,792
5807	Sect #8 FTA Grant	67,600
5991	Local Grant Match (City's match for PL and FTA)	94,597
5819.48	Bullet ProofVest	41,412
5010A271007	JAG Grants	443,069
5819.40	CJCC 2020 PSN Grant	40,000
5820.2831	Court BJA Grant	400,000
5820.21	CDBG Disaster Recovery	855,000
5819.70A280704	GEMA Bomb Dog	3,000
5821.2810	Brownfield RLF	1,300,000
	Total	3,555,470

SUMMARY OF SPONSORED OPERATIONS EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2021/2022
2741	PL Grant	388,489
2742	Sect #8 FTA Grant	84,500
2748	Bullet ProofVest	41,412
2710	JAG Grants	443,069
2831	Court BJA Grant	400,000
2782	CDBG Disaster Recovery	855,000
2830	CJCC 2020 PSN Grant	40,000
2807	GEMA Bomb Dog	3,000
2810	Brownfield RLF	1,300,000
	Total	3,555,470



SPLOST Funds

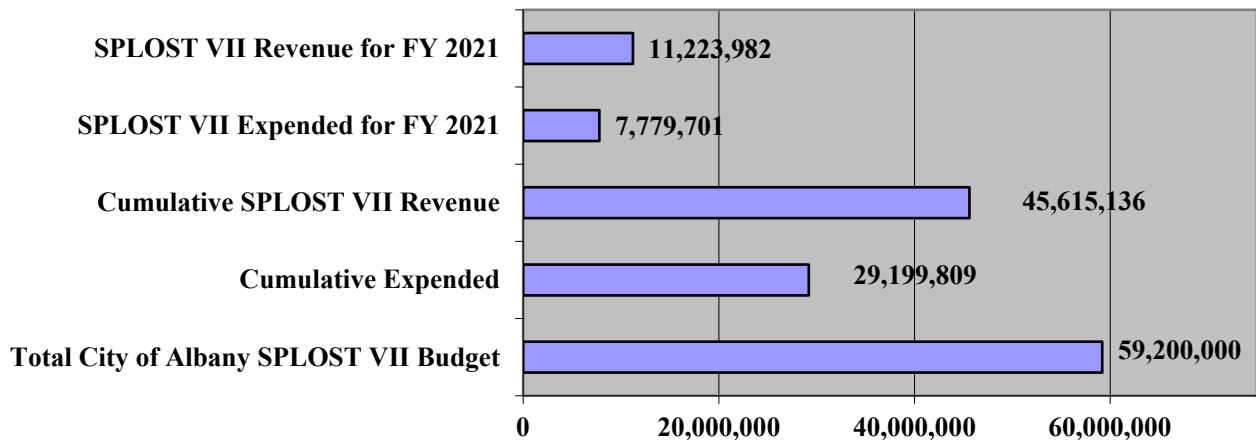
SPECIAL PURPOSE LOCAL OPTION SALES TAX VII PROJECTS

In November 2016, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

A listing of projects being funded through the City of Albany’s allocation of SPLOST proceeds is below:

1.	Roadway, Traffic, Sidewalk & Bridge	24,080,000
2.	Underground Utility & Street Light Upgrades	6,000,000
3.	Information Technology Upgrades	5,895,000
4.	Sanitary & Storm Drainage	5,850,000
5.	P25 Radio Project	4,600,000
6.	Recreation Improvements	3,900,000
7.	Transportation Center	2,500,000
8.	New General Aviation Terminal Building	2,300,000
9.	Pool Improvements	1,400,000
10.	Fire Station Relocation	1,250,000
11.	Chehaw Park Improvements	1,000,000
12.	Thornateeska Heritage Center Improvements	425,000

The information below exhibits how much of these funds have been expended as of June 30, 2021:



Please see Website for additional information:

<https://www.albanyga.gov/about-us/city-manager-s-office/splost-2>

SPLOST VII

DESCRIPTION

In November 2016, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	11,595,437	9,959,399	10,300,000
TRANSFER FROM FUND BALANCE	0	12,792,217	6,681,392
TOTAL REVENUE	11,595,437	22,751,616	16,981,392
PERSONNEL SERVICES	306,471	0	0
OPERATING EXPENSES	7,390,694	12,959,682	0
CAPITAL OUTLAY	3,368,459	9,791,934	16,981,392
TOTAL	11,065,624	22,751,616	16,981,392
NET GAIN/(LOSS)	529,813	0	0
FULL TIME POSITIONS	0	0	0

		SPLOST VII			
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE +(-)
5760	P25 Radio	780,489	1,062,939	0	(1,062,939)
5761	Fire Station #2	0	718,724	1,250,000	531,276
5762	Recreation Improvements	197,385	4,447,348	4,160,202	(287,146)
5763	Carver Pool	0	750,000	750,000	0
5764	Street Resurfacing	3,097,161	2,586,111	0	(2,586,111)
5765	Barkley Extension	10,261	0	969,381	969,381
5766	Railroad Crossing Improvements	81,146	0	0	0
5767	Alley Paving	108,281	1,875,862	400,000	(1,475,862)
5768	Alley Reconstruction	6,769	0	0	0
5769	Alley Crushed Asphalt	318,868	538,590	89,765	(448,825)
5770	Sidewalks	396,706	1,500,000	0	(1,500,000)
5770	Streetscapes Downtown	0	170,000	170,000	0
5771	North Washington Extension	0	0	0	0
5772	Chehaw Improvements	125,150	497,318	390,699	(106,619)
5773	Jefferson Street Pool	0	0	0	0
5774	Airport Building	0	0	0	0
5775	Traffic Signal Upgrades	3,857	0	0	0
5776	Sign Upgrades	0	0	0	0
5777	GPS/GIS Infrastructure Mapping	191,981	200,000	200,000	0
5778	SCADA System Upgrades	176,871	0	0	0
5779	IT Hardware Upgrade	413,859	666,885	500,000	(166,885)
5780	IT Software Upgrade	486,716	490,000	2,200,000	1,710,000
5781	Storm Sewer Outfall Improvemen	0	2,000,000	3,381,000	1,381,000
5782	Storm Pumping Station	0	681,565	0	(681,565)
5783	Holloway-Mercer Drainage	0	0	0	0
5784	Interceptor Sewer Improvements	0	0	0	0
5785	Underground Utility Installation	280,001	614,200	1,310,000	695,800
5786	Street Light Upgrades	712,962	1,562,345	450,000	(1,112,345)
5787	Thronateeska Heritage Improvem	18,613	0	56,380	56,380
5788	New Transportation Center	1,742,435	909,729	703,965	(205,764)
5790	Other Reimbursements	1,916,111	1,480,000	0	(1,480,000)
Total		11,065,624	22,751,616	16,981,392	(5,770,224)

SPLOST VI
DESCRIPTION

In November 2010, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VI referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	7,180,336	0	0
PERSONNEL SERVICES	83,397	0	0
OPERATING EXPENSES	66,062	0	0
CAPITAL OUTLAY	8,226,691	0	0
TOTAL	8,376,150	0	0
NET GAIN/(LOSS)	(1,195,814)	0	0
TRANSFER IN	0	0	0
FULL TIME POSITIONS	0	0	0

		SPLOST VI				
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE +(-)	
5660	Fire	68,050	0	0	0	
5661	Civic Center	9,581	0	0	0	
5662	Recreation	67,840	0	0	0	
5664	Public Works	841,116	0	0	0	
5665	Engineering	15,586	0	0	0	
5666	Police	38,892	0	0	0	
5669	Transit	43,607	0	0	0	
566EX	SPLOST Administrative Expense	43,706	0	0	0	
5674	Historical / Cultural	3,250	0	0	0	
5676	Other Reimbursements	7,244,521	0	0	0	
Total		8,376,149	0	0	0	

SPLOST V

DESCRIPTION

In November 2004, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) V referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	142,797	0	0
PERSONNEL SERVICES	16,920	0	0
OPERATING EXPENSES	85	0	0
CAPITAL OUTLAY	426,404	0	0
TOTAL	443,409	0	0
NET GAIN/(LOSS)	(300,612)	0	0
FULL TIME POSITIONS	0	0	0

		SPLOST V				
BUSINESS	ACCOUNT	ACTUAL	ADOPTED	ADOPTED	VARIANCE	
UNIT	NAME	2019/2020	2020/2021	2021/2022	+(-)	
5555	Engineering	441,409	0	0	0	
5559	ATI	1,915	0	0	0	
555EX	Administrative Expenditures	85	0	0	0	
Total		443,409	0	0	0	



TSPLOST Fund

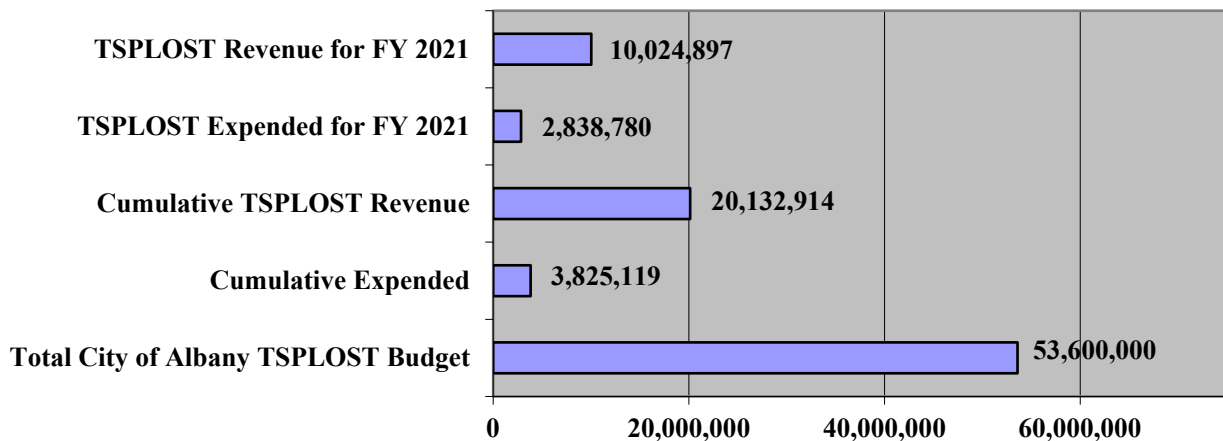
**TRANSPORTATION SPECIAL PURPOSE
LOCAL OPTION SALES TAX PROJECTS**

In March 2019, Dougherty County voters approved the TSPLOST (Transportation Special Purpose Local Option Sales Tax) referendum that allowed for the addition of a one-cent sales tax to fund a diverse list of community projects.

A listing of projects being funded through the City of Albany’s allocation of TSPLOST proceeds is below:

1.	Roadway Improvements	20,949,000
2.	Sidewalk Installation	5,000,000
3.	Alley Paving	5,000,000
4.	Multi-Purpose Trails	4,200,000
5.	Airport Improvements	3,500,000
6.	Street Paving-Unpaved Streets	700,000
7.	Railroad Crossing Improvements	265,000
8.	Intersection Improvements	5,000,000
9.	Roadway Widening	2,250,000
10.	Traffic Calming Devices	500,000
11.	Traffic Signals & Pedestrian Upgrades	4,686,000
12.	Traffic Control Center Upgrades	550,000
13.	Downtown Sidewalk Improvements	1,000,000

The information below exhibits how much of these funds have been expended as of June 30, 2021:



Please see Website for additional information:

<https://www.albanyga.gov/about-us/city-manager-s-office/splost-2/t-splost>

TSPLOST

DESCRIPTION

In March 2019, Dougherty County voters approved the TSPLOST (Transportation Special Purpose Local Option Sales Tax) referendum that allowed for the addition of a one-cent tax to fund a diverse list of community projects.

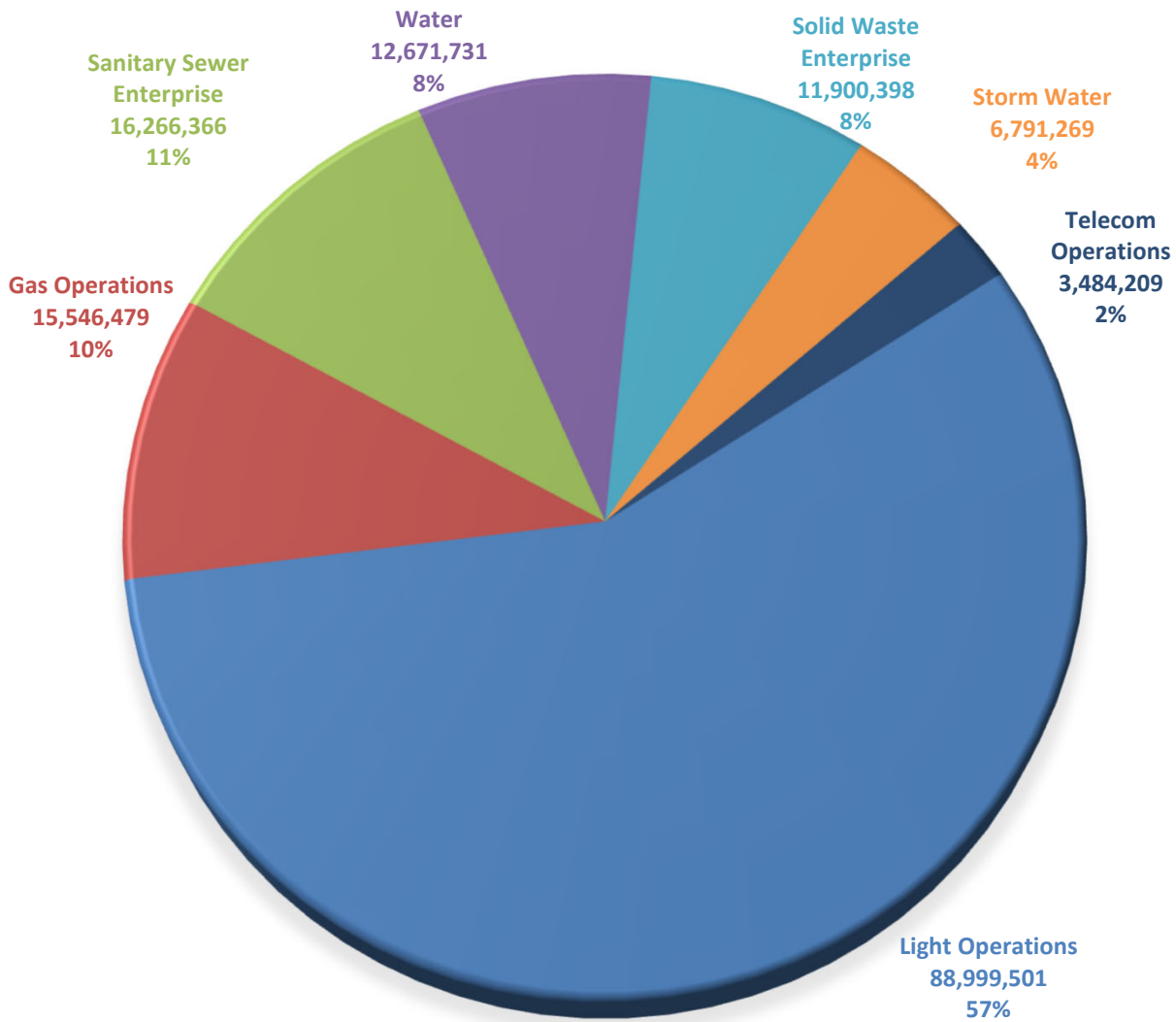
Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	10,130,770	8,234,076	10,500,000
TRANSFER FROM FUND BALANCE	0	3,940,733	(150,106)
TOTAL REVENUE	10,130,770	12,174,809	10,349,894
OPERATING EXPENSES	85,881	2,307,450	6,150,000
CAPITAL OUTLAY	901,233	9,867,359	4,199,894
TOTAL	987,114	12,174,809	10,349,894
NET GAIN/(LOSS)	9,143,656	0	0
FULL TIME POSITIONS	0	0	0

		TSPLOST			
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE +(-)
7101	Roadway Improvements	0	2,167,450	6,150,000	3,982,550
7102	Sidewalk Installation	0	3,484,959	1,200,000	(2,284,959)
7103	Alley Paving	0	1,000,000	1,000,000	0
7104	Multi-Purpose Trails	900,000	1,700,000	50,000	(1,650,000)
7105	Airport Improvements	0	0	0	0
7106	Street Paving-Unpaved Streets	0	250,000	700,000	450,000
7107	Railroad Crossing Improvements	85,106	140,000	144,894	4,894
7108	Intersection Improvements	0	500,000	500,000	0
7109	Roadway Widening	0	0	0	0
7110	Traffic Calming Devices	0	80,000	100,000	20,000
7111	Traffic Signals & Pedestrian Upgr	1,233	2,852,400	505,000	(2,347,400)
7112	Traffic Control Center Upgrade	0	0	0	0
7113	Downtown Sidewalk Improvemen	0	0	0	0
7113EX	TSPLOST Administrative Expense	775	0	0	0
Total		987,114	12,174,809	10,349,894	(1,824,915)



Utility Funds

City of Albany Adopted Budget FY 2022 Utility Funds



Total Expenses
\$155,659,953

UTILITY FUNDS SUMMARY

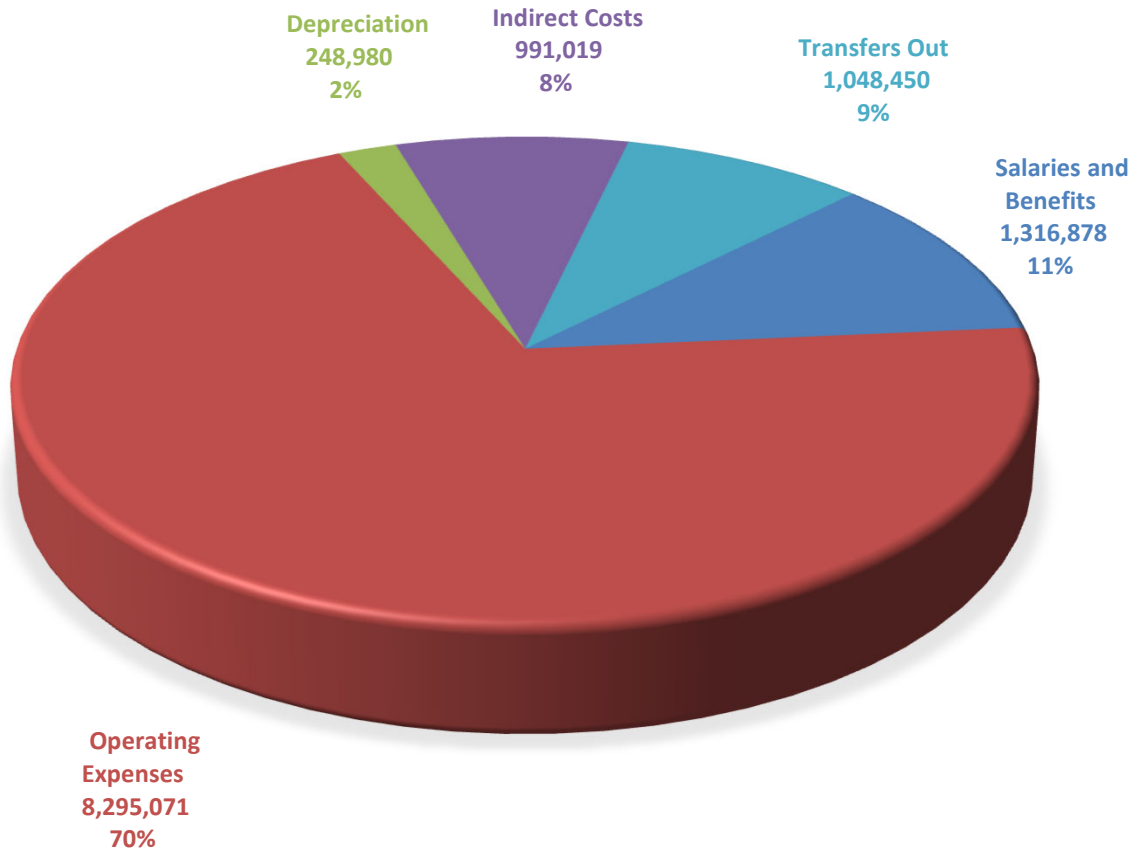
This Summary contains all Utility Funds that provide services to the community. This includes Solid Waste, Sewer, Storm Water, Light, Gas, Water, and Telecommunications.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
Revenues	154,715,007	164,358,056	163,308,214
Transfers In	1,290,459	1,260,740	1,260,740
Total Revenue	156,005,466	165,618,796	164,568,954
Cost of Goods Sold	78,525,341	83,434,411	75,250,070
Personnel Services	14,844,481	15,873,024	15,178,564
Operating Expense	23,259,205	18,243,712	21,160,146
Depreciation Expense	8,723,700	8,927,232	9,396,954
Indirect Costs	16,592,007	16,907,894	17,225,959
Utility Transfers Out	16,832,394	17,641,001	17,448,260
Total Expenditures	158,777,129	161,027,274	155,659,953
Net Operating Revenues Over Expenses	-2,771,662	4,591,522	8,909,001
Non-Operating Revenues/(Expenses)	19,794,898	1,175,000	11,923,510
Net Revenues Over Expenditures	17,023,236	5,766,522	20,832,511
FULL TIME POSITIONS	372	370	352



Solid Waste Fund

City of Albany Adopted Budget FY 2022 Solid Waste Department



Total Expenses
\$11,900,398

SOLID WASTE SUMMARY

DESCRIPTION

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Special Services.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets

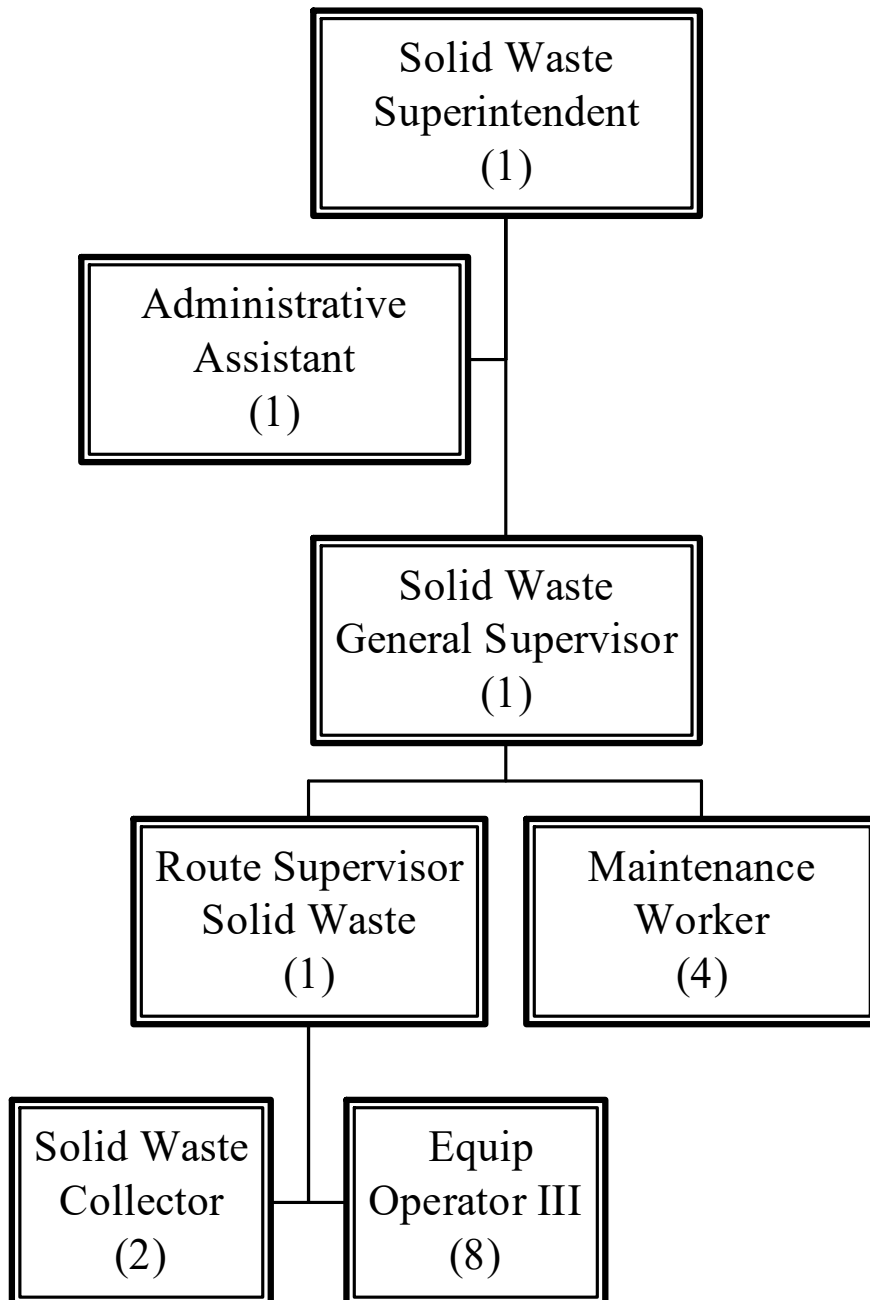
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
Performance Measure 1: % On-Time Collection on Residential Pick U	80%	90%	90%	99%
Performance Measure 2: # of New Commercial Customers (and Customer Retention)	134	100	100	100
Performance Measure 3: % of Residential Barrels Audited	25%	30%	50%	100%
Performance Measure 4: # of Community Events Assisted	8	12	12	12
Performance Measure 5: % of Commercial Accounts Audited	N/A	N/A	N/A	100%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Solid Waste Fund



SOLID WASTE SUMMARY

DESCRIPTION

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Special Services.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	10,486,570	10,868,349	12,334,705
PERSONNEL EXPENSES	2,383,615	2,183,621	1,316,878
OPERATING EXPENSES	6,316,056	5,711,103	8,295,071
DEPRECIATION EXPENSE	388,244	464,589	248,980
INDIRECT COSTS	1,011,907	1,026,567	991,019
TRANSFER TO GENERAL FUND	883,568	923,810	1,048,450
TOTAL EXPENSES	10,983,391	10,309,690	11,900,398
NET INCOME/ (LOSS)	(496,821)	558,659	434,307
<u>Capital Projects Summary</u>			
Requested Total	342,996	3,030,000	585,000
FULL TIME POSITIONS	34	34	18

SOLID WASTE ADMINISTRATION

DESCRIPTION

The Solid Waste Administration section provides administrative support for the other sections and ensures that all functions of the Division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES *	905,022	488,345	328,890
OPERATING EXPENSES	167,590	251,581	108,849
DEPRECIATION EXPENSE	4,665	4,665	35,539
INDIRECT COSTS	1,011,907	1,026,567	991,019
TRANSFER TO GENERAL FUND	883,568	923,810	1,048,450
TOTAL EXPENSES	2,972,753	2,694,968	2,512,747

FULL TIME POSITIONS	6	6	3
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Class Title

Administrative Assistant	1	1	1
General Supervisor	2	2	1
Superintendent, Solid Waste	1	1	1
Maintenance Worker	2	2	0
TOTAL	6	6	3

SOLID WASTE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
3902				
7110	Regular Wages	318,377	320,018	215,567
7120	Overtime Wages	10,082	6,000	2,000
7210	W/C Insurance	27,594	28,045	20,271
7230	Uniforms	9,228	13,000	7,500
7260	FICA Matching	23,442	24,940	16,644
7270	Pension Matching	453,150	39,122	26,108
7280	Insurance Matching	58,164	52,220	35,800
7290	Contribution Matching	4,988	5,000	5,000
7550	Communications	6,346	7,959	4,000
7600	Travel	0	1,600	960
7630	Train/Cont. Education	0	1,900	1,140
7700	Risk Allocation	16,348	55,804	27,902
7870	Maint: Motor Equip.	3,744	3,644	8,256
7880	Maint: Mach/Imp/Tools	1,604	4,363	4,363
7900	Utilities	4,135	5,000	5,000
7990	Dues and Fees	1,300	800	800
8010	Supplies	1,843	1,300	2,600
8016	Small Equip	1,930	2,000	2,000
8110	Motor Fuel	2,861	1,511	11,128
8150	Food	700	700	700
8971	Bad Debt Allowance	126,778	165,000	40,000
8900	Depreciation	4,665	4,665	35,539
8951	Indirect Cost	1,011,907	1,026,567	991,019
5992	Operating Transfers Out	883,568	923,810	1,048,450
	Total	2,972,753	2,694,968	2,512,747

SOLID WASTE/RESIDENTIAL EAST

DESCRIPTION

The Solid Waste Residential East Section ensures the health and well-being of citizens east of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	949,901	1,178,848	0
OPERATING EXPENSES	1,829,150	1,328,557	3,182,684
DEPRECIATION EXPENSE	181,864	252,840	0
TOTAL EXPENSES	2,960,914	2,760,245	3,182,684
FULL TIME POSITIONS	22	22	0

Class Title

Maintenance Worker	1	2	0
Equipment Operator II	1	0	0
Equipment Operator III	15	15	0
Solid Waste Collector	3	3	0
Solid Waste Route Supervisor	2	2	0
TOTAL	22	22	0

SOLID WASTE/RESIDENTIAL EAST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
3903				
7110	Regular Wages	526,297	715,506	0
7120	Overtime Wages	79,910	80,000	0
7210	W/C Insurance	33,861	40,323	0
7260	FICA Matching	43,881	60,856	0
7270	Pension Matching	71,251	95,461	0
7280	Insurance Matching	189,449	181,702	0
7290	Contribution Matching	5,252	5,000	0
7510	Professional Services	17,384	20,000	0
7512	Tech.Svcs(Surveys,DP)	560,410	402,000	3,182,684
7514	Contract Labor(Temp)	390,339	330,000	0
7870	Maint: Motor Equip.	675,405	389,829	0
7880	Maint: Mach/Imp/Tools	900	2,500	0
8010	Supplies	10,356	10,000	0
8016	Small Equip	21,922	40,000	0
8110	Motor Fuel	152,434	134,228	0
8900	Depreciation	181,864	252,840	0
Total		2,960,914	2,760,245	3,182,684

SOLID WASTE/RESIDENTIAL WEST

DESCRIPTION

The Solid Waste Residential West Section ensures the health and well-being of citizens west of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
OPERATING EXPENSES	3,214,567	3,208,205	3,871,588
TOTAL EXPENSES	3,214,567	3,208,205	3,871,588

SOLID WASTE/RESIDENTIAL WEST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3904					
7510	Professional Services	3,214,567	3,208,205	3,871,588	663,383
	Total	3,214,567	3,208,205	3,871,588	663,383

SOLID WASTE/COMMERCIAL

DESCRIPTION

The Solid Waste Commercial Section collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	409,840	401,289	607,713
OPERATING EXPENSES	1,096,946	919,960	1,032,900
DEPRECIATION EXPENSE	201,716	207,084	213,441
TOTAL EXPENSES	1,708,501	1,528,333	1,854,054

FULL TIME POSITIONS	6	6	9
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Class Title

Equipment Operator III	3	3	8
Solid Waste Collector	2	2	0
Solid Waste Route Supervisor	1	1	1
TOTAL	6	6	9

SOLID WASTE/COMMERCIAL

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3905					
7110	Regular Wages	219,329	204,574	354,972	158,551
7120	Overtime	46,212	53,000	53,000	0
7210	W/C Insurance	18,284	17,731	29,292	12,018
7260	FICA Matching	18,454	19,704	31,210	12,129
7270	Pension Matching	30,987	30,909	48,957	19,026
7280	Insurance Matching	75,037	73,371	88,282	13,245
7290	Contribution Matching	1,537	2,000	2,000	0
7512	Tech.Svcs(Surveys,DP)	477,251	525,000	427,000	(173,000)
7514	Contract Labor (Temp)	0	0	13,750	13,750
7870	Maint: Motor Equip.	449,551	222,940	396,500	199,094
7880	Maint: Mach/Imp/Tools	12,773	11,797	13,000	0
8010	Supplies	10,717	5,000	5,000	0
8016	Small Equip	52,520	62,000	62,000	0
8110	Motor Fuel	94,135	93,223	115,650	33,459
8900	Depreciation	201,716	207,084	213,441	93,772
	Total	1,708,501	1,528,333	1,854,054	382,044

SOLID WASTE/SPECIAL SERVICES

DESCRIPTION

The Solid Waste Special Services section is responsible for the enforcement of the Solid Waste Ordinance.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	118,852	115,139	380,275
OPERATING EXPENSES	7,804	2,800	99,050
TOTAL EXPENSES	126,656	117,939	479,325
FULL TIME POSITIONS	0	0	6

Class Title

* Code Enforcement Inspector I	0	0	0
* Code Enforcement Ofcr (Sworn)	0	0	0
Solid Waste Collector	0	0	2
Maintenance Workers	0	0	4
TOTAL	0	0	6

* Headcount for 1 Code Enforcement Inspector & 1 Code Enforcement Officer are located in Code Enforcement Budget

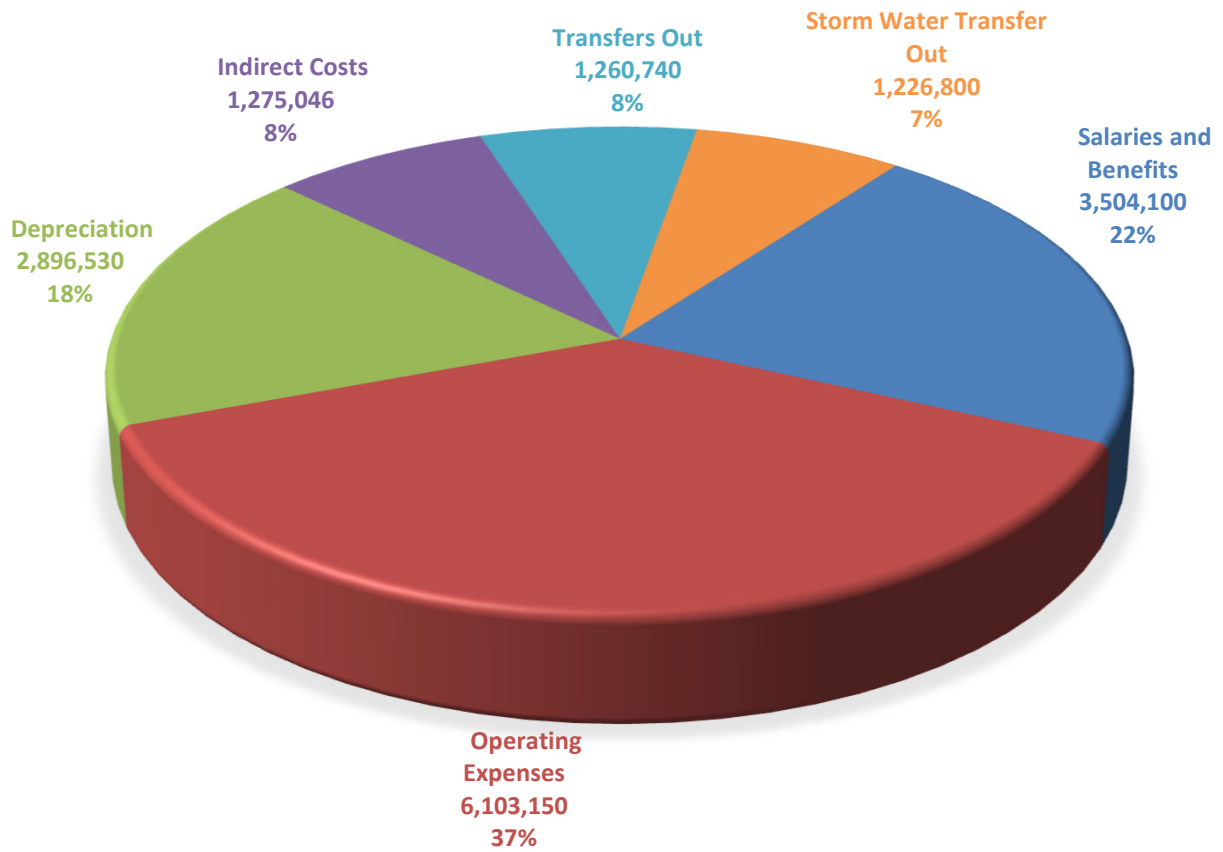
SOLID WASTE/SPECIAL SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3906					
7110	Regular Wages	84,860	84,762	256,095	171,333
7120	Overtime	246	1,000	10,000	9,000
7210	W/C Insurance	5,576	3,105	12,062	8,957
7260	FICA Matching	6,272	6,561	20,356	13,795
7270	Pension Matching	11,541	10,291	31,931	21,640
7280	Insurance Matching	8,680	7,420	47,831	40,411
7290	Contribution Matching	1,678	2,000	2,000	0
7514	Contract Labor	0	0	96,250	96,250
7600	Travel	664	1,400	1,400	0
7630	Training and Development	475	900	900	0
8010	Supplies	0	500	500	0
8050	Rental of Equipment	6,666	0	0	0
Total		126,656	117,939	479,325	361,386



Sewer Fund

City of Albany Adopted Budget FY 2022 Sewer Department



Total Expenses
\$16,266,366

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 86 Pump/Lift Stations.

STRATEGIC PRIORITIES (SP)

SP VI: Fiscal Responsibility

GOALS & OBJECTIVES (G&O)

SP I, G&O 3: Revenue Enhancements

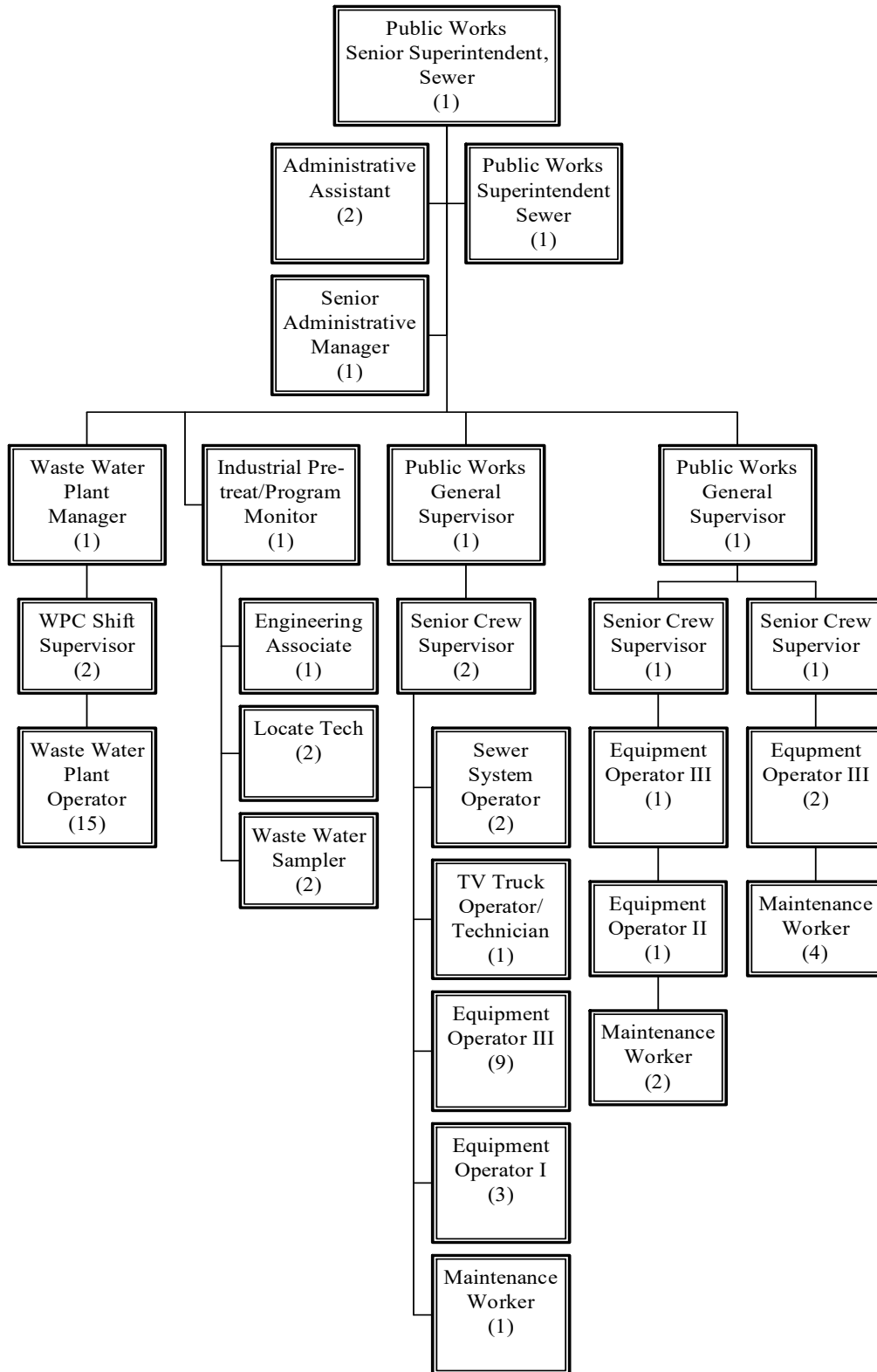
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP VI, G&O 3, PM 1: # New Customers	16	30	25	30
Completion of Year 1 of the 10 Year plan	N/A	N/A	N/A	100%

SP I = Safe, Sustainable, & Business Friendly SP II = Economic Development & Jobs SP III = Infrastructure & Asset Management SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play SP V = Effective & Excellent Service Delivery SP VI = Fiscal Responsibility
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Sanitary Sewer Fund



**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 86 Pump/Lift Stations.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	15,023,915	16,769,192	15,693,682
PERSONNEL SERVICES	3,079,012	3,682,838	3,504,100
OPERATING EXPENSES	8,138,517	5,913,050	6,103,150
DEPRECIATION EXPENSE	2,548,875	2,564,895	2,896,530
INDIRECT COSTS	1,243,876	1,296,871	1,275,046
TRANSFER OUT STORM WATER	1,290,459	1,260,740	1,260,740
TRANSFER OUT GENERAL FUND	1,144,089	1,318,218	1,226,800
TOTAL EXPENSES	17,444,828	16,036,612	16,266,366
PLUS: CAPITAL CONTRIBUTION	8,017,724	0	11,100,000
NET INCOME (LOSS)	5,596,812	732,580	10,527,315

Debt Service Summary

Series 2001 Principal Payment	715,000	745,000	770,000
Series 2007 Principal Payment	2,640,000	0	0
Total Debt Service Payments	3,355,000	745,000	770,000
Capital Projects Summary	1,521,000	3,178,156	18,485,000

FULL TIME POSITIONS	61	61	61
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**SANITARY SEWER ENTERPRISE FUND
WATERWASTE TREATMENT**

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	932,024	1,146,107	1,146,432
OPERATING EXPENSES	4,068,628	3,492,315	3,594,588
DEPRECIATION EXPENSE	1,519,007	1,561,238	1,460,316
TOTAL	6,519,660	6,199,660	6,201,336
FULL TIME POSITIONS	19	19	19

Class Title

Maintenance Worker	1	0	0
Administrative Assistant	0	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator I	15	15	15
WPC Shift Supervisor	2	2	2
Total	19	19	19

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3200					
7110	Regular Wages	653,634	725,982	737,057	11,075
7120	Overtime	19,156	25,000	25,000	0
7210	W/C Insurance	25,536	28,185	28,958	773
7230	Uniforms	5,547	5,000	5,000	0
7260	FICA Matching	48,085	57,450	58,297	847
7270	Pension Matching	(10,128)	90,118	91,447	1,329
7280	Insurance Matching	180,373	204,372	190,673	(13,699)
7290	Contribution Matching	9,820	10,000	10,000	0
7510	Professional Services	4,300	7,000	5,000	(2,000)
7512	Tech.Svcs(Surveys,DP)	1,929,894	1,663,798	1,873,373	209,575
7550	Communications	18,546	28,060	28,060	0
7600	Travel	1,549	4,000	2,400	(1,600)
7630	Train/Cont. Education	2,378	3,000	1,800	(1,200)
7860	Maint: Buildings	4,309	5,000	5,000	0
7870	Maint: Motor Equipment	19,305	22,789	21,367	(1,422)
7880	Maint: Mach/Imp/Tools	845,213	485,643	485,643	0
7900	Utilities	813,118	903,000	903,000	0
7990	Dues & Fees	4,260	7,000	7,600	600
8009	Licenses(CDL,CPA,Etc)	75	0	0	0
8010	Supplies	222,412	282,400	232,400	(50,000)
8016	Small Equip	2,247	2,000	2,000	0
8017	Printing(Not Std Forms)	550	250	250	0
8050	Rental of Equipment	11,853	25,000	25,000	0
8110	Motor Fuel	2,990	2,016	1,695	(321)
8970	Bad Debt	134,272	0	0	0
8900	Depreciation	1,491,812	1,561,238	1,460,316	(100,922)
8905	Amortized Bond Cost	27,195	0	0	0
8706	Interest Expense 2011 Bonds	51,359	51,359	0	(51,359)
Total		6,519,660	6,199,660	6,201,336	1,676

**SAINTARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS**

DESCRIPTION

Operates and maintains (85) combination and sanitary sewer lift stations located throughout the City that provide a means of moving wastewater to the Treatment Plant.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
OPERATING EXPENSES	1,394,173	856,500	883,500
DEPRECIATION EXPENSE	623,167	586,486	658,582
TOTAL	2,017,340	1,442,986	1,542,082
FULL TIME POSITIONS	0	0	0

SAINTARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3201					
7550	Communications	48,892	40,000	67,000	27,000
7880	Maint: Mach/Imp/Tools	673,838	307,000	307,000	0
7900	Utilities	553,452	460,000	460,000	0
8010	Supplies	6,945	9,500	9,500	0
8050	Rental of Equipment	111,046	40,000	40,000	0
8900	Depreciation	623,167	586,486	658,582	72,096
Total		2,017,340	1,442,986	1,542,082	99,096

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/ADMINISTRATION**

DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary. Debt service and GMA payments for maintenance and construction equipment are also included within this cost center.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	478,967	594,768	588,411
OPERATING EXPENSES	1,799,809	677,147	784,256
DEPRECIATION	105,608	96,277	414,296
INDIRECT COSTS	1,243,876	1,296,871	1,275,046
TRANSFER OUT	2,434,548	2,578,958	2,487,540
TOTAL	6,062,807	5,244,021	5,549,548
FULL TIME POSITIONS	6	6	6

Class Title

Administrative Assistant	1	1	1
Public Works General Supervisor	2	2	2
Public Works Supt., Sewer	1	1	1
Sewer Maintenance Engineer	1	1	0
Public Works Senior Superintendent	0	0	1
Senior Administrative Manager	1	1	1
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3400					
7110	Regular Wages	332,641	412,766	410,361	(2,405)
7120	Overtime	3,200	1,500	1,500	0
7210	W/C Insurance	19,079	25,974	12,191	(13,783)
7230	Uniforms	11,946	19,000	19,000	0
7260	FICA Matching	24,440	31,691	31,507	(184)
7270	Pension Matching	35,772	49,712	49,423	(289)
7280	Insurance Matching	46,881	48,625	58,929	10,304
7290	Contribution Matching	5,008	5,500	5,500	0
7510	Professional Services	1,135,934	33,000	30,000	(3,000)
7512	Tech.Svcs(Surveys,DP)	0	1,000	1,000	0
7550	Communications	10,283	12,840	13,940	1,100
7630	Train/Cont. Education	135	1,000	1,000	0
7700	Insurance	573,537	454,611	559,116	104,505
7870	Maint: Motor Equipment	18,392	27,412	25,098	(2,314)
7880	Maint: Mach/Imp/Tools	3,365	10,163	10,163	(1)
7900	Utilities	32,630	38,400	38,400	0
7990	Dues and Fees	1,235	1,000	1,000	0
8010	Supplies	3,495	8,050	8,050	0
8016	Small Equip	2,003	5,000	6,500	1,500
8017	Printing(Not Std Forms)	160	250	250	0
8110	Motor Fuel	8,050	7,091	8,692	1,601
8110	Diesel Fuel	4,248	1,630	5,347	3,717
8150	Food	700	700	700	0
8971	Bad Debt	5,641	75,000	75,000	0
8900	Depreciation	105,608	96,277	414,296	318,019
8951	Indirect Costs	1,243,876	1,296,871	1,275,046	(21,825)
5992	Operating Transfers Out	2,434,548	2,578,958	2,487,540	(91,418)
	Total	6,062,807	5,244,021	5,549,548	305,527

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - MAINTENANCE**

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing WG&L cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24-hr trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	967,667	1,066,327	1,040,360
OPERATING EXPENSES	545,605	561,683	503,627
DEPRECIATION EXPENSE	208,686	207,379	248,667
TOTAL	1,721,958	1,835,389	1,792,654
FULL TIME POSITIONS	18	18	18

Class Title

Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
General Supervisor	0	0	0
Crew Supervisor, Senior	2	2	2
TV Truck Operator/Technician	1	1	1
Sewer System Operator	2	2	2
Equipment Operator III	9	9	9
TOTAL	18	18	18

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3404					
7110	Regular Wages	574,095	653,348	630,652	(22,696)
7120	Overtime	50,218	40,000	40,000	0
7210	W/C Insurance	41,279	46,303	45,910	(393)
7260	FICA Matching	45,979	53,041	51,305	(1,736)
7270	Pension Matching	74,483	83,202	80,478	(2,724)
7280	Insurance Matching	174,116	182,433	184,015	1,582
7290	Contribution Matching	7,497	8,000	8,000	0
7512	Tech.Svcs(Surveys,DP)	94,178	100,000	100,000	0
7550	Communications	59	0	0	0
7870	Maint: Motor Equipment	291,774	244,505	250,213	5,708
7880	Maint: Mach/Imp/Tools	4,508	10,000	10,000	0
8010	Supplies	82,927	100,000	83,000	(17,000)
8016	Small Equip	7,295	10,000	10,000	0
8110	Motor Fuel	64,864	97,178	50,414	(46,764)
8900	Depreciation	208,686	207,379	248,667	41,288
	Total	1,721,958	1,835,389	1,792,654	(42,735)

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS -CONSTRUCTION**

DESCRIPTION

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	367,195	548,367	389,962
OPERATING EXPENSES	209,907	204,040	206,711
DEPREIATION EXPENSE	89,191	93,115	97,941
TOTAL	666,294	845,522	694,614
FULL TIME POSITIONS	12	12	12

Class Title

Equipment Operator III	3	3	3
Equipment Operator II	1	1	1
Maintenance Worker	6	6	6
Crew Supervisor, Senior	2	2	2
TOTAL	12	12	12

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3408					
7110	Regular Wages	215,181	345,053	243,962	-101,091
7120	Overtime	2,314	1,000	1,000	0
7210	W/C Insurance	12,254	18,341	11,293	-7,048
7260	FICA Matching	15,671	26,473	18,740	-7,733
7270	Pension Matching	26,837	41,526	29,395	-12,131
7280	Insurance Matching	93,482	113,974	83,572	-30,402
7290	Contribution Matching	1,456	2,000	2,000	0
7870	Maint: Motor Equipment	154,264	98,662	104,851	6,189
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
8010	Supplies	29,737	70,000	70,000	0
8016	Small Equip	0	4,500	4,500	0
8050	Rental of Equipment	652	5,000	5,000	0
8110	Motor Fuel	25,255	24,878	21,360	-3,518
8900	Depreciation	89,191	93,115	97,941	4,826
Total		666,294	845,522	694,614	-150,908

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION**

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW for priority pollutants as required by EPD. This Section has also handles the grease monitoring program, CSO inspections, the Watershed Protection program as required by the State and all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	333,159	327,269	338,935
OPERATING EXPENSES	120,395	121,365	130,468
DEPRECIATION EXPENSE	3,215	20,400	16,728
TOTAL	456,769	469,034	486,131
FULL TIME POSITIONS	6	6	6

Class Title

Indust. Pre-Treatment Monitor,Supv.	1	1	1
Engineering Associate	1	1	1
Wastewater Sampler	2	2	2
Locate Technician	2	2	2
TOTAL	6	6	6

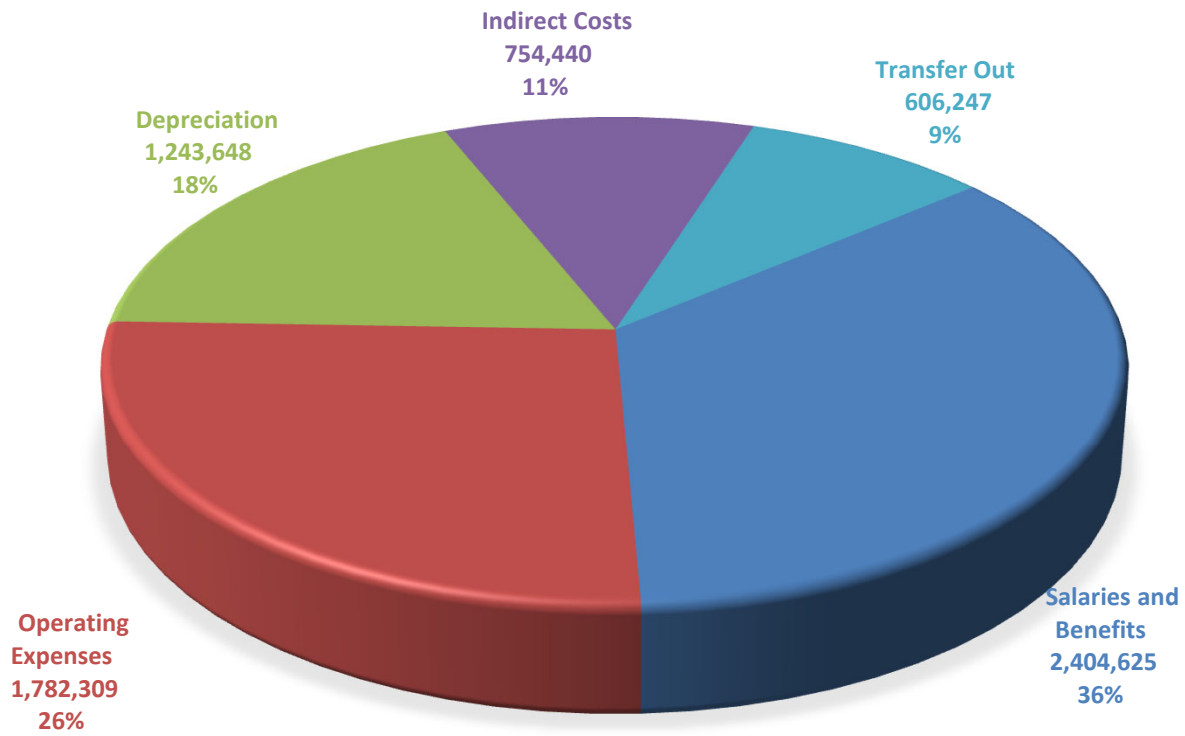
SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
3600					
7110	Regular Wages	235,773	229,278	238,497	9,219
7120	Overtime	974	500	500	0
7210	W/C Insurance	8,712	8,626	9,261	635
7260	FICA Matching	17,287	17,578	18,283	705
7270	Pension Matching	27,749	27,573	28,680	1,107
7280	Insurance Matching	40,605	41,214	41,214	0
7290	Contribution Matching	2,059	2,500	2,500	0
7512	Tech.Svcs(Surveys,DP)	91,339	90,000	92,250	2,250
7870	Maint: Motor Equipment	15,395	10,343	9,701	(642)
7880	Maint: Mach/Imp/Tools	105	4,000	4,000	0
8010	Supplies	6,301	6,400	6,400	0
8016	Small Equip	0	1,000	12,600	11,600
8110	Motor Fuel	7,255	9,622	5,517	(4,105)
8900	Depreciation	3,215	20,400	16,728	(3,672)
Total		456,769	469,034	486,131	17,097



Storm Water Fund

City of Albany
Adopted Budget
FY 2022
Storm Water Department



Total Expenses
\$6,791,269

**STORM WATER ENTERPRISE FUND
STORM WATER DIVISION SUMMARY**

DESCRIPTION

The Storm Water Management consists of the following:

Engineering for reporting and record keeping for the Federal Clean Water Act. Street Sweeping for keeping gutters free from debris that can inhibit the functions of storm water management system. Asphalt/Paving for keeping the paved roadways in a condition allowing for appropriate drainage. Grading/Construction for maintaining ditches, holding ponds, and installs driveways and pipes. Storm Water maintenance for maintaining all storm pumps stations and infrastructures along with City flood control structures.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, and Business-Friendly

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

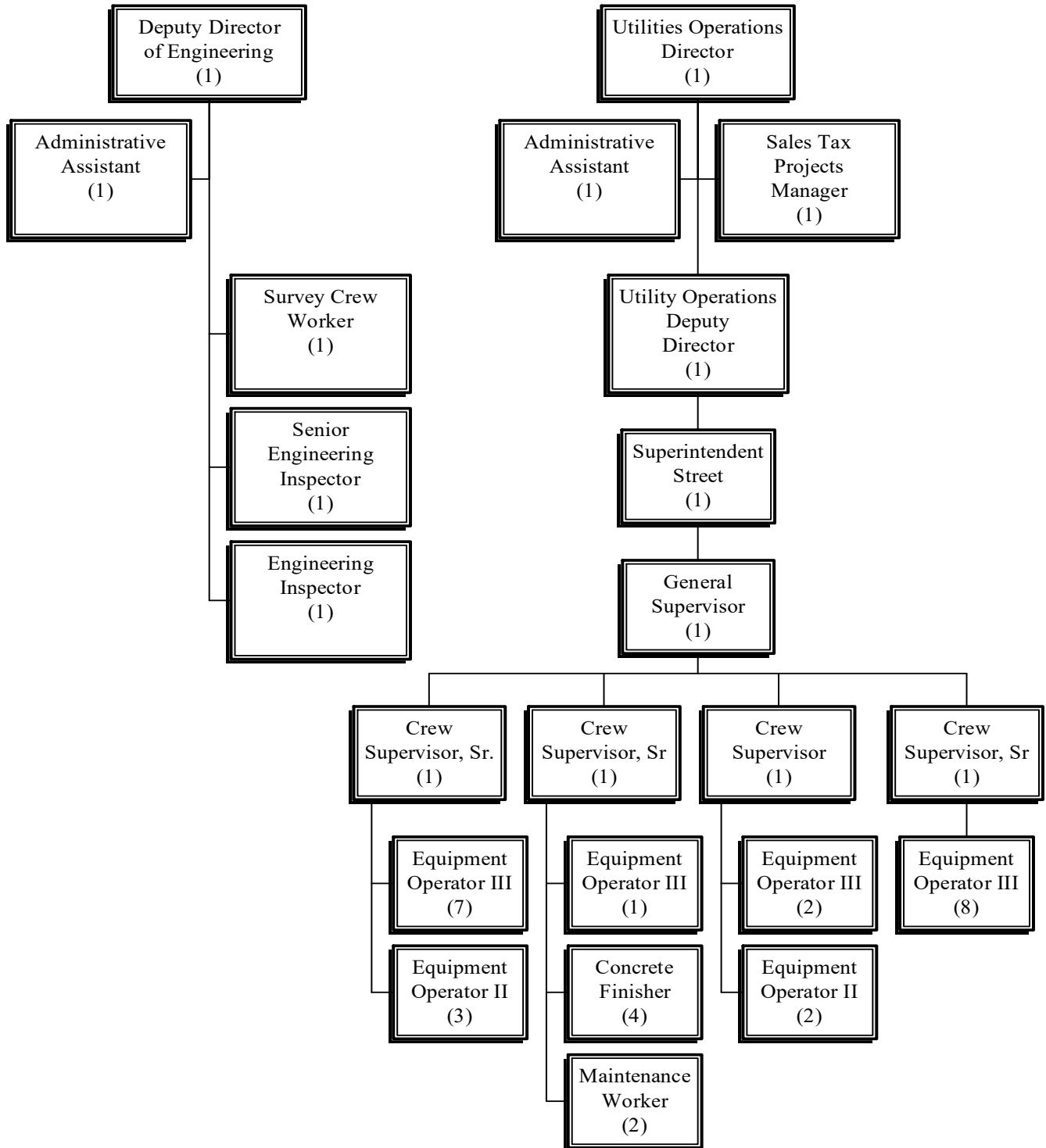
Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
SP I, G&O 1, PM 1: Length of Sidewalk Added Near Schools (in Feet)	5,280	5,280	5,280	5,280
SP I, G&O 1, PM 2: Miles of Streets Swept	47,000	47,000	42,000	47,000
SP I, G&O 1, PM 3: % of City Streets Swept	90	90	80	90
SP I, G&O 1, PM 4: Road Miles Resurfaced	32	32	24	21
SP I, G&O 1, PM 5: # of Miles in Very Poor Condition **	114	114	114	62
SP I, G&O 1, PM 6: # of Miles in Poor Condition **	237	237	237	237
SP I, G&O 1, PM 7: % Complete - Assessment of Paved Alleys	N/A	100%	100%	N/A
SP III, G&O 1, PM 1: Design of Three Oaks Pond	100%	100%	100%	N/A
SP III, G&O 1, PM 2: Design Storm Mitigation of Bellingham Pond	100%	100%	100%	N/A
SP III, G&O 1, PM 3: Design Storm Mitigation of Shannon Pond	95%	100%	100%	N/A
SP III, G&O 1, PM 4: Design of Camp Lane Pond	95%	100%	100%	N/A
SP III, G&O 1, PM 5: Design Storm Mitigation of 20 Acre Pond	50%	100%	100%	N/A
SP III, G&O 1, PM 6: Design Storm Mitigation of Mitchell Pond	100%	100%	100%	N/A
SP III, G&O 1, PM 7: Design of Pump Station #50	N/A	50%	50%	100%
SP III, G&O 1, PM 8: Design of E. Broad Ave - Clark Ave Sewer Separation	90%	100%	100%	N/A
SP III, G&O 1, PM 9: Design of Booker Ave Sewer Separation	75%	100%	75%	100%
SP III, G&O 1, PM 10: Construction Three Oaks Pond Phase I	N/A	N/A	N/A	100%
SP III, G&O 1, PM 11: Construction Storm Mitigation of Bellingham Pond	N/A	N/A	N/A	100%
SP III, G&O 1, PM 12: Construction Storm Mitigation of Shannon Pond	N/A	N/A	N/A	100%
SP III, G&O 1, PM 13: Construction E. Broad Ave - Clark Ave Sewer Separation	N/A	N/A	N/A	100%
SP III, G&O 1, PM 14: CSO 10-Year Mitigation Plan Design	N/A	N/A	N/A	75%

** Assessment was based on 2017 figures. This will be reevaluated in FY 2020. The resurfacing plan addresses the Very Poor Conditions first.

SP I = Safe, Sustainable, & Business Friendly SP II = Economic Development & Jobs SP III = Infrastructure & Asset Management SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play SP V = Effective & Excellent Service Delivery SP VI = Fiscal Responsibility
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Storm Water Fund



**STORM WATER ENTERPRISE FUND
STORM WATER DIVISION SUMMARY**

DESCRIPTION

The Storm Water Management consists of the following:

Engineering for reporting and record keeping for the Federal Clean Water Act. Street Sweeping for keeping gutters free from debris that can inhibit the functions of storm water management system. Asphalt/Paving for keeping the paved roadways in a condition allowing for appropriate drainage. Grading/Construction for maintaining ditches, holding ponds, and installs driveways and pipes. Storm Water maintenance for maintaining all storm pumps stations and infrastructures along with City flood control structures.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	4,202,889	4,347,493	5,871,583
PERSONAL SERVICES	1,858,266	2,232,712	2,404,625
OPERATING EXPENSES	1,809,435	1,641,800	1,782,309
DEPRECIATION	1,075,614	1,066,677	1,243,648
INDIRECT COSTS	772,929	717,911	754,440
TRANSFER OUT	466,935	476,700	606,247
TOTAL EXPENSES	5,983,178	6,135,800	6,791,269
TRANSFERS IN	1,290,459	1,260,740	1,260,740
MISCELLANEOUS REVENUE	4,427,523	0	0
CAPITAL CONTRIBUTIONS	64,278	0	0
NET INCOME/ (LOSS)	4,001,971	(527,567)	341,054
Capital Projects Summary	1,685,000	1,672,500	1,407,166
FULL TIME POSITIONS	44	44	44

**STORM WATER ENTERPRISE FUND
ENGINEERING**

DESCRIPTION

The Engineering Department Stormwater Division is a new division that is proposed to comply with the Federal Clean Water Act requirements that have been passed on to the Georgia Environmental Protection Division for enforcement in the state. The initial startup funds for this division will come from the Sewer Enterprise Fund to fund the new positions and equipment. It is proposed at this time for the division to be comprised of five (5) new employees with existing Engineering staff providing assistance as needed to meet these new regulations.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL EXPENSES	262,216	322,888	351,232
OPERATING EXPENSES	58,471	38,265	38,837
DEPRECIATION EXPENSE	1,065	1,065	0
TOTAL	321,752	362,218	390,069
FULL TIME POSITIONS	5	5	5

Class Title

Deputy Director, Engineering	1	1	1
Engineering Inspector	1	1	1
Engineering Inspector, Senior	1	1	1
Administrative Assistant	1	1	1
Survey Crew Worker	1	1	1
Total	5	5	5

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4302					
7110	Regular Wages	159,938	232,730	242,331	9,601
7120	Overtime	504	0	0	0
7210	W/C Insurance	19,429	11,334	15,752	4,418
7230	Uniforms	2,160	2,500	2,500	0
7260	FICA Matching	11,808	17,804	18,538	734
7270	Pension Matching	35,389	25,368	26,414	1,046
7280	Insurance Matching	32,152	32,152	43,697	11,545
7290	Contribution Matching	836	1,000	2,000	1,000
7550	Communication	1,572	2,000	2,900	900
7600	Travel	0	2,000	1,000	(1,000)
7630	Train/Cont. Education	0	3,094	1,294	(1,800)
7870	Maint:Motor Equip	2,813	2,152	3,858	1,706
7880	Maint: Mach/Imp/Tools	3,854	7,736	7,736	0
8010	Supplies	2,519	2,000	2,000	0
8016	Small Equip	4,945	8,380	4,494	(3,886)
8110	Motor Fuel	4,195	903	5,555	4,652
8900	Depreciation	1,065	1,065	0	(1,065)
8970	Bad Debt	38,573	10,000	10,000	(0)
	Total	321,752	362,218	390,069	27,851

**STORM WATER ENTERPRISE FUND
STREET SWEEPING**

DESCRIPTION

The Street Sweeping Section is responsible for sweeping all publicly owned curbed streets within Dougherty County / Albany city limits. The Sweeper Section is also responsible for street sweeping the Marine Corp Base monthly. The purpose is to ensure public safety and facilitate removal of debris to prevent entry into storm sewer system.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	617,726	723,264	832,692
OPERATING EXPENSES	767,064	551,297	633,442
DEPRECIATION EXPENSE	330,083	327,624	426,117
INDIRECT COSTS	772,929	717,911	754,440
TRANSFER OUT	466,935	476,700	606,247
TOTAL	2,954,737	2,796,796	3,252,938
FULL TIME POSITIONS	14	14	14

Class Title

Equipment Operator III	8	8	8
Crew Supervisor, Senior	1	1	1
Project Manager	1	1	1
Administrative Assistant	1	1	1
Public Works Superintendent, Street	1	1	1
Deputy Utility Operations Director	1	1	1
Utilities Operations Director	1	1	1
TOTAL	14	14	14

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4303					
7110	Regular Wages	373,557	506,431	532,724	26,293
7120	Overtime	10,731	4,000	5,000	1,000
7210	W/C Insurance	20,147	12,470	36,350	23,880
7230	Uniforms	12,613	15,000	15,000	0
7260	FICA Matching	27,085	39,048	41,136	2,088
7270	Pension Matching	44,070	55,637	58,612	2,975
7280	Insurance Matching	127,228	87,978	141,170	53,192
7290	Contribution Matching	2,294	2,700	2,700	0
7512	Tech.Svcs(Surveys,DP)	206,257	185,000	185,000	0
7550	Communication	6,310	9,200	6,500	(2,700)
7600	Travel	3,073	3,500	3,500	0
7630	Train/Cont. Education	929	4,000	4,000	0
7700	Risk	48,799	59,358	64,143	4,785
7870	Maint: Motor Equip.	429,628	171,817	257,452	85,635
7880	Maint: Mach/Imp/Tools	2,996	15,834	13,874	(1,960)
7900	Utilities	10,442	12,982	12,982	0
7990	Dues and Fees	2,280	1,615	0	(1,615)
8009	LICENSES	610	1,000	0	(1,000)
8010	Supplies	2,831	4,000	4,000	0
8016	Small Equip	31	2,000	2,000	0
8110	Motor Fuel	57,973	55,291	54,991	(300)
8150	Food	700	700	0	(700)
8970	Bad Debt	(5,793)	25,000	25,000	0
8900	Depreciation	330,083	327,624	426,117	98,493
8951	Indirect Cost	772,929	717,911	754,440	36,529
5992	Operating Transfer Out	466,935	476,700	606,247	129,547
Total		2,954,737	2,796,796	3,252,938	456,142

STORM WATER ENTERPRISE FUND

ASPHALT/CONCRETE

DESCRIPTION

The Asphalt Section is responsible for pothole repairs, asphalt overlays, utility cut repairs, and shoulder repairs on paved streets. The Concrete Section is responsible for excavating and repairing utility cuts, sidewalk, curb & gutter, driveway installation, and maintenance.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	295,319	363,672	351,074
OPERATING EXPENSES	146,235	131,303	140,779
DEPRECIATION EXPENSE	12,972	18,653	28,272
TOTAL	454,526	513,628	520,125
FULL TIME POSITIONS	8	8	8

Class Title

Concrete Finisher	4	4	4
Equipment Operator, III	1	1	1
Crew Supervisor, Senior	1	1	1
Maintenance Worker	2	2	2
TOTAL	8	8	8

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4304					
7110	Regular Wages	169,028	224,239	220,501	(3,738)
7120	Overtime	2,566	1,500	1,500	0
7210	W/C Insurance	14,360	19,680	20,462	782
7260	FICA Matching	12,396	17,269	16,983	(286)
7270	Pension Matching	20,615	24,606	24,198	(408)
7280	Insurance Matching	74,678	74,678	65,730	(8,948)
7290	Contribution Matching	1,677	1,700	1,700	0
7870	Maint: Motor Equip.	78,343	58,977	68,384	9,407
7880	Maint: Mach/Imp/Tools	775	2,500	2,500	0
8010	Supplies	47,656	50,000	50,000	0
8016	Small Equip	444	2,000	2,000	0
8110	Motor Fuel	19,017	17,826	17,895	69
8900	Depreciation	12,972	18,653	28,272	9,619
Total		454,526	513,628	520,125	6,497

STORM WATER ENTERPRISE FUND

GRADING/CONSTRUCTION

DESCRIPTION

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	633,254	674,803	743,515
OPERATING EXPENSES	302,798	306,568	297,558
DEPRECIATION EXPENSE	108,710	100,261	164,609
TOTAL	1,044,763	1,081,632	1,205,682
FULL TIME POSITIONS	12	12	12

Class Title

Public Works General Supervisor	1	1	1
Equipment Operator, III	7	7	7
Equipment Operator, II	3	3	3
Crew Supervisor, Sr.	1	1	1
Total	12	12	12

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4305					
7110	Regular Wages	396,637	449,833	468,961	19,128
7120	Overtime	22,531	4,000	20,000	16,000
7210	W/C Insurance	23,328	24,893	38,837	13,944
7260	FICA Matching	30,366	34,718	37,406	2,688
7270	Pension Matching	48,858	49,468	53,297	3,829
7280	Insurance Matching	110,891	110,891	124,014	13,123
7290	Contribution Matching	643	1,000	1,000	0
7512	Tech.Svcs(Surveys,DP)	11,047	25,000	25,000	0
7870	Maint: Motor Equip.	194,877	150,918	158,653	7,735
8010	Supplies	34,686	65,000	65,000	0
8110	Motor Fuel	62,189	65,650	48,905	(16,745)
8900	Depreciation	108,710	100,261	164,609	64,348
	Total	1,044,763	1,081,632	1,205,682	124,050

STORM WATER ENTERPRISE FUND

STORM MAINTENANCE

DESCRIPTION

The Storm Maintenance Section maintains all storm pump stations and flood control structures under the review of the City. During storm events, Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	49,750	148,085	126,112
OPERATING EXPENSES	534,867	614,367	671,693
DEPRECIATION EXPENSE	622,784	619,074	624,650
TOTAL	1,207,401	1,381,526	1,422,455
FULL TIME POSITIONS	5	5	5

Class Title

Crew Supervisor	1	1	1
Equipment Operator II	2	2	2
Equipment Operator III	2	2	2
Total	5	5	5

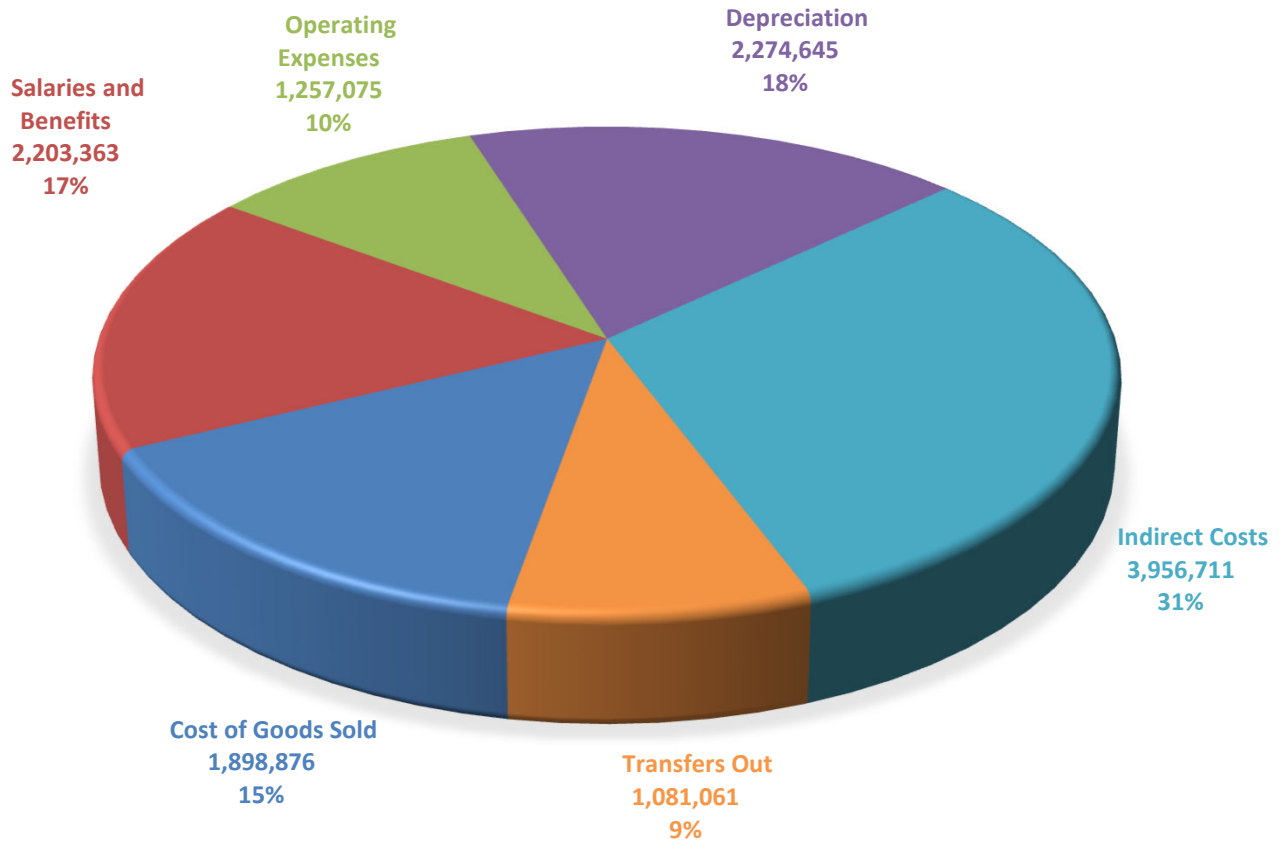
STORM MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4306					
7110	Regular Wages	0	75,550	77,439	1,889
7120	Overtime	0	1,600	1,000	(600)
7210	W/C Insurance	0	4,574	4,572	(2)
7230	Uniforms	0	2,100	2,100	0
7260	FICA Matching	0	5,902	6,001	99
7270	Pension Matching	0	8,409	8,550	141
7280	Insurance Matching	49,750	49,750	26,250	(23,500)
7290	Contribution Matching	0	200	200	0
7512	Tech.Svcs(Surveys,DP)	382,001	442,087	467,611	25,524
7550	Communications	0	0	552	552
7870	Maint: Motor Equipment	0	0	4,296	4,296
7880	Maint: Mach/Imp/Tools	15,209	40,000	60,000	20,000
7900	Utilities	131,141	117,000	120,000	3,000
8009	Licenses(CDL,CPA,Etc)	0	280	0	(280)
8010	Supplies	5,107	10,000	10,000	0
8016	Small Equip	677	5,000	5,000	0
8110	Motor Fuel	731	0	4,234	4,234
8900	Depreciation	622,784	619,074	624,650	5,576
Total		1,207,401	1,381,526	1,422,455	40,929



Water Fund

City of Albany Adopted Budget FY 2022 Water Department



Total Expenses
\$12,671,731

WATER DEPARTMENT

DESCRIPTION

The water department of the Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,023 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

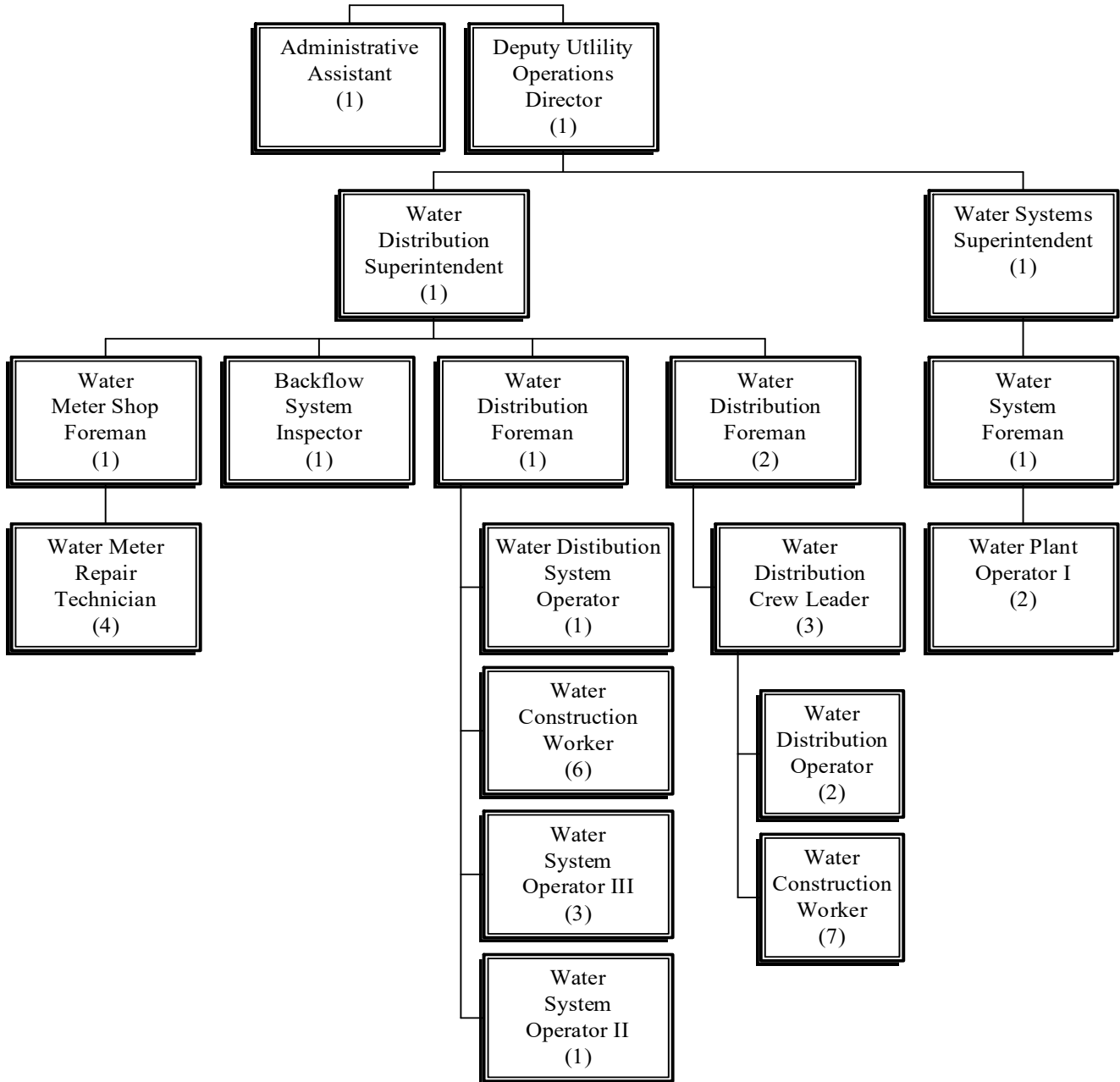
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP III, G&O 1, PM 1: % of Tanks Maintained				
- Interior Renovation	2	3	3	1
- Exterior Renovation	1	2	0	2
SP III, G&O 1, PM 2: % of Water Wells Rehabilitated	2	2	3	2
SP III, G&O 1, PM 3: Water Loss Recovered through leak detection (Million Gallons)	56	97	97	97
SP III, G&O 1, PM 4: # of Gallons Treated (in Thousands)	3,950,000	3,950,000	3,950,000	3,950,000
SP III, G&O 1, PM 5: % of AMI System Pilot Complete	N/A	N/A	9%	100%
SP III, G&O 1, PM 6: # of Meters on the AMI system	20%	20%	1%	5%
SP III, G&O 1, PM 7: Existing Wells adding alternative power (generators)	0	11	11	10

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



WATER FUND



WATER DEPARTMENT

DESCRIPTION

The water distribution division of the Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,023 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	12,304,362	12,366,386	12,718,369
COST OF GOODS SOLD	1,666,515	1,961,815	1,898,876
PERSONNEL EXPENSES	2,305,226	2,083,670	2,203,363
OPERATING EXPENSES	1,386,193	1,300,556	1,257,075
DEPRECIATION EXPENSE	2,164,256	2,189,444	2,274,645
INDIRECT EXPENSES	3,742,901	3,777,357	3,956,711
TRANSFER TO GENERAL FUND	1,037,312	1,051,143	1,081,061
TOTAL EXPENSES	12,302,403	12,363,985	12,671,731
NET INCOME / (LOSS)	1,959	2,401	46,638
<u>Debt Service Summary</u>			
GEFA Principal Payment (Water Tank)	76,332	77,407	79,604
Series 2005 Principal Payment	<u>425,000</u>	<u>440,000</u>	<u>460,000</u>
Total Debt Service Payments	501,332	517,407	539,604
<u>Capital Projects Summary</u>			
Total	1,352,000	1,370,500	1,502,445
FULL TIME POSITIONS	38	38	39

WATER OPERATION & MAINTENANCE

DESCRIPTION

The water distribution division of Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,521 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	2,305,226	2,083,670	2,203,363
OPERATING EXPENSES	1,386,193	1,300,556	1,257,075
INDIRECT EXPENSES	3,742,901	3,777,357	3,956,711
DEPRECIATION EXPENSE	2,164,256	2,189,444	2,274,645
TRANSFER TO GENERAL FUND	1,037,312	1,051,143	1,081,061
TOTAL EXPENSES	10,635,888	10,402,170	10,772,856
FULL TIME POSITIONS	34	34	35

Class Title

Administrative Assistant	1	1	1
Backflow Systems Inspector	1	1	1
Utility General Supervisor	1	1	0
Meter Repair Technician, Water	4	4	4
Water Meter Shop Foreman	0	1	1
Water Distribution System Operator	0	3	3
Water Distribution Crew Leader	3	3	3
Water Distribution Superintendent	1	1	1
Water Distribution Supervisor	3	3	3
Deputy Utility Oper Dir, Utili	1	1	1
Water Construction Worker	9	5	13
Water Construction Apprentice	6	6	0
Water System Operator III	4	3	3
Water System Operator II	0	1	1
TOTAL	34	34	35

WATER OPERATION & MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4420					
7110	Regular Wages	1,115,040	1,339,685	1,369,835	30,150
7120	Overtime	85,943	55,000	100,000	45,000
7210	W/C Insurance	38,976	43,405	45,807	2,402
7230	Uniforms	15,226	25,950	25,950	0
7260	FICA Matching	87,099	106,693	112,442	5,749
7270	Pension Matching	575,951	167,362	176,380	9,018
7280	Insurance Matching	374,097	332,575	359,949	27,374
7290	Contribution Matching	12,894	13,000	13,000	0
7510	Professional Services	525	4,579	6,585	2,006
7512	Tech.Svcs(Surveys,DP)	392,413	345,000	298,000	(47,000)
7514	Contract Labor(Temp)	0	36,000	0	(36,000)
7550	Communications	13,356	14,680	14,680	0
7600	Travel	3,613	9,300	4,920	(4,380)
7610	Auto Allowance	1,225	1,609	990	(619)
7630	Train/Cont. Education	2,475	6,500	5,460	(1,040)
7700	Risk Allocation	110,543	100,996	135,554	34,558
7870	Maint: Motor Equip.	143,435	106,890	112,362	5,472
7880	Maint: Mach/Imp/Tools	16,806	26,166	18,350	(7,816)
7900	Utilities	15,408	18,100	18,100	0
7990	Dues and Fees	662	4,300	2,678	(1,622)
8004	Materials	366,176	344,000	330,000	(14,000)
8009	Licenses(CDL,CPA,Etc)	2,039	2,150	1,390	(760)
8010	Supplies	99,548	75,000	85,000	10,000
8016	Small Equip	18,740	19,500	48,115	28,615
8017	Printing(Not Std Forms)	246	700	700	0
8050	Rental of Equipment	9,607	12,500	8,000	(4,500)
8110	Motor Fuel	57,941	74,104	69,906	(4,198)
8150	Food	794	1,200	1,200	0
8705	Interest Expense	17,411	20,614	18,417	(2,197)
8970	Bad Debt	113,058	76,668	76,668	0
8900	Depreciation	2,164,256	2,189,444	2,274,645	85,201
8951	Indirect Costs	3,742,901	3,777,357	3,956,711	179,354
5992.	Operating Transfers Out	1,037,312	1,051,143	1,081,061	29,918
Total		10,635,888	10,402,170	10,772,856	193,972

WATER PRODUCTION

DESCRIPTION

The Water Production division of the Albany Utility Board produces a clean, reliable source of water to the Water Distribution system for delivery to Albany and Dougherty County citizens. The Water Production division is capable of producing approximately 36 million gallons of water per day from 39 wells. The economic development of this system capacity is an enormous benefit to the community for future economic development.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	277,538	378,839	383,701
OPERATING EXPENSES	1,381,943	1,582,976	1,494,762
DEPRECIATION EXPENSE	7,034	0	20,413
TOTAL	1,666,515	1,961,815	1,898,876
FULL TIME POSITIONS	4	4	4

Class Title

Water System Foreman	0	1	1
Project Manager	1	0	0
Water Systems Superintendent	1	1	1
Water Plant Operator I	2	2	2
TOTAL	4	4	4

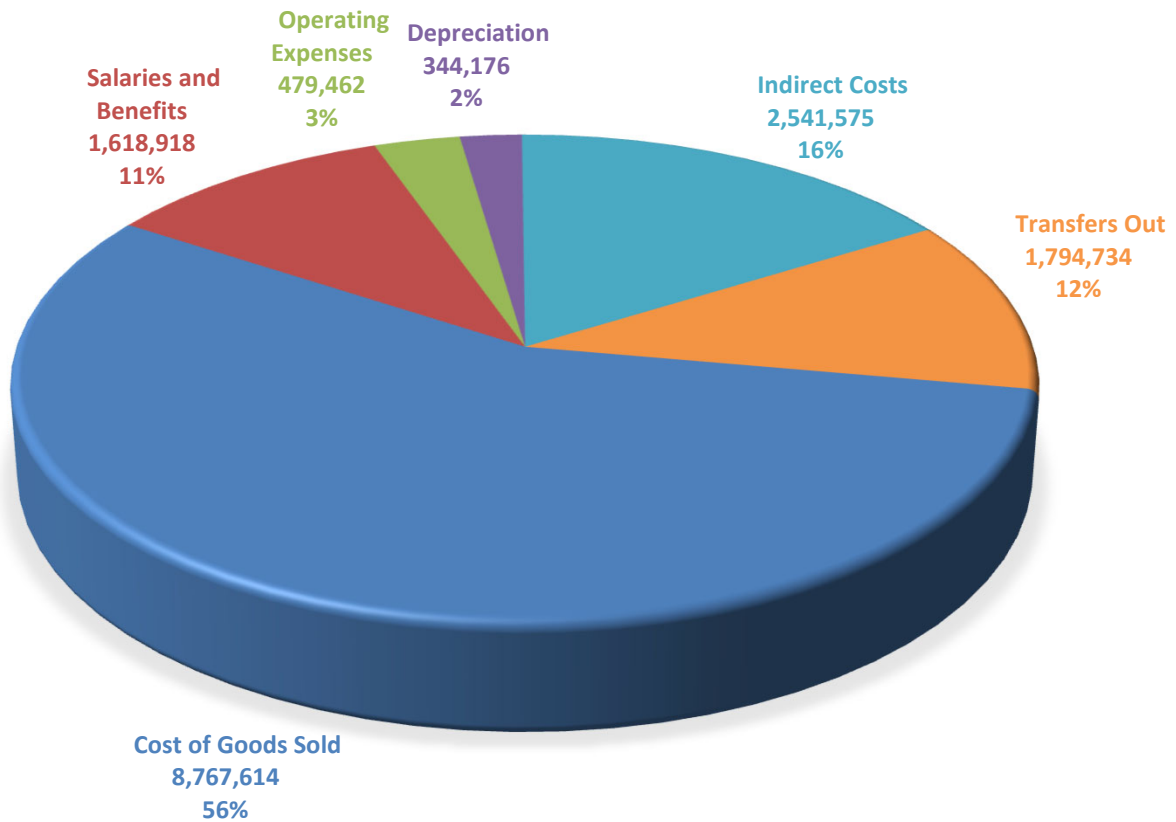
WATER PRODUCTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4430					
7110	Regular Wages	155,036	246,357	251,269	4,912
7120	Overtime	19,080	12,000	12,000	0
7210	W/C Insurance	5,276	7,929	7,372	(557)
7230	Uniforms	1,351	1,959	1,959	0
7260	FICA Matching	12,433	19,764	20,140	376
7270	Pension Matching	20,901	31,003	31,592	589
7280	Insurance Matching	62,272	58,327	57,869	(458)
7290	Contribution Matching	1,190	1,500	1,500	0
7510	Professional Services	48,645	115,000	65,000	(50,000)
7512	Tech.Svcs(Surveys,DP)	42,435	80,000	77,000	(3,000)
7550	Communications	64,191	79,600	76,590	(3,010)
7600	Travel	4,168	8,000	3,300	(4,700)
7630	Train/Cont. Education	2,215	4,500	3,300	(1,200)
7870	Maint: Motor Equip.	6,430	8,469	24,678	16,209
7880	Maint: Mach/Imp/Tools	33,592	34,217	20,574	(13,643)
7900	Utilities	838,901	925,000	925,000	0
7990	Dues and Fees	589	0	600	600
8004	Materials	127,460	114,740	125,000	10,260
8009	Licenses(CDL,CPA,Etc)	0	910	160	(750)
8010	Supplies	31,743	40,500	40,500	0
8016	Small Equip	48,937	36,500	33,100	(3,400)
8017	Printing(Not Std Forms)	0	850	1,000	150
8018	Books & Subscriptions	0	0	500	500
8050	Rental of Equipment	138	0	0	0
8110	Motor Fuel	6,817	7,343	6,148	(1,195)
8150	Food	941	1,200	1,200	0
8705	Interest Expense	124,741	126,147	91,112	(35,036)
8900	Depreciation	7,034	0	20,413	20,413
	Total	1,666,515	1,961,815	1,898,876	(62,940)



Gas Fund

City of Albany Adopted Budget FY 2022 Gas Department



Total Expenses
\$15,546,479

GAS FUND
DESCRIPTION

The natural gas division of the Albany Utility Board provides natural gas services to 13,198 customers in Dougherty and Lee Counties. The system is estimated to sell 1,926,070 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2022 fiscal year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development and Jobs
SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP II, G&O 1: Expand Albany Utilities Infrastructure
SP III, G&O 1: Develop an efficient and sustainable infrastructure management program

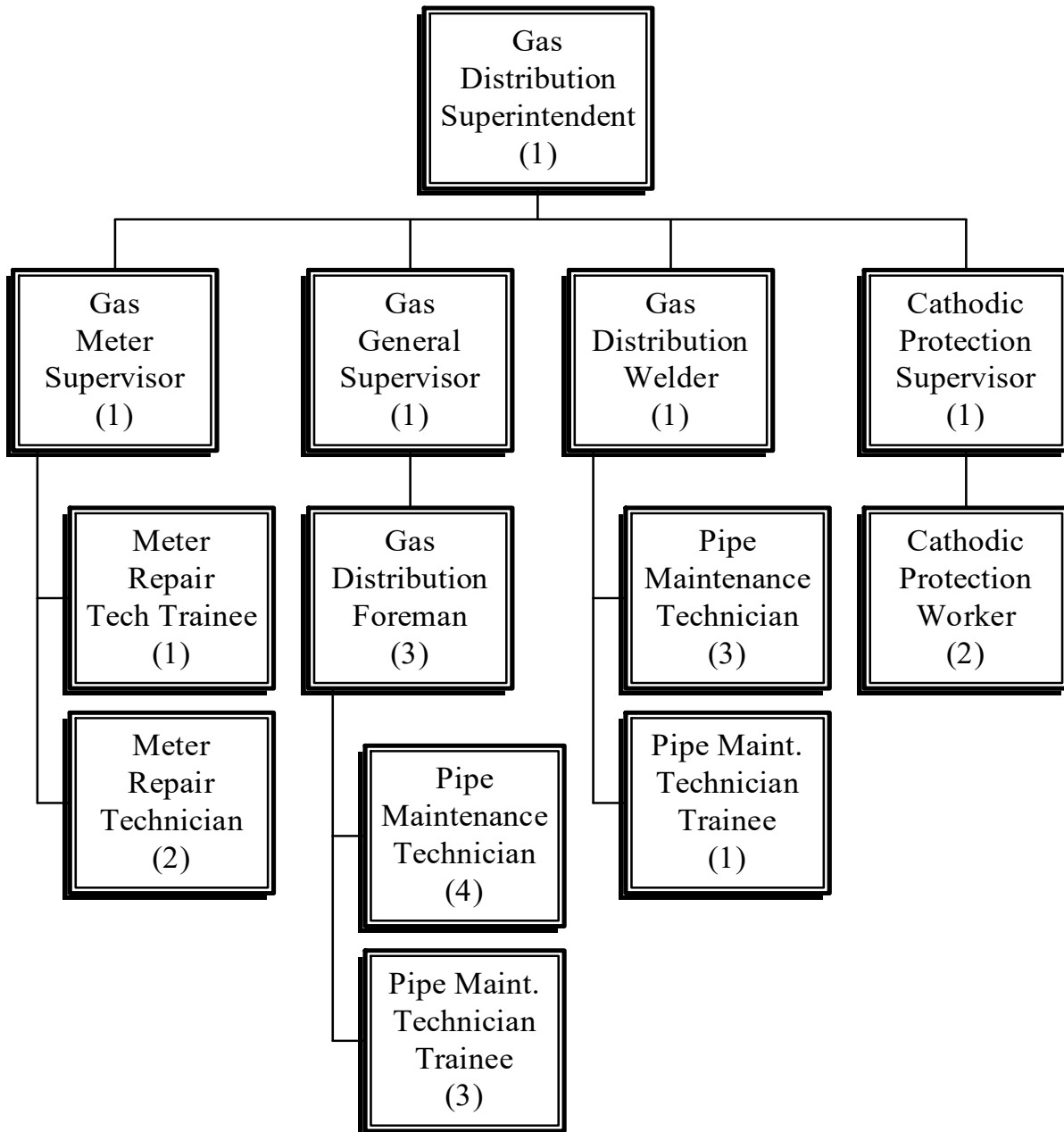
PERFORMANCE MEASURES (PM)

	FY 2020	FY 2021	FY 2021	FY 2022
Performance Measures	Actuals	Budget	Projection	Goals
SP II, G&O 1, PM 1: # of Services for Gas Customers	16,880	16,900	16,920	16,940
SP II, G&O 1, PM 2: # of Miles Utility Pipe Lines Maintained	419	420	420	421
SP II, G&O 1, PM 3: % of City that has Access to Gas Line	75%	76%	77%	77%
SP III G&O 1, PM 1: Leak Detection PM	Zone 1	N/A	Zone 2	Zone 3
SP III G&O 1, PM 2: Manufactured Gas Plant Remediation % Complete	N/A	N/A	N/A	30%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



GAS FUND



Gas Fund

DESCRIPTION

The natural gas division of the Albany Utility Board provides natural gas services to 13,198 customers in Dougherty and Lee Counties. The system is estimated to sell 1,926,070 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2022 fiscal year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	15,913,567	17,090,516	17,092,700
COST OF GOODS SOLD	7,123,618	8,923,558	8,767,614
PERSONNEL SERVICES	1,535,640	1,674,499	1,618,918
OPERATING EXPENSES	880,734	466,178	479,462
DEPRECIATION EXPENSE	302,846	306,988	344,176
INDIRECT COSTS	2,584,404	2,485,730	2,541,575
TRANSFER TO GENERAL FUND	1,591,602	1,794,504	1,794,734
TOTAL EXPENSES	14,018,844	15,651,457	15,546,479
TOTAL NET INCOME/(LOSS)	1,894,723	1,439,059	1,546,221

Capital Projects Summary	1,326,180	148,000	564,000
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FULL TIME POSITIONS	24	24	24
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Class Title

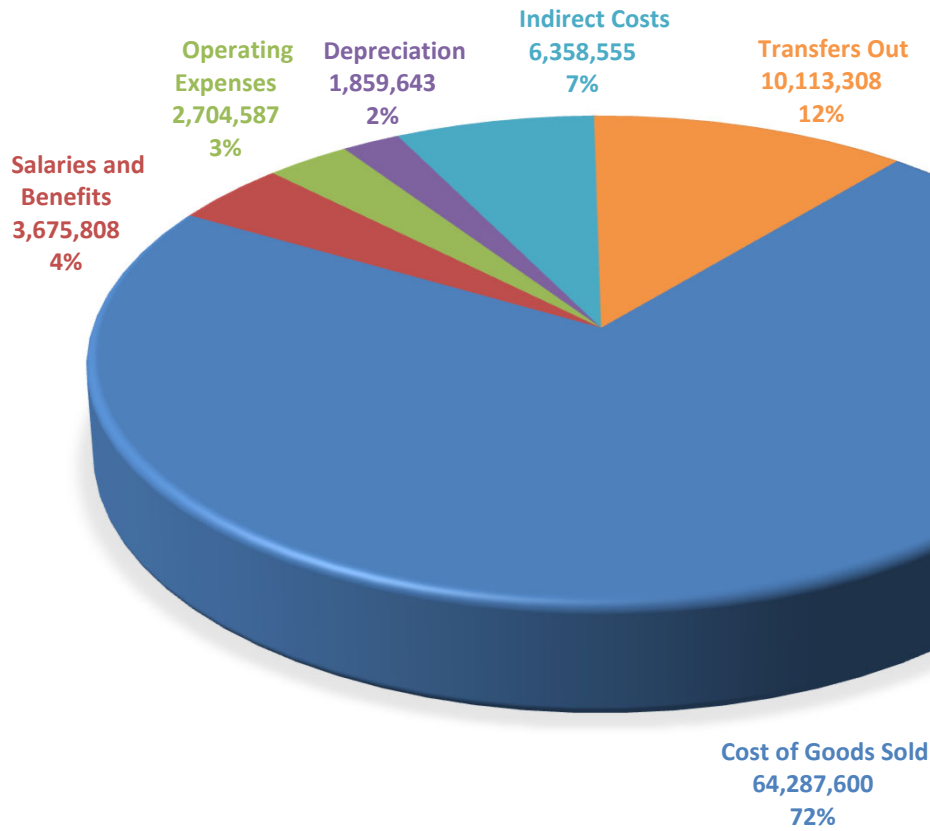
Gas Distribution Superintendent	1	1	1
Gas Distribution Supervisor	3	3	0
Gas Distribution Foreman	0	0	3
Gas Metering Supervisor	1	1	1
Pipe Line Welder	1	1	1
Utility General Supervisor	1	1	1
Meter Repair Technician Trainee	0	1	1
Meter Repair Technician, Gas	3	2	2
Pipe Maintenance Technician	6	7	7
Pipe Maintenance Tech Trainee	5	4	4
Cathodic Protection Supervisor	1	1	1
Cathodic Protection Worker	2	2	2
TOTAL	24	24	24

Gas Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4520					
8002	Materials Purchased for Res:	7,123,618	8,923,558	8,767,614	(155,944)
7110	Regular Wages	879,045	1,122,468	1,080,631	(41,837)
7120	Overtime	29,122	33,123	35,000	1,877
7210	W/C Insurance	36,751	41,486	35,589	(5,897)
7230	Uniforms	14,638	16,500	16,500	0
7260	FICA Matching	66,775	88,403	85,346	(3,057)
7270	Pension Matching	278,105	138,671	133,876	(4,795)
7280	Insurance Matching	219,218	222,148	218,976	(3,172)
7290	Contribution Mathching	11,987	11,700	13,000	1,300
7510	Professional Services	55,313	19,362	37,355	17,993
7512	Tech.Svcs(Surveys,DP)	382,460	27,500	21,533	(5,967)
7550	Communications	21,449	26,875	23,561	(3,314)
7570	Advertising	0	0	2,000	2,000
7580	Customer Incentive Program	600	2,000	2,000	0
7600	Travel	5,879	9,379	5,627	(3,753)
7610	Auto Allowance	1,225	1,609	990	(619)
7630	Train/Cont. Education	22,706	40,700	24,420	(16,280)
7700.03	Risk Allocation	28,959	21,331	28,951	7,620
7870	Maint: Motor Equip.	66,273	53,316	61,504	8,188
7880	Maint: Mach/Imp/Tools	8,974	5,652	7,520	1,868
7900	Utilities	18,635	17,500	17,500	0
7990	Dues and Fees	4,445	1,000	5,200	4,200
8004	Materials	72,685	89,000	89,000	0
8010	Supplies	58,336	50,274	49,500	(774)
8016	Small Equip	20,405	36,244	37,529	1,285
8017	Printing(Not Std Forms)	180	2,450	0	(2,450)
8050	Rental of Equipment	15,502	0	0	0
8110	Motor Fuel	36,009	36,986	40,272	3,286
8970	Bad Debt Write-off	50,011	0	0	0
8971	Bad Debt Allowance	10,687	25,000	25,000	0
8900	Depreciation	302,846	306,988	344,176	37,188
8951	Indirect Costs	2,584,404	2,485,730	2,541,575	55,845
5992	Operating Transfers Out	1,591,602	1,794,504	1,794,734	230
	Total	14,018,844	15,651,457	15,546,479	(104,978)



Light Fund

City of Albany Adopted Budget FY 2022 Light Department



Total Expenses
\$88,999,501

LIGHT FUND

DESCRIPTION

The electric division of the Albany Utility Board has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Through the Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA), Albany Utility Board has purchased power contracts totaling 233 megawatts of capacity. This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to 37,891 homes, businesses and industry in the City of Albany. The utility board maintains the hundreds of miles of power line and 12 substations with employees who are dedicated to serving customers 24 hours per day 365 days per year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure and Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient and Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

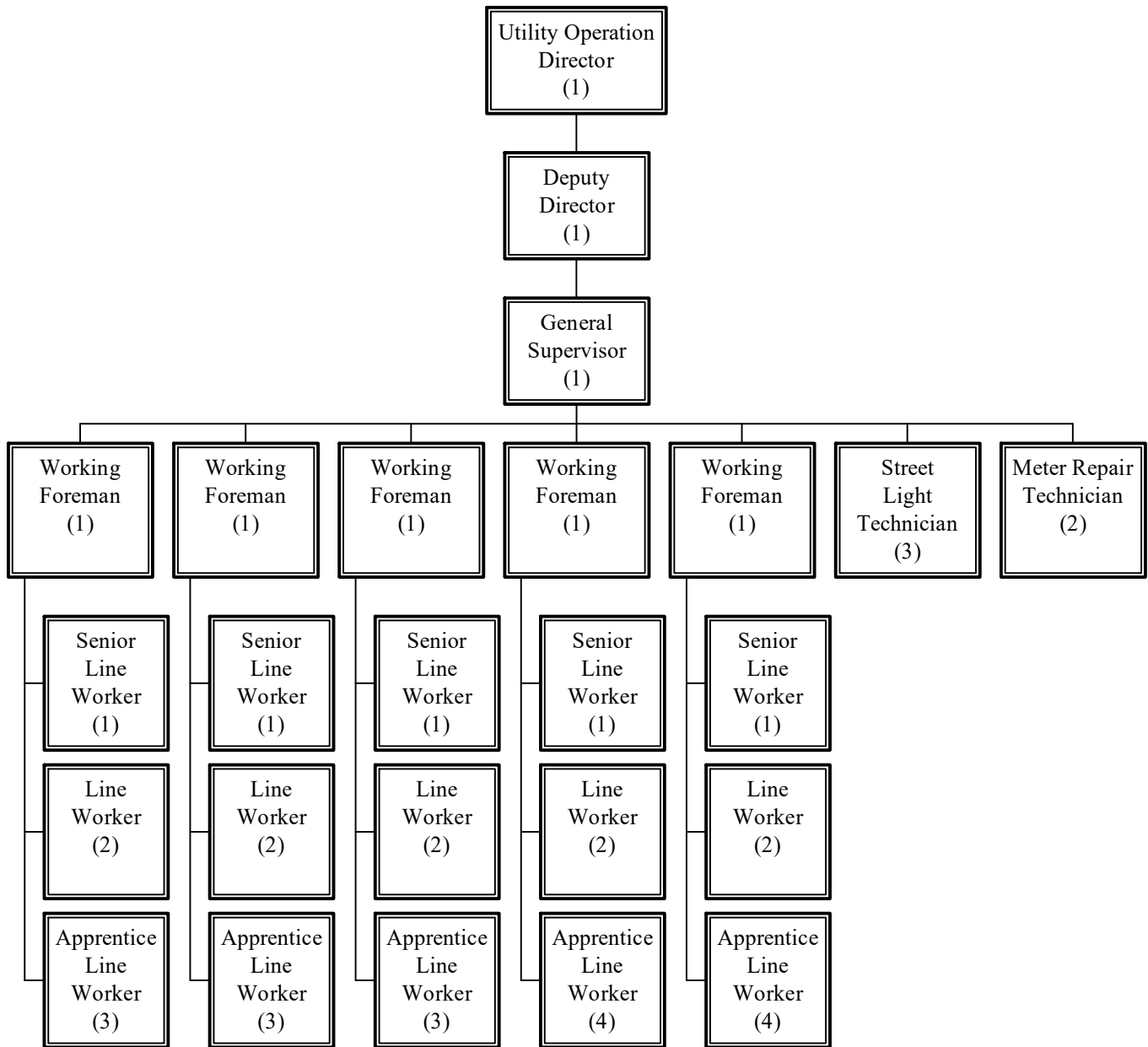
Performance Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP III, G&O 1, PM 1: % of AMI system Pilot Complete	10%	100%	10%	100%
SP III, G&O 1, PM 2: % of AMI system Complete	1%	10%	10%	30%
SP III, G&O 1, PM 3: Average Outage Time per Incident (In Minutes)	N/A	90	76	83
SP III, G&O 1, PM 4: # of days to respond to streetlight compliants	N/A	1-3	1-3	1-3
SP III, G&O 1, PM 5: % of Security lights that are LED	N/A	N/A	N/A	20%

* Per contract, the contractor has 24 hours to respond to an outage report. If the contractor notes that the issue is not related to the fixture, the City will be responsible to respond with a goal of 3 days.

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- SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
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- SP VI = Fiscal Responsibility



Light Fund



LIGHT

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Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE*	100,980,263	100,375,779	96,692,216
COST OF GOODS SOLD	69,442,519	71,814,875	64,287,600
PERSONNEL SERVICES	3,146,384	3,577,289	3,675,808
OPERATING EXPENSE	4,116,432	2,615,337	2,704,587
DEPRECIATION EXPENSE	1,770,121	1,864,818	1,859,643
INDIRECT COST	5,912,900	6,259,882	6,358,555
TRANSFER TO GENERAL FUND	10,158,704	10,500,082	10,113,308
TOTAL EXPENSES	94,547,060	96,632,283	88,999,501
TOTAL NET INCOME/(LOSS)	6,433,204	3,743,496	7,692,715
<u>Debt Service Summary</u>			
AMI Principal Payment	2,620,000	2,955,000	3,043,000
Capital Projects Summary	1,434,255	225,000	1,881,921
FULL TIME POSITIONS	46	45	45

Class Title

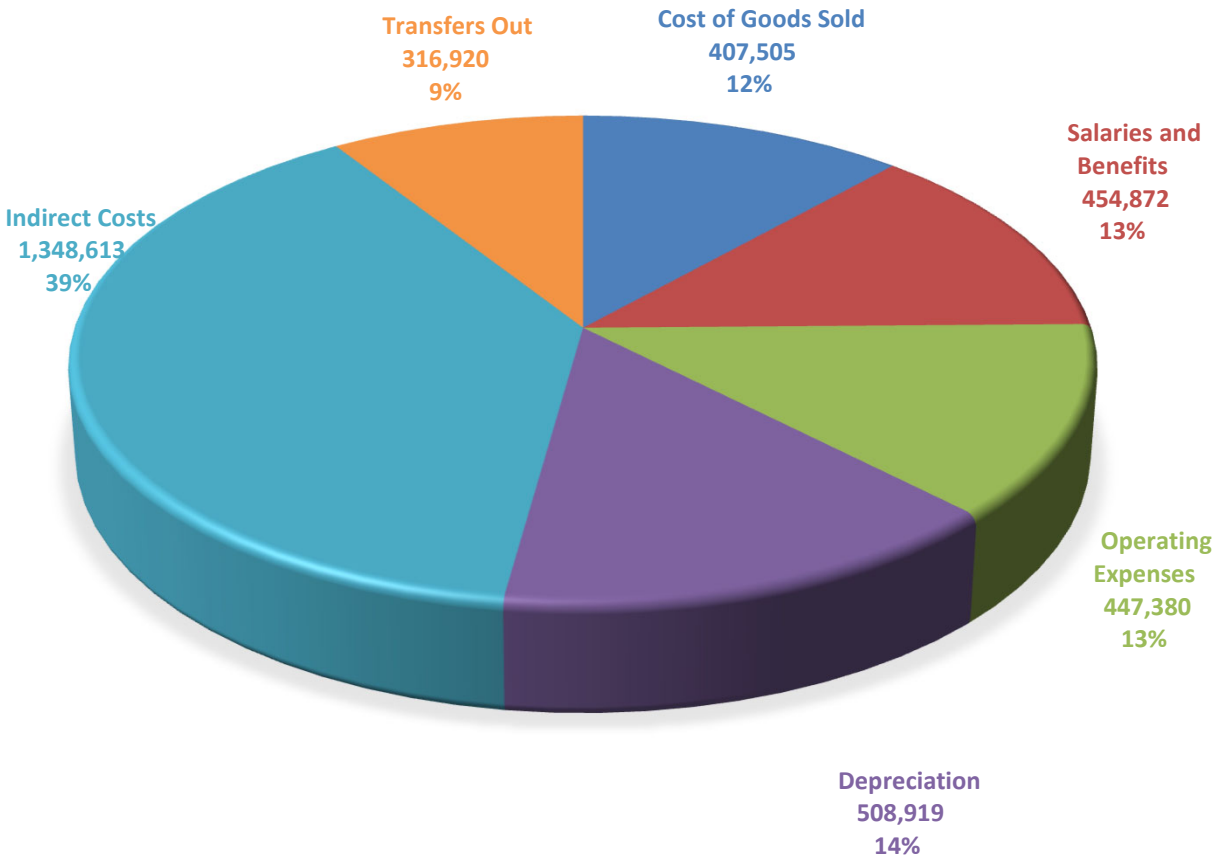
Utility Operations Director	1	1	1
Utility General Supervisor	1	1	1
Deputy Director	0	1	1
Light Distribution Superintendent	1	0	0
Apprentice Line Worker	17	17	17
Line Worker	10	10	10
Line Worker, Senior	5	5	5
Working Foreman	5	5	5
Meter Repair Technician, Light	2	2	2
Senior Administrative Manager	1	0	0
Street Light Maint Technician	3	3	3
TOTAL	46	45	45

		LIGHT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)	
4620						
8002	Materials Purchased for Resale	69,442,519	71,814,875	64,287,600	(7,527,275)	
7110	Regular Wages	1,785,330	2,331,703	2,352,358	20,655	
7120	Overtime	256,542	190,000	275,000	85,000	
7130	Part Time	37,529	0	0	0	
7210	W/C Insurance	46,695	56,233	58,590	2,357	
7230	Uniforms	40,233	52,500	50,000	(2,500)	
7260	FICA Matching	151,881	192,910	200,993	8,083	
7270	Pension Matching	301,594	302,604	315,283	12,679	
7280	Insurance Matching	505,016	429,339	401,584	(27,755)	
7290	Contribution Matching	21,564	22,000	22,000	0	
7510	Professional Services	7,165	0	0	0	
7512	Tech.Svcs(Surveys,DP)	1,095,401	233,000	243,000	10,000	
7550	Communications	49,608	58,799	59,190	391	
7600	Travel	27,289	31,000	4,200	(26,800)	
7610	Auto Allowance	1,262	0	1,000	1,000	
7630	Train/Cont. Education	114,595	140,736	98,841	(41,895)	
7860	Maint: Bldgs.	92	0	0	0	
7870	Maint: Motor Equip.	317,837	259,308	285,361	26,053	
7880	Maint: Mach/Imp/Tools	67,571	46,506	46,453	(53)	
7900	Utilities	56,047	65,000	60,000	(5,000)	
7990	Dues and Fees	16,808	21,000	30,900	9,900	
8004	Materials	978,164	610,000	775,000	165,000	
8009	Licenses(CDL,CPA,Etc)	29	400	0	(400)	
8010	Supplies	59,268	50,000	75,000	25,000	
8016	Small Equip	51,900	41,000	76,000	35,000	
8017	Printing(Not Std Forms)	0	500	0	(500)	
8050	Rental of Equipment	26,955	30,000	20,000	(10,000)	
8110	Motor Fuel	88,106	107,255	104,109	(3,146)	
8150	Food/Employee Apprec.	1,784	4,700	4,700	0	
8705	Interest Expense	488,126	416,133	320,833	(95,300)	
8970	Bad Debt Write-off	575,292	100,000	100,000	0	
8971	Bad Debt Allowance	93,134	400,000	400,000	0	
8900	Depreciation	1,770,121	1,864,818	1,859,643	(5,175)	
8951	Indirect Costs	5,912,900	6,259,882	6,358,555	98,673	
5992	Operating Transfers out	10,158,704	10,500,082	10,113,308	(386,774)	
	Total	94,547,060	96,632,283	88,999,501	(7,632,782)	



Telecommunications Fund

City of Albany Adopted Budget FY 2022 Telecom Department



Total Expenses
\$3,484,209

TELECOMMUNICATION

DESCRIPTION

The Telecommunications division of the Albany Utility Board is the newest city utility. The telecom system presently provides excellent, low cost, fiber optic based services to business in Albany and Dougherty County. New offerings this fiscal year will enable business customers to have access to a menu of services not available outside metro Atlanta. The existence of business level telecommunication services of this magnitude will be a major advantage to the Albany community in the competitive economic development arena.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs

GOALS & OBJECTIVES (G&O)

SP II, G&O 1: Expand Albany Utilities Infrastructure

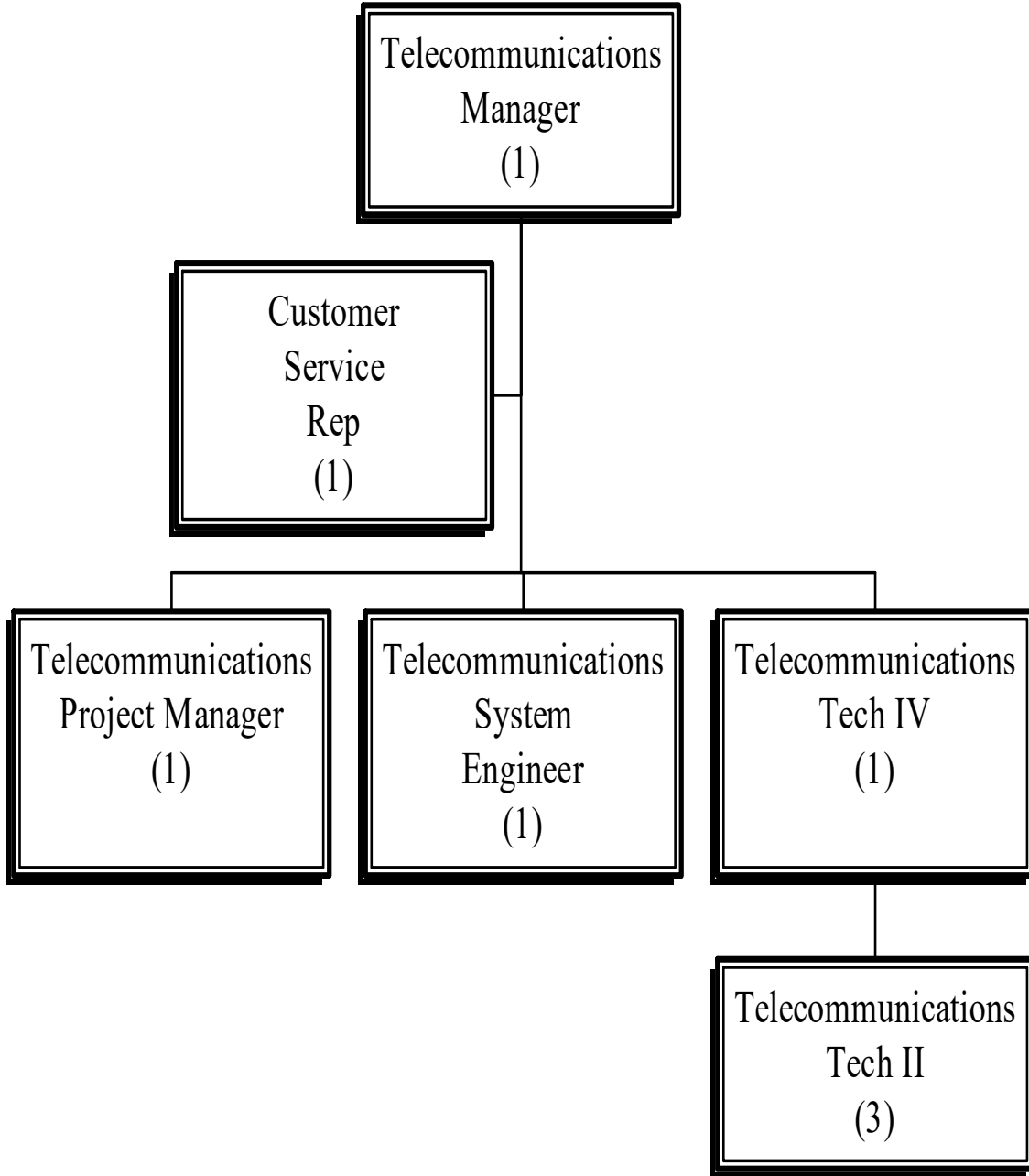
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
SP II, G&O 1, PM 1: # of New Customers	95	100	7,500	125
SP II, G&O 1, PM 2: Miles of Fiber Run	11	12	9	15
SP II, G&O 1, PM 3: % of Fiber Edge Out Strategy Implementation	0	20%	20%	20%

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Telecommunications



TELECOMMUNICATION

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Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUE	3,088,814	3,715,341	3,728,469
COST OF GOODS SOLD	424,464	860,310	407,505
PERSONNEL SERVICES	536,339	438,395	454,872
OPERATING EXPENSES	483,894	469,541	447,380
DEPRECIATION EXPENSE	469,913	469,821	508,919
INDIRECT COSTS	1,323,092	1,343,576	1,348,613
TRANSFER TO GENERAL FUND	259,724	315,804	316,920
TOTAL EXPENSES	3,497,426	3,897,447	3,484,209
TOTAL NET INCOME/(LOSS)	(408,612)	(182,106)	244,260
Capital Projects Summary	355,479	1,347,000	40,000

FULL TIME POSITIONS	7	8	8
Telecommunications Manager	1	1	1
Telecommunications, Project Manager	1	1	1
Telecommunications System Engineer	0	1	1
Customer Service Representative	1	1	1
Telecommunications, System Tech IV	1	1	1
Telecommunications, System Tech II	3	3	3
TOTAL	7	8	8

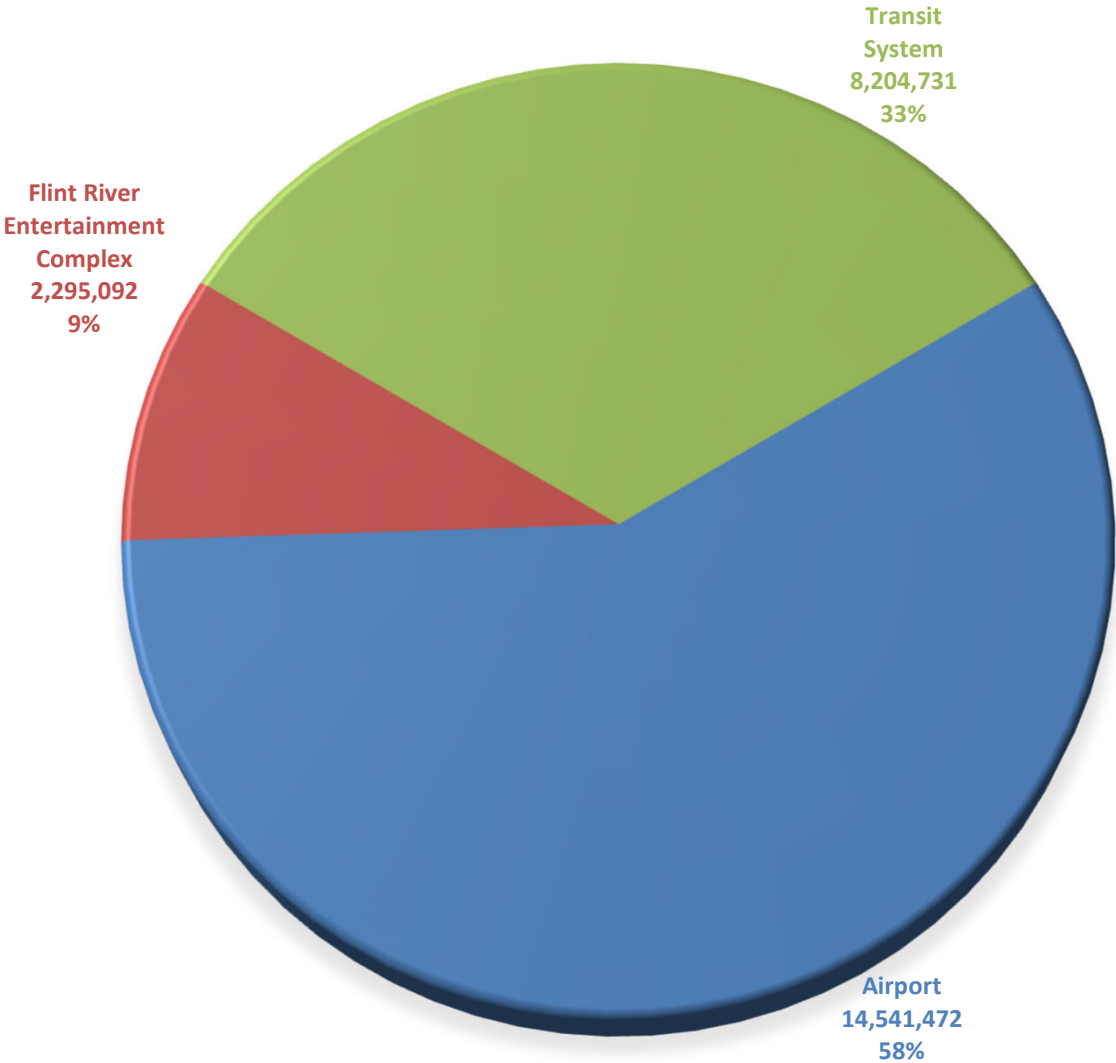
TELECOMMUNICATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4720					
8002	Materials Purchased for Resale	424,464	860,310	407,505	(452,805)
7110	Regular Wages	268,288	289,984	303,044	13,060
7120	Overtime	18,189	15,000	15,000	0
7210	W/C Insurance	5,081	6,801	4,408	(2,393)
7230	Uniforms	2,941	3,750	4,000	250
7260	FICA Matching	21,141	23,331	24,330	999
7270	Pension Matching	156,867	36,598	38,165	1,567
7280	Insurance Matching	60,079	58,931	61,925	2,994
7290	Contribution Matching	3,753	4,000	4,000	0
7510	Professional Services	69,393	35,000	30,000	(5,000)
7512	Tech.Svcs(Surveys,DP)	142,534	174,800	179,404	4,604
7550	Communications	31,498	26,965	16,800	(10,165)
7600	Travel	5,964	14,500	8,750	(5,750)
7630	Train/Cont. Education	5,946	17,400	10,440	(6,960)
7700	Risk Allocation	44,126	35,399	36,521	1,122
7860	Maint: Bldgs.	372	0	0	0
7870	Maint: Motor Equip.	37,944	14,464	12,500	(1,964)
7880	Maint: Mach/Imp/Tools	7,496	3,500	3,500	0
7900	Utilities	51,926	65,000	65,000	0
7990	Dues and Fees	1,586	7,400	7,400	0
8004	Materials	63,824	42,500	46,000	3,500
8010	Supplies	7,004	6,000	4,500	(1,500)
8016	Small Equip	2,448	7,000	8,500	1,500
8110	Motor Fuel	8,358	9,613	8,065	(1,548)
8970	Bad Debt Writeoff	687,459	0	0	0
8971	Bad Debt Allowance	(683,985)	10,000	10,000	0
8900	Depreciation	469,913	469,821	508,919	39,098
8951	Indirect Costs	1,323,092	1,343,576	1,348,613	5,037
5992	Operating Transfers Out	259,724	315,804	316,920	1,116
	Total	3,497,426	3,897,447	3,484,209	(413,238)



Supplemented Enterprise Funds

City of Albany
Adopted Budget
FY 2022
Supplemented Enterprise Funds



Total Expenses
\$25,041,295

Supplemented Enterprise Funds Summary

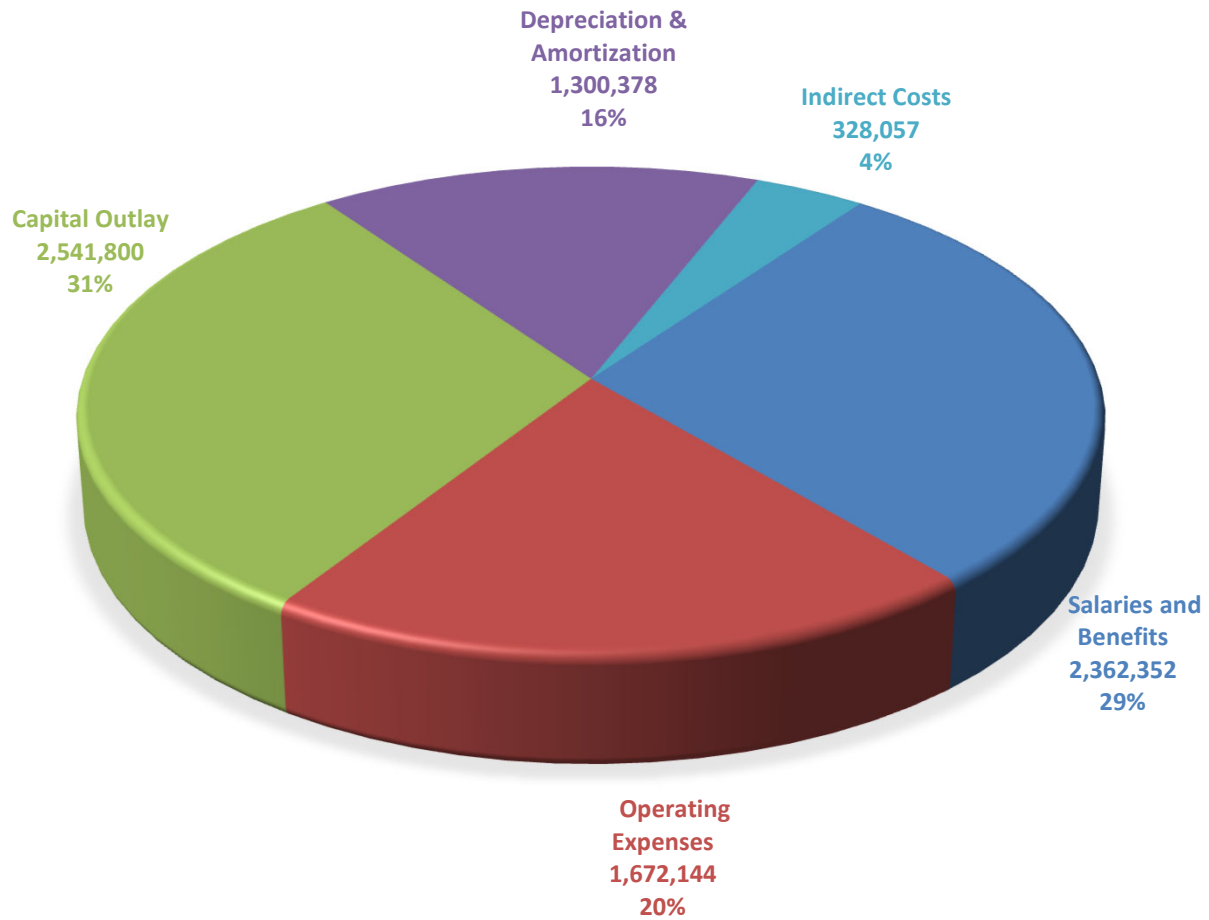
This summary contains Transit, Flint River Entertainment Complex,
and Airport Funds for the City of Albany.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
Revenues	24,757,960	8,732,546	20,024,690
Transfers In	3,318,157	926,173	2,283,920
Total Revenue	28,076,117	9,658,719	22,308,610
Personnel Services	3,358,041	3,442,080	3,543,564
Operating Expense	5,391,378	3,922,276	4,382,236
Capital Outlay	0	1,816,570	13,081,036
Depreciation Expense	3,128,658	2,938,228	3,564,630
Indirect Costs	468,402	477,793	469,829
Total Expenditures	12,346,479	12,596,947	25,041,295
Net Revenues Over Expenditures	15,729,638	-2,938,228	-2,732,685
FULL TIME POSITIONS	52	53	53



Albany Transit System

City of Albany Adopted Budget FY 2022 Transit Department



Total Expenses
\$8,204,731

TRANSIT DEPARTMENT

DESCRIPTION

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs
 SP III: Infrastructure & Asset Management
 SP VI: Fiscal Responsibility

GOALS & OBJECTIVES (G&O)

SP II, G&O 2: Enhance Aviation and Transit to Improve Customer Experience
 SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program
 SP III, G&O 2: Be Recognized as the Regional Technology Leader
 SP VI, G&O 1: To Have Effective & Consistent Processes Throughout the Organization

PERFORMANCE MEASURES (PM)

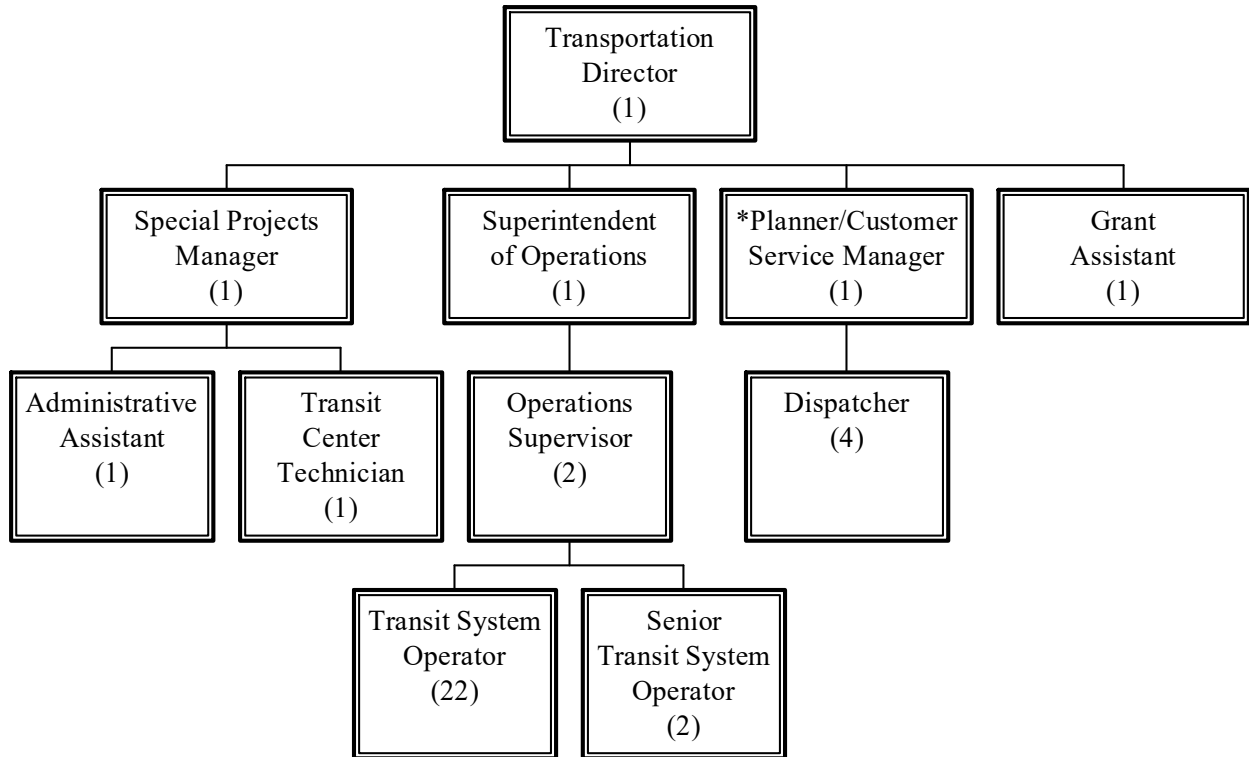
Measures	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP III, G&O 1, PM 1: # of Transit Shelters Replaced*	5	5	8	8
SP III, G&O 1, PM 1: # of New Transit Shelters*	3	3	3	3
SP III, G&O 1, PM 2: # of Users of "real-time tracking" for Albany Transit	250,000	250,000	237,500	250,000
SP II, G&O 2, PM 1: # of Rides on the ASU Ram Route	187,000	250,000	24,900	160,820
SP III, G&O 2, PM 2: % of Buses that have Wi-Fi Capabilities	100%	100%	100%	100%
SP VI, G&O 2, PM 3: % of Design Albany Transportation Center	25%	100%	100%	N/A
SP VI, G&O 2, PM 3: % of Construction of Albany Transportation Ce	N/A	N/A	5%	100%

***Note:** # of Shelters as of July 2020 was 73 & by the end of FY 21 should have 76 sheltered stops
 Bus stop facility plan (bus shelter PM changes)

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 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Albany Transit System



* GDOT Funded Position

TRANSIT SYSTEM SUMMARY

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Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	9,215,284	5,174,586	5,526,285
PERSONNEL SERVICES	2,358,133	2,288,062	2,362,352
OPERATING EXPENSE	2,510,991	1,935,126	2,000,201
CAPITAL OUTLAY	0	951,398	2,541,800
DEPRECIATION	1,108,399	898,291	1,300,378
TOTAL EXPENSES	5,977,523	6,072,877	8,204,731
TOTAL NET INCOME/(LOSS)	3,237,761	(898,291)	(2,678,446)
TRANSFER IN	765,450	0	1,378,068
FULL TIME POSITIONS	36	37	37

Capital Projects Summary

Motor Equipment	4,970,819	0	2,162,000
Tools	30,000	32,000	193,500
Buildings	<u>1,008,150</u>	<u>919,398</u>	<u>186,300</u>
Total Capital Additions	6,008,969	951,398	2,541,800

TRANSIT

DESCRIPTION

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	2,509,743	2,865,269	2,649,409
PERSONNEL SERVICES	2,358,133	2,288,062	2,362,352
OPERATING EXPENSE	1,129,180	1,083,753	1,105,250
DEPRECIATION	1,108,399	898,291	1,300,378
TOTAL EXPENSES	4,595,712	4,270,106	4,767,980
TOTAL NET INCOME/(LOSS)	(2,085,970)	(1,404,837)	(2,118,571)
TRANSFER IN	1,372,321	0	818,193
FULL TIME POSITIONS	36	37	37

Class Title

Transit System Operator	24	22	22
Transit System Operator, Senior	0	2	2
Dispatcher - Transit	4	4	4
Transit Operations Supervisor	2	2	2
Transit Center Technician	0	1	1
Grants Assistant	1	1	1
Multi-Modal Transportation Dir	1	1	1
Superintendent of Transit Operations	1	1	1
Administrative Assistant	1	1	1
Special Projects Manager	1	1	1
<i>Planner/Customer Service Manager *</i>	<i>1</i>	<i>1</i>	<i>1</i>
TOTAL	36	37	37

** Grant funded position*

		TRANSIT			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7702					
7110.	Regular Wages	1,154,295	1,252,294	1,204,247	(48,047)
7120.	Overtime	178,016	95,000	167,506	72,506
7130.	Part Time	201,423	229,384	264,503	35,119
7210.	W/C Insurance	80,869	73,565	83,433	9,868
7230.	Uniforms	14,338	23,710	16,710	(7,000)
7260.	FICA Matching	112,186	120,616	125,174	4,558
7270.	Pension Matching	313,113	161,675	164,610	2,935
7280.	Insurance Matching	292,597	319,818	324,169	4,351
7290.	Contribution Matching	11,296	12,000	12,000	0
7510.	Prof.Svcs(Archit,Attny)	14,810	14,556	8,356	(6,200)
7513.	Adm.Svcs(Finance,Mgt)	36,732	35,000	47,000	12,000
7514.	Contract Labor(Temp)	28,911	20,000	0	(20,000)
7550.	Communications	23,765	24,158	18,948	(5,210)
7570.	Advertising	0	0	2,395	2,395
7700.03	Risk Allocation	68,889	9,278	31,763	22,485
7860.	Maint: Buildings	23,916	2,470	16,382	13,912
7870.	Maint: Motor Equipment	52	25,779	25,700	(79)
7880.	Maint: Mach/Imp/Tools	22,413	48,183	38,565	(9,618)
7900.	Utilities	80,947	55,000	70,800	15,800
7990.	Dues and Fees	1,372	2,825	3,120	295
8010.	Supplies	7,228	5,811	5,811	0
8016.	Small Equip	442	800	800	0
8017.	Printing(Not Std Forms)	368	230	230	0
8018.	8018. - Books & Subscriptic	171	191	200	9
8030.	Janitorial Supplies	6,526	5,700	6,500	800
8052.	Rental of Building	27,737	0	0	0
8110.01	Gasoline	20,745	18,883	17,615	(1,268)
8110.02	Diesel Fuel	97,941	0	0	0
8110.03	CNG	337,452	476,668	480,808	4,140
8150.	Food/Employee Apprec.	2,185	2,200	2,200	0
8495.	Cash Over/Short	-51	0	0	0
8900.	Depreciation	1,108,399	898,291	1,300,378	402,087
8951.	Indirect Cost	326,630	336,021	328,057	(7,964)
Total		4,595,712	4,270,106	4,767,980	497,874

TRANSIT SYSTEM - GRANT SUMMARY

DESCRIPTION

The Federal Transit Administration (FTA) Section 5307 Capital & Operation Grant will provide funding assistance to ATS in delivering safe, affordable and reliable transportation services to the citizens of Albany. The grant assistance is 90% reimbursable.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	6,705,542	2,309,317	2,876,876
OPERATING EXPENSE	1,381,811	851,373	894,951
CAPITAL OUTLAY	0	951,398	2,541,800
TOTAL EXPENSES	1,381,811	1,802,771	3,436,751
TOTAL NET INCOME/(LOSS)	5,323,731	506,546	(559,875)
TRANSFER IN	0	0	559,875
FULL TIME POSITIONS	0	0	0

Capital Projects Summary

Motor Equipment	4,970,819	0	2,162,000
Tools	30,000	32,000	193,500
Buildings	1,008,150	919,398	186,300
Total Capital Additions	6,008,969	951,398	2,541,800

TRANSIT SYSTEM - GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7703					
7510.	Professional Services	10,310	700	6,750	6,050
7512.	Tech.Svcs (Surveys,DP)	408,749	258,843	90,918	-167,925
7550.	Communications	18,168	14,600	24,500	9,900
7600.	Travel	23,582	13,975	8,385	-5,590
7630.	Train/Cont. Education	9,720	13,495	8,097	-5,398
7860.	Maint: Buildings	44,526	69,700	63,050	-6,650
7870.01	Labor	261,923	176,602	245,208	68,606
7870.02	Maintenance	210,651	75,880	68,431	-7,449
7870.03	Parts	296,469	191,378	343,763	152,385
7870.05	Upkeep	0	0	6,720	6,720
7880.	Maint: Mach/Imp/Tools	4,955	9,500	9,500	0
7990.	Dues and Fees	978	1,000	1,000	0
8010.	Supplies	75	0	1,200	1,200
8016.	Small Equip	19,785	9,200	7,429	-1,771
8017.	Printing(Not Std Forms)	7,060	16,500	10,000	-6,500
8030.	Janitorial Supplies	208	0	0	0
8050.	Rental of Equip	44,383	0	0	0
8052.	Rental of Building	20,269	0	0	0
8510.	Cap. O/Lay: Furn & Fixture	0	0	154,000	154,000
8511.	Cap. O/Lay: Computer Equipment	0	0	39,500	39,500
8520.	Cap. O/Lay: Motor	0	0	2,162,000	2,162,000
8530.	Cap. O/Lay: Bldg & Improvement	0	919,398	186,300	-733,098
8540.	Cap. O/Lay: Tools	0	32,000	0	-32,000
Total		1,381,811	1,802,771	3,436,751	1,633,980



Flint River
Entertainment
Complex

Flint River Entertainment Complex

SUMMARY

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public standpoint

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a great place to live, work, & play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: Be recognized as a vibrant community and a tourist destination

PERFORMANCE MEASURES (PM)

Measures	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goal
SP IV, G&O 2, PM 1: # of Events	137	82	128	85	109
SP IV, G&O 2, PM 2: Attendance - Paid	25,133	19,711	43,575	21,788	40,975
SP IV, G&O 2, PM 3: Average Ticket Price	38.09	43.88	44.43	44.43	47.46
SP IV, G&O 2, PM 4: General Attendance	105,963	59,031	131,621	65,811	101,319

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility

Flint River Entertainment Complex

SUMMARY

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public standpoint

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	1,214,308	839,775	818,326
OPERATING EXPENSE	2,431,798	1,765,948	1,802,057
DEPRECIATION EXPENSE	488,724	481,279	493,035
TOTAL EXPENSES	2,920,522	2,247,227	2,295,092
NET OPERATING INCOME/(LOSS)	(1,706,215)	(1,407,452)	(1,476,766)
TRANSFER IN	2,008,534	926,173	905,852
FULL TIME POSITIONS	0	0	0

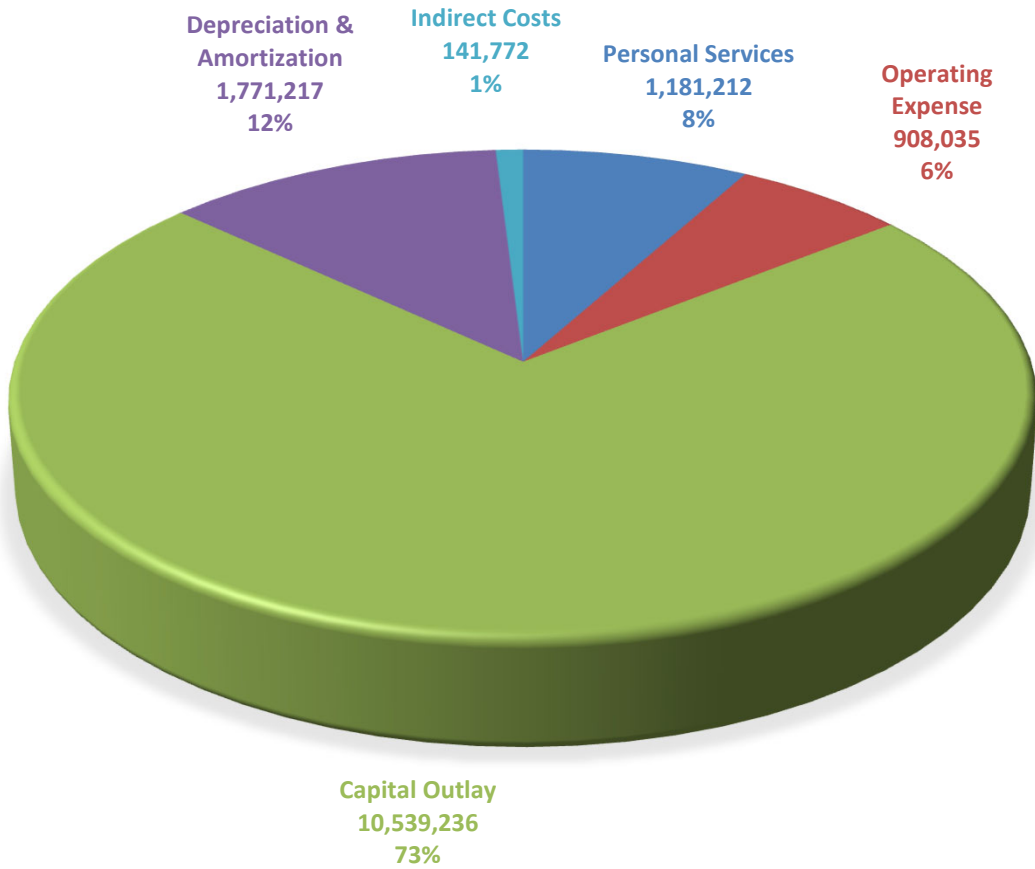
Flint River Entertainment Complex

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7303					
7510	Professional Services	2,371,700	1,765,948	1,724,177	-41,771
7700	Risk Allocation	50,421	0	77,880	77,880
7880	Maint: Mach/Imp/Tools	270	0	0	0
8010	Office Supplies	2,918	0	0	0
8020	Promotional	6,308	0	0	0
8030	Janitorial Supplies	181	0	0	0
8900	Depreciation	488,724	481,279	493,035	11,756
Total		2,920,522	2,247,227	2,295,092	47,865



Airport Fund

City of Albany Adopted Budget FY 2022 Airport Department



Total Expenses
\$14,541,472

AIRPORT DEPARTMENT

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs

GOALS & OBJECTIVES (G&O)

SP II, G&O 2: Enhance Aviation & Transit to Improve Customer Experience

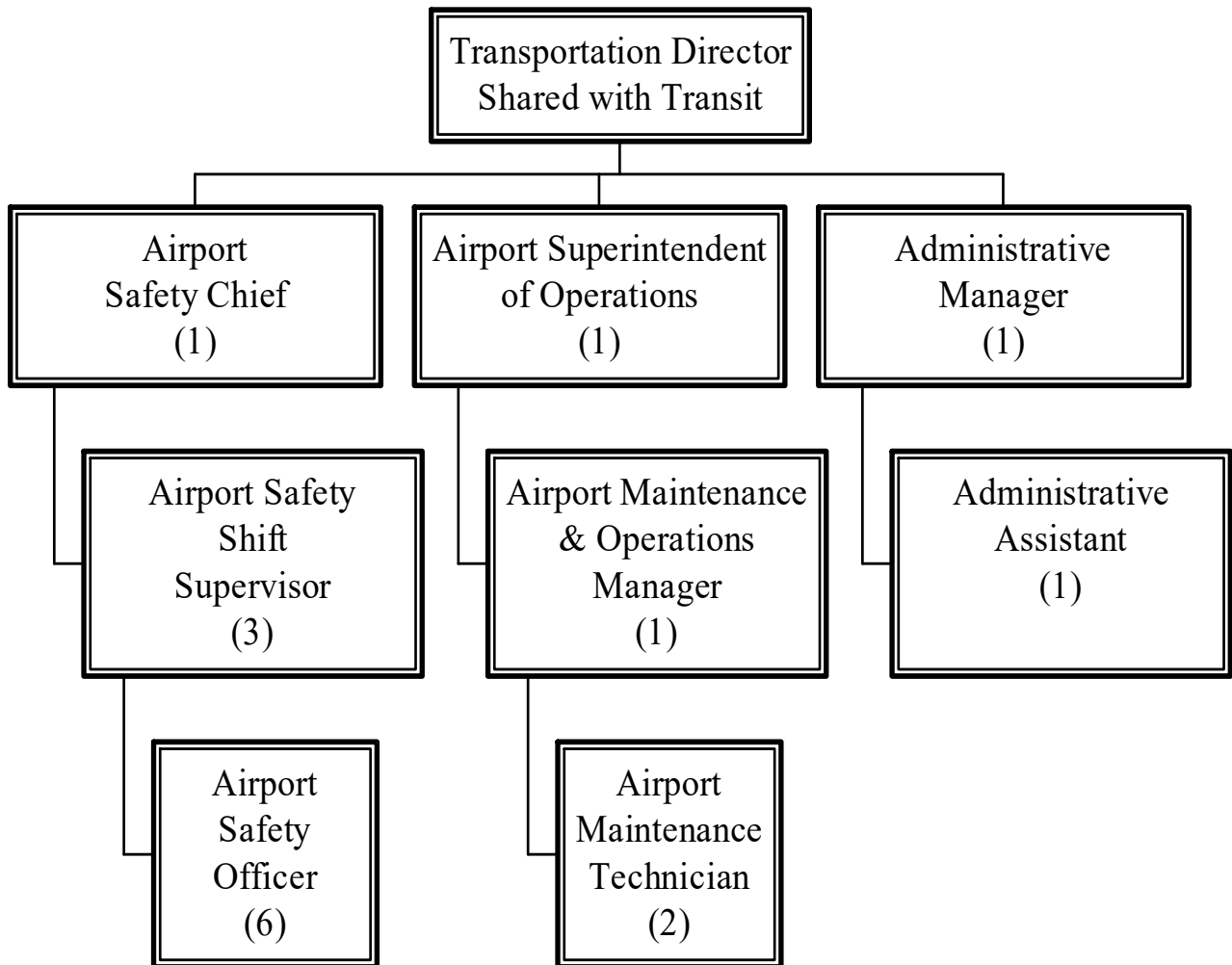
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goal
SP II, G&O 2, PM 1 - # of Enplanement	42,212	56,392	17,481	25,049
SP II, G&O 2, PM 2 - # of Deplanements	41,322	55,062	16,759	23,618
SP II, G&O 2, PM 3 - New Passenger Boarding Bridge % Complete	100%	100%	100%	N/A
SP II, G&O 2, PM 4 - Gross Receipts from Parking Collected at the Airport	234,287	370,000	131,817	185,768
General Aviation Terminal & Hangar Construction - % Complete				
Phase I - Storage Hangar	N/A	N/A	N/A	100%
Phase II - General Aviation Terminal	N/A	N/A	N/A	10%

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Airport Department



AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	14,328,369	2,718,185	13,680,079
PERSONNEL SERVICES	999,908	1,154,018	1,181,212
OPERATING EXPENSE	916,991	869,077	1,049,807
CAPITAL OUTLAY	0	695,090	10,539,236
DEPRECIATION	1,531,535	1,558,658	1,771,217
TOTAL EXPENSES	3,448,434	4,276,843	14,541,472
TOTAL NET INCOME/(LOSS)	10,879,935	(1,558,658)	(861,393)
TRANSFER IN	544,173	0	0
FULL TIME POSITIONS	16	16	16

Capital Projects Summary

Storage Hangar	0	310,000	9,276,083
General Aviation Terminal	0	309,100	1,126,153
Passenger Boarding Bridge	1,762,930	0	0
South Apron & T-Hangar Taxiway	2,531,795	0	0
Design South Apron Taxiway	0	0	0
Runway 4-22 Mill & Overlay	5,830,446	0	0
Other Capital Outlay	0	75,990	137,000
Rolling Stock	54,525	965,000	967,500
	10,179,696	1,660,090	11,506,736

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	2,564,138	2,008,745	3,007,843
PERSONNEL SERVICES	999,908	1,154,018	1,181,212
OPERATING EXPENSE	840,044	854,727	916,807
DEPRECIATION	1,531,535	1,558,658	1,771,217
TOTAL EXPENSES	3,371,487	3,567,403	3,869,236
TOTAL NET INCOME/(LOSS)	(807,349)	(1,558,658)	(861,393)
TRANSFER IN	544,173	0	0
FULL TIME POSITIONS	16	16	16

Class Title

Administrative Assistant	1	1	1
Airport Maint. & Operat. Mgr.	1	1	1
Airport Safety Chief	1	1	1
Airport Safety Officer	6	6	6
Airport Superintendent of Operations	1	1	1
Airport Safety Shift Supv	3	3	3
Airport Service Worker	2	2	2
Administrative Manager, Airpor	1	1	1
Multi-Modal Transportation Director *	0	0	0
TOTALS	16	16	16

**Half of the Director's Salary is budgeted in this cost center*

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7003					
7110	Regular Wages	628,723	730,622	770,765	40,143
7120	Overtime Wages	75,691	60,000	60,000	0
7210	W/C Insurance	20,097	21,879	22,613	734
7230	Uniforms	6,261	8,060	9,185	1,125
7260	FICA Matching	51,028	60,483	63,554	3,071
7270	Pension Matching	74,482	107,044	111,861	4,817
7280	Insurance Matching	136,777	157,930	135,234	(22,696)
7290	Contribution Matching	6,849	8,000	8,000	0
7510	Professional Services	14,747	5,060	10,490	5,430
7514	Contract Labor(Temp)	833	0	0	0
7550	Communications	17,557	12,499	10,373	(2,126)
7570	Advertising	743	1,985	0	(1,985)
7600	Travel	16,675	19,350	11,400	(7,950)
7630	Train/Cont. Education	9,305	19,400	19,790	390
7700	Insurance	26,722	28,000	35,450	7,450
7700.03	Risk Allocation	39,557	44,317	54,217	9,900
7860	Maint: Buildings	139,433	141,324	151,444	10,120
7870.01	Labor	14,384	8,125	10,869	2,744
7870.02	Maintenance	23,818	26,527	26,493	(34)
7870.03	Parts	11,705	7,278	7,578	300
7880	Maint: Mach/Imp/Tools	53,355	74,870	71,645	(3,225)
7900	Utilities	251,595	270,000	307,000	37,000
7990	Dues and Fees	16,374	18,360	18,375	15
8010	Supplies	10,120	11,200	14,300	3,100
8016	Small Equip	24,605	3,000	4,700	1,700
8018	Books &Subscriptions	112	114	113	(1)
8030	Janitorial Supplies	1,872	2,800	2,150	(650)
8050	Rental of Equipment	7,756	2,500	2,500	0
8110.02	Motor Fuel	14,886	14,746	14,648	(98)
8150	Food/Employee Apprec.	2,117	1,500	1,500	0
8900	Depreciation	1,531,535	1,558,658	1,771,217	212,559
8951	Indirect Cost	141,772	141,772	141,772	0
Total		3,371,487	3,567,403	3,869,236	301,833

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

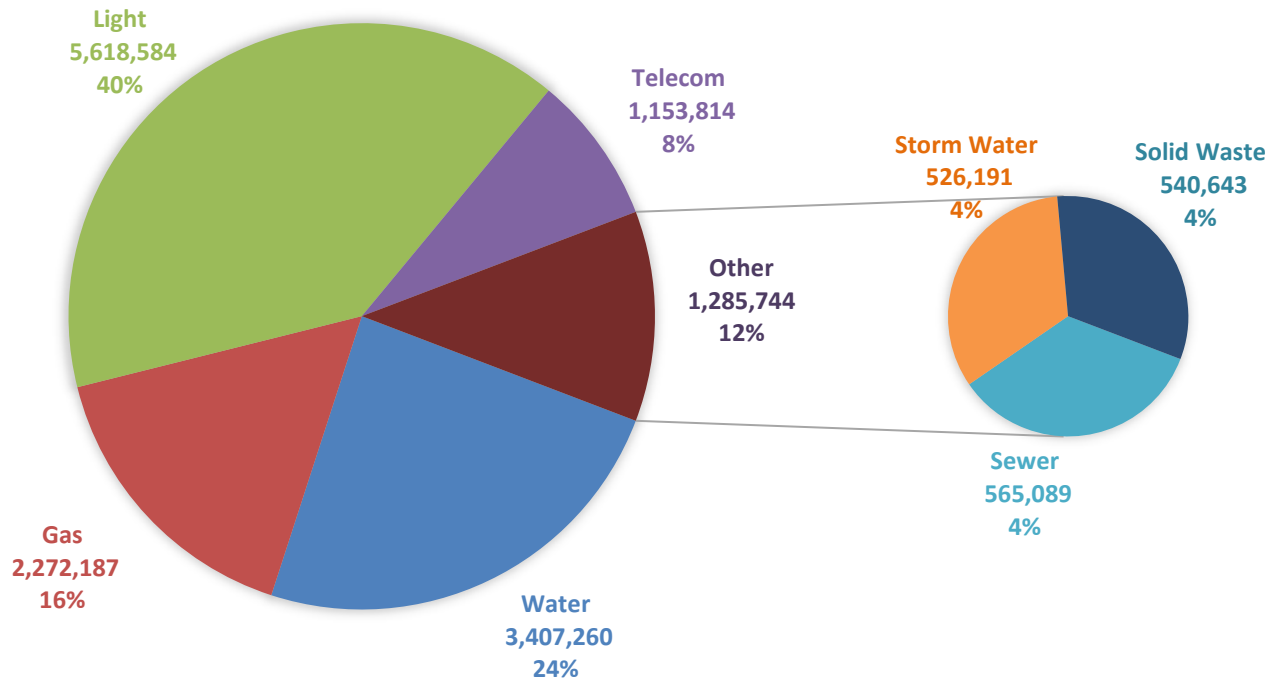
Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
CFC & PFC REVENUES	986,924	709,440	270,000
FEDERAL GRANTS	8,222,536	0	10,402,236
STATE GRANT	2,554,770	0	0
OTHER REVENUE	0	0	0
TOTAL REVENUE	11,764,231	709,440	10,672,236
OPERATING EXPENSE	76,947	14,350	133,000
CAPITAL OUTLAY	0	695,090	10,539,236
TOTAL EXPENSES	76,947	709,440	10,672,236
SOURCE/(USE) OF OTHER FUNDING	11,687,284	0	0
PFC Deferred Revenue	372,897	801,337	817,837
CFC Deferred Revenue	731,986	1,012,986	1,266,486

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
7004					
7510	Professional Services	23,740	14,350	66,500	52,150
7860	Maint: Buildings	30,928	0	27,500	27,500
7880	Maint: Mach/Imp/Tools	4,000	0	0	0
7990	Dues and Fees	2,023	0	0	0
8010	Supplies	16,256	0	0	0
8016	Small Equip	0	0	39,000	39,000
8500	Cap. O/Lay:	0	0	137,000	137,000
8530	Cap. O/Lay: Bldg & Improvement	0	75,990	0	(75,990)
8550	Cap. O/Lay: Land & Improvement	0	619,100	10,402,236	9,783,136
Total		76,947	709,440	10,672,236	9,962,796



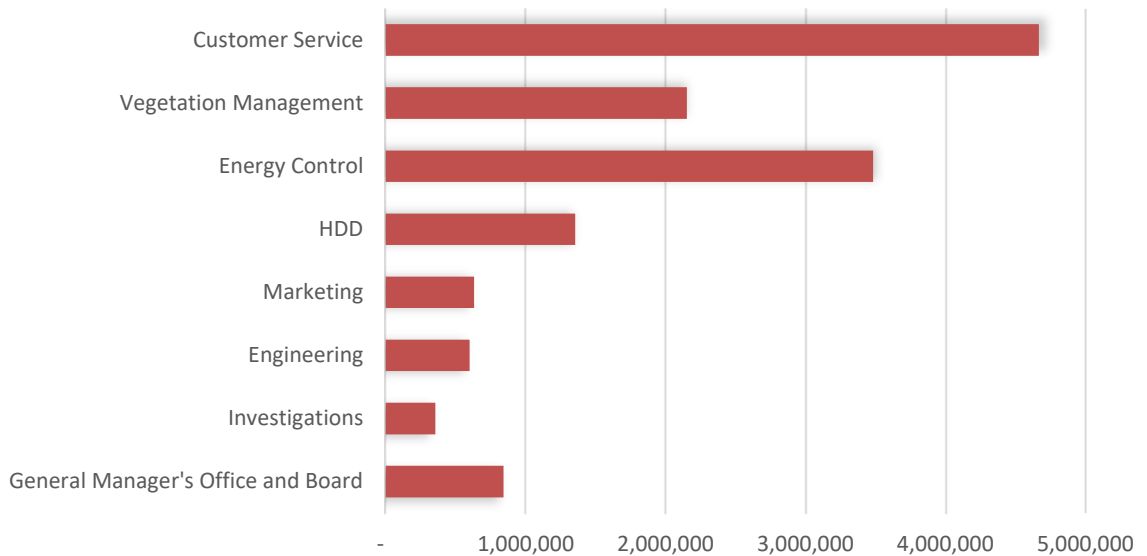
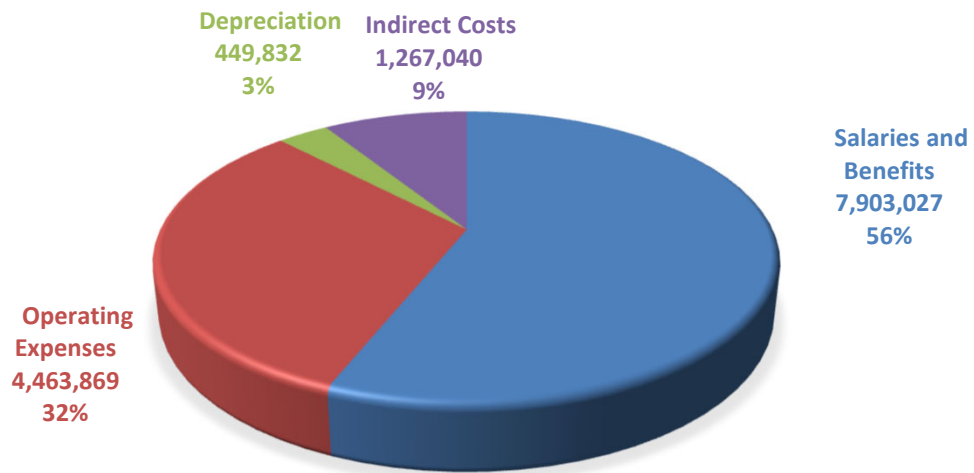
Utility Internal Service Funds

City of Albany Adopted Budget FY 2022 Utility Internal Service Fund (UISF)



Total Revenue
\$14,083,768

City of Albany Adopted Budget FY 2022 Utility Internal Service Fund (UISF)



**Total Expenditures
\$14,083,768**



Utility Management

UTILITY MANAGEMENT

DESCRIPTION

The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

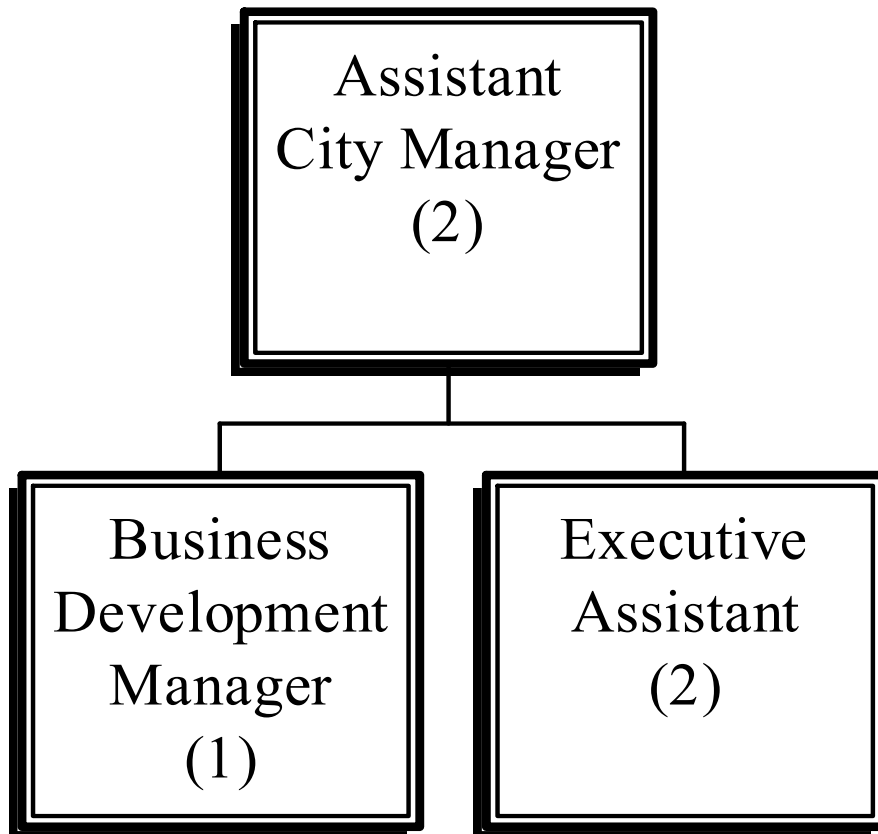
PERFORMANCE MEASURES

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projections	FY 2022 Goals
SP III, G&O 1, PM 1: % Street Lighting Converted to LED				
- RFP & Coordination	100%	100%	100%	100%
- Installation of LED	90%	100%	100%	100%
SP III, G&O 1, PM 2: % AMI Project Complete				
- RFP	100%	100%	100%	100%
- Contract Negotiations	80%	100%	100%	100%
- Software Installations	50%	100%	100%	100%
- Water Meters	0%	20%	9%	50%
- Gas Meters	0%	20.0%	4.5%	50%
- Light Meters	1%	10.0%	7.5%	50%

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 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Utility Management



UTILITY MANAGEMENT

DESCRIPTION

The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	659,545	680,116	709,913
OPERATING EXPENSES	74,402	88,965	76,057
DEPRECIATION EXPENSE	3,059	0	0
INDIRECT COST	52,286	53,579	56,064
TOTAL EXPENSES	789,292	822,660	842,034
FULL TIME POSITIONS	5	5	5

Class Title

Assistant City Manager	2	2	2
Executive Assistant	2	2	2
Business Development Manager	1	1	1
TOTAL	5	5	5

UTILITY MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4815					
7110	Regular Wages	442,458	488,857	519,699	30,842
7210	W/C Insurance	1,149	978	1,039	61
7230	Uniforms	439	1,000	1,000	0
7260	FICA Matching	37,241	37,398	39,757	2,359
7270	Pension Matching	97,309	58,663	62,364	3,701
7280	Insurance Matching	71,306	83,220	76,054	(7,166)
7290	Contribution Matching	9,644	10,000	10,000	0
7513	Adm.Svcs(Finance,Mgt)	11,200	12,000	12,000	0
7550	Communications	6,108	7,900	7,500	(400)
7600	Travel	20,308	28,665	17,199	(11,466)
7610	Auto Allowance	10,200	13,200	13,200	0
7630	Train/Cont. Education	434	10,975	6,585	(4,390)
7700	Risk Allocation	9,301	5,372	6,266	894
7870	Maint: Motor Equip.	792	0	0	0
7880	Manint: Mach/Imp/Tools	1,945	4,253	6,307	2,054
7990	Dues and Fees	4,382	800	1,500	700
8010	Supplies	5,525	3,500	2,500	(1,000)
8016	Small Equip	792	2,000	2,700	700
8018	Books & Subscriptions	240	300	300	0
8050	Rental of Equipment	2,378	0	0	0
8110	Motor Fuel	796	0	0	0
8900	Depreciation	3,059	0	0	0
8951	Indirect	52,286	53,579	56,064	2,485
Total		789,292	822,660	842,034	19,374



Investigations

INVESTIGATIONS

DESCRIPTION

The Investigations Division provides physical security for the Albany Utilities and Board when in session. This division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. Also perform criminal investigation of theft, fraud, meter tampering, identity misrepresentation cases. Participate with other Law Enforcement agencies on combined initiatives. In addition a full time Security Officer is posted at the main collection point for Administration Department of the Albany Utility.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

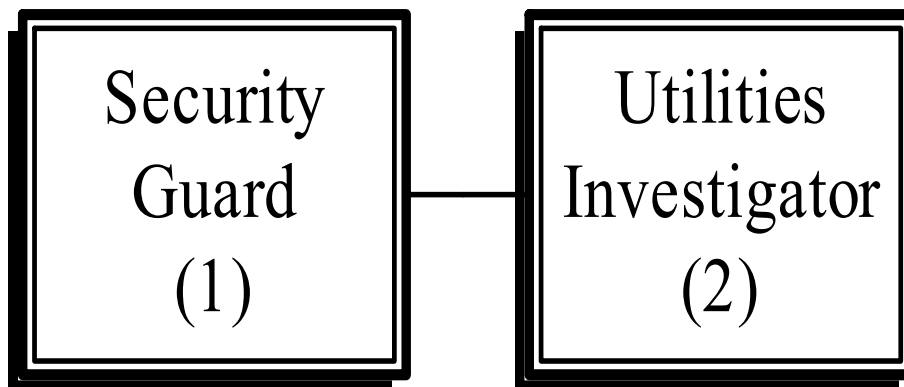
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actual	Budget	Projection	Goal
SP I, G&O 1, PM 1: # of Network Camera's Monitored on City Security System	165	190	218	218

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INVESTIGATIONS



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DESCRIPTION

The Investigations Division provides physical security for the Albany Utilities and Board when in session. This division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. Also perform criminal investigation of theft, fraud, meter tampering, and identity misrepresentation cases. Participate with other Law Enforcement agencies on combined initiatives. In addition a full time Security Officer is posted at the main collection point for Administration Department of the Albany Utility.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	234,301	210,079	212,992
OPERATING EXPENSE	85,483	93,484	93,759
DEPRECIATION	3,700	17,830	14,500
INDIRECT COST	31,372	32,147	33,638
TOTAL	354,856	353,540	354,889

FULL TIME POSITIONS	3	3	3
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Capital Purchases	86,740	0	0
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Class Title			
Utilities Investigator	2	2	2
Security Guard	1	1	1
TOTAL	3	3	3

INVESTIGATIONS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4825					
7110	Regular Wages	131,358	132,024	140,516	8,492
7120	Overtime	7,906	10,500	5,000	-5,500
7210	W/C Insurance	11,219	5,717	6,505	788
7230	Uniforms	2,442	2,000	2,000	0
7260	FICA Matching	10,026	10,903	11,132	229
7270	Pension Matching	42,084	19,001	18,176	-825
7280	Insurance Matching	27,483	28,134	27,663	-471
7290	Contribution Matching	1,783	1,800	2,000	200
7510	Professional Services	22,864	24,000	24,000	0
7512	Tech.Svcs(Surveys,DP)	0	1,950	0	-1,950
7550	Communications	34,322	33,130	34,100	970
7600	Travel	0	1,000	600	-400
7630	Train/Cont. Education	554	1,000	600	-400
7700	Risk Allocation	7,114	3,466	3,955	489
7870	Maint: Motor Equip.	1,651	1,250	2,582	1,332
7880	Maint: Mach/Imp/Tools	8,375	15,564	15,898	334
8010	Supplies	531	1,000	1,000	0
8016	Small Equip	8,562	8,500	8,500	0
8110	Gasoline	1,509	2,624	2,524	-100
8900	Depreciation	3,700	17,830	14,500	-3,330
8951	Indirect Cost	31,372	32,147	33,638	1,491
Total		354,856	353,540	354,889	1,349



Utility Engineering

ENGINEERING

DESCRIPTION

Engineering is a support department for all departments (Water, Gas, Light, Telecommunications, maintenance and downtown administration). The primary objectives of the engineering department are to review all plans approved by Albany/Dougherty Planning and Zoning, make first contacts with developers and outside engineering firms concerning developments, calculate electrical loads and size transformers and switches, calculate water and gas loads for line size, compose work orders and drawings for the installation of all utilities for residential and commercial developments and maintain postings to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines for respecification, department of transportation permitting, relocation of utilities on highway widening projects, meet customers about complaints, EPD permitting, security lights and street lights, etc.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

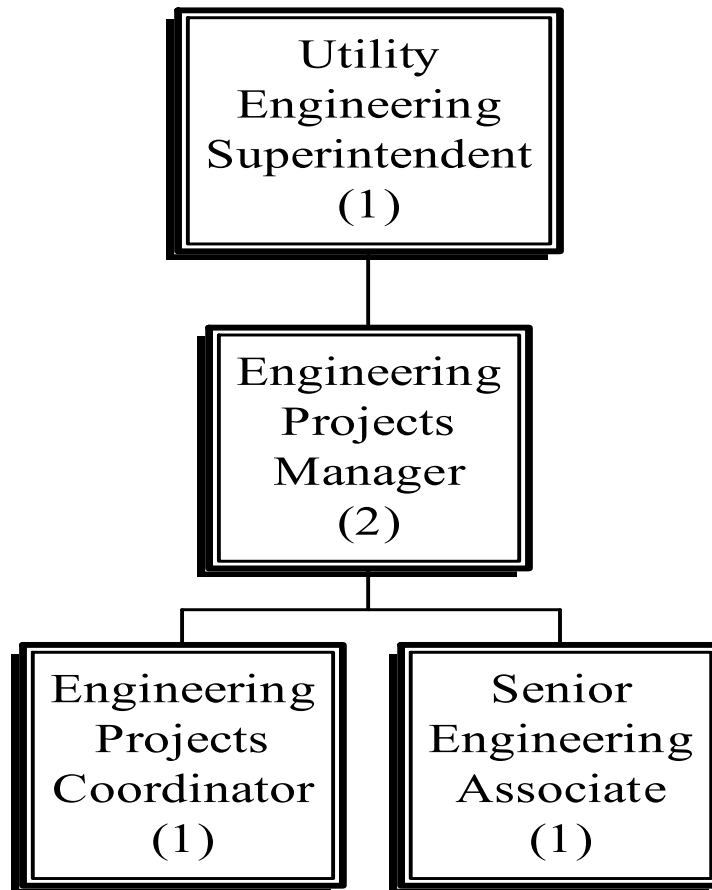
	FY 2019	FY 2020	FY 2021	FY 2022
SP III, G&O 1, PM 1: % Complete on the Manufactured Gas Plant Clean-up Project	20%	40%	60%	90%

Note: Estimated completion date for the project is 2023.

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ENGINEERING



ENGINEERING

DESCRIPTION

Engineering is a support department for all departments (water, gas, light, telecommunications, maintenance and downtown administration). The primary objectives of the engineering department are to review all plans approved by Albany/Dougherty Planning and Zoning, make first contacts with developers and outside engineering firms concerning developments, calculate electrical loads and size transformers and switches, calculate water and gas loads for line size, compose work orders and drawings for the installation of all utilities for residential and commercial developments and maintain postings to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines for respect, department of transportation permitting, relocation of utilities on highway widening projects, meet customers about complaints, EPD permitting, security lights and street lights, etc.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONAL SERVICES	495,273	451,789	452,583
OPERATING EXPENSE	56,947	57,862	62,380
DEPRECIATION	6,180	914	11,423
INDIRECT COST	52,286	53,579	56,064
TOTAL	610,686	564,144	582,450

Capital Projects Summary

Projects Totals	60,883	0	0
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FULL TIME POSITIONS	5	5	5
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Class Title

Engineering Project Manager	2	2	2
Engineering Associate, Senior	2	2	1
Engineering Projects Coordinator	0	0	1
Utility Engineering Superintendent	1	1	1

TOTAL	5	5	5
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ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4830					
7110	Regular Wages	338,623	334,580	334,578	(2)
7210	W/C Insurance	747	669	697	28
7230	Uniforms	1,379	1,500	1,500	0
7260	FICA Matching	24,330	25,595	25,595	0
7270	Pension Matching	77,140	40,150	40,149	(1)
7280	Insurance Matching	47,599	44,295	44,063	(232)
7290	Contribution Matching	5,455	5,000	6,000	1,000
7510	Professional Services	10,992	10,992	10,992	0
7550	Communications	6,979	7,200	7,200	0
7600	Travel	334	2,000	0	(2,000)
7630	Train/Cont. Education	0	3,600	0	(3,600)
7700	Risk Allocation	8,112	5,938	6,808	870
7870	Maint: Motor Equip.	6,489	4,224	4,637	413
7880	Maint: Mach/Imp/Tools	13,740	10,000	15,622	5,622
7900	Utilities	4,030	3,500	3,500	0
8010	Supplies	3,670	2,500	2,500	0
8016	Small Equip	21	3,000	7,000	4,000
8110	Motor Fuel	2,581	4,408	3,621	(787)
8900	Depreciation	6,180	914	11,423	10,509
8951	Indirect Costs	52,286	53,579	56,064	2,485
Total		610,686	564,144	582,450	18,306



Marketing

Marketing/Sales

DESCRIPTION

The Marketing/Sales Department is responsible for all marketing and sales for the various departments of the Albany Utility Board. Those departments are water, gas, light, solid waste, and telecommunications. The department is responsible for all aspects of the various other programs designed to inform and educate the community about public utilities and safety.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: To be recognized as a vibrant community & tourism destination

SP IV, G&O 3: To be recognized as a progressive & innovative community

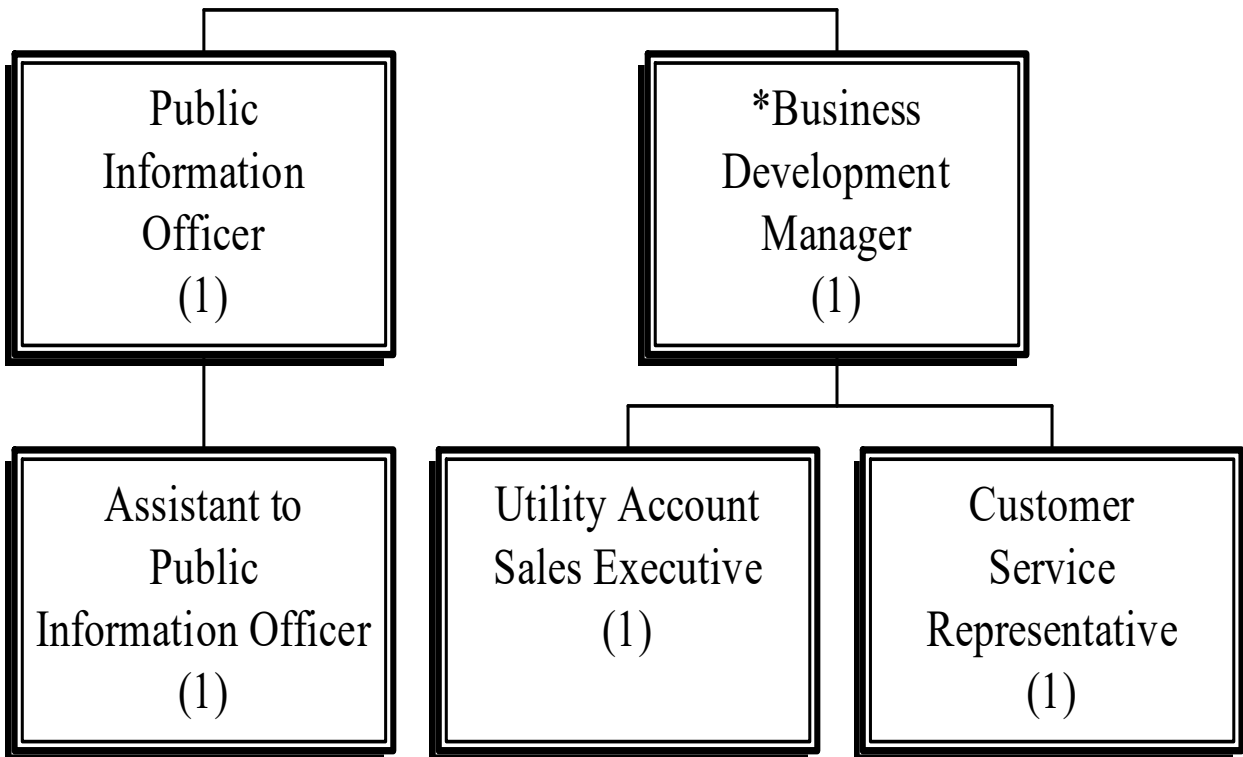
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
SP IV, G&O 2, PM 1: # of Followers on Social Media sites (Facebook, c	6,806	10,000	12,717	15,000
SP IV, G&O 2, PM 2: # of Press Releases/Media Advisory provided	70	130	96	100
SP IV, G&O 3, PM 1: # of Sponsorships Promoting the City and/or Utility	20	20	16	20

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Marketing



* Position housed in Utility Management

Marketing/Sales

DESCRIPTION

The Marketing/Sales Department is responsible for all marketing and sales for the various departments of the Albany Utility Board. Those departments are water, gas, light and telecommunications. The department is responsible for all aspects of the various other programs designed to inform and educate the community about public utilities and safety.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	322,642	300,561	315,400
OPERATING EXPENSES	282,813	283,545	268,493
DEPRECIATION EXPENSE	3,306	3,306	3,299
INDIRECT COST	41,829	42,863	44,851
TOTAL EXPENSES	650,589	630,275	632,043
FULL TIME POSITIONS	5	4	4
Class Title			
Public Information Officer	1	1	1
Asst. to PIO/Graphic Designer	1	1	1
Utility Account Sales Executive	2	1	1
Customer Service Representative	1	1	1
TOTAL	5	4	4

Marketing/Sales

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4835					
7110	Regular Wages	199,926	199,870	207,415	7,545
7120	Overtime	3,791	2,000	2,000	0
7130	Part Time	13,081	15,000	15,000	0
7210	W/C Insurance	477	434	449	15
7230	Uniforms	294	1,200	1,200	0
7260	FICA Matching	16,010	16,591	17,168	577
7270	Pension Matching	53,894	24,224	25,130	906
7280	Insurance Matching	32,978	38,742	44,038	5,296
7290	Contribution Matching	2,190	2,500	3,000	500
7510	Professional Services	162,396	144,234	154,500	10,266
7514	Contract Labor (Temp)	6,370	15,000	5,000	(10,000)
7550	Communications	4,503	3,500	5,337	1,837
7570	Advertising	64,626	80,000	62,500	(17,500)
7600	Travel	929	2,000	500	(1,500)
7630	Train/Cont. Education	598	4,000	2,000	(2,000)
7700	Risk Allocation	10,192	3,863	4,892	1,029
7870	Maint: Motor Equip	289	200	420	220
7880	Maint: Mach/Imp/Tools	2,769	4,927	6,387	1,460
7990	Dues and Fees	2,264	1,000	690	(310)
8010	Supplies	14,637	17,500	17,500	0
8016	Small Equip	2,965	2,000	3,600	1,600
8017	Printing(Not Std Forms)	5,971	4,500	4,500	0
8018	Books and Subscriptions	25	70	180	110
8050	Rental of Equipment	2,321	0	0	0
8110	Motor Fuel	458	751	487	(264)
8900	Depreciation	3,306	3,306	3,299	(7)
8951	Indirect Cost	41,829	42,863	44,851	1,988
Totals		650,589	630,275	632,043	1,768



HDD/URD Protection

HDD/URD Protection

DESCRIPTION

The department is responsible for locating and protecting existing utility systems. HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs

GOALS & OBJECTIVES (G&O)

SP II, G&O 1: Expand Albany Utilities Infrastructure

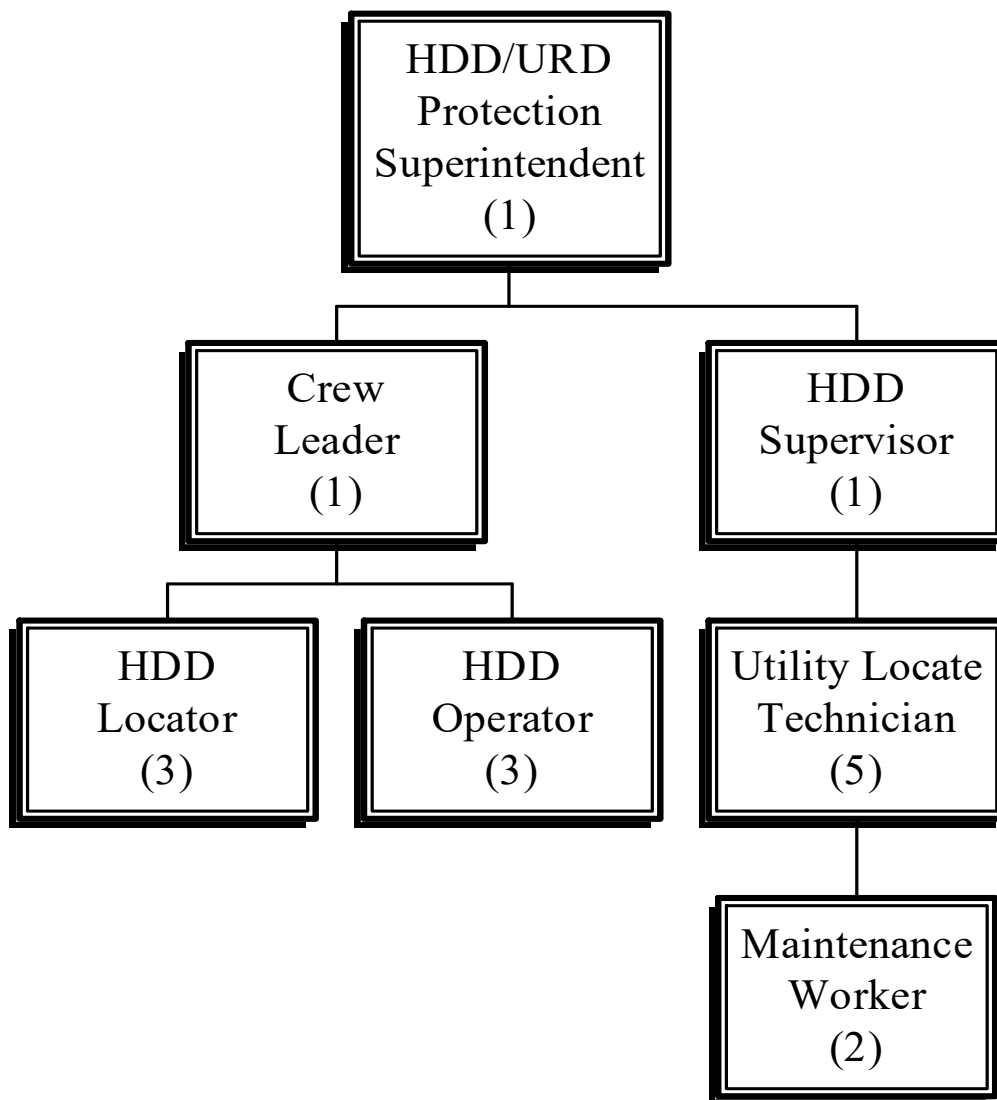
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
SP II, G&O 1, PM 1: # of Linear Feet Drilled for Utility Lines (Telecom, other departments work completed)	7,500'	9,000'	7,000	9,000'
SP II, G&O 1, PM 2: % Utility damages per total locates completed	2.54%	1.75%	1.75%	1.75%

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HDD/URD PROTECTION



HDD/URD Protection

DESCRIPTION

The department is responsible for locating and protecting existing utility systems. HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	925,903	843,685	903,154
OPERATING EXPENSES	179,830	200,260	182,774
DEPRECIATION EXPENSE	42,839	114,303	87,652
INDIRECT COSTS	177,772	171,453	179,404
TOTAL EXPENSES	1,326,345	1,329,701	1,352,984

Capital Projects Summary

Project Totals	241,434	1,110,000	195,000
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FULL TIME POSITIONS	17	16	16
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Class Title

HDD/URD Protection Superintendent	1	1	1
URD Technician	2	2	0
HDD Operator	3	3	3
HDD Supervisor	1	1	1
HDD Locator	3	3	3
HDD Crew Leader	1	1	1
Utility Locate Technician	6	5	5
TOTAL	17	16	16

HDD/URD Protection

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4840					
7110	Regular Wages	500,018	538,156	593,772	55,616
7120	Overtime	49,521	45,000	25,000	(20,000)
7210	W/C Insurance	15,622	14,560	20,481	5,921
7230	Uniforms	9,052	12,300	10,000	(2,300)
7260	FICA Matching	40,618	44,610	47,336	2,726
7270	Pension Matching	186,857	69,979	74,253	4,274
7280	Insurance Matching	119,124	115,080	125,312	10,232
7290	Contribution Matching	5,091	4,000	7,000	3,000
7550	Communications	12,556	10,980	10,980	0
7600	Travel	0	2,000	1,200	(800)
7630	Train/Cont. Education	2,848	7,500	4,500	(3,000)
7700	Risk Allocation	19,387	13,983	16,187	2,204
7870	Maint: Motor Equip.	58,475	51,801	53,097	1,296
7880	Maint: Mach/Imp/Tools	6,639	18,663	8,530	(10,133)
7900	Utilities	162	500	360	(140)
7990	Dues and Fees	11,652	27,000	13,000	(14,000)
8010	Supplies	37,950	34,700	42,700	8,000
8016	Small Equip	9,015	6,000	13,000	7,000
8110	Motor Fuel	20,629	27,133	19,220	(7,913)
8900	Depreciation	42,839	114,303	87,652	(26,651)
8951	General Fund	177,772	171,453	179,404	7,951
	Total	1,326,345	1,329,701	1,352,984	15,332



Energy Control/ SCADA

ENERGY CONTROL/SCADA

DESCRIPTION

The Energy Control internal service fund will provide support to all utility divisions. This fund will provide 24 hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This fund will also provide afterhours response for customer needs. Electric substation relay maintenance and other technical substation activities will also be performed by this internal service fund. The service department performs work functions associated with meter reading, connecting services for new customers, disconnects utility services for nonpayment, closed accounts and reconnect once account is paid. Other work functions such as detecting gas leaks, tampered meters, water leaks, locating meters and delivering written notices for final bill payments, returned checks, delinquent priority accounts to customer sites as appropriate. There are 20 billing cycles and those cycles help determine meter reading dates, cut off dates, due dates and days of service for the year which plays a major factor with the customer receiving their bill on time. The audit control department send rereads, audit control trouble tickets and off showing consumption work orders after they audit the meter reading report and the service department go get physical reads before billing and investigate any reason for consumption being shown. The service department is essential to the company and other departments in many ways and also we strive to display great customer service because our customers makes us.

STRATEGIC PRIORITIES (SP)

SP V: Effective and Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

G&O 2: Provide customer satisfaction, not only customer service

PERFORMANCE MEASURES (PM)

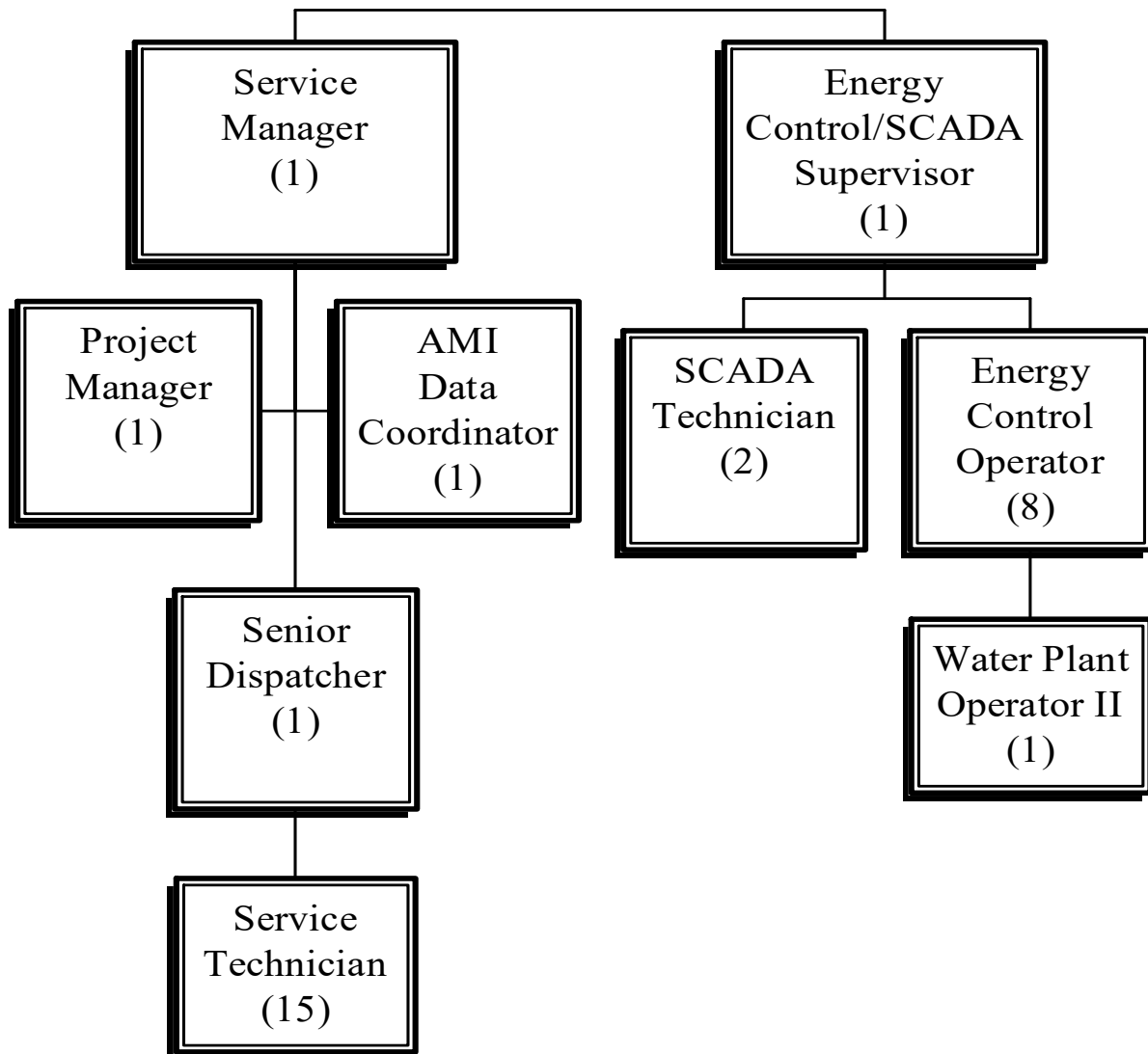
Measures	FY 2020 Actuals	FY 2021 Budget	FY 2021 Projection	FY 2022 Goals
SP V, G&O 2, PM 1: Open Tickets (Average per day)	28.4	15.1	19.1	19
SP V, G&O 2, PM 2: Closed Tickets (Average per day)	35.9	21.2	118	118
SP V, G&O 2, PM 3: # of Meters Read Remotely	N/A	5,000	N/A	5,000
SP V, G&O 2, PM 4: Reduction in Rereads	N/A	20%	N/A	20%

Closed Tickets: Move In, Move Outs, etc.

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ENERGY CONTROL



ENERGY CONTROL/SCADA

DESCRIPTION

The Energy Control internal service fund will provide support to all utility divisions. This fund will provide 24 hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This fund will also provide afterhours response for customer needs. Electric substation relay maintenance and other technical substation activities will also be performed by this internal service fund. The service department performs work functions associated with meter reading, connecting services for new customers, disconnects utility services for nonpayment, closed accounts and reconnect once account is paid. Other work functions such as detecting gas leaks, tampered meters, water leaks, locating meters and delivering written notices for final bill payments, returned checks, delinquent priority accounts to customer sites as appropriate. There are 20 billing cycles and those cycles help determine meter reading dates, cut off dates, due dates and days of service for the year which plays a major factor with the customer receiving their bill on time.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	2,266,456	2,130,881	2,228,379
OPERATING EXPENSE	367,756	738,883	868,241
DEPRECIATION EXPENSE	62,423	31,947	38,701
INDIRECT COST	324,173	332,190	347,595
TOTAL EXPENSES	3,020,808	3,233,901	3,482,916

Capital Projects Summary

Projects Total	0	284,218	419,800
FULL TIME POSITIONS	31	31	31

Class Title

Energy Cntrl/SCADA Manager	1	1	1
AMI Project Manager	1	0	0
AMI Data Analyst	1	1	1
Projects Manager - Utilities	0	1	1
Energy Control Operator	8	8	8
SCADA Technician	2	2	2
Service Manager	1	1	1
Dispatcher, Senior	1	1	0
Service Supervisor	1	1	1
Service Technician	15	15	15
TOTAL	31	31	31

Energy Control/SCADA

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4850					
7110	Regular Wages	1,249,472	1,326,197	1,368,237	42,040
7120	Overtime	101,108	65,000	100,000	35,000
7210	W/C Insurance	24,610	21,705	23,492	1,787
7230	Uniforms	16,001	17,850	17,850	0
7260	FICA Matching	94,044	106,427	112,320	5,893
7270	Pension Matching	388,181	166,944	176,188	9,244
7280	Insurance Matching	379,735	412,758	416,292	3,534
7290	Contribution Matching	13,306	14,000	14,000	0
7510	Professional Services	16,310	0	0	0
7512	Tech.Svcs(Surveys,DP)	39,728	402,310	492,531	90,221
7514	Contract Labor	8,525	65,000	95,000	30,000
7550	Communications	12,120	26,600	26,378	(222)
7600	Travel	8,717	3,600	3,600	0
7630	Train/Cont. Education	7,864	5,300	15,000	9,700
7700	Risk Allocation	56,107	40,248	44,862	4,614
7870	Maint: Motor Equip.	105,832	78,022	82,658	4,636
7880	Maint: Mach/Imp/Tools	29,514	13,437	9,790	(3,647)
7900	Utilities	10,883	6,250	6,250	0
7990	Dues and Fees	0	900	450	(450)
8009	Licenses (CDL, CPA, etc)	297	1,000	765	(235)
8010	Supplies	27,690	30,000	30,000	0
8016	Small Equip	2,762	6,500	18,335	11,835
8110	Motor Fuel	40,622	58,216	40,622	(17,594)
8150	Food/Employee Apprec.	785	1,500	1,500	0
8900	Depreciation	62,423	31,947	38,701	6,754
8915	Indirect Cost	324,173	332,190	347,595	15,405
	Total	3,020,808	3,233,901	3,482,916	249,015



Vegetation Management

Vegetation Management

DESCRIPTION

Vegetation Management is an internal service fund providing tree and right of way maintenance services to the City of Albany.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

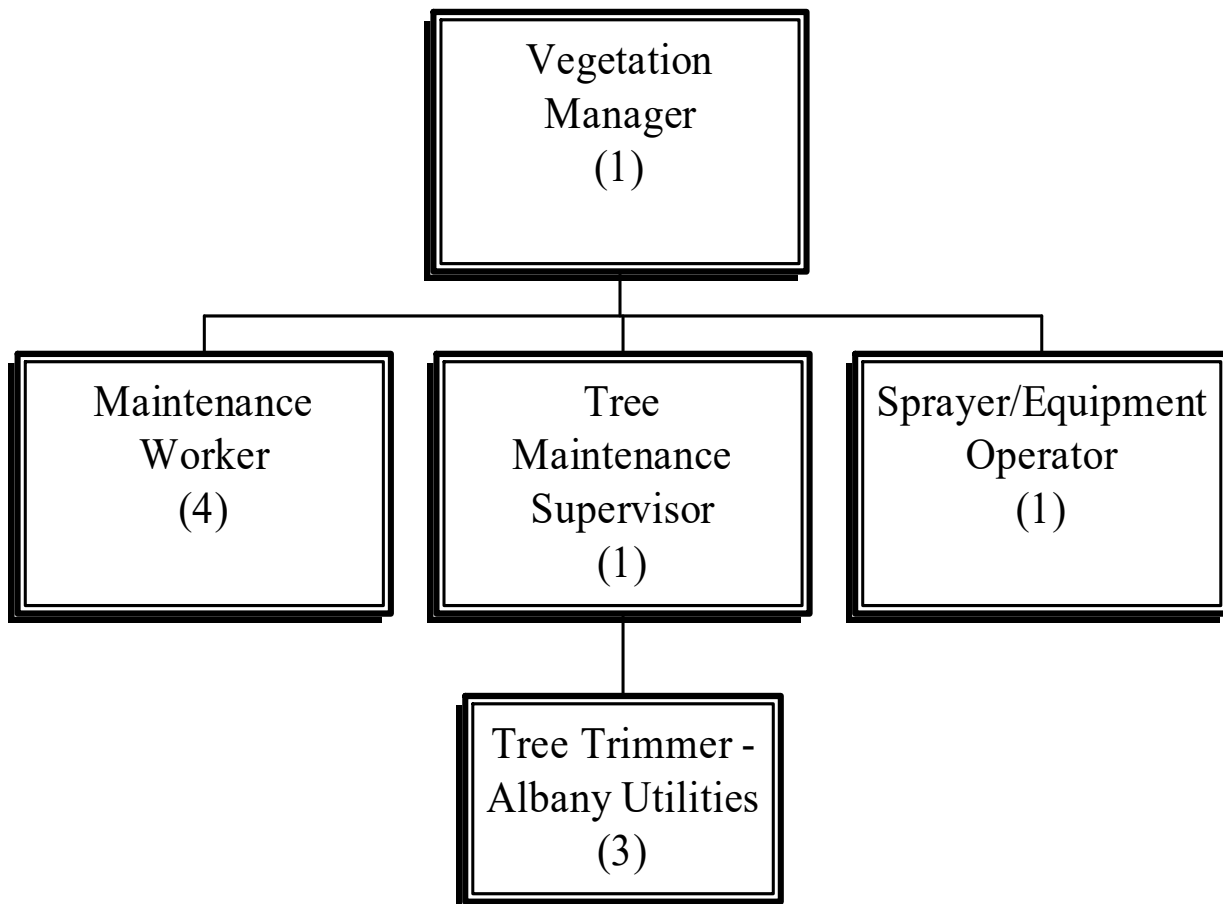
	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
SP III, G&O 1, PM 1: % of Lines Trimmed **	10.00%	12.25%	11.00%	13.00%
SP III, G&O 1, PM 2: Average # of Crews Trimming (Line Loss trimming)	4	3	3	4
SP III, G&O 1, PM 2: Average # of Crews Trimming (In-House)	2	1	2	2
SP III, G&O 1, PM 3: # of Risk Trees Responded to	171	200	200	145
SP III, G&O 1, PM 4: Miles of Street ROW Trees Trimmed	N/A	N/A	12.2	12.2

** There are approximately 600 miles of Lines that Vegetation Management is responsible for trimming around

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Vegetation Management



Vegetation Management

DESCRIPTION

Vegetation Management is an internal service fund providing tree and right of way maintenance services to the City of Albany.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONAL SERVICES	588,201	601,398	640,942
OPERATING EXPENSES	1,077,263	1,195,502	1,225,990
DEPRECIATION EXPENSE	37,399	105,107	172,620
INDIRECT COSTS	104,572	107,158	112,127
TOTAL EXPENSES	1,807,435	2,009,165	2,151,679

Capital Projects Summary

Project Totals	140,000	608,000	128,000
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FULL TIME POSITIONS	10	10	10
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Class Title

Vegetation Manager	1	1	1
Tree Trimmer	3	3	3
Tree Maint. Crew Supervisor, Senior	1	1	1
Maintenance Worker	4	4	4
Sprayer/Equipment Operator	1	1	1
TOTAL	10	10	10

Vegetation Management

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4860					
7110	Regular Wages	308,433	356,935	376,671	19,736
7120	Overtime	15,005	25,000	23,250	(1,750)
7210	W/C Insurance	13,762	11,221	15,611	4,390
7230	Uniforms	10,162	12,900	12,900	0
7260	FICA Matching	24,965	29,218	30,594	1,376
7270	Pension Matching	111,771	45,832	47,991	2,159
7280	Insurance Matching	101,019	116,292	129,925	13,633
7290	Contribution Matching	3,084	4,000	4,000	0
7510	Professional Services	23,143	30,000	15,000	(15,000)
7512	Tech.Svcs (Surveys,DP)	813,141	935,757	950,757	15,000
7550	Communications	3,343	7,183	7,183	0
7600	Travel	2,311	5,610	3,366	(2,244)
7630	Train/Cont. Education	6,895	5,575	2,445	(3,130)
7700	Risk Allocation	18,037	16,787	0	(16,787)
7870	Maint: Motor Equip.	89,039	51,788	113,897	62,109
7880	Maint: Mach/Imp/Tools	1,170	5,678	4,290	(1,388)
7990	Dues and Fees	2,025	2,925	3,455	530
8004	Materials	75,477	88,264	88,264	0
8010	Supplies	5,148	4,650	4,650	0
8016	Small Equip	12,201	8,000	10,500	2,500
8017	Printing (Not Std. Forms)	0	350	0	(350)
8110	Motor Fuel	25,334	32,935	22,183	(10,752)
8900	Depreciation	37,399	105,107	172,620	67,513
8951	Indirect Costs	104,572	107,158	112,127	4,969
	Total	1,807,435	2,009,165	2,151,679	142,514



Customer Service

CUSTOMER SERVICE

DESCRIPTION

The Customer Service Department is responsible for providing external and internal customer service support to citizens and city departments. The department investigates and resolves customer complaints and concerns as well as collects and posts customer payments for utilities. Customer Service Department also provides free non-emergency information to the public with quick and easy access to all City of Albany, Dougherty County, and Albany Utility services. In addition, the customer service department audits and prepares billing for utility customers. The department also provides energy audits and conducts energy conservation evaluations for customers.

STRATEGIC PRIORITIES (SP)

SP V: Effective & Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP V, G&O 2: Provide Customer Satisfaction, Not Only Customer Service

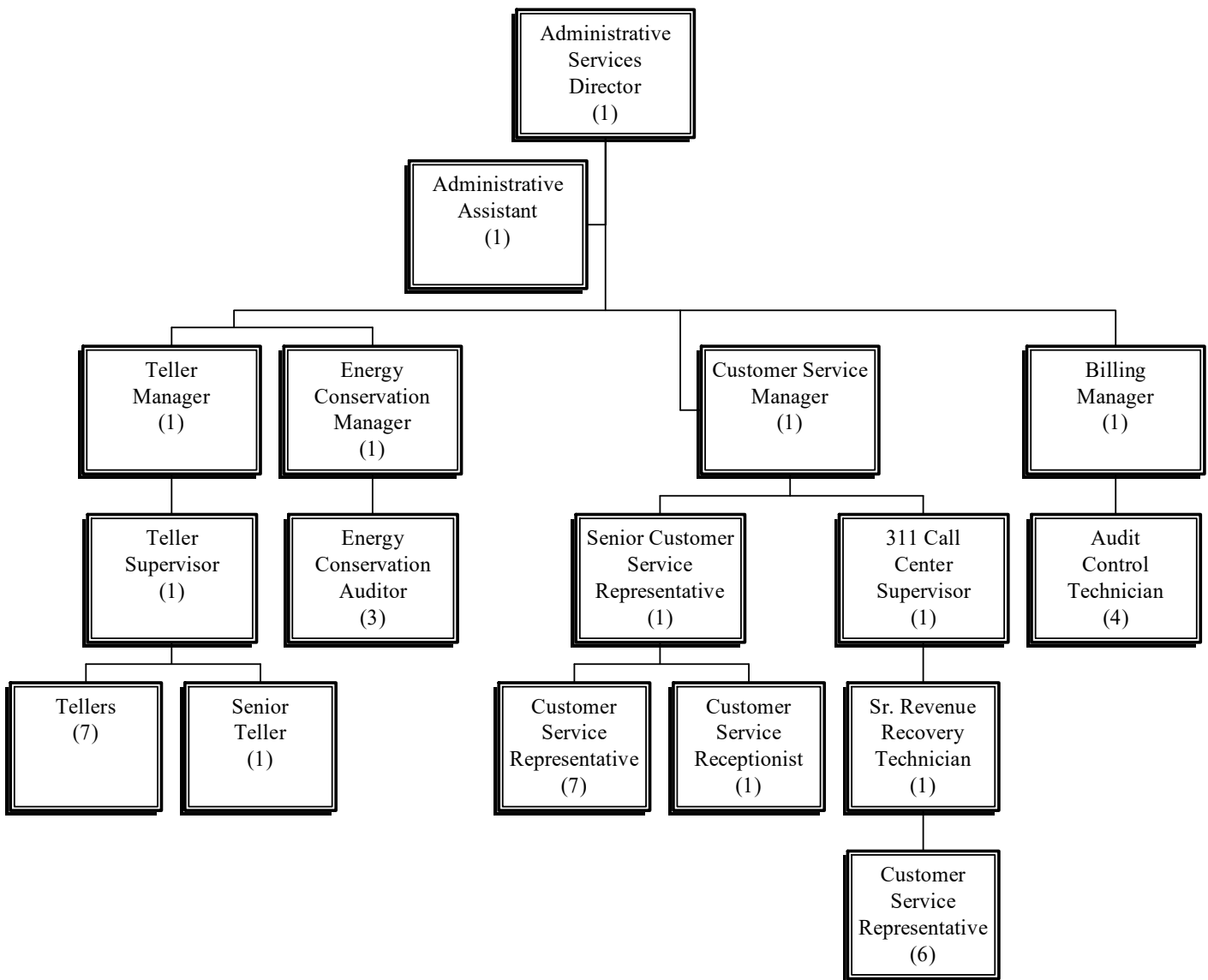
PERFORMANCE MEASURES (PM)

	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Budget	Projection	Goals
SP V, G&O 2, PM 2: # of Minutes to Serve 311 Calls	3.08	3.00	0.31	0.30
SP V, G&O 2, PM 3: # of Minutes to Serve Customer Service Calls	2.50	2.25	4.47	2.25
SP V, G&O 2, PM 4: # of Payments Through Web Service	51,164	60,000	217,338	250,000

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CUSTOMER SERVICE



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DESCRIPTION

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Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
PERSONNEL SERVICES	2,684,540	2,474,755	2,422,998
OPERATING EXPENSES	1,734,797	1,730,029	1,686,175
DEPRECIATION EXPENSE	114,620	111,975	121,637
INDIRECT COSTS	439,202	450,064	437,297
TOTAL EXPENSES	4,973,159	4,766,823	4,668,107
FULL TIME POSITIONS	42	42	39
Capital Purchases	35,000	27,500	0

Class Title

Director of Administrative Services	1	1	1
Administrative Assistant	1	1	1
Energy Conservation Manager	1	1	1
Energy Conservation Auditor	3	3	3
Audit Control Technician	4	4	4
311 Call Center Supervisor	1	1	1
Customer Service Receptionist	1	1	1
Customer Service Rep., Sr.	1	1	1
Customer Service Rep	15	15	13
Customer Service Manager	1	1	1
Revenue Recovery Tech. Sr.	1	1	1
Teller Manager	1	1	1
Rate & Utility Billing Manager	1	1	1
Teller, Senior	1	1	1
Teller	8	8	7
Teller Supervisor	1	1	1
TOTAL	42	42	39

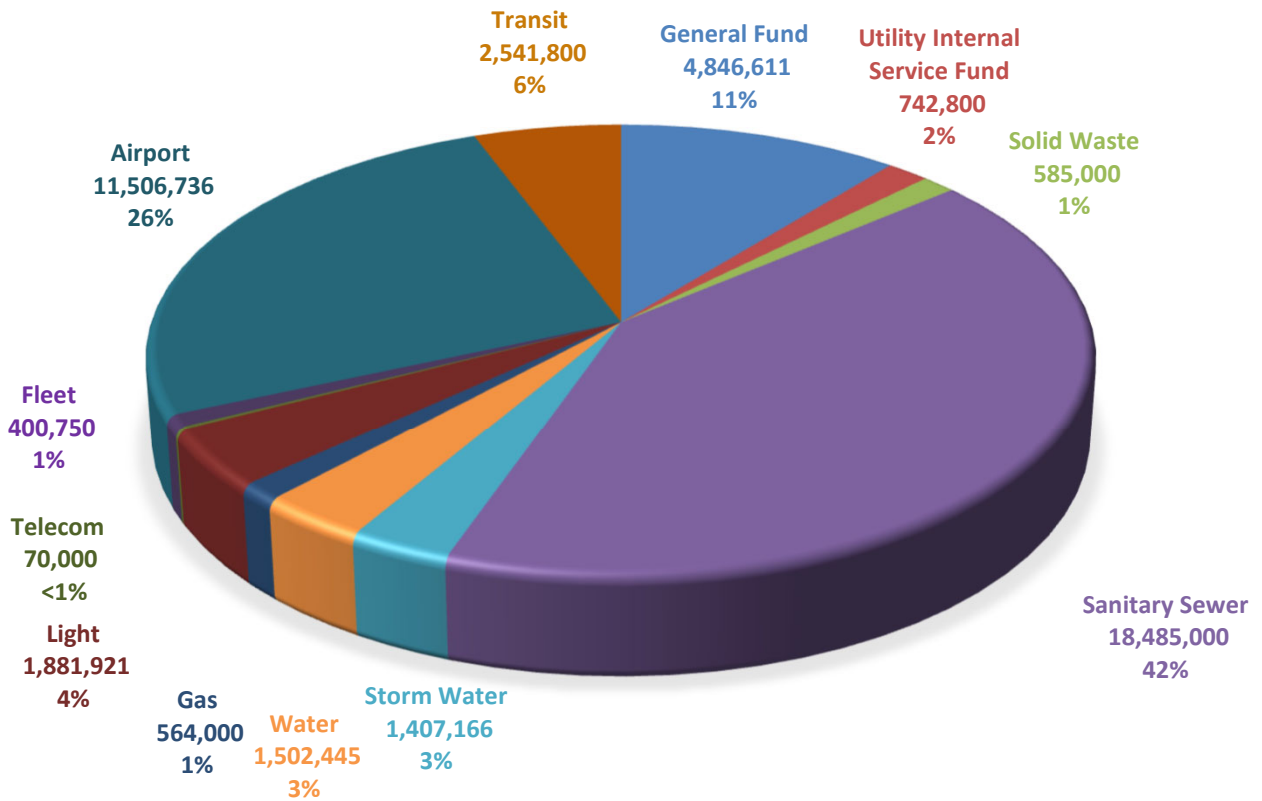
CUSTOMER SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
4870					
7110	Regular Wages	1,488,103	1,546,174	1,503,704	(42,470)
7120	Overtime	27,366	25,000	25,000	0
7130	Part Time	156,489	152,715	186,557	33,842
7210	W/C Insurance	3,763	3,448	3,431	(17)
7230	Uniforms	2,908	3,200	3,200	0
7260	FICA Matching	121,885	131,878	131,217	(661)
7270	Pension Matching	491,222	188,541	183,444	(5,097)
7280	Insurance Matching	373,068	404,299	366,945	(37,354)
7290	Contribution Matching	19,734	19,500	19,500	0
7510	Professional Services	856,280	911,686	928,000	16,314
7510	HOPE Payments	70,000	70,000	70,000	0
7512	Tech.Svcs(Surveys,DP)	59	0	0	0
7550	Communications	41,794	51,636	45,548	(6,088)
7570	Advertising	58	0	0	0
7600	Travel	4,453	5,200	3,120	(2,080)
7630	Train/Cont. Education	4,085	8,500	5,100	(3,400)
7700	Risk Allocation	161,520	151,736	134,631	(17,105)
7860	Maint: Bldgs.	3,618	0	0	0
7870	Maint: Motor Equip.	9,822	5,635	5,856	221
7880	Maint: Mach/Imp/Tools	38,905	31,050	40,869	9,819
7900	Utilities	103,370	85,000	62,000	(23,000)
7990	Dues and Fees	12,039	25,000	6,500	(18,500)
8010	Supplies	26,644	30,500	24,000	(6,500)
8016	Small Equip	10,814	5,000	11,000	6,000
8017	Printing(Not Std Forms)	5,820	5,000	6,000	1,000
8110	Motor Fuel	4,187	5,917	6,382	465
8150	Food/Employee Apprec.	3,991	4,000	3,000	(1,000)
8460	Weatherizaton Expense	35,146	100,000	100,000	0
8495	Cash Over/Short	677	0	0	0
8900	Depreciation	114,620	111,975	121,637	9,662
8951	Indirect Cost	439,202	450,064	437,297	(12,767)
8970	Bad Debt Writeoff	202,731	57,169	57,169	0
8971	Bad Debt Allowance	138,785	177,000	177,000	0
	TOTAL	4,973,159	4,766,823	4,668,107	(98,716)



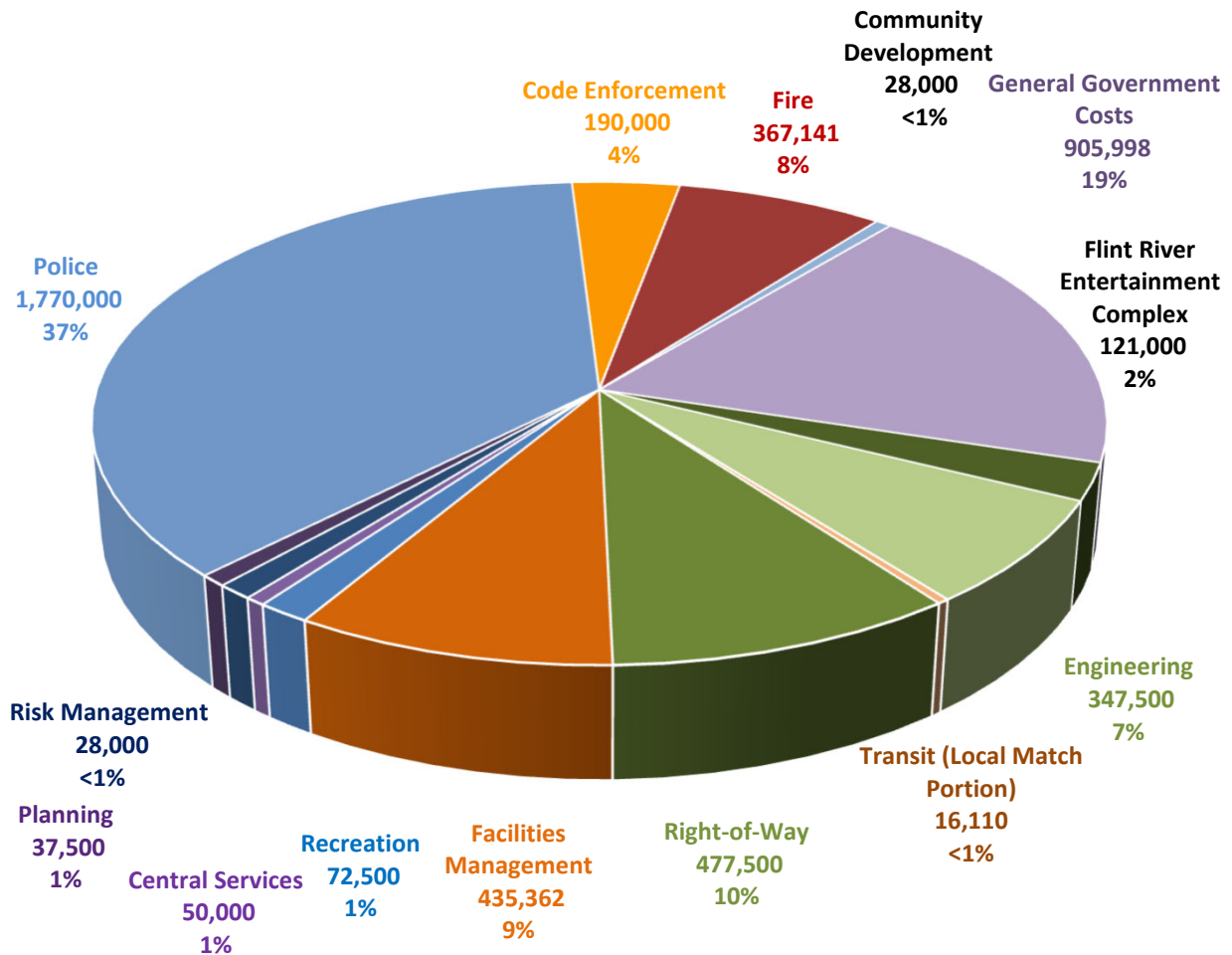
Capital Improvement Program

City of Albany FY 2022 Total Capital Appropriations



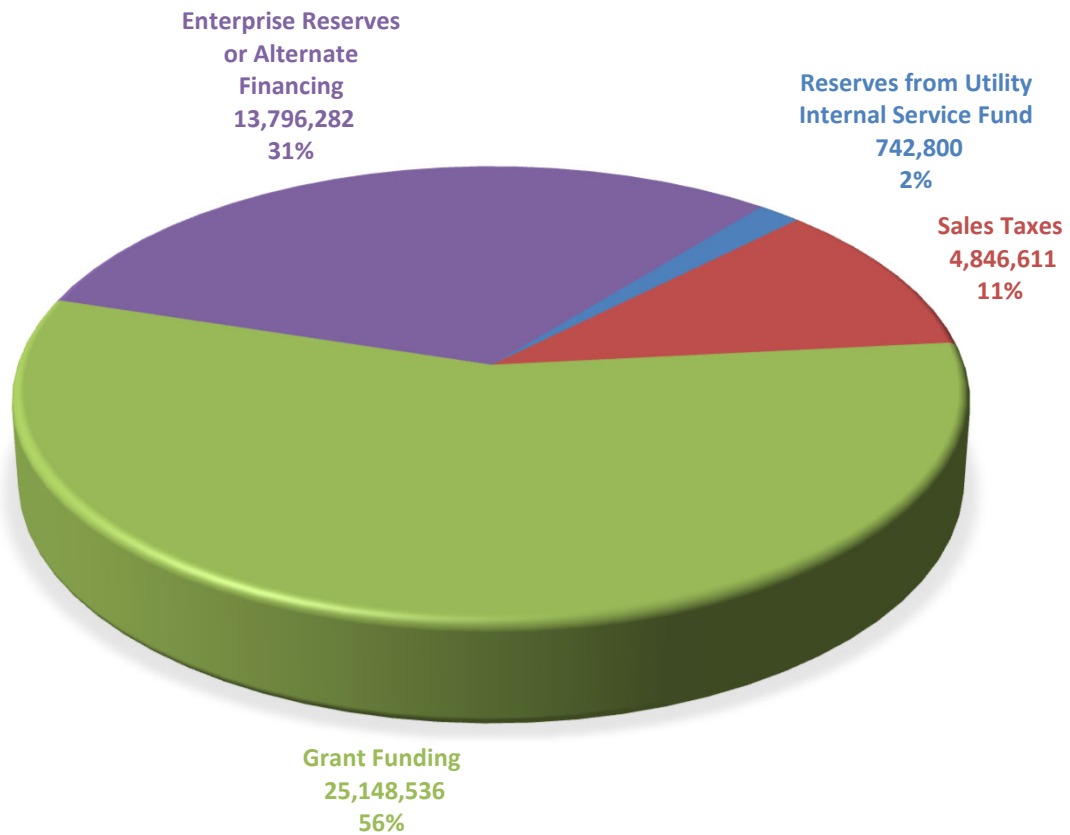
Total Appropriations
\$44,534,229

City of Albany FY 2022 General Fund Capital Appropriations



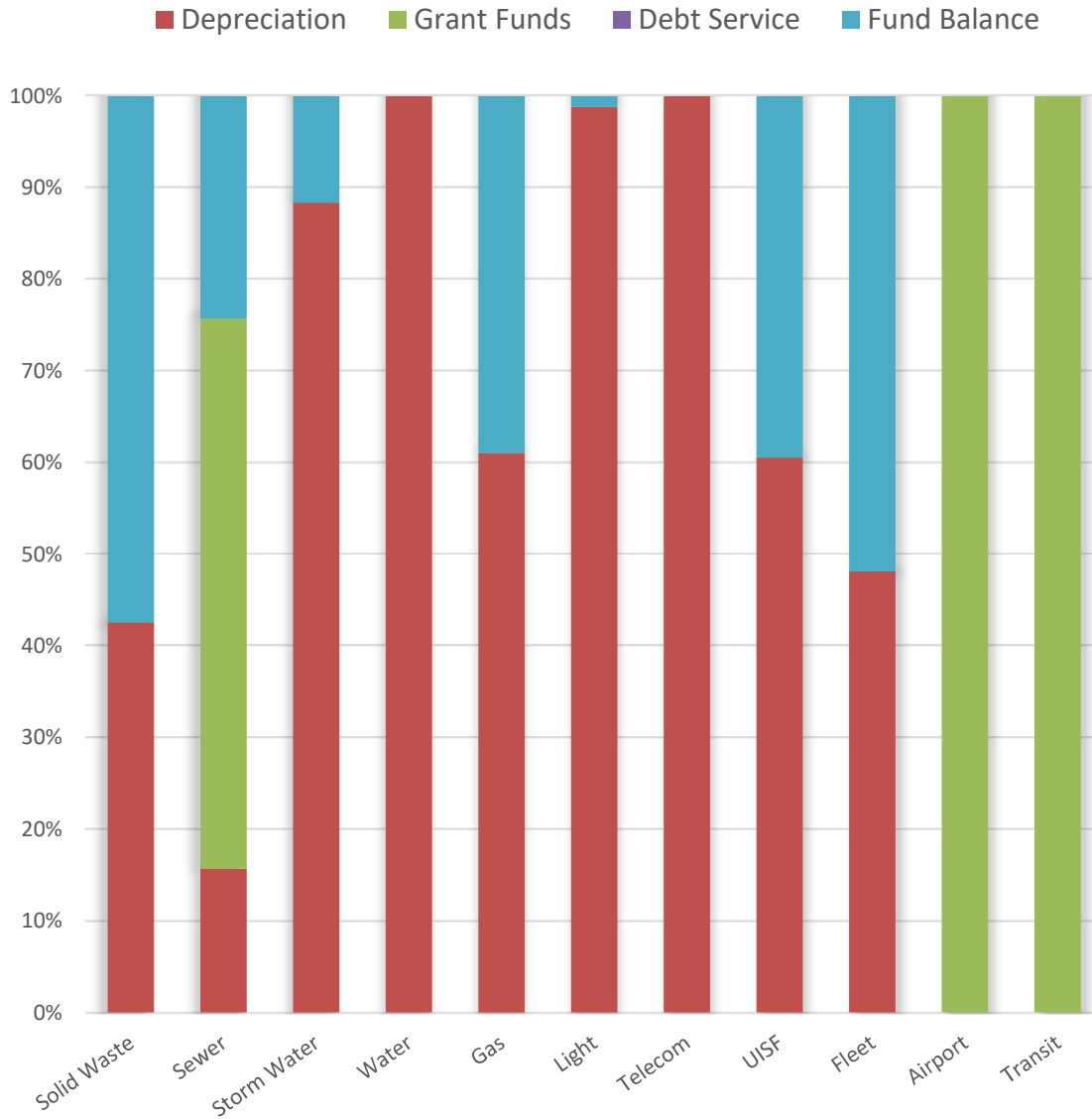
Total Appropriations
\$4,846,611

City of Albany FY 2022 Funding for Capital Appropriations



Total Appropriations
\$44,534,229

City of Albany FY 2022 Funding for Enterprise Capital



**Total Appropriations
\$39,687,618**

FY 2022 CAPITAL BUDGET
AND
CAPITAL IMPROVEMENT PROGRAM
FY 2022- 2026

The Capital Improvement Program (CIP) is a multi-year planning instrument used by the City of Albany to identify needed capital projects and to coordinate the financing and timing of these projects to enhance the development of facilities and the provision of services. Capital projects will be undertaken to: (a) preserve infrastructure and public facilities; (b) promote economic development and enhance the quality of life; (c) improve the delivery of services; (d) preserve community and historical assets; and (e) improve economically depressed areas and those areas with low- and moderate-income households. For purposes of budgeting and accounting, a "capital project" is defined as a major expenditure for an individual asset or project in excess of \$5,000 and which has an estimated useful life of one or more years.

Anticipated funding is accomplished through a variety of mechanisms. To begin with, the City has committed to funding the depreciation for Self-Sustaining Enterprise Funds (Utility Funds). For the Supplemented Enterprise Funds such as Transit, their capital is funded in part through capital grants and the local match is budgeted in the General Fund's transfer to the fund. Also, in the cases where the Supplemented Enterprise Fund is unable to cover the additional costs through the transfer received from the General Fund and the Fund does not receive grant reimbursement, the City will include the related costs in the Capital Improvement Fund (CIF). Governmental Funds utilize the CIF to fund the annual purchases of the capital needs for the General Government.

The CIP will be funded through the following sources:

1. General/Special Funds – A 15% designation of sales tax revenue.
2. Enterprise Funds/Utility Internal Service Fund – Monies provided for through net assets as depreciation or capital replacement expenses.
3. SPLOST VII & TSPLOST–Revenue generated by the SPLOST & TSPLOST Referendums

The first year of the Capital Improvement Program is the "Capital Budget". When adopted by the Mayor and Board of City Commissioners, the capital budget formally authorizes the expenditure of funds for the capital projects. Projects included in the remaining four years of the Capital Improvement Program are approved for planning purposes only and are not authorized until included in the Capital Budget. Appropriations for Capital Budget Projects do not expire at the end of the fiscal year *if the capital project takes longer to construct*. Appropriations for *purchases* will expire if not completed by the end of the fiscal year.

Requests for this year's Capital Budget totaled over \$63 million. Of this amount, \$4,846,611 was approved for the General/Special Funds. The Enterprise Funds were approved for \$38,944,818. The Utility Internal Service Funds were approved for \$742,800. The Capital Improvement Program for FY 2022 has a total cost of \$44,534,229. Some capital projects will be added and deleted as we proceed. As with the Operating Budget, the projects for each fund must be balanced with the resources available in that fund. This Budget provides the total resources and projects for each fund. The capital impact on the operating budget will be beneficial by decreasing expenditures with each retirement of high maintenance and inefficient equipment. The City has committed and budgeted to invest \$13,904,166 in the fleet of the City in order to reduce the expectation of unscheduled repairs and maintenance of equipment. A summary of the FY 2022 Capital Budget by Fund and a summary of the five-year Capital Improvement Program are listed on the following pages.

**City of Albany
Capital Improvement Program
General Fund, Special Funds and GMA**

Department	Project Title	Project Cost FY 2022	Project Cost FY 2023	Project Cost FY 2024	Project Cost FY 2025	Project Cost FY 2026	Total Project Cost
Recreation	<u>Rolling Stock</u>	72,500	100,000	100,000	100,000	100,000	472,500
	Subtotal	72,500	100,000	100,000	100,000	100,000	472,500
Risk Management	<u>Rolling Stock</u>	28,000	-	28,000	-	28,000	84,000
	Subtotal	28,000	-	28,000	-	28,000	84,000
Central Services	<u>Rolling Stock</u>	50,000	30,000	-	30,000	-	110,000
	Subtotal	50,000	30,000	-	30,000	-	110,000
Planning	<u>Rolling Stock</u>	37,500	35,000	35,000	35,000	35,000	177,500
	Subtotal	37,500	35,000	35,000	35,000	35,000	177,500
Police	<u>Rolling Stock</u>	1,770,000	750,000	750,000	750,000	750,000	4,770,000
	Subtotal	1,770,000	750,000	750,000	750,000	750,000	4,770,000
Code Enforcement	<u>Rolling Stock</u>	190,000	40,000	40,000	40,000	40,000	350,000
	Subtotal	190,000	40,000	40,000	40,000	40,000	350,000
Fire	<u>SCBA Equipment</u>	210,141	210,141	210,141	210,141	210,142	1,050,706
	<u>Drivers for Fire Fighter Gear</u>	16,000	-	-	-	-	16,000
	<u>Rolling Stock</u>	141,000	366,667	366,667	366,667	366,667	1,607,667
	Subtotal	367,141	576,808	576,808	576,808	576,809	2,674,373
Community Development	<u>Rolling Stock</u>	28,000	-	-	28,000	-	56,000
	Subtotal	28,000	-	-	28,000	-	56,000
General Government Costs	<u>Contingency for Wrecked Vehicles</u>	500,000	200,000	200,000	200,000	200,000	1,300,000
	<u>Capital Costs for Government Center</u>	400,000	100,000	100,000	100,000	100,000	800,000
	<u>Indirect Costs</u>	5,998	7,500	7,500	7,500	7,500	35,998
	Subtotal	905,998	307,500	307,500	307,500	307,500	2,135,998
Flint River Entertainment Complex	<u>Back Up Generator</u>	17,000	-	-	-	-	17,000
	<u>HVAC Controls Phase 3 (Front Office/Lobby)</u>	17,500	-	-	-	-	17,500
	<u>Elevator Modernization</u>	78,500	-	-	-	-	78,500
	<u>Chiller Fan Controller Replacement</u>	8,000	-	-	-	-	8,000
	Subtotal	121,000	-	-	-	-	121,000
Engineering	<u>Rolling Stock</u>	347,500	50,000	50,000	50,000	50,000	547,500
	Subtotal	347,500	50,000	50,000	50,000	50,000	547,500
Transit (Local Match Portion)	<u>Bus Shelters</u>	16,110	16,110	16,110	16,110	16,110	80,550
	Subtotal	16,110	16,110	16,110	16,110	16,110	80,550
Right-of-Way	<u>Rolling Stock</u>	477,500	475,000	475,000	475,000	475,000	2,377,500
	Subtotal	477,500	475,000	475,000	475,000	475,000	2,377,500
Facilities Management	<u>Replacing Boiler</u>	39,455	-	-	-	-	39,455
	<u>Fire Alarm Panel</u>	28,407	-	-	-	-	28,407
	<u>Rolling Stock</u>	367,500	350,000	350,000	350,000	350,000	1,767,500
	Subtotal	435,362	350,000	350,000	350,000	350,000	1,835,362
GENERAL FUND TOTAL		4,846,611	2,644,308	2,672,308	2,672,308	2,672,309	15,251,733
GMA Lease Pool*							
	<u>Prior Year Purchases</u>	518,573	518,573	518,573	518,573	518,573	2,592,865
GMA LEASE POOL TOTAL		518,573	518,573	518,573	518,573	518,573	2,592,865
CIP FUND TOTAL PROJECT COST		4,846,611	2,644,308	2,672,308	2,672,308	2,672,309	15,251,733
* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.							
UISF	<u>Energy Control - Rolling Stock</u>	360,000	90,000	90,000	90,000	90,000	720,000
	<u>Energy Control - Survalent Multispeak Licenses</u>	19,800	-	-	-	-	19,800
	<u>Energy Control - DataVoice Server Replacement</u>	40,000	-	-	-	-	40,000
	<u>HDD - Rolling Stock</u>	195,000	190,000	190,000	190,000	190,000	955,000
	<u>Vegetation Management - Rolling Stock</u>	128,000	200,000	200,000	200,000	200,000	928,000
UTILITY INTERNAL SERVICE FUND TOTAL		742,800	480,000	480,000	480,000	480,000	2,662,800
UTILITY INTERNAL SERVICE FUND TOTAL PROJECT COST		742,800	480,000	480,000	480,000	480,000	2,662,800

**City of Albany
Capital Improvement Program
Enterprise Funds and GMA**

Fund	Project Title	Project Cost FY 2022	Project Cost FY 2023	Project Cost FY 2024	Project Cost FY 2025	Project Cost FY 2026	Total Project Cost
Solid Waste	<u>Rolling Stock</u>	585,000	300,000	300,000	300,000	300,000	1,785,000
SOLID WASTE FUND TOTAL		585,000	300,000	300,000	300,000	300,000	1,785,000
Sanitary Sewer	<u>CSO Separation Project</u>	17,212,000	23,151,000	19,534,000	16,013,000	4,504,000	80,414,000
	<u>Rolling Stock</u>	1,273,000	201,378	886,571	1,331,656	1,398,239	1,500,000
SANITARY SEWER FUND TOTAL		18,485,000	23,352,378	20,420,571	17,344,656	5,902,239	81,914,000
Storm Water	<u>Rolling Stock</u>	1,407,166	1,156,251	1,313,790	1,010,925	1,061,471	5,949,603
STORM WATER FUND TOTAL		1,407,166	1,156,251	1,313,790	1,010,925	1,061,471	5,949,603
Water	<u>Rolling Stock</u>	903,500	300,000	300,000	300,000	315,000	2,118,500
	<u>Willow Wood Apts 2224 Habersham Road</u>	50,000	-	-	-	-	50,000
	<u>Well 15</u>	220,000	-	-	-	-	220,000
	<u>Well 16</u>	215,000	-	-	-	-	215,000
	<u>Well Upgrades & Improvements</u>	-	440,000	440,000	440,000	440,000	1,760,000
	<u>Procter & Gamble Capital Meter Project</u>	15,000	-	-	-	-	15,000
	<u>Coats & Clark Capital Meter Project</u>	13,033	-	-	-	-	13,033
	<u>Joshua St Plant Capital Meter Project Fire</u>	12,000	-	-	-	-	12,000
	<u>Rated Meters</u>	43,912	-	-	-	-	43,912
	<u>HVAC Water Treatment Plant</u>	30,000	-	-	-	-	30,000
WATER FUND TOTAL		1,502,445	740,000	740,000	740,000	755,000	4,477,445
Gas	<u>Expansion of Infrastructure</u>	-	675,000	710,000	660,000	660,000	2,705,000
	<u>Replace Antiquated Odorizer Pumps @ Gate Stations</u>	90,000	-	-	-	-	90,000
	<u>Replace Anode Bed - 1713 Radium Springs Rd</u>	9,000	-	-	-	-	9,000
	<u>Rolling Stock</u>	465,000	200,000	200,000	210,000	210,000	1,285,000
GAS FUND TOTAL		564,000	875,000	910,000	870,000	870,000	4,089,000
Light	<u>Rolling Stock</u>	1,315,500	193,393	97,002	16,389	203,063	1,825,347
	<u>#6 Copper Replacement</u>	200,000	-	-	-	-	200,000
	<u>Riverwalk Lighting-From Ampitheatre</u>	85,000	-	-	-	-	85,000
	<u>Riverwalk Lighting-From Broad Bridge to North Side of Park</u>	85,000	-	-	-	-	85,000
	<u>Replace 23 Outdated Relays in Various Stations</u>	83,421	-	-	-	-	83,421
	<u>Substation Upgrades & Improvements</u>	-	120,000	120,000	120,000	120,000	480,000
	<u>Substation #5 Upgrade</u>	113,000	-	-	-	-	113,000
LIGHT FUND TOTAL		1,881,921	313,393	217,002	136,389	323,063	2,871,768
Telecom	<u>Backup Power Replacement</u>	40,000	150,000	150,000	-	-	340,000
	<u>Rolling Stock</u>	30,000	-	78,803	-	82,743	191,546
TELECOM FUND TOTAL		70,000	150,000	228,803	-	82,743	531,546
Fleet	<u>Portable Wireless Lifts</u>	75,000	-	-	-	-	75,000
	<u>Parking Lot Paving</u>	200,000	-	-	-	-	200,000
	<u>Camera Installation @ Monroe Fuel Island</u>	22,750	-	-	-	-	22,750
	<u>Rolling Stock</u>	103,000	103,000	103,000	103,000	103,000	515,000
FLEET FUND TOTAL		400,750	103,000	103,000	103,000	103,000	812,750
Airport	<u>Storage Hangar & General Aviation Terminal</u>	10,402,236	-	-	-	-	10,402,236
	<u>Lighting</u>	118,000	-	-	-	-	118,000
	<u>Friction Mats</u>	19,000	-	-	-	-	19,000
	<u>Rolling Stock</u>	967,500	-	-	-	-	967,500
AIRPORT FUND TOTAL		11,506,736	-	-	-	-	11,506,736
Transit*	<u>Bus Shelters</u>	161,100	161,100	161,100	161,100	161,100	805,500
	<u>Fixed Route Buses (3)</u>	1,800,000	500,000	-	500,000	-	2,800,000
	<u>Paratransit Buses (2)</u>	362,000	-	350,000	-	350,000	1,062,000
	<u>Benches & Trash Receptacles</u>	25,200	25,200	25,200	25,200	25,200	126,000
	<u>Furniture & Graphics for Multimodal Facility</u>	154,000	-	-	-	-	154,000
	<u>Computer Equipment</u>	39,500	-	-	-	-	39,500
TRANSIT FUND TOTAL		2,541,800	686,300	536,300	686,300	536,300	4,987,000
ENTERPRISE FUNDS TOTAL		38,944,818	27,676,322	24,769,466	21,191,270	9,933,816	118,924,848
CAPITAL IMPROVEMENT PROGRAM TOTAL COST		44,534,229	30,800,630	27,921,774	24,343,578	13,086,125	136,839,381

* There will be a 10% Match from the City's General Fund or SPLOST

Capital Requests Fiscal Year 2022

Description		FY 22 Cost	Approved
Capital Improvement Fund			
Fire Department	Dryers for Firefighter Gear	16,000	Yes
Fire Department	SCBAs (Year 2)	210,141	Yes
Flint River Ent Complex	Back Up Generator	17,000	Yes
Flint River Ent Complex	HVAC Controls Phase 3 (Front Office/Lobby)	17,500	Yes
Flint River Ent Complex	Elevator Modernization	78,500	Yes
Flint River Ent Complex	Chiller Fan Controller Replacement	8,000	Yes
Facilities Management	Replacing Boiler @ 401 Pine Ave to New High Efficiency Boiler	39,455	Yes
Facilities Management	Fire Alarm Panel (Admin Building 1726 Lily Pond)	28,407	Yes
Transit	Bus Shelters (Local Match)	16,110	Yes
	Contingency for Wrecked Vehicles	500,000	Yes
	Capital Costs for 222 Pine Ave	400,000	Yes
Total Request for Capital Improvement Fund (Non-Rolling Stock)		3,862,674	1,331,113
Description		FY 22 Cost	Approved
Water			
Water	Willow Wood Apts. 2224 Habersham rd.	50,000	Yes
Water	HVAC @ Water Treatment Plant	30,000	Yes
Water	Well 16-Jefferson Street	215,000	Yes
Water	Well 15-Hoover Ave	220,000	Yes
Water	Proctor & Gamble Capital Meter Project	15,000	Yes
Water	Coats & Clark Capital Meter Project	13,033	Yes
Water	Joshua Street Plant Capital Meter Project	12,000	Yes
Water	Fire Rated Meters	43,912	Yes
Total Request for Water Fund (Non-Rolling Stock)		3,634,875	598,945
Description		FY 22 Cost	Approved
Gas Fund			
Gas	Replace Anode Bed - 1713 Radium Springs Rd	9,000	Yes
Gas	Replacement of Antiquated Odorizer Pumps @ Gate Stations	90,000	Yes
Total Request for Gas Fund (Non-Rolling Stock)		121,440	99,000
Description		FY 22 Cost	Approved
Light Fund			
Light	#6 Copper Replacement	200,000	Yes
Light	Riverwalk Lighting-From Amphitheatre	85,000	Yes
Light	Riverwalk Lighting-From Broad Bridge to North Side of Park	85,000	Yes
Light	Replace 23 Outdated Relays in Various Substations	83,421	Yes
Light	Substation #5 Upgrade	113,000	Yes
Total Request for Light Fund (Non-Rolling Stock)		566,421	566,421
Description		FY 22 Cost	Approved
Telecom Fund			
Telecom	Backup Power Replacement	40,000	Yes
Total Request for Telecom Fund (Non-Rolling Stock)		50,000	40,000
Description		FY 22 Cost	Approved
Utility Internal Service Fund			
Energy Control	Survallent Multispeak License	19,800	Yes
Energy Control	DataVoice Server Replacement	40,000	Yes
Total Request for Utility Internal Service Fund (Non-Rolling Stock)		233,054	59,800
Description		FY 22 Cost	Approved
Fleet Fund			
Fleet	Portable Wireless Lifts	75,000	Yes
Fleet	Parking Lot Paving	200,000	Yes
Fleet	Camera Installation @ Monroe St Fuel Island	22,750	Yes
Total Request for Fleet Fund (Non-Rolling Stock)		501,654	297,750
Total Capital Costs for FY 2022 (Non-Rolling Stock)		9,370,118	2,993,029

Capital Assets for Proposed Budget for FYE 22

Dept #	Department Name	Description	Budget Amount	Old Asset Number	Comments
7003	Airport	ARF Truck	930,000.00	92-197	10,592 Miles \$53,096 Maint. Cost. Approved FYE 21 will not receive by June 30, 2021. Beginning
1104	Central Service - Materials M	Forklift - 70'	50,000.00	86-342	2,278 Hours; \$9,755 Maint. Cost
2206	Code Enforcement	Ford F-150 Extended Cab	40,000.00	11-120	87,114 Miles; \$7,331.89 Maint. Cost
7603	Community Development	Ford Escape	28,000.00	07-797	48,473 Miles; \$6,807 Maint Cost
2400	Engineering	Ford F-550	90,000.00	07-720	with slide in bed painting unit. Budgeting contract for \$200,00 for 5 roads
2400	Engineering	Bucket Truck	130,000.00	09-706	120,087 Miles; \$65,417 Maint. Cost
2400	Engineering	Ford F-150 Extended Cab	40,000.00	11-707	79,455 Miles \$12,236 Maint. Cost
2400	Engineering	Transit Van	65,000.00	12-705	77,906 Miles \$40,830 Maint. Cost - Signal vehicle
6114	Facilities MGT - Bldgs	Ford F-150 Extended Cab	40,000.00	04-371	189,026 Miles; \$12,173 Maint. Cost
6114	Facilities MGT - Bldgs	Ford F-150 Extended Cab	40,000.00	06-362D	198,268 Miles; \$12,407 Maint. Cost
6106	Facilities MGT - Grounds	JD Gator	15,000.00	04-662	1,995 Hours; \$12,475 Maint Cost
6106	Facilities MGT - Grounds	Ford F-250	55,000.00	06-696	89,0545 Miles; \$33,089
6106	Facilities MGT - Grounds	JD Tractor	65,000.00	09-885	3,144 Hours; \$18,840 Maint Cost
6106	Facilities MGT - Grounds	Ford F-150 - Crew	40,000.00	11-877	90,551 Miles; \$12,777 Maint Cost
2301	Fire	Trailer Enclosed	11,000.00	03-021	Rescue Team. This includes enclosed trailer. Current asset is the old ambulance which has been
2301	Fire	Freightliner	80,000.00	05-041	123,420 Miles; \$62,388 Maint Cost
2301	Fire	Ford F-150 Extended Cab	50,000.00	11-076	181,037 Miles; \$19,680 Maint Cost. Tray in bed with cover.
65	Fleet	Forklift - All Terrian	75,000.00	00-113	1,669 Hours; \$20,771 Maint. Cost
65	Fleet	Ford Escape	28,000.00	06-500	102,021 Miles; \$4,576 Maint Cost. Wrecked Motor Pool Asset
4520	Gas	Freightliner	150,000.00	04-157	76,976 Miles; \$16,665 Maint Cost since 2014 since 2014
4520	Gas	Ford F-150 Extended Cab	40,000.00	06-167	149,378 Miles; \$8,985 Maint Cost since 2014 since 2014
4520	Gas	Freightliner	150,000.00	07-158	107,781 Miles; \$35,083 Maint Cost since 2014 since 2014
4520	Gas	Backhoe	85,000.00	08-124	3,637 Hours; \$51,104 Maint Cost since 2014
4520	Gas	Ford F-150 Extended Cab	40,000.00	12-172	103,582 Miles; \$15,145 Maint Cost since 2014
4840	HDD	Trailer - Reel	25,000.00	03-421	\$1,686 Maint. Cost
4840	HDD	Ditch Witch Trencher & Trailer	50,000.00	06-088 & 94-096T	2,492 Hours; \$11,418 Maint Cost since 2014
4840	HDD	Mini Ex with trailer	40,000.00	07-086	1,165 Hours; \$6,142 Maint Cost
4840	HDD	Ford F-150 Extended Cab	40,000.00	13-042	165,539 Miles; \$14,442 Maint Cost since 2014. Locater truck.
4840	HDD	Ford F-150 Extended Cab	40,000.00	13-050	157,615 Miles; \$13,490.14 Maint Cost since 2014. Locater truck
4620	Light	Truck - Line w/Auger	225,500.00	00-043	100,253 Miles; \$39,026 Maint Cost since 2014
4620	Light	Truck - Line	215,000.00	01-028	94,360 Miles; 10,208 Hours; \$73,092 Maint Cost since 2014
4620	Light	Truck - Line	215,000.00	01-038	109,964 Miles; \$77,224 Maint Cost since 2014
4620	Light	Truck - Bucket	203,500.00	03-408	96,251 Miles; \$43,176 Maint Cost since 2014
4620	Light	Ford F-350	58,000.00	08-047	128,541 Miles; \$14,034 Maint Cost since 2014
4620	Light	Ford F-350	58,000.00	11-075	139,897 Miles; \$16,123 Maint Cost since 2014
4620	Light	Ford F-150 Extended Cab	40,000.00	13-039	36,640 Miles; \$802.46 Maint Cost since 2014
4620	Light	Truck - Bucket	225,500.00	99-041	164,121 Miles; \$56,752 Maint Cost since 2014
2202	Police	Ford F-250	55,000.00	08-931	149,907 Miles; \$20,088 Maint Cost
2202	Police	Ford Explorer	65,000.00	10-016	115,200 Miles; \$17,312 Maint Cost
2202	Police	Ford Explorer	65,000.00	10-022	47,671 Miles; \$7,455 Maint Cost
2202	Police	Ford Explorer	65,000.00	10-024	77,725 Miles; \$9,123 Maint Cost
2202	Police	Ford Explorer	65,000.00	10-025	88,945 Miles; \$15,040 Maint Cost
2202	Police	Chev Tahoe K9	75,000.00	10-040	164,858 miles; \$47,340 in maint. Possible Grant Funding. New Body style change cannot order
2202	Police	Ford Explorer	65,000.00	10-080	135,693 Miles; \$28,420 Maint Cost
2202	Police	Ford Explorer	65,000.00	15-133	79,305 Miles; \$15,362 Maint Cost
2202	Police	Ford Explorer	65,000.00	15-136	59,150 Miles; \$12,615 Maint Cost
2202	Police	Ford Explorer	65,000.00	15-139	115,033 Miles; \$22,624 Maint Cost
2202	Police	Ford Explorer	65,000.00	15-155	33,527 Miles; \$25,387 Maint Cost. This asset was flooded.
2202	Police	Ford Explorer	65,000.00	15-159	91,999 Miles; \$29,103 Maint Cost
2202	Police	Ford Explorer	65,000.00	15-174	104,005 Miles; \$14,685 Maint Cost
2202	Police	Ford Explorer	65,000.00	15-206	50,286 Miles; \$9,110 Maint Cost
2202	Police	Ford Explorer	65,000.00	18-190	37,350 Miles; \$4,620 Maint Cost
2202	Police	Ford Explorer	65,000.00	19-025	7,147 Miles; \$5,994 Maint Cost
2202	Police	Ford Explorer	65,000.00	19-181	22,167 Miles; \$1,709 Maint Cost
2203	Police	Ford Explorer	45,000.00	08-968	92,700 Miles; \$15,220 Maint Cost
2203	Police	Ford Explorer	45,000.00	11-054	69,634 Miles; \$16,346 Maint Cost
2204	Police	Ford Explorer	45,000.00	08-093	109,289 Miles; \$20,923 Maint Cost
2204	Police	Ford Explorer	45,000.00	08-095	101,061 Miles; \$19,967 Maint Cost
2204	Police	Ford Explorer	45,000.00	08-967	102,687 Miles; \$22,400 Maint Cost
2204	Police	Transit Van	65,000.00	08-981	15,256 Miles; \$6204.88 Maint Cost
2204	Police	Transit Van	65,000.00	08-982	26,339 Miles; \$5463.56 Maint Cost
2204	Police	Ford Explorer	45,000.00	09-117	90,913 Miles; \$18,382.77 Maint Cost
2204	Police	Ford Explorer	45,000.00	09-122	118,465 Miles; \$18,320.88 Maint. Cost
2204	Police	Ford Explorer	45,000.00	09-125	108,384 Miles; \$23,089.86 Maint. Cost
2204	Police	Ford Explorer	45,000.00	11-078	114,351 Miles; \$19,353.58 Maint. Cost
2204	Police	Ford Explorer	65,000.00	11-078	114,351 Miles; \$19,353.58 Maint. Cost
6105	Recreation	Mower - Finishing	35,000.00	15-698	567 Hours; \$14,001.30 Maint. Cost
1003	Risk	Ford Escape	28,000.00	02-360	145,703 Miles; \$13,225.95 Maint. Cost. Short wheel bed
3301	ROW	JD Tractor	80,000.00	08-395	5,419 Hours \$73,001 Maint. Cost
3301	ROW	JD Tractor	80,000.00	09-387	7,518 Hours \$74,011 Maint. Cost
3301	ROW	JD Tractor	80,000.00	09-526	7,109 Hours \$82,844 Maint. Cost
3301	ROW	JD Tractor w/Alamo attachment	200,000.00	13-532 & 13-532A	3,514 Hours \$77,462 Maint. Cost. Critical Huge Maint. Boom Axe. See Comment on Budget Am
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	05-319	139,099 Miles; \$26,651.99 Maint. Cost
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	07-316	123,032 Miles; \$24,508.24 Maint. Cost
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	08-190	148,455 Miles; \$14,416.53 Maint. Cost
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	08-314	122,740 Miles; \$22,035.88 Maint. Cost
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	08-318	114,618 Miles; \$26,608.47 Maint. Cost
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	11-184	155,031 Miles; \$19,142.71 Maint. Cost
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	11-187	139,018 Miles; \$18,876.37 Maint. Cost

Capital Assets for Proposed Budget for FYE 22

Dept #	Department Name	Description	Budget Amount	Old Asset Number	Comments
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	12-182	148,032 Miles; \$26,519.84 Maint. Cost
4850	Service Tech	Ford F-150 Extended Cab	40,000.00	13-183	142,944 Miles; \$15,611.20 Maint. Cost
3404	Sewer	Vac Truck	430,000.00	06-473	53,271 Miles 11,907 Hours \$158,615 Maint. Cost
3404	Sewer	Vac Truck	470,000.00	07-470	33,719 Miles, 13,236 Hours; \$228,192.78 Maint. Cost. Water system inoperable.
3408	Sewer	Caterpillar Backhoe	80,000.00	10-440	4,119 Hours; \$73,545.13 Maint. Cost
3408	Sewer	Dump Truck - Small	90,000.00	97-229	112,782 Miles; \$10,198.93 Maint. Cost
3408	Sewer	Dump Truck - Large	163,000.00	98-413	134,569 Miles; \$35,205.29 Maint. Cost
3408	Sewer	Ford F-150 Extended Cab	40,000.00	97-456, 04-452 & 07-419	This asset will be the new Sewer Superintendent's
3903	Solid Waste	Freightliner - Roll Off	175,000.00	12-292	80,432 Miles; \$59,481.75 Maint. Cost
3903	Solid Waste	Freightliner - Roll Off	175,000.00	12-293	120,492 Miles; \$3,446.81 Maint. Cost
3905	Solid Waste	Freightliner (Genie)	160,000.00	11-219	99,974 Miles \$39,272 Maint. Cost
4303	Storm Water	Sweeper TYMCO	333,333.00	14-367	64,304 Miles; \$156,905.47 Maint. Cost
4303	Storm Water	Sweeper TYMCO	333,333.00	18-369	Wrecked Recently
4303	Storm Water	Ford Explorer	45,000.00	98-395	This asset will be the Utilities Director's
4304	Storm Water	Ford F-350	58,000.00	08-239	146,449 Miles; \$15,003.24 Maint. Cost
4304	Storm Water	Ford F-250	45,000.00	08-420	144,782 Miles; \$14,147.47 Maint. Cost
4304	Storm Water	Dump Truck - Small	90,000.00	08-562	73,119 Miles \$54,523 Maint. Cost
4304	Storm Water	Dump Truck - Small	90,000.00	09-562	82,317 Miles \$49,300 Maint. Cost. This asset has been surplused.
4305	Storm Water	Dump Truck - Large	160,000.00	10-341	26,839 Miles; \$106,889.57 Maint. Cost
4305	Storm Water	Dump Truck - Large	175,000.00	12-397	17,113 Miles; \$78,347.83 Maint. Cost
4302	Storm Water Engineering	Ford F-150 Extended Cab	40,000.00	01-147	101,986 Miles; \$11,886.81 Maint. Cost
205	SWAT	Ford Explorer	65,000.00	06-212	123,265 Miles; \$21,229.55 Maint. Cost
4860	Vegetation Management	Ford F-250 - Crew	55,000.00	11-321	128,868 Miles; \$27,151.24 Maint. Cost. Super Duty short wheel base 4 wheel drive?
4860	Vegetation Management	Truck - Sprayer	73,000.00	12-063	99,149 Miles \$22,315 Maint. Cost This asset was wrecked and totaled in FYE 20
4420	Water	Freightliner	150,000.00	03-216	139,231 Miles \$13,610 Maint. Cost
4420	Water	Ford F-550	85,000.00	05-203D	131,488 Miles; \$23,759.12 Maint. Cost
4420	Water	Freightliner	150,000.00	09-207	94,090 Miles \$18,484 Maint. Cost w/swing boom
4420	Water	Ford F-350	58,000.00	11-284	171,119 Miles; \$18,375.20 Maint. Cost
4420	Water	Ford F-350	58,000.00	11-285	187,319 Miles; \$14,244.72 Maint. Cost
4420	Water	Dump Truck - Small	90,000.00	94-035	75,264 Miles; \$20,135.94 Maint. Cost
4420	Water	Dump Truck - Tandem Axle	125,000.00	98-209	186,250 Miles; \$18,088.45 Maint Cost
7003	Airport	Ford F-150	37,500.00	01-191	98,969 Miles \$9,567 Maint. Cost
2400	Engineering	Ford F-150	37,500.00	11-704	126,417 Miles \$15,005 Maint. Cost
2400	Engineering	Ford F-150	37,500.00	11-749	128,350 Miles \$14,159 Maint. Cost
2400	Engineering	Ford F-150	37,500.00	11-752	93,649 Miles \$7,455 Maint. Cost
6114	Facilities MGT - Bldgs	Ford F-150	37,500.00	05-921	81,603 Miles \$12,502 Maint. Cost (In APD CofA being done to move to 6114)
6106	Facilities MGT - Grounds	Ford F-150	37,500.00	03-639	120,845 Miles \$11,687 Maint. Cost. Asset transferred to 6106 from 6105 after list was generated.
6106	Facilities MGT - Grounds	Ford F-150	37,500.00	05-384	82,537 Miles \$6,050 Maint. Cost
4620	Light	Ford F-150	37,500.00	07-023	167,725 Miles \$12,888 Maint. Cost
4620	Light	Ford F-150	37,500.00	07-046	171,932 Miles \$13,539 Maint. Cost
2100	Planning & Development	Ford F-150	37,500.00	11-588	66,361 Miles \$6,977 Maint. Cost
2206	Police	Ford F-150	37,500.00	08-123	65,322 Miles \$18,538 Maint. Cost. Sign position.
2206	Police	Ford F-150	37,500.00	09-121	93,798 Miles \$12,909 Maint. Cost. Code Enforcement
2206	Police	Ford F-150	37,500.00	11-197	72,853 Miles \$6,349 Maint. Cost. Code Enforcement
2206	Police	Ford F-150	37,500.00	11-587	61,021 Miles \$14,894 Maint. Cost. Code Enforcement
6100	Recreation	Ford F-150	37,500.00	05-690	73,883 Miles \$4,771 Maint. Cost
3301	ROW	Ford F-150	37,500.00	10-322	165,350 Miles \$23,457 Maint. Cost
3903	Solid Waste	Ford F-150	37,500.00	06-238	172,174 Miles \$14,730 Maint. Cost. Code Enforcement
3903	Solid Waste	Ford F-150	37,500.00	11-241	77,837 Miles \$10,821 Maint. Cost
4305	Storm Water	Ford F-150	37,500.00	09-388	137,458 Miles \$25,262 Maint. Cost
4420	Water	Ford F-150	37,500.00	02-227	250,762 Miles \$11,375 Maint. Cost
4420	Water	Ford F-150	37,500.00	02-247	240,773 Miles \$13,833 Maint. Cost
4420	Water	Ford F-150	37,500.00	04-213	122,872 Miles \$5,515 Maint. Cost
4420	Water	Ford F-150	37,500.00	10-215	91,654 Miles \$5,470 Maint. Cost
4430	Water	Ford F-150	37,500.00	07-272	128,789 Miles \$12,064 Maint. Cost

	<u>Requested</u>	<u>Approved</u>
Capital Improvement Fund	9,391,000	3,509,500
Enterprise Fund	11,945,666	6,772,666
Grant	930,000	930,000
TSPLOST	-	90,000
	22,266,666	11,302,166



CAPITAL IMPROVEMENT PROJECT REQUEST

(145) SCBAs									
PROJECT MANAGER:		Fire Chief Cedric Scott						3/17/2020	
DEPARTMENT/DIVISION:		Fire Department							
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:		(145) SCBAs - MSA G1 SCBA FIRE SERVICE EDITION , 4500 PSI HIGH PRESSURE SYSTEM, " CGA THREADED CYLINDER CONNECTION STYLE , HARNESS & AIR FRAME ACARRIER WITH ADJUSTABLE & SWIVELING LUMBAR PAD SUPPORT , SOLID COVER SECOND STAGE REGULATOR , VOICE AMPLIFICATION SYSTEM , INTEGRATED PASS ALARM SYSTEM. RECHARGEABLE BATTERY. 2018 NFPA COMPLIANT SCBA. MSA G1 FACE MASK W/ 4 POINT ADJUSTMENT HEAD HARNESS - MEDIUM 2-19. MSA G1 FIRE SERVICE 4500 PSI 45 MIN. CYLINDER 9-18. All departmental SCBAs are scheduled to expire December 2025. (29 per year)							
POSITIVE IMPACT ON SERVICES: (If approved)		These air packs and face pieces are needed to provide vital oxygen to firefighters in hazardous conditions.							
NEGATIVE IMPACT ON SERVICES: (If not approved)		If we do not replace them, we will be jeopardizing the safety and well-being of all AFD firefighters and the citizens of Albany and Dougherty County.							
FUNDING SOURCE									
	FY 21	FY 22	FY 23	FY 24	FY 25	TOTAL	PROJECT ESTIMATED		
	210,141	210,141	210,141	210,141	210,141	1,050,706			
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	210,141	210,141	210,141	210,141	210,141	1,050,706	07/01/20	12/1/25	
PROJECT COSTS									
PROJECT BUDGET									
PROJECT COMPONENTS	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	Total Project Cost		Total Cost at end of FY21
Internal Costs						0	0		
External Costs						0	0		0
Total	0	0	0	0	0	0	0		0
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	5,000	5,000	5,000	5,000	5,000	0			
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Project Type:	Please Select	
							Account Number(s):	00.0000.0000	
USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Willow Wood Apts. 2224 Habersham rd.									
PROJECT MANAGER:	Frankie Johnson / David Apperson								
DEPARTMENT/DIVISION:	Water Distribution.								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Replace existing 2" water main with 1,200 ft. of 8" pvc water main and add fire hydrants for fire protection.								
POSITIVE IMPACT ON SERVICES: (If approved)	Increase pressure, flow and add fire protection in this area.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Low pressure and continuous leaks								
FUNDING SOURCE	FY 21	FY 22	FY 23	FY 24	FY 25	TOTAL			
Enterprize	50,000					50,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	50,000	0	0	0	0	50,000			
PROJECT COSTS		PROJECT BUDGET							
PROJECT COMPONENTS	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total			
Personnel						0	OTHER:		
Operating/Maintenance	2,000	2,000	2,000	2,000	2,000	0	Project Type:	Please Select	
Capital Outlay						0	Account Number(s):	00.0000.0000	
TOTAL	0	0	0	0	0	0			
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____						Date: _____			
Approved by: _____						Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

HVAC - Water Treatment Plant									
PROJECT MANAGER:	Kurt Anthony								
DEPARTMENT/DIVISION:	Water Production								
PRIORITY (if multiple requests):	Med								
DESCRIPTION/JUSTIFICATION:	Replace HVAC at water treatment plant								
POSITIVE IMPACT ON SERVICES: (If approved)	Current system uses over 100,000 gallons per day of finished water. Would help with the water conservation plan								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Unit constantly needs repair								
FUNDING SOURCE	FY 20	FY 21	FY 22	FY 23	FY 24	TOTAL			
CIP	30,000					30,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	30,000	0	0	0	0	30,000			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 20	FY 21	FY 22	FY 23	FY 24	Five Year Total	Total Project Cost	Total Cost at end of FY19	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 20	FY 21	FY 22	FY 23	FY 24	Five Year Total			
Personnel						0	OTHER:		
Operating/Maintenance	100	100	100	100	100	0	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____						Date: _____			
Approved by: _____						Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

Well 16-Jefferson Street												
PROJECT MANAGER:	Kurt Anthony					cost center	4420					
DEPARTMENT/DIVISION:	Utility Operations/Water Production											
PRIORITY (if multiple requests) :	High											
DESCRIPTION/JUSTIFICATION:	Rehabilitation of well, motor and replacment of shaft and column pipe. Mechanically and Chemically cleaning of screens to increase production.											
POSITIVE IMPACT ON SERVICES: (If approved)	Well rehabilitation is a proactive approach needed to maintain the water system, and avoid breakdowns and loss of pressure within the water system. This would help assure clean water and proper pressure in the Hospital area.											
NEGATIVE IMPACT ON SERVICES: (If not approved)	This well is on our risk and resilience program and would be a direct feed towards the hospital in the event of a natural disaster. This well is due to be rehabilitated. Failure to perform this rehabilitation could result in proplems with the water distribution system in the area around and including the Hospital.											
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED					
Water CIP	215,000					215,000						
						0						
						0						
						0	Start Date	Completion Date				
TOTAL	215,000	0	0	0	0	215,000	07/01/21	6/1/22				
PROJECT COSTS	PROJECT BUDGET											
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21				
Internal Costs						0	0	215,000				
External Costs						0	0	0				
Total	0	0	0	0	0	0	0	215,000				
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.					
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:					
Personnel						0						
Operating/Maintenance	2,000	2,000	2,000	2,000	2,000	0				Project Type:	Please Select	
Capital Outlay						0				Account Number(s):	00.0000.0000	
TOTAL	0	0	0	0	0	0						
DO NOT USE SECTION BELOW: Notes:												
Recommended by: _____					Date: _____							
Approved by: _____					Date: _____							



CAPITAL IMPROVEMENT PROJECT REQUEST

Well- 15 Hoover Ave.									
PROJECT MANAGER:	Kurt Anthony						4420		
DEPARTMENT/DIVISION:	Utility Operations/Water Production								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Rehabilitation of well 15 located on Hoover Ave., New pump, column and SS shaft, screens chemically and mechanically clean and all changes to meet EPD standards. . All electrical updates as needed to meet code.								
POSITIVE IMPACT ON SERVICES: (If approved)	Well rehabilitation is a proactive approach to maintaining the water system, it helps avoid break downs and loss of pressure within the system. Also well performance will be improved and we bring the well up to EPD standards.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Well pumps and shafts past the age of replacement can break down causing system pressure problems, overall higher cost to repair and possible damage to well screens. Delays in this rehab could result in penalties from EPD.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED		
CIP	220,000					220,000			
						0	Start Date Completion Date		
						0			
						0	07/01/21 6/1/22		
TOTAL	220,000	0	0	0	0	220,000			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	2,000	2,000	2,000	2,000	2,000	0	Project Type:	Please Select	
Capital Outlay						0	Account Number(s):	00.0000.0000	
TOTAL	0	0	0	0	0	0			
DO NOT USE SECTION BELOW: Notes: _____									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

512 Liberty Expressway S.E. Proctor & Gamble									
PROJECT MANAGER:	Frankie Johnson / Jason Tucker								
DEPARTMENT/DIVISION:	Water Distribution								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Replace & raise 2- 6" Fire rated water meters located in vault. Meters have surpassed their useful life expectancy. Current depth of installation is a safety hazard due to the depth and confined space.								
POSITIVE IMPACT ON SERVICES: (If approved)	Possible increase in water revenue / prevent staff from entering confined space.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Inaccurate water consumption / dangerous for employees to enter vault.								
FUNDING SOURCE	FY 21	FY 22	FY 23	FY 24	FY 25	TOTAL	PROJECT ESTIMATED Start Date Completion Date		
	15,000					15,000			
						0			
						0			
TOTAL	15,000	0	0	0	0	15,000			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	OTHER: Project Type: Please Select Account Number(s): 00.0000.0000		
Personnel						0			
Operating/Maintenance	200	200	200	200	200	0			
Capital Outlay						0			
TOTAL	0	0	0	0	0	0			
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

901 Clark Ave. Coats & Clark									
PROJECT MANAGER:	Frankie Johnson / Jason Tucker								
DEPARTMENT/DIVISION:	Water Distribution								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Replace 6" fire rated water meter / Replace 4" Fire rated water meter & install vault. Currently access to meters for maintenance purposes is limited. Both of these meters have surpassed their useful life expectancy.								
POSITIVE IMPACT ON SERVICES: (If approved)	Possible increase in water revenue due to under registering meter and compatibility with new A.M.I. read system.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Loss of water revenue / unreliable readings / Meters are not compatible with new A.M.I. read system.								
FUNDING SOURCE	FY 21	FY 22	FY 23	FY 24	FY 25	TOTAL	PROJECT ESTIMATED		
	13,033					13,033			
						0			
						0	Start Date	Completion Date	
						0			
TOTAL	13,033	0	0	0	0	13,033			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	200	200	200	200	200	0	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____						Date: _____			
Approved by: _____						Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

2726 Joshua St. C.O.A. Pollution Control Plant.

PROJECT MANAGER:	Frankie Johnson / David Apperson
DEPARTMENT/DIVISION:	Water Distribution
PRIORITY (if multiple requests):	High
DESCRIPTION/JUSTIFICATION:	Replace & Raise 8" Fire Rated water meter. Meter has surpassed its useful life expectancy. Original installation is too deep and is a safety hazard.
POSITIVE IMPACT ON SERVICES: (If approved)	Possible increase in water revenue / prevent employees from entering confined space to obtain reading or repairs.
NEGATIVE IMPACT ON SERVICES: (If not approved)	Inaccurate water consumption / loss of revenue / dangerous for employees to enter vault with current meter depth.

FUNDING SOURCE	FY 21	FY 22	FY 23	FY 24	FY 25	TOTAL	PROJECT ESTIMATED	
	12,000					12,000		
						0		
						0	Start Date	Completion Date
						0		
TOTAL	12,000	0	0	0	0	12,000		

PROJECT COSTS	PROJECT BUDGET						Five Year Total	Total Project Cost	Total Cost at end of FY 21
PROJECT COMPONENTS	FY 21	FY 22	FY 23	FY 24	FY 25				
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	

ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	OTHER: Project Type: Please Select Account Number(s): 00.0000.0000	
Personnel						0		
Operating/Maintenance	200	200	200	200	200	0		
Capital Outlay						0		
TOTAL	0	0	0	0	0	0		

DO NOT USE SECTION BELOW:	Notes:
Recommended by: _____	Date: _____
Approved by: _____	Date: _____



CAPITAL IMPROVEMENT PROJECT REQUEST

Fire Rated Meters									
PROJECT MANAGER:	Frankie Johnson	4420							3/20/2021
DEPARTMENT/DIVISION:	Water Distribution								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	New installation of Customer fire rated meters on new projects/Maintenance of existing Customer meters that has failed.								
POSITIVE IMPACT ON SERVICES: (If approved)	Meters for new construction and also maintenance of meters that has failed. AWWA requires all taps be meter.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Loss of revenue from no meter or a meter that has stopped or slowed down due to damage or usage.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED		
6" Fire rated meter X 6	34,644					34,644			
8" Fire rated meter X 1	9,268					9,268			
						0	Start Date	Completion Date	
						0			
TOTAL	43,912	0	0	0	0	43,912			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	200	200	200	200	200	0	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: <i>Notes:</i>									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Replace Anode Bed 1713 Radium Springs Rd.									
PROJECT MANAGER:	R. Bowers						4520		
DEPARTMENT/DIVISION:	Gas								
PRIORITY (if multiple requests):	Medium								
DESCRIPTION/JUSTIFICATION:	Replace 30 year old anode bed and move its location to another site. Due to the high banks making it hard to check and replace anodes , and the age of the anodes themselves .								
POSITIVE IMPACT ON SERVICES: (If approved)	Prevents corrosion (leaks) on all under ground pipelines from Rauim Springs Rd to Albany State University.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Its required by the Public Service Commission that all anode beds are operating and in good working condition. This bed is losing its effectiveness to provide the DC current necessary to protect our gas lines.This could lead to leaks on mains and services , which could lead to liability issues and lawsuits against the city for negligence if someone got injured or worse , and property damage from possible								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL			
Gas CIP						0	PROJECT ESTIMATED		
						0			
						0			
						0			
TOTAL	0	0	0	0	0	0	07/01/21	6/1/22	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs	3,000					3,000	3,000	3,000	
External Costs	6,000					6,000	6,000	6,000	
Total	9,000	0	0	0	0	9,000	9,000	9,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	300	300	300	300	300	0			
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Project Type:	Please Select	
							Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Replacement of antiquated odorizer pumps at Gate Stations									
PROJECT MANAGER:	Adam Scott					cost center	4520		
DEPARTMENT/DIVISION:	Utility Operations/Gas Department								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	Odorizer Pumps for U.S. 19 and Plant 2 Gate stations								
POSITIVE IMPACT ON SERVICES: (If approved)	Replacing outdated Willams odorizer pump and adding containment with less downtime and a more efficient odorizer also add containment for any mercaptan that spills into the surrounding environment.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Loss of odorant and downtime with no injection of odorant into gas system. Also will contain any loss of mercaptan into the ground that could be an environmental issue. Which could lead to EPA and PSC involvement and hundreds of thousands of dollars in fines, clean up cost and replacement of the surrounding soil.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED		
Capital	90,000					90,000			
						0	Start Date	Completion Date	
						0			
TOTAL	90,000	0	0	0	0	90,000			07/01/21
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	500	500	500	500	500	0	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Number 6 Copper Replacement									
PROJECT MANAGER:	Tommy Mincy/Mercer Garrett/Brandon Chambers						4620		
DEPARTMENT/DIVISION:	Utility Operations/Light								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Replace #6 copper with 1/0 aluminum in various locations, such as 2000 Blk Nottinham Way, 600-800 Block of Burke, These areas serve businesses or sensitive customers and are a priority to upgrade. We must meet certain Federal requirement for system reliability, number 6 copper cannot be worked energized and anytime we have to perform any maintenance on these locations we must de-								
POSITIVE IMPACT ON SERVICES: (If approved)	Improves system reliability. Reduces the chance of having to have customers off to perform maintenance. Improves capacity for growth. Just as important as replacing aging underground cable. Provides for a safer work environment for our employees.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	If these upgrades are not performed the conductors will continue to decline and outages could increase. Safety concern of the conductor failing or breaking while Linemen are working on or near it. Public Safety Concern of conductor falling and not generating enough fault current to open the ircuit.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED		
Light Capital	200,000	200,000	200,000	200,000	200,000	1,000,000			
Would like to keep this budgetted each year until we get all #6 copper replaced.						0	0	0	0
TOTAL	200,000	200,000	200,000	200,000	200,000	1,000,000	07/01/21	Beyond 5 yrs	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0	200,000	
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	200,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance						0	Project Type:	Please Select	
Capital Outlay						0	Account Number(s):	00.0000.0000	
TOTAL	0	0	0	0	0	0			
DO NOT USE SECTION BELOW: <i>Notes:</i>									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Riverwalk Lighting									
PROJECT MANAGER:	Tommy Mincy					Cost Center	4620		
DEPARTMENT/DIVISION:	Utility Operations/Light								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	Replace the river walk lighting with water hardend fixtures and cabling, or redesign to relocate and replace the fixtures and poles out of the flood plain. These fixtures and cabling has been flooded and damaged many many times since installation and have exhausted their life cycle. They desperately need replacing to provide safe lighting of the area and help reduce crime in the area.								
POSITIVE IMPACT ON SERVICES: (If approved)	Provide a safe environment for visitors. Provide an inviting area to attract new visitors. Provide a more sustainable product that does not require as much maintenance.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	The current fixtures are in excessive dispair. They are not providing enough light to safely navigate the trail after sunset. Increasing the possibility of criminal activity in the area. The Riverwalk is not very attractive to visitors in the current condition.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED		
From Amphitheatre to Broad Bridge	85,000					85,000			
From Broad Bridge to North side of park	85,000					85,000	Start Date	Completion Date	
						0		Date	
TOTAL	170,000	0	0	0	0	170,000	07/01/21	6/1/22	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs	170,000					170,000	170,000	170,000	
Total	170,000	0	0	0	0	170,000	170,000	170,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance							Project Type:	Please Select	
Capital Outlay						0	Account Number(s):	00.0000.0000	
TOTAL	0	0	0	0	0	0			
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Replace 23 outdated relays in various substations									
PROJECT MANAGER:	Jason Clenney						4620		
tion	Light Department 4620								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	Replace the remaining Basler Relays with new Switzer relays. The Baslers are outdated and we can't retain data from them. The Switzers are technically advanced and can be prgrammed for various stations as needed. We can pull all data from them and store it for historical data analysis.								
POSITIVE IMPACT ON SERVICES: (If approved)	These relays control our electrical system, they make the breakers trip open during faults, reclose or lockout. They will help make the system more reliable and provide very important data on what circuits need maintenance.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	When these relays fail we can't reprogram them and we have to wait on individual relays to be ordered. This causes the breakers to be offline and have multiple feeder lines tied together until they arive. System reliability is placed in jeopardy during this time.								
FUNDING SOURCE	FY 21	FY 22	FY 23	FY 24	FY 25	TOTAL	PROJECT ESTIMATED		
Light Department Capital 4620		83,421				83,421			
Normal proce \$3720 EA						0	Start Date	Completion Date	
5 or more can discount to \$3627 EA						0			
TOTAL	0	83,421	0	0	0	83,421	07/01/21	6/30/22	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance						0	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Substion Number 5 Upgrades									
PROJECT MANAGER:	Jason Clenney				cost center	4620			
DEPARTMENT/DIVISION:	Utility Operations/Light								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Upgrade Substation #5 with Electronic Controlled "Viper" Breakers and Electronic Regulators for coordination with Substation #9. Substaion #5 is fed from #9 and has become a large concern for reliability. When the feeder at #9 operates it driops 3 curcuits instead of each individual breaker at #5 operating during a fault. We have to meet certain FERC & NERC reliablility idices and this is								
POSITIVE IMPACT ON SERVICES: (If approved)	Increase realibility indices and reduce outages and inconvenieces for customers. Will reduce outages to individual circuitis rather than loosing 3 circuits when a fault occurs on just 1 curcuit.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Outages could continue to occur that can potentially back up on SS#9 and trip out 3 circuits each time a fault occurs on any one circuit. System reliability could fall short of FERC requirements leading to fines and/or penalties.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL			
Light Capital	98,000					98,000	PROJECT ESTIMATED		
	15,000					15,000			
						0			
						0	Start Date	Completion Date	
TOTAL	113,000	0	0	0	0	113,000	09/01/21	4/1/22	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs	15,000					15,000	15,000	15,000	
External Costs	98,000					98,000	98,000	98,000	
Total		0	0	0	0	113,000	113,000	113,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total			
Personnel						0	OTHER:		
Operating/Maintenance						0	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Backup Power Replacement									
PROJECT MANAGER:	John Dawson					Date	2/12/2021		
DEPARTMENT/DIVISION:	TAC/Telecom								
PRIORITY (if multiple requests) :	2								
DESCRIPTION/JUSTIFICATION:	Equipment Replacement & Professional Services - Immediate need - Replacement of the discontinued Argus shelves and batteries that are approximately 8+ years old at Hanover 2 and Jarrett Lee.								
POSITIVE IMPACT ON SERVICES: (If approved)	The Argus have been discontinued and are aged along with the batteries. This replacement will provide the ability to maximize the power usages of the facilities and support what is currently in the facilities. These replacements will not result in any service interruptions.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Cost of equipment and services for the installation. If not approved, the discontinued and aged equipment will eventually fail resulting in service interruption to the City of Albany, Dougherty County and Telecom's enterprise customers.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL			
4720	40,000					40,000	PROJECT ESTIMATED		
						0			
						0	Start Date	Completion Date	
						0			
TOTAL	40,000	0	0	0	0	40,000			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0		
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total			
Personnel						0	OTHER:		
Operating/Maintenance		2,000	2,000	2,000	2,000	8,000	Project Type:	Please Select	
Capital Outlay						0	Account Number(s):	00.0000.0000	
TOTAL	0	2,000	2,000	2,000	2,000	8,000			
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Outage Management System Upgrades									
PROJECT MANAGER:	Ryan Ramsey						4850		
DEPARTMENT/DIVISION:	Utility Operations/Energy Control								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Upgrade the Outage Management System to include; Device Manager Notifications, Training Server, Cuts & Jumpers, Planned Outage Notifications, Threshold Notifications,, SCADA Management, AVL Tracking, Work Force Management. This will allow Energy Control the full benefits of the OMS and improve system reliability. The Operators are responsible for ensuring the safety of								
POSITIVE IMPACT ON SERVICES: (If approved)	These upgrades will enhance the OMS to its full potential for our system. It will help increase system reliability and communication with our customers, leaving the Energy Control Operators to perform their duties in a more efficient and effective manor.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Will not be able to utilize the full capacity of the OMS. Will continue to have to use 2 different system to dispatch work orders to the electric line crews. Will not be able to determine the closest crew, resulting in more truck rolls. Continue to utilize 2 different systems to monitor outages, SCADA & OMS.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL			
OMS Upgrades	110,450					110,450	PROJECT ESTIMATED		
Interfaces with SCADA	35,000					35,000			
						0	Start Date	Completion Date	
						0			
TOTAL	145,450	0	0	0	0	145,450	07/01/21	12/1/22	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 21	
Internal Costs						0	0		
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	22,771	22,771	22,771	22,771	22,771	113,855	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	22,771	22,771	22,771	22,771	22,771	113,855	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Survalent Multispeak License									
PROJECT MANAGER:	Ryan Ramsey						4850		
DEPARTMENT/DIVISION:	Utility Operations/Energy Control								
PRIORITY (if multiple requests):	High								
DESCRIPTION/JUSTIFICATION:	Software license and technical support to install a multispeak network to intergrate the SCADA System to up to 50 interfaces. As we continue to improve and grow our tchnology footprint more and more interfaces will be required for networks to communicate, this project will provide our internal resources a safe and secure path to perform these tasks internally.								
POSITIVE IMPACT ON SERVICES: (If approved)	This license will provide the ability to our internal resources to interface the SCADA system with other systems such as OMS, IVR and AMI. It will provide a safe and secure way for our internal resources to manage these tasks.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	It will a financial burden on Energy Control to pay for each interface seperately. As our technology footprint increase more and more interfaces will be required, if this project is not approved the cost will be huge in comparision.								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED		
ECC CIP	19,000.00					19,000.00			
	800					800	Start Date	Completion Date	
						0			
						0			
TOTAL	19,800.00	0.00	0	0	0	19,800.00	07/01/21	12/1/22	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 22	
Internal Costs						0	0	0	
External Costs						0	0	0	
Total	0	0	0	0	0	0	0	0	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance						0	Project Type:	Please Select	
Capital Outlay						0	Account Number(s):	00.0000.0000	
TOTAL	0	0	0	0	0	0			
DO NOT USE SECTION BELOW: <i>Notes:</i> _____									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Camera Installation at Monroe Street Fuel Island

PROJECT MANAGER:	Gerald Nicholson / Mickey Bradford	2/11/2021
DEPARTMENT/DIVISION:	Fleet - 65	
PRIORITY (if multiple requests):	6	
DESCRIPTION/JUSTIFICATION	Purchase and installation of a total 7 cameras to connect to existing system at the Monroe Street fuel site: >Public Works - Monroe Street - Install 6 cameras at canopy w/1 installed facing the fuel kiosk pedestal (7)	
POSITIVE IMPACT ON SERVICES: (If approved)	>Security & Safety enhancement >Deter theft >Increase accountability	
NEGATIVE IMPACT ON SERVICES: (If not approved)	>Will remain at current level of not being able to identify and confirm suspicious activity when the need arises	

FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED	
	22,750					22,750		
						0		
						0		
						0	Start Date	Completion Date
TOTAL	22,750	0	0	0	0	22,750	07/01/21	12/30/21

PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 22
Internal Costs	6,500					6,500	6,500	6,500
External Costs	22,750					22,750	22,750	22,750
Total	29,250	0	0	0	0	29,250	29,250	29,250

ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	OTHER:	
Personnel						0		
Operating/Maintenance						0	Project Type:	Please Select
Capital Outlay						0	Account Number(s):	00.0000.0000
TOTAL	0	0	0	0	0	0		

E SECTION BELOW: Notes:

Recommended by: _____ Date: _____

Approved by: _____ Date: _____



CAPITAL IMPROVEMENT PROJECT REQUEST

Portable Wireless Lifts									
PROJECT MANAGER:	Adam Saylor						2/10/2021		
DEPARTMENT/DIVISION:	Fleet - 65								
PRIORITY (if multiple requests) :	2								
DESCRIPTION/JUSTIFICATION	To replace 1 set (4) of wired portable lifts that have exceeded their useful life with 1 new wireless portable lift set >Useful life is 5 years or less >1 set equals 4 portable lifts								
POSITIVE IMPACT ON SERVICES: (If approved)	>Operational and safety enhancements to fleet services >Add flexibility to work areas >Will increase productivity >Innovative technology								
NEGATIVE IMPACT ON SERVICES: (If not approved)	>Continue using existing wired lifts that limit the flexibility of technician's work spaces >Outdated technology and limited by length of cord >Increasing the number of lifts that are deemed out of service due to inability to pass annual certification >Continuing to use existing lifts create serious safety implications								
FUNDING SOURCE	FY 22	FY 23	FY 24	FY 25	FY 26	TOTAL	PROJECT ESTIMATED		
	75,000					75,000			
						0			
						0	Start Date	Completion Date	
						0			
TOTAL	75,000	0	0	0	0	75,000	07/01/21	2/25/22	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total	Total Project Cost	Total Cost at end of FY 22	
Internal Costs						0	0		
External Costs	75,000					75,000	75,000	75,000	
Total	75,000	0	0	0	0	75,000	75,000	75,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 22	FY 23	FY 24	FY 25	FY 26	Five Year Total			
Personnel						0			
Operating/Maintenance						0			
Capital Outlay						0	Project Type:	Please Select	
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
E SECTION BELOW: Notes:									
Recommended by: _____ Date: _____ Approved by: _____ Date: _____									



Fleet Fund

FLEET MANAGEMENT

SUMMARY

The primary function of the Fleet Management Department is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,300 vehicles and equipment to support City operational efforts in a cost-effective manner. Fleet responsibilities include: preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system which consists of three sites that deliver several thousands of gallons of fuel monthly and tracks our preventive maintenance; maintaining a motor pool of vehicles for use by other departments or divisions; and responding to emergency situations twenty-four hours a day.

STRATEGIC PRIORITIES (SP)

SP V: Effective and Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP V, G&O 2: Provide Customer Satisfaction, Not Only Customer Service

PERFORMANCE MEASURES (PM)

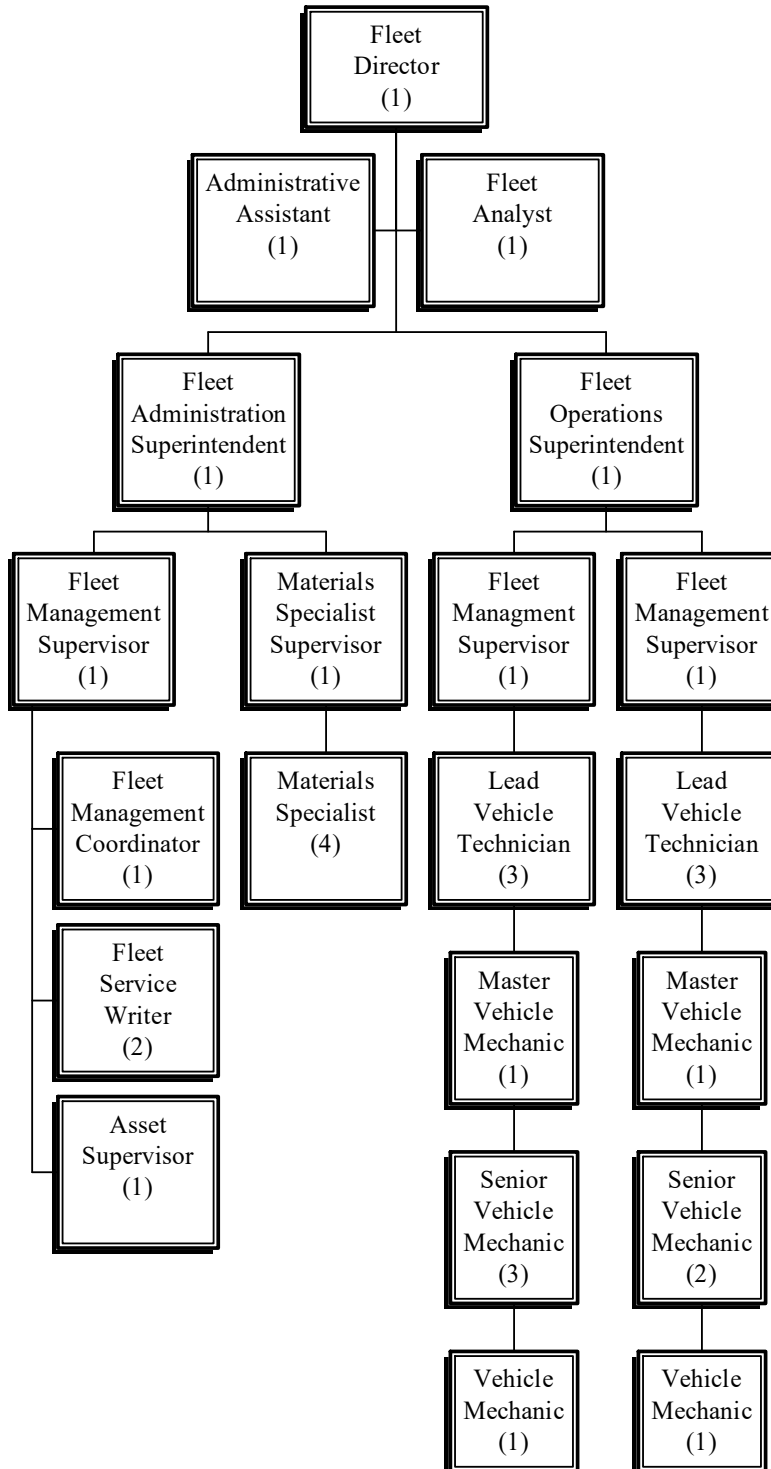
Measures	FY 2019	FY 2020	FY 2021	FY 2022
SP V, G&O 2, PM 1: Direct Labor %	58%	77%	73%	75%
SP V, G&O 2, PM 2: % "On-Time" Preventative Maintenance	74%	84%	90%	90%
SP V, G&O 2, PM 3: Average Competitor's Rates are:				
- Light Duty (Hourly Rate)	\$110	\$110	\$115	\$115
- Heavy Duty (Hourly Rate)	\$130	\$130	\$137	\$137
- Road Service Call (Hourly Rate)	\$141	\$141	\$155	\$155
% In-House Repair Costs	36%	53%	58%	60%

Note: Fleet's flat hourly rate is \$85/hour

- SP I = Safe, Sustainable, & Business Friendly
- SP II = Economic Development & Jobs
- SP III = Infrastructure & Asset Management
- SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
- SP V = Effective & Excellent Service Delivery
- SP VI = Fiscal Responsibility



Fleet Management



FLEET MANAGEMENT

SUMMARY

The primary function of the Fleet Management Department is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,300 vehicles and equipment to support City operational efforts in a cost-effective manner. Fleet responsibilities include: preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system which consists of three sites that deliver several thousands of gallons of fuel monthly and tracks our preventive maintenance; maintaining a motor pool of vehicles for use by other departments or divisions; and responding to emergency situations twenty-four hours a day.

Major Object of Expenditure	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022
REVENUES	2,409,003	2,448,837	2,943,850
TOTAL REVENUES	2,409,003	2,448,837	2,943,850
PERSONNEL SERVICES	2,282,487	1,809,171	2,088,611
OPERATING EXPENSE	707,226	530,809	662,485
DEPRECIATION EXPENSE	96,124	108,857	192,754
TOTAL EXPENSES	3,085,837	2,448,837	2,943,850
TOTAL NET INCOME/(LOSS)	-676,834	0	0
TRANSFER IN	2,000,000	0	0
FULL TIME POSITIONS	32	32	32
Capital Purchases	450,048	0	400,750

Class Title

Vehicle Mechanic	2	2	2
Vehicle Mechanic,Senior	7	7	5
Vehicle Mechanic, Master	0	0	2
Lead Vehicle Technician (Grade 8)	6	6	6
Administrative Assistant	1	1	1
Fleet Management Director	1	1	1
Fleet Maintenance Supervisor	3	3	3
Fleet Management Supt.	2	2	2
Asset Supervisor	1	1	1
Senior Accounting Analyst	1	1	1
Fleet Service Writer	2	2	2
Materials Specialist	4	4	4
Materials Specialist Supervisor	1	1	1
Fleet Management Coordinator	1	1	1
TOTAL	32	32	32

FLEET MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2019/2020	ADOPTED 2020/2021	ADOPTED 2021/2022	VARIANCE + / (-)
65					
7110	Regular Wages	1,117,103	1,205,319	1,413,466	208,147
7120	Overtime	23,320	30,000	30,000	0
7130	Part Time	3,922	21,902	21,902	0
7210	W/C Insurance	42,748	43,052	55,244	12,192
7230	Uniforms	11,827	15,110	20,667	5,557
7260	FICA Matching	85,519	96,177	112,101	15,924
7270	Pension Matching	776,916	144,638	169,616	24,978
7280	Insurance Matching	212,875	244,973	257,615	12,642
7290	Contribution Matching	8,258	8,000	8,000	0
7550	Communications	14,248	11,831	14,788	2,957
7600	Travel	3,444	15,000	9,000	-6,000
7610	Auto Allowance	6,050	6,000	6,000	0
7630	Train/Cont.Education	14,111	20,000	12,000	-8,000
7700	Risk Allocation	20,223	29,979	35,064	5,085
7860	Maint: Building	997	0	0	0
7870	Maint: Motor Equip	95,119	49,199	35,315	-13,884
7880	Maint: Mach/Imp/Tools	141,186	55,090	80,578	25,488
7900	Utilities	66,668	63,000	63,000	0
7990	Dues and Fees	2,900	3,050	3,050	0
8010	Supplies	33,622	22,000	22,000	0
8016	Small Equip	86,325	94,495	90,000	-4,495
8110	Gasoline	15,471	7,531	8,256	725
8150	Food	1,972	2,000	2,000	0
8900	Depreciation	96,124	108,857	192,754	83,897
8951	Indirect Cost	204,890	151,634	281,434	129,800
	Total	3,085,837	2,448,837	2,943,850	429,850



Appendix



ANNUAL BUDGET GLOSSARY OF TERMS USED IN THIS BUDGET

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget.

ACCOUNT NUMBER – A line item code defining an appropriation.

ACCRUAL ACCOUNTING – a basis of accounting in which revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they occur.

AD VALOREM TAXES – Commonly referred to as property taxes. Real and personal property are levied on annually according to the property's valuation and tax rate.

AMORTIZATION – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APD – Albany Police Department

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE – The formal budgetary document enacted by the legislative body, which contains all approved appropriations for the fiscal year.

ARRA – The American Recovery and Reinvestment Act of 2009 is a direct response to the economic crisis. The recovery Act has three immediate goals: 1) Create jobs and save existing ones, 2) Spur economic activity and invest in long-term growth, 3) Foster unprecedented levels of accountability and transparency in government spending.

ASSESSED VALUATION – A valuation set upon real estate or other property by a government as a basis for levying taxes.

BALANCED BUDGET – A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.

BASE BUDGET – The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.

BASIS OF BUDGETING – A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred.

BOND – A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT – That portion of indebtedness represented by outstanding bonds.

BUDGET – A service plan for a given period embodying estimated expenditures for providing services and the proposed means of financing them. A balanced budget limits expenditures to available resources.

BUDGET ADJUSTMENT – A revision to the adopted budget that occurs during the affected fiscal year as approved by the Board of Commissioners via an amendment or a transfer.

BUDGET CALENDAR – The schedule of key dates that a government follows in the preparation and adoption of its budget.

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY BASIS – This refers to the basis of budgeting used to estimate financing sources and uses in the budget.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAD 911 – Computer Aided Dispatch 911-call handling.

CAFR – Comprehensive Annual Financial Report

CAPITAL IMPROVEMENTS/ASSETS – Construction, renovation, physical improvement projects, vehicles or tangible items such as tools, desks, machinery and equipment costing more than \$5000 each and having a use-life of more than one year.

CDBG – Community Development Block Grant

CIP – Capital Improvement Program

COLA – Cost of Living Adjustment

COMBINED SEWER OVERFLOW PROJECT (CSO) – A \$38 million project mandated by the state and federal governments requiring Albany to separate its storm drainage and sanitary sewer systems.

COMPLEXITY OF WORK PROCESS/ACTIVITIES – Measures of levels of difficulty associated with work process or activities.

CONTINGENCY – Those funds included in the base budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

- A. **General Obligation Debt** is secured by the pledge of the issuer's full faith, credit, and taxing power.
- B. **A Revenue Debt** is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT – The maximum amount of debt that a municipality is permitted by law to incur – also known as “Debt Ceiling.”

DEBT SERVICE – Payment of principal and interest to lenders or creditors on outstanding debt.

DEFICIT – The excess of an entity’s liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS – Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY – Reflects the relationship between work performed and the resources required to perform it; Compares outputs to input.

ENCUMBRANCE – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND – Enterprise funds are used "to account for operations that are financed and operated in a manner similar to private business enterprises . . . where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges". Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

ENTITLEMENT – The amount of payment to which a state or local government is entitled as determined by the federal government.

EQUITY AND AVAILABILITY OF SERVICE TO USERS – Measures referring to fair or equitable distribution of service in different locations or populations.

ERU – Equivalent Residential Unit

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

EXTERNAL CUSTOMER SATISFACTION – measures of quality from external sources.

FINANCIAL INDICATORS – Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR –The twelve month period to which the annual operating budget applies and at the end of which the city government determines its financial position and the results of its operations.

In Albany, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FUND – Governmental accounting systems are organized and operated on a fund basis. A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities within the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS – All accounts necessary to set forth the financial position and results of operations of a fund

FUND BALANCE – This is the unencumbered balances of appropriation from the prior fiscal year.

GASB – Governmental Accounting Standards Board.

GENERAL FUND – The General Fund provides general-purpose governmental services such as Police, Fire, and Street Maintenance. This fund accounts for the revenues and activities not required

by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – The accounting rules and procedures adopted by the accounting profession to facilitate uniformity in preparing financial statements.

GENERAL REVENUE – The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GFOA – Georgia Finance Officers Association.

GIRMA – Georgia Interlocal Risk Management Agency.

GMA – Georgia Municipal Association.

GOALS – A longer-term broader statement of intent.

GOHS – Governor’s Office of Highway Safety

INTERNAL MEASURES OF QUALITY OF PRODUCT SERVICES – Measures of quality from internal sources.

INVESTMENTS – Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

JOB FAMILY – Occupational categories that group together positions that have certain common characteristics. Treatment of groups of jobs in this manner provides a more concise and accurate method of evaluating individual jobs.

LEVY – To impose taxes, special assessments of service charges for the support of governmental activities.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MSA – Metropolitan Statistical Area

MISSION – The reason or purpose for the organizational unit’s existence.

MODIFIED ACCRUAL ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due..

NET INCOME – Proprietary fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses and operating transfers-out.

OBJECTIVES – The specified end result expected and can include the time at which it will be achieved.

OMB – Office of Management and Budget.

OPERATING EXPENSES – Proprietary fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME – The excess of proprietary fund operating revenues over operating expenses.

OPERATING RATIOS – Efficiency measures such as cost per unit, productivity measures and ratios of direct to indirect cost.

OPERATING REVENUES – Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OUTCOMES OF PRODUCT OR SERVICE – Direct results achieved through the provision of goods and services by the City.

OUTPUTS OR FINAL PRODUCTS – Products or services produced, distributed or provided to clients.

PENSION TRUST FUND – The trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

PERFORMANCE INDICATORS – A particular value or characteristic used to measure efficiency or effectiveness.

PERFORMANCE MEASUREMENT – The regular collection and reporting of a range of data useful in the management and operation of programs.

PROGRAM BUDGET – A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

REVENUES – The income attributable to a designated fiscal accounting period that will affect the balance (surplus) or deficit resulting from the operations of that period.

SAIP – Self-Administered Insurance Program

SINKING FUND – Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPLOST VI – Special Local Option Sales Tax, the sixth implementation of a one percent sales tax for special projects to help build and maintain the City's infrastructure.

TAD – Tax Allocation District

TAX DIGEST – The total assessed value of all real estate property, motor vehicles, mobile homes, timber and heavy-duty equipment in the city of Albany, Georgia.

TAX LEVY ORDINANCE – An ordinance by means of which taxes are levied.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE – Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS – State mandated financial reporting format for governments.

WG&L – Water, Gas and Light

WORK/ACTIVITY LEVEL – Work measure that assesses intermediate steps in producing outputs.

WORKLOAD – The amount of work compared to capability.

