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Citywide Summary

This summary contains all Governmental, Enterprise, and Special Revenue Funds for the City of Albany.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	282,718,248	301,140,834	303,678,313
Transfers In	24,966,181	24,374,138	26,902,130
Transfers Out	-8,730,631	-6,305,932	-6,896,179
Total Revenue	298,953,798	319,209,040	323,168,793
Cost of Goods Sold	72,212,095	69,333,438	72,659,966
Personnel Services	71,815,249	78,202,873	83,059,851
Operating Expense	68,796,214	76,385,832	70,764,089
Capital Outlay	16,174,322	41,649,308	37,856,990
Depreciation Expense	12,538,605	12,908,938	12,506,626
Indirect Costs	18,023,878	20,301,859	21,940,054
Utility Transfers Out	19,235,550	18,068,206	20,005,951
Total Expenditures	278,795,913	316,850,454	318,793,527
Net Operating Revenues Over Expenditures	20,157,885	2,358,586	4,375,266
Non-Operating Revenue/(Expenditures)	26,967,443	6,378,719	1,603,506
Net Revenues Over Expenditures	47,125,328	8,737,305	5,978,772
FULL TIME POSITIONS	1,169	1,171	1,174

GENERAL FUND SUMMARY

*This Summary Contains All of the Governmental Functions Contained in the General Fund
(i.e. Police, Fire, Planning, Engineering, Procurement, Finance, etc.)*

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	59,135,800	61,193,109	63,834,906
Transfers In	17,148,353	17,155,466	19,083,211
Transfers Out	-7,869,131	-5,892,932	-6,184,899
Total Revenue	68,415,022	72,455,643	76,733,218
Personnel Services	47,708,882	54,241,779	57,262,384
Operating Expense	19,397,705	18,213,864	19,470,834
Total Expenditures	67,106,587	72,455,643	76,733,218
Net Revenues Over Expenditures	1,308,435	0	0
FULL TIME POSITIONS	671	671	671



City Clerk's Office

LEGISLATIVE SUMMARY

SUMMARY

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	478,019	572,313	645,127
OPERATING EXPENSE	307,346	472,291	368,066
TOTAL	785,364	1,044,604	1,013,193
FULL TIME POSITIONS	3	3	3

Current Active Full-Time Employees 3

Number of Vacancies 0

CITY CLERK'S OFFICE

DESCRIPTION

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	280,392	300,019	356,202
OPERATING EXPENSE	256,055	397,291	293,066
TOTAL	536,447	697,310	649,268
FULL TIME POSITIONS	3	3	3

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
Legislative Assistant	1	1	1
TOTAL	3	3	3

CITY CLERK'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
100					
7110	Regular Wages	183,292	192,887	243,250	50,363
7120	Overtime	6,069	5,000	3,000	-2,000
7130	Part Time	20,019	22,300	21,500	-800
7210	W/C Insurance	415	220	268	48
7260	FICA Matching	15,369	16,844	20,483	3,639
7270	Pension Matching	22,703	23,746	29,550	5,804
7280	Insurance Matching	29,571	35,022	35,151	129
7290	Contribution Matching	2,954	4,000	3,000	-1,000
7510	Professional Services	152,088	287,000	157,000	-130,000
7512	Tech.Svcs(Surveys,DP)	4,195	2,000	2,000	0
7550	Communications	1,632	3,520	3,520	0
7570	Advertising	0	400	400	0
7600	Travel	13,139	9,000	10,000	1,000
7630	Train/Cont. Education	2,759	3,000	6,000	3,000
7700	Risk Allocation	9,316	15,850	38,886	23,036
7870	Maint:Vehicle Maint	1,978	0	0	0
7880	Maint:Mach/Imp/Tools	10,050	8,490	8,904	414
7990	Dues and Fees	28,816	27,750	27,825	75
8010	Supplies	4,065	4,000	4,000	0
8016	Small Equip	0	2,000	2,000	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8018	Books & Subscriptions	894	600	600	0
8020	Photography	0	1,500	0	-1,500
8052	Rent-Govt Building	25,733	28,431	28,431	0
8110	Motor Fuel	38	250	0	-250
8150	Employee Appreciation	1,352	2,500	2,500	0
	Total	536,447	697,310	649,268	-48,042

CITY COMMISSION

DESCRIPTION

The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission makes policy decisions concerning all City Departments, passes ordinances and resolutions, and raises revenue as necessary. The Commission meets on the second and fourth Tuesday of the month to consider and vote on agenda items. All meetings are held in Room 100 of the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albanyga.gov and in the Government Center on the first floor.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	197,627	272,294	288,925
OPERATING EXPENSE	51,291	75,000	75,000
TOTAL	248,918	347,294	363,925
FULL TIME POSITIONS	0	0	0

CITY COMMISSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
101					
7132	Elected Officials	115,005	171,800	171,800	0
7210	W/C Insurance	230	172	172	0
7260	FICA Matching	6,797	12,183	12,183	0
7270	Pension Matching	0	14,370	20,617	6,247
7280	Insurance Matching	74,719	72,368	82,752	10,384
7290	Contribution Matching	875	1,401	1,401	0
7550	Comm & Postage	239	0	0	0
7550	Comm & Postage Ward 1	1,514	0	0	0
7550	Comm & Postage Ward 2	1,775	0	0	0
7550	Comm & Postage Ward 3	913	0	0	0
7550	Comm & Postage Ward 4	765	0	0	0
7550	Comm & Postage Ward 5	1,275	0	0	0
7550	Comm & Postage Ward 6	1,013	0	0	0
7550	Comm & Postage Mayor	1,392	0	0	0
7600	Travel-Ward 1	4,009	0	0	0
7600	Travel-Ward 2	5,962	0	0	0
7600	Travel-Ward 3	3,427	0	0	0
7600	Travel-Ward 4	5,445	0	0	0
7600	Travel-Ward 6	4,596	0	0	0
7600	Travel-Mayor	6,351	0	0	0
7630	Train & Ed-Ward 1	955	0	0	0
7630	Train & Ed-Ward 2	1,155	0	0	0
7630	Train/Ed-Ward 3	1,155	0	0	0
7630	Train/Ed-Ward 4	950	0	0	0
7630	Train/Ed-Ward 6	1,050	0	0	0
7990	Dues & Fees-Ward 6	874	0	0	0
7999	Misc. Exp-Ward 1	0	10,000	10,000	0
7999	Misc. Exp-Ward 2	0	10,000	10,000	0
7999	Misc. Exp-Ward 3	0	10,000	10,000	0
7999	Misc. Exp-Ward 4	0	10,000	10,000	0
7999	Misc. Exp-Ward 5	0	10,000	10,000	0
7999	Misc. Exp-Ward 6	0	10,000	10,000	0
7999	Misc. Exp-Mayor	0	15,000	15,000	0
8010	Supplies-Ward 1	1,897	0	0	0
8010	Supplies-Ward 3	318	0	0	0
8010	Supplies-Ward 4	108	0	0	0
8010	Supplies-Ward 6	111	0	0	0
8010	Supplies-Mayor	190	0	0	0
8017	Printing Ward 1	398	0	0	0
8017	Printing Ward 4	616	0	0	0
8150	Food-Ward 1	80	0	0	0
8150	Food-Ward 5	855	0	0	0
8150	Food-Ward 6	44	0	0	0
	Total	248,918	347,294	363,925	16,631



City Manager's Office

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	516,420	766,668	869,085
OPERATING EXPENSE	693,296	741,425	731,424
TOTAL	1,209,716	1,508,093	1,600,509
FULL TIME POSITIONS	8	8	8

Current Active Full-Time Employees	6
Number of Vacancies	2

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	261,284	385,423	451,532
OPERATING EXPENSE	394,105	422,592	427,389
TOTAL	655,389	808,015	878,921
FULL TIME POSITIONS	4	4	4

Class Title

City Manager	1	1	1
Assistant to the City Manager	1	1	1
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
TOTAL	4	4	4

CITY MANAGER'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
201					
7110	Regular Wages	187,156	285,891	339,420	53,529
7120	Overtime	428	500	1,000	500
7210	W/C Insurance	383	286	340	54
7260	FICA Matching	12,318	21,909	26,042	4,133
7270	Pension Matching	22,612	34,307	40,730	6,423
7280	Insurance Matching	35,308	38,530	40,000	1,470
7290	Contribution Matching	3,079	4,000	4,000	0
7510	Professional Services	144,683	142,000	142,000	0
7550	Communications	7,039	7,920	7,920	0
7600	Travel	19,695	19,758	19,755	-3
7610	Auto Allowance	2,912	3,000	6,000	3,000
7630	Train/Cont. Education	5,792	7,500	6,700	-800
7700	Risk Allocation	13,187	16,449	16,449	0
7870	Motor: Maint Equip	449	0	0	0
7880	Maint: Mach/Imp/Tools	2,759	3,440	3,440	0
7990	Dues and Fees	2,688	4,725	5,325	600
7995	Contingency	180,918	200,000	200,000	0
8010	Supplies	7,762	7,300	7,300	0
8016	Small Equipment	513	2,000	2,000	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8018	Books & Subscriptions	172	500	500	0
8050	Equipment Rental	240	0	2,000	2,000
8052	Building Use-Govt Building	261	0	0	0
8110	Motor Fuel	417	0	0	0
8150	Employee Appreciation	4,617	7,000	7,000	0
	Total	655,389	808,015	878,921	70,906

DOWNTOWN DEVELOPMENT

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	255,136	381,245	417,553
OPERATING EXPENSE	299,191	318,833	304,035
TOTAL	554,327	700,078	721,588
FULL TIME POSITIONS	4	4	4

Class Title

Downtown Event Coordinator	1	1	1
Downtown Business Development Manager	1	1	1
Administrative Assistant	1	1	1
Downtown Manager	1	1	1
TOTAL	4	4	4

DOWNTOWN DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2021/2022	ADOPTED 2022/2023	ADOPTED 2023/2024	VARIANCE + / (-)
DOWNTOWN DEVELOPMENT					
7110	Regular Wages	189,704	278,258	303,507	25,249
7120	Overtime	1,259	2,000	1,500	-500
7210	W/C Insurance	381	561	610	49
7260	FICA Matching	14,546	21,440	23,333	1,893
7270	Pension Matching	22,421	33,391	36,421	3,030
7280	Insurance Matching	26,407	43,595	51,182	7,587
7290	Contribution Matching	418	2,000	1,000	-1,000
7510	Professional Services	165,805	145,669	147,500	1,831
7550	Communications	4,139	2,660	2,900	240
7570	Advertising	3,577	3,000	3,000	0
7600	Travel	5,461	4,831	3,500	-1,331
7610	Auto Allowance	5,750	6,000	6,000	0
7630	Train/Cont. Education	2,365	2,000	3,500	1,500
7700	Risk Allocation	19,315	25,506	25,252	-254
7880	Maint: Mach/Imp/Tools	2,821	6,367	5,343	-1,024
7900	Utilities	24,747	70,000	37,500	-32,500
7990	Dues and Fees	1,480	1,500	2,105	605
8010	Supplies	60,627	43,000	61,000	18,000
8016	Small Equipment	230	2,000	0	-2,000
8017	Printing(Not Std Forms)	1,260	3,000	3,000	0
8018	Books & Subscriptions	353	300	435	135
8150	Employee Appreciation	1,262	3,000	3,000	0
Total		554,327	700,078	721,588	21,510



City Attorney's Office

CITY ATTORNEY'S OFFICE

DESCRIPTION

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, as well as conduct real estate closings. The City Attorney participates with Risk Management in initial review of Ante-Litem notices and with Animal Control in handling dangerous dog hearings. The office began work in the area of nuisance abatement in 2005 and in 2020 began work dealing with blighted property. Both matters are now part of the City Attorney's Office.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	340,346	543,674	583,439
OPERATING EXPENSE	117,055	127,179	129,316
TOTAL	457,401	670,853	712,755
FULL TIME POSITIONS	5	5	5

Class Title

City Attorney	1	1	1
Assistant City Attorney	1	1	1
Paralegal/Real Estate Specialist	1	1	1
Administrative Assistant	2	2	2
TOTAL	5	5	5
Current Active Full-Time Employees		4	
Number of Vacancies		1	

CITY ATTORNEY'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
300					
7110	Regular Wages	248,852	418,876	434,982	16,106
7210	W/C Insurance	453	419	435	16
7260	FICA Matching	18,304	32,044	33,276	1,232
7270	Pension Matching	29,862	50,265	52,198	1,933
7280	Insurance Matching	40,863	40,070	60,548	20,478
7290	Contribution Matching	2,011	2,000	2,000	0
7510	Professional Services	22,684	25,000	25,000	0
7550	Communications	2,834	5,696	5,660	-36
7570	Advertising	3,393	8,000	8,000	0
7600	Travel	68	1,440	2,500	1,060
7610	Auto Allowance	2,310	2,400	2,400	0
7630	Train/Cont. Education	219	1,800	2,000	200
7700	Risk Allocation	8,190	7,323	5,325	-1,998
7880	Maint: Mach/Imp/Tools	1,717	1,650	4,135	2,485
7990	Dues and Fees	20,170	22,081	21,741	-340
8010	Supplies	1,905	4,000	4,000	0
8016	Small Equip	2,150	3,450	3,450	0
8017	Printing(Not Std Forms)	0	100	100	0
8018	Books & Subscriptions	15,320	14,888	15,654	766
8052	Rent- Gov't Building	25,849	28,851	28,851	0
8150	Employee Appreciation	221	500	500	0
Total		457,401	670,853	712,755	41,902



Municipal Court

MUNICIPAL COURT

DESCRIPTION

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions. Municipal Court funding is independent of the fines/fees projected to be imposed by Albany Municipal Court

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	568,133	1,178,047	1,168,290
OPERATING EXPENSE	313,125	315,598	202,158
TOTAL	881,258	1,493,645	1,370,448
FULL TIME POSITIONS	14	14	12

Current Active Full-Time Employees 8

Number of Vacancies 6

MUNICIPAL COURT-Administration

DESCRIPTION

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	442,168	808,543	766,269
OPERATING EXPENSE	232,826	286,598	137,738
TOTAL	674,994	1,095,141	904,007
FULL TIME POSITIONS	10	10	8

Class Title

Director of Municipal Court Administration	1	1	1
Deputy Director of Municipal Court Admin	1	1	1
Clerk of Court	1	1	1
Deputy Clerk of Court	1	1	1
Court Administrative Manager	1	1	1
Police Records Clerk	3	3	1
Community Court Program Manager	0	1	1
Community Court Case Manager	1	1	1
Program Assistant	1	0	0
TOTAL	10	10	8

MUNICIPAL COURT-Administration

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
400					
7110.	Regular Wages	287,670	579,188	547,205	-31,983
7120.	Overtime	5,303	5,000	5,000	0
7130.	Part Time	0	25,000	10,000	-15,000
7210.	W/C Insurance	612	609	562	-47
7230.	Uniforms	97	2,120	0	-2,120
7260.	FICA Matching	22,443	46,603	43,009	-3,594
7270.	Pension Matching	35,890	70,103	66,265	-3,838
7280.	Insurance Matching	87,306	76,800	90,728	13,928
7290.	Contribution Matching	2,848	3,120	3,500	380
7510.	Professional Services	12,546	42,000	22,000	-20,000
7513.	Adm.Svcs(Finance,Mgt)	109,614	114,343	0	-114,343
7550.	Communications	9,374	16,143	12,523	-3,620
7570.	Advertising	0	500	200	-300
7600.	Travel	3,282	7,200	1,400	-5,800
7630.	Train/Cont. Education	2,370	4,650	450	-4,200
7700.	Risk Allocation	12,785	16,658	13,965	-2,693
7880.	Maint: Mach/Imp/Tool	31,548	30,398	30,980	582
7990.	Dues and Fees	410	1,400	1,100	-300
8010.	Supplies	10,187	6,100	100	-6,000
8016.	Small Equip	6,102	4,016	500	-3,516
8017.	Printing(Not Std Forms)	495	2,000	500	-1,500
8052.	Rent Judicial Bldg	29,967	33,690	53,820	20,130
8150.	Employee Appreciation	4,090	7,500	200	-7,300
	Total	674,994	1,095,141	904,007	-191,134

MUNICIPAL COURT-Appointed

DESCRIPTION

The Municipal Court has five appointed positions from the City Commission. This cost center will show the personnel and operating costs associated with these individuals.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	125,964	369,504	402,021
OPERATING EXPENSE	80,299	29,000	64,420
TOTAL	206,264	398,504	466,441
FULL TIME POSITIONS	4	4	4

Class Title

Public Defender	1	1	1
Solicitor	1	1	1
Municipal Court Judge	1	1	1
Interim Recorder Judge	1	0	0
Judicial Assistant/Paralegal	0	1	1
TOTAL	4	4	4

MUNICIPAL COURT-Appointed

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
401					
7110.	Regular Wages	93,860	320,133	335,412	15,279
7210.	W/C Insurance	242	320	335	15
7230	Uniforms	10	960	600	-360
7260.	FICA Matching	9,201	24,490	25,659	1,169
7270	Pension Matching	0	0	11,207	11,207
7280.	Insurance Matching	22,651	22,101	27,183	5,082
7290	Contribution Matching	0	1,500	1,625	125
7510.	Professional Services	76,473	25,000	59,200	34,200
7600.	Travel	3,165	2,500	3,620	1,120
7630.	Train/Cont. Education	662	650	750	100
7990.	Dues and Fees	0	850	850	0
8016	Small Equipment	0	0	0	0
	Total	206,264	398,504	466,441	67,937



Human Resources

HUMAN RESOURCES MANAGEMENT

DESCRIPTION

The Office of Human Resources (OHR) serves as a strategic business partner ensuring that Human Resources’ initiatives, policies and procedures align with the strategic direction of the City’s leadership. HR is committed to providing the citizens of Albany with a diverse, competent, trained and professional workforce. The City of Albany is an Equal Opportunity Employer and maintains an alcohol and drug-free workplace. The City of Albany is a rewarding organization to work for that provides a competitive benefits package and a stimulating work environment. A variety of services are offered to the employees of the City of Albany through the Office of Human Resources. The Office of Human Resources is responsible for Recruitment, Employee Performance Evaluations, Benefits administration, Salary and Wage Administration, Employee Relations, Employee Training and Development, Retirement administration, Personnel Records Retention/Management and Policy Compliance and Administration.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,596,405	1,882,636	2,029,408
OPERATING EXPENSE	450,744	652,799	717,280
TOTAL	2,047,149	2,535,435	2,746,688
FULL TIME POSITIONS	16	16	17

Current Active Full-Time Employees 14

Number of Vacancies 2

HUMAN RESOURCES MANAGEMENT

DESCRIPTION

The Office of Human Resources (OHR) serves as a strategic business partner ensuring that Human Resources’ initiatives, policies and procedures align with the strategic direction of the City’s leadership. HR is committed to providing the citizens of Albany with a diverse, competent, trained and professional workforce. The City of Albany is an Equal Opportunity Employer and maintains an alcohol and drug-free workplace. The City of Albany is a rewarding organization to work for that provides a competitive benefits package and a stimulating work environment. A variety of services are offered to the employees of the City of Albany through the Office of Human Resources. The Office of Human Resources is responsible for Recruitment, Employee Performance Evaluations, Benefits administration, Salary and Wage Administration, Employee Relations, Employee Training and Development, Retirement administration, Personnel Records Retention/Management and Policy Compliance and Administration.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,244,018	1,494,157	1,469,635
OPERATING EXPENSE	341,448	517,381	557,030
TOTAL	1,585,465	2,011,538	2,026,665
FULL TIME POSITIONS	9	10	10

Class Title

Director, Human Resources	1	1	1
Deputy Director, Human Resources	1	1	1
HR Manager	2	2	2
Administrative Assistant	1	1	1
HR Generalist	2	3	3
HR Generalist, Sr.	2	2	2
TOTAL	9	10	10

HUMAN RESOURCES MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1000					
7110.	Regular Wages	353,866	505,895	503,983	-1,912
7120.	Overtime	2,216	1,000	1,000	0
7130	Part Time	22,629	31,267	32,000	733
7210.	W/C Insurance	762	1,345	537	-808
7220.	Tuition Assistance	38,288	56,000	56,000	0
7260.	FICA Matching	27,679	41,169	41,079	-90
7270.	Pension Matching	42,132	60,827	60,598	-229
7275.	Retiree Insurance	485,625	500,000	525,000	25,000
7275.MEDB	Medicare B Reimb	184,895	180,500	167,800	-12,700
7280	Insurance Matching	84,012	112,154	77,638	-34,516
7290	Contribution Matching	1,914	4,000	4,000	0
7510	Professional Services	201,730	149,751	176,875	27,124
7550.	Communications	9,600	8,700	8,200	-500
7570.	Advertising	2,070	1,000	1,500	500
7600	Travel	2,431	12,000	17,000	5,000
7610	Auto Allowance	0	3,000	0	-3,000
7630	Train/Cont. Education	1,611	12,000	13,800	1,800
7640	Training Development	895	200,000	178,100	-21,900
7700.02	Unemployment Insurance	22,084	15,000	15,000	0
7700.03	Risk Allocation	15,918	20,170	49,410	29,240
7700.04	Group Ins.Y/E Audit Adj.	5,402	10,000	10,000	0
7870	Maint: Motor Equip.	106	0	0	0
7880.	Maint: Mach/Imp/Tools	27,828	24,925	26,647	1,722
7990	Dues and Fees	2,263	6,614	6,977	363
8010.	Supplies	5,283	6,600	7,100	500
8016.	Small Equip	5,440	2,600	0	-2,600
8017.	Printing(Not Std Forms)	0	500	500	0
8018.	Books & Subscriptions	0	0	1,000	1,000
8052.	Rent Gov't Building	35,182	40,921	40,921	0
8150.	Employee Appreciation	3,605	3,600	4,000	400
Total		1,585,465	2,011,538	2,026,665	15,127

RISK MANAGEMENT DEPARTMENT SUMMARY

DESCRIPTION

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes, and evaluates risks and potential losses to the City as they relate to insurance, safety, and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	352,387	388,479	559,773
OPERATING EXPENSE	109,296	135,418	160,250
TOTAL	461,684	523,897	720,023
FULL TIME POSITIONS	7	6	7

Class Title

Safety Investigative, Manager	1	1	1
Manager, Workers' Compensation	1	0	0
Administrative Manager, Risk	1	1	1
Safety/Loss Control Coordinator	1	1	1
Safety Officer/Investigator	2	2	2
Risk Management Administrator	1	1	2
TOTAL	7	6	7

RISK MANAGEMENT DEPARTMENT OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1003					
7110	Regular Wages	256,719	271,890	409,845	137,955
7120	Overtime	27	1,500	1,500	0
7210	W/C Insurance	513	2,461	411	-2,050
7230	Uniforms	2,121	2,500	2,500	0
7260	FICA Matching	18,564	20,914	31,468	10,554
7270	Pension Matching	31,149	32,807	49,361	16,554
7280	Insurance Matching	40,638	52,407	60,918	8,511
7290	Contribution Matching	2,656	4,000	3,770	-230
7510	Professional Services	1,086	0	0	0
7514	Contract Labor (Temp)	6,596	15,000	15,000	0
7550	Communications	7,098	7,082	7,182	100
7600	Travel	6,907	13,395	16,040	2,645
7630	Train/Cont. Education	3,331	8,582	9,962	1,380
7700	Risk Allocation	9,710	12,789	12,984	195
7870	Maint: Motor Equip.	9,721	8,639	6,583	-2,056
7880	Maint: Mach/Imp/Tools	34,388	45,711	63,839	18,128
7990	Dues and Fees	3,446	5,488	6,553	1,065
8010	Supplies	12,897	10,500	12,250	1,750
8016	Small Equip	6,268	0	1,978	1,978
8017	Printing(Not Std Forms)	792	300	300	0
8018	Books & Subscriptions	207	0	395	395
8110	Motor Fuel	4,386	4,252	3,504	-748
8150	Employee Appreciation	2,463	3,680	3,680	0
Total		461,684	523,897	720,023	196,126



Finance

FINANCE SUMMARY

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	4,168,402	3,430,997	3,630,675
OPERATING EXPENSES	1,113,619	1,079,007	1,069,790
TOTAL	5,282,021	4,510,004	4,700,464
FULL TIME POSITIONS	36	36	36

Current Active Full-Time Employees 35

Number of Vacancies 1

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,610,285	1,801,030	2,065,461
OPERATING EXPENSES	799,577	825,833	819,052
TOTAL	2,409,861	2,626,863	2,884,513
FULL TIME POSITIONS	21	21	22

Class Title

Chief Financial Officer	1	1	1
Administrative Assistant	2	2	2
Assistant Chief Financial Officer	1	1	1
Business Process Improvement Specialist	1	1	1
Property Control Officer	1	0	0
Senior Accounting Manager	2	2	2
*Accountant, Senior	3	3	3
Accountant	7	8	9
Accounting Manager	2	2	3
Grants Manager	1	1	0
TOTAL	21	21	22

* One Position Funded by Public Employees Group Health Plan

FINANCE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1501					
7110.	Regular Wages	1,140,578	1,304,565	1,506,717	202,152
7120.	Overtime	1,783	2,000	2,000	0
7130.	Part Time	21,628	18,630	18,630	0
7210.	W/C Insurance	2,441	1,307	3,017	1,710
7260.	FICA Matching	87,962	99,952	115,417	15,465
7270.	Pension Matching	141,214	156,788	181,046	24,258
7280.	Insurance Matching	204,558	208,788	227,634	18,846
7290.	Contribution Matching	10,121	9,000	11,000	2,000
7510.	Professional Services	251,932	257,800	257,800	0
7513.	Adm.Svcs(Finance,Mgt)	322,939	356,187	356,187	0
7550.	Communications	19,193	18,490	19,000	510
7570.	Advertising	1,506	2,100	1,800	-300
7600.	Travel	10,985	12,000	14,000	2,000
7610.	Auto Allowance	0	0	6,000	6,000
7630.	Train/Cont. Education	10,860	9,000	8,317	-683
7700.	Risk Allocation	31,107	34,113	36,020	1,907
7870	Maint: Motor Equip.	991	0	0	0
7880.	Maint: Mach/Imp/Tools	12,763	14,069	16,180	2,111
7990.	Dues and Fees	55,562	45,357	24,160	-21,197
8009.	Licenses (CDL,CPA,Etc)	0	500	0	-500
8010.	Supplies	15,928	12,000	12,000	0
8016.	Small Equip	14,840	7,000	7,300	300
8017.	Printing(Not Std Forms)	1,470	2,000	3,000	1,000
8018.	Books & Subscriptions	1,032	1,000	1,000	0
8050.	Equipment Rental	4,246	5,121	5,192	71
8052.	Rent -Gov't Building	41,900	47,959	47,959	0
8110.	Motor Fuel	258	137	137	0
8150	Employee Appreciation	2,066	1,000	3,000	2,000
Total		2,409,861	2,626,863	2,884,513	257,650

Budget Management

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,799,107	635,649	637,677
OPERATING EXPENSES	49,095	0	0
TOTAL	1,848,202	635,649	637,677
FULL TIME POSITIONS	0	0	0

Budget Management

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1502					
7110.	Regular Wages	1,612,370	577,868	577,868	0
7210	W/C Insurance	54,795	15,492	15,602	110
7260.	FICA Matching	124,299	42,289	44,207	1,918
7270.	Pension Matching	4,050	0	0	0
7280.	Insurance Matching	3,594	0	0	0
7510	Professional Services	3,150	0	0	0
7990	Dues and Fees	1,140	0	0	0
8010	Supplies	2,614	0	0	0
8150	Food/Employee Appreciation	42,192	0	0	0
	Total	1,848,202	635,649	637,677	2,028

TREASURY DIVISION

DESCRIPTION

The primary function of the Treasury Division is to collect funds due to the city in the form of alcohol license fees, occupational taxes, miscellaneous permits, bonds & fines, Community Development loan payments, delinquent revenue accounts, and other miscellaneous income. Maintain the petty cash funds and the payment of travel vouchers. Serves as a collection point for generated revenue from other city departments. Consolidate daily transaction reports of collected revenue for bank deposits and submit them to the Finance Department. In addition we collect County Occupational Taxes and alcohol license fees.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	200,851	222,775	246,740
OPERATING EXPENSE	93,506	89,667	102,645
TOTAL	294,357	312,442	349,385
FULL TIME POSITIONS	4	4	4

Class Title

Teller/Treasury Supervisor	1	1	1
Administrative Assistant	1	1	1
Treasury Clerk	2	2	2
TOTAL	4	4	4

TREASURY DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1504					
7110.	Regular Wages	138,068	152,578	171,925	19,347
7120.	Overtime	84	1,000	500	-500
7210.	W/C Insurance	280	154	172	18
7260.	FICA Matching	10,067	11,749	13,191	1,442
7270.	Pension Matching	16,812	18,309	20,631	2,322
7280.	Insurance Matching	35,021	38,485	39,571	1,086
7290.	Contribution Matching	519	500	750	250
7510.	Professional Services	6,549	0	0	0
7550.	Communications	4,626	3,460	4,800	1,340
7600.	Travel	2,267	3,000	2,500	-500
7630	Training & Development	984	1,000	2,000	1,000
7880.	Maint: Mach/Imp/Tools	33,273	40,460	42,108	1,648
7990.	Dues and Fees	14,136	17,000	25,000	8,000
8010.	Supplies	3,000	3,000	3,500	500
8016.	Small Equip	5,739	2,170	3,160	990
8052.	Rent Central Square Bldg	22,933	19,577	19,577	0
	Total	294,357	312,442	349,385	36,943

PROCUREMENT DIVISION

DESCRIPTION

Administration directs and furnishes support for the three service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	337,242	436,954	388,887
OPERATING EXPENSE	91,890	99,239	93,116
TOTAL	429,132	536,193	482,003
FULL TIME POSITIONS	7	6	5

Class Title

Director	1	0	0
Procurement Manager	1	1	1
Buyer	2	2	2
Compliance Officer	1	1	0
Buyer II	1	1	1
Administrative Assistant	1	1	1
TOTAL	7	6	5

PROCUREMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1100					
7110	Regular Wages	209,766	298,879	255,845	-43,034
7120	Overtime	2,259	500	500	0
7130	Part Time	18,417	21,138	21,140	2
7210	W/C Insurance	766	353	694	341
7260	FICA Matching	16,930	24,520	21,228	-3,292
7270	Pension Matching	24,265	35,925	33,298	-2,627
7280	Insurance Matching	62,672	50,139	51,182	1,043
7290	Contribution Matching	2,166	5,500	5,000	-500
7514	Contract Labor (Temp)	6,710	0	0	0
7550	Communications	2,843	4,800	3,400	-1,400
7570	Advertising	830	800	800	0
7600	Travel	89	2,700	1,200	-1,500
7630	Train/Cont. Education	1,778	5,900	4,000	-1,900
7700	Risk Allocation	17,229	18,695	19,048	353
7870	Maint:Motor Equipment	1,309	760	700	-60
7880	Maint:Mach/Imp/Tools	6,360	6,004	6,610	606
7990	Dues and Fees	2,212	1,692	1,692	0
8010	Supplies	4,524	4,350	4,350	0
8016	Small Equip	4,229	5,100	3,000	-2,100
8018	Books & Subscriptions	192	200	200	0
8052	Rent - Gov't Bldg	40,483	44,906	44,906	0
8110	Motor Fuel	248	332	210	-122
8150	Employee Appreciation	2,853	3,000	3,000	0
8999	Contracts	1	0	0	0
	Total	429,132	536,193	482,003	-54,190

MATERIALS MANAGEMENT DIVISION

DESCRIPTION

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County when requested. Receives, stores and disposes of surplus materials and equipment. Monitors expendable inventory throughout the City.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	220,918	334,589	291,909
OPERATING EXPENSE	79,551	64,268	54,977
TOTAL	300,469	398,857	346,886
FULL TIME POSITIONS	4	5	4

Class Title

Materials Manager	1	1	1
Administrative Assistant	0	1	0
Materials Specialist	3	3	3
TOTAL	4	5	4

MATERIALS MANAGEMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1104					
7110	Regular Wages	124,565	218,971	197,180	-21,791
7120	Overtime	24,933	9,000	18,000	9,000
7210	W/C Insurance	7,971	7,888	9,683	1,795
7230	Uniforms	1,651	2,650	3,250	600
7260	FICA Matching	11,067	17,440	16,461	-979
7270	Pension Matching	17,356	27,357	25,822	-1,535
7280	Insurance Matching	32,414	49,283	20,513	-28,770
7290	Contribution Matching	960	2,000	1,000	-1,000
7550	Communications	7,103	6,100	6,900	800
7600	Travel	0	2,000	0	-2,000
7630	Training & Education	0	2,000	3,000	1,000
7860	Maint: Bldgs.	2,590	0	0	0
7870	Maint: Motor Equip.	36,301	18,913	9,053	-9,860
7880	Maint: Mach/Imp/Tools	798	670	790	120
7900	Utilities	22,336	26,500	27,000	500
7990	Dues and Fees	150	460	0	-460
8010	Supplies	3,884	1,000	3,000	2,000
8016	Small Equip	3,812	3,000	3,000	0
8110	Motor Fuel	2,402	3,625	1,534	-2,091
8150	Employee Appreciation	176	0	700	700
	Total	300,469	398,857	346,886	-51,971



Code Enforcement

CODE ENFORCEMENT SUMMARY

SUMMARY

The Code Enforcement Department consists of the Enforcement Division and the Marshal’s Division. The Enforcement Division is responsible for the life-safety, general health, and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to commercial and residential properties. The Marshal’s Division is responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business, security for the Municipal Court and the Albany Utility.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,125,832	1,564,889	1,703,871
OPERATING EXPENSE	367,164	887,444	1,285,825
TOTAL	1,492,996	2,452,333	2,989,696
FULL TIME POSITIONS	21	21	22

Current Active Full-Time Employees 15

Number of Vacancies 6

CODE ENFORCEMENT DEPARTMENT

DESCRIPTION

The Code Enforcement Department consists of the Enforcement Division and the Marshal’s Division. The Enforcement Division is responsible for the life-safety, general health, and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to commercial and residential properties. The Marshal’s Division is responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business, security for the Municipal Court and the Albany Utility.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	847,059	1,170,335	1,205,520
OPERATING EXPENSE	319,302	837,396	1,235,429
TOTAL	1,166,361	2,007,731	2,440,949
FULL TIME POSITIONS	17	17	17

Class Title

Administrative Assistant	1	1	1
Code Enforcement Director	1	1	1
Deputy Director	1	1	1
Chief Code Enforcement Officer	1	1	1
* Code Enforcement Ofcr (Sworn)	3	3	0
Demolition Specialist	2	2	2
**Code Enforcement Inspector I	4	4	4
Code Enforcement Inspector II	3	3	3
Code Inspections Supervisor	1	1	1
*Deputy Marshall	0	0	3
TOTAL	17	17	17

** One of the Deputy Marshall's (formerly Code Enforcement Officer(sworn) position and One of the Code Enforcement Inspector I is paid for by Solid Waste Enterprise Fund*

***Two of the Code Inspector I is paid for by Dougherty County*

CODE ENFORCEMENT DEPARTMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1700					
7110	Regular Wages	583,018	809,676	834,644	24,968
7120	Overtime	400	1,250	1,250	0
7210	W/C Insurance	20,278	29,355	30,259	904
7230	Uniforms	6,742	9,600	9,600	0
7260	FICA	42,120	62,036	63,946	1,910
7270	Pension Matching	77,722	121,639	125,384	3,745
7280	Insurance Matching	109,577	131,779	131,779	0
7290	Contribution Matching	7,202	5,000	8,658	3,658
7510	Professional Services	18,015	1,300	1,300	0
7512.01	Demolition Cost	104,690	592,000	1,000,000	408,000
7512.03	Mowing/Lot Cleaning	32,438	58,000	60,000	2,000
7550	Communications	22,913	25,296	25,240	(56)
7600	Travel	4,778	10,811	11,390	579
7630	Train/Cont. Education	2,355	8,804	9,180	376
7700	Risk Allocation	63,244	56,390	44,369	(12,021)
7860	Maint: Buildings	0	1,000	1,000	0
7870	Maint. Motor Equip.	12,568	14,346	12,643	(1,703)
7880	Maint: Mach/Imp/Tools	18,589	21,644	22,035	391
7990	Dues and Fees	681	2,568	2,604	36
8010	Supplies	2,148	2,950	3,350	400
8016	Small Equip	5,335	5,500	8,000	2,500
8017	Printing	2,479	2,000	2,000	0
8018	Books & Subscription	112	200	250	50
8052	Rent Central Square Bldg	19,295	18,812	18,812	0
8110	Motor Fuel	9,035	12,775	10,756	(2,019)
8150	Employee Appreciation	628	3,000	2,500	(500)
Total		1,166,361	2,007,731	2,440,949	433,218

MARSHAL'S DIVISION

DESCRIPTION

The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. Their duties are to conduct investigations, regulate and approve permits, monitor alcohol establishments and businesses. To make sure that those conducting business are in possession of an Occupational Tax Certificate for the City of Albany, and Dougherty County and when applies an alcohol license. Aid in the collection of delinquent excise taxes and bad checks. They also inspect all vehicles for hire to ensure safe transportation for the public; perform training to area merchants in hope to prevent the sale of alcohol to persons underage. This Division also serves delinquent property tax notices, city warrants (make arrest) and deliver summons from the Municipal Court. Additionally, the division is responsible for the security of the Albany Utilities and during judicial hearings of the Municipal Court.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	278,773	394,554	498,351
OPERATING EXPENSE	47,862	50,048	50,396
TOTAL	326,636	444,602	548,747
FULL TIME POSITIONS	4	4	5

Class Title

Marshal/Director, License & Business Suppor	1	0	0
Deputy Marshall	2	3	4
Chief Deputy/License Inspector	1	1	1
TOTAL	4	4	5

MARSHALS DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1701					
7110	Regular Wages	168,281	233,972	309,084	75,112
7120	Overtime	2,872	7,000	7,000	0
7130	Part Time	16,978	18,121	20,190	2,069
7210	W/C Insurance	6,159	9,327	7,230	-2,097
7230	Uniforms	2,154	4,300	4,800	500
7260	FICA Matching	13,300	18,434	24,180	5,746
7270	Pension Matching	25,812	36,146	47,413	11,267
7280	Insurance Matching	41,598	64,754	76,254	11,500
7290	Contribution Matching	1,619	2,500	2,200	-300
7550	Communications	6,849	6,100	6,100	0
7600	Travel	1,922	1,745	2,995	1,250
7630	Train/Cont. Education	635	1,442	3,025	1,583
7870	Maint: Motor Equip.	12,524	11,336	8,267	-3,069
7880	Maint: Mach/Imp/Tools	19,258	20,520	22,045	1,525
7990	Dues and Fees	50	200	250	50
8010	Supplies	711	2,500	2,500	0
8016	Small Equip	1,264	1,000	1,000	0
8017	Printing (Not Std Forms)	702	500	500	0
8018	Books & Subscriptions	62	300	300	0
8110	Motor Fuel	3,444	3,905	2,914	-991
8150	Employee Appreciation	443	500	500	0
	Total	326,636	444,602	548,747	104,145



Technology & Communications

TECHNOLOGY AND COMMUNICATIONS

DESCRIPTION

The Technology and Communications (TAC) department is charged with establishing, monitoring and maintaining all information technology systems and services for Albany and Dougherty County. TAC is responsible for providing the infrastructure for innovation and automation throughout the City and County, including the integrated phone system and network. TAC is comprised of four divisions, Applications, Operations, Service Desk, and Telecom. TAC implements governance for the use of the network and auxiliary operating systems while supporting the operational units by coordinating budgetary and functional requirements with all City and County Departments.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,293,322	1,886,517	2,027,562
OPERATING EXPENSE	1,811,275	1,683,908	1,692,195
TOTAL	3,104,597	3,570,425	3,719,757
FULL TIME POSITIONS	22	22	22

Class Title

Chief Information Officer	1	1	1
Deputy Director	1	1	1
IT Analyst	4	4	4
IT Manager	2	2	2
IT Supervisor	1	1	1
IT Systems Administrator, Sr.	2	2	2
IT Systems Administrator	1	1	1
IT Specialist	6	6	6
Telephony Administrator	1	1	1
IT Engineer, Sr.	2	2	2
Administrative Assistant	1	1	1
TOTAL	22	22	22

Current Active Full-Time Employees 15

Number of Vacancies 7

TECHNOLOGY AND COMMUNICATIONS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1800					
7110	Regular Wages	854,812	1,345,331	1,478,604	133,273
7120	Overtime	20,544	22,000	20,000	-2,000
7210	W/C Insurance	1,749	1,367	1,499	132
7220	FICA Matching	64,738	104,601	114,643	10,042
7270	Pension Matching	101,911	164,080	179,832	15,752
7280	Insurance Matching	242,079	236,638	222,984	-13,654
7290	Contribution Matching	7,490	12,500	10,000	-2,500
7510	Professional Services	15,818	0	0	0
7512	Tech.Svcs(Surveys,DP)	231,550	263,000	247,100	-15,900
7550	Communications	317,058	218,400	301,500	83,100
7600	Travel	5,026	6,000	5,000	-1,000
7610	Auto Allowance	0	6,000	6,000	0
7630	Train/Cont. Education	17,135	20,000	17,000	-3,000
7700	Risk Allocation	19,557	21,337	21,009	-328
7870	Maint: Motor Equip.	3,662	1,974	1,937	-37
7880	Maint: Mach/Imp/Tools	1,079,719	1,006,387	950,387	-56,000
7900	Utilities	37,068	30,637	32,000	1,363
7990	Dues and Fees	29,816	32,530	33,950	1,420
8010	Supplies	4,101	6,000	5,500	-500
8016	Small Equip	16,493	32,000	32,000	0
8018.	Books & Subscriptions	0	500	0	-500
8052.	Rent Judicial Bldg	31,191	35,066	35,066	0
8110.	Motor Fuel	1,182	1,577	1,246	-331
8150	Employee Appreciation	1,901	2,500	2,000	-500
Total		3,104,597	3,570,425	3,719,757	149,332



Planning & Development Services

PLANNING & DEVELOPMENT SERVICES

DESCRIPTION

The Planning & Development Services Department is comprised of two Divisions: Planning and Zoning and Development Services (building permits and inspection). The Department is responsible for the administration of all land use and building permit regulations within Albany as well as Dougherty County. The Planning and Zoning Division is responsible for management of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances. It also provides staff support for several citizen boards, including Historic Preservation, Greenspace, Planning Commission, Land Bank and Transportation. The Development Services Division provides first-rate customer service while ensuring compliance with the Georgia State building code, local codes, and ordinances. Assistance is given to residents, design professionals, contractors, builders and developers to ensure that construction is safe, energy efficient, and accessible.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,274,959	883,210	960,988
PERSONNEL SERVICES	500,920	642,752	705,339
OPERATING EXPENSE	1,205,282	1,087,036	1,036,730
TOTAL	1,706,202	1,729,788	1,742,069
FULL TIME POSITIONS	10	10	10

Class Title

Administrative Assistant	1	1	1
* Planner II - Transportation Planner	1	1	1
* Planner I	1	1	1
Planner II	3	2	4
Planner, Senior	1	1	0
Planning Manager	1	1	0
Administrative Specialist	1	1	1
Deputy Director	0	1	1
Director of Planning & Development Services	1	1	1
TOTAL	10	10	10

** Grant Funded Position*

Current Active Full-Time Employees 8

Number of Vacancies 2

PLANNING & DEVELOPMENT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2100					
7110	Regular Wages	356,677	481,860	532,872	51,012
7120	Overtime	407	500	500	0
7210	W/C Insurance	716	482	533	51
7230	Uniforms	375	360	360	0
7260	FICA Matching	25,778	36,901	40,803	3,902
7270	Pension Matching	42,695	57,883	64,005	6,122
7280	Insurance Matching	69,660	60,266	60,266	0
7290	Contribution Matching	4,612	4,500	6,000	1,500
7510	Professional Services	1,060,691	730,164	804,984	74,820
7550	Communications	10,058	10,750	10,750	0
7570	Advertising	12,699	16,000	16,000	0
7600	Travel	7,769	11,749	11,749	0
7630	Train/Cont. Education	4,538	6,151	6,151	0
7700	Risk Allocation	13,771	16,331	17,387	1,056
7860	Maint. Buildings	0	200,000	75,000	-125,000
7870	Maint. Motor Equip.	3,118	6,042	4,422	-1,620
7880	Maint: Mach/Imp/Tools	12,236	13,950	14,831	881
7990	Dues and Fees	15,457	16,262	16,262	0
8010	Supplies	4,787	3,050	3,050	0
8016	Small Equip	4,257	5,637	5,637	0
8017	Printing(Not Std Forms)	3,687	4,000	4,000	0
8018	Books & Subscriptions	0	200	200	0
8052	Rent Central Square Bldg	48,183	42,247	42,247	0
8110	Motor Fuel	2,504	3,503	2,560	-943
8150	Employee Appreciation	1,527	1,000	1,500	500
	Total	1,706,202	1,729,788	1,742,069	12,281



Police

POLICE DEPARTMENTAL SUMMARY

SUMMARY

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	15,708,367	18,117,899	18,452,172
OPERATING EXPENSE	5,047,336	3,517,867	3,900,751
TOTAL	20,755,703	21,635,766	22,352,923
FULL TIME POSITIONS	247	247	247

Current Active Full-Time Employees 172

Number of Vacancies 75

POLICE ADMINISTRATION

DESCRIPTION

The Administrative Bureau directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Bureau oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,292,091	1,534,910	1,745,221
OPERATING EXPENSE	2,688,120	1,424,080	1,525,412
TOTAL	3,980,211	2,958,990	3,270,633
FULL TIME POSITIONS	17	18	17

Class Title

Police Chief	1	1	1
Assistant Chief of Police	1	1	1
Crisis Communication Manager	1	1	1
Police Hiring Coordinator	1	1	1
Chaplain	1	1	1
Police Captain	0	1	1
Police Lieutenant	2	1	2
Police Sergeant	2	2	2
Police Corporal	1	1	0
Police Planning & Research Mgr	1	1	1
Employee Resource Manager, APD	1	1	1
Management/Budget Analyst, APD	1	1	1
Police Crime Analyst	1	1	0
Administrative Assistant	1	1	1
Administrative Specialist	2	3	3
TOTAL	17	18	17

POLICE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2201					
7110	Regular Wages	894,087	1,109,909	1,223,413	113,504
7120	Overtime	34,785	20,000	20,000	0
7210	W/C Insurance	11,283	14,689	16,164	1,475
7230	Uniforms	4,013	5,700	5,700	0
7260	FICA Matching	67,896	84,438	95,121	10,683
7270	Pension Matching	111,637	169,486	186,512	17,026
7280	Insurance Matching	156,970	116,688	184,311	67,623
7290	Contribution Matching	11,421	14,000	14,000	0
7510	Professional Services	360,133	20,650	60,650	40,000
7512	Tech.Svcs(Surveys,DP)	626,278	259,700	259,700	0
7514	Contract Labor(Temp)	12,795	15,000	15,000	0
7550	Communications	41,642	41,300	41,300	0
7570	Advertising	1,147	1,000	1,000	0
7600	Travel	48,241	20,300	20,300	0
7630	Train/Cont. Education	33,600	15,100	15,100	0
7700	Risk Allocation	667,375	818,186	853,525	35,339
7870	Maint: Motor Equip.	33,831	9,837	27,512	17,675
7880	Maint: Mach/Imp/Tools	30,931	17,268	17,268	0
7900	Utilities	511	0	0	0
7981	Dougherty County Jail	87,944	100,000	100,000	0
7990	Dues and Fees	21,666	30,180	30,180	0
8010	Supplies	66,537	12,600	12,600	0
8016	Small Equipment	602,767	15,000	15,000	0
8018	Books & Subscriptions	725	4,100	4,100	0
8052	Rent - GBI	24,720	24,720	29,520	4,800
8110	Motor Fuel	11,295	11,139	14,657	3,518
8150	Employee Appreciation	15,981	8,000	8,000	0
	Total	3,980,211	2,958,990	3,270,633	311,643

POLICE UNIFORM

DESCRIPTION

The Uniform Bureau is the largest of the Four (4) Bureaus which comprise the Albany Police Department. It presently patrols Three (3) districts, each with a Community Policing Center. The Uniform Bureau is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Bureau will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	8,623,883	10,054,350	10,445,133
OPERATING EXPENSE	1,364,747	1,030,074	1,163,292
TOTAL	9,988,630	11,084,424	11,608,425
FULL TIME POSITIONS	146	144	151

Class Title

Police Captain	2	3	4
Police Lieutenant	10	10	10
Police Major	1	1	1
Police Sergeant	16	11	11
Police Corporal	26	28	29
Police Officer	77	77	76
Crossing Guard	0	0	0
Community Safety Officers	8	8	14
Administrative Specialist	1	1	1
Animal Control Superintendent	1	1	1
Animal Control Agent	4	4	4
TOTAL	146	144	151

POLICE UNIFORM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2202					
7110	Regular Wages	4,518,161	6,449,521	6,552,112	102,591
7120	Overtime	720,008	750,000	1,000,000	250,000
7130	Part Time	61,268	110,500	99,800	-10,700
7210	W/C Insurance	181,583	241,815	202,010	-39,805
7230	Uniforms	27,392	15,000	20,000	5,000
7260	FICA Matching	388,104	537,217	563,371	26,154
7270	Pension Matching	1,743,609	999,128	1,052,017	52,889
7280	Insurance Matching	942,585	913,169	907,323	-5,846
7290	Contribution Matching	41,172	38,000	48,500	10,500
7510	Professional Services	3,335	21,000	21,000	0
7512	Tech. Svcs. (Surveys, DP)	23,300	0	0	0
7514	Contract Labor	0	0	5,000	5,000
7550	Communications	38,026	14,540	41,540	27,000
7600	Travel	51,351	34,500	54,500	20,000
7630	Train/Cont. Education	7,152	20,000	20,000	0
7870	Maint: Motor Equip.	587,034	443,876	519,334	75,458
7880	Maint: Mach/Imp/Tools	328,744	135,740	135,740	0
7990	Dues and Fees	1,721	1,000	1,000	0
8010	Supplies	22,130	8,000	18,000	10,000
8016	Small Equip	39,894	30,000	30,000	0
8050	Rental Equipment	9,274	25,000	25,000	0
8110	Motor Fuel	249,939	291,418	286,678	-4,740
8150	Employee Appreciation	2,846	5,000	5,000	0
Total		9,988,630	11,084,424	11,608,425	524,001

POLICE SUPPORT SERVICES

DESCRIPTION

The Support Services Bureau is comprised of units that provides a "behind the scene support" to other segments for the police department. This support service includes: 1) Records Section - inputs/ manage incident reports and tickets, 2) Information Desk / Telephone Incident Reporting System (TIRS) - provides general information and assistance to citizens, vendors, media, and other government agencies. TIRS also generates incident reports for victims that walk-in or call-in to report crimes, 3) Computer System Analyst - analyzes computer problems and use computer technology to meet the needs of an organization, 4) Georgia Crime Information Center (GCIC)/National Crime Information Center (NCIC) Operator - enters and removes Hot-File information pertaining to stolen/recovered property, missing and wanted persons; provides vehicle identification numbers to local Wrecker Services; compiles, tabulates, enters, and disseminate monthly and annual crime statistics to the Georgia Crime Information Center, 5) Quartermaster/Supply Section - orders, receives, manages, and issues police duty equipment/property, 6) Vehicle Maintenance - oversees the maintenance and up-keep of all department's vehicles, 7) Animal Control Unit - rescues and impound animals, provide impound/shelter care, educate the public about the realities of pet overpopulation and responsible pet ownership, and prosecute individuals who abuse animals.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,302,350	1,316,603	1,411,588
OPERATING EXPENSE	319,306	344,914	367,022
TOTAL	1,621,656	1,661,517	1,778,610
FULL TIME POSITIONS	17	16	16

Class Title

Police Captain	1	1	1
Police Lieutenant	2	2	2
Police Major	1	1	1
Police Sergeant	2	2	1
Police Corporal	2	2	2
Administrative Specialist	1	1	1
Intel Analyst	2	0	0
Police Records Supervisor	1	1	1
Police Records Clerk	2	3	3
Evidence Custodian/Quartermast	3	3	3
TOTAL	17	16	16

POLICE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2203					
7110	Regular Wages	753,597	831,683	898,145	66,462
7120	Overtime	131,809	65,000	65,000	0
7210	W/C Insurance	23,750	23,583	25,331	1,748
7230	Uniforms	23,985	36,150	8,000	-28,150
7260	FICA Matching	64,278	68,596	73,681	5,085
7270	Pension Matching	126,611	134,502	144,472	9,970
7280	Insurance Matching	170,144	146,089	184,959	38,870
7290	Contribution Matching	8,176	11,000	12,000	1,000
7510	Professional Services	2,166	4,900	4,900	0
7550	Communications	101,378	148,365	148,365	0
7600	Travel	19,332	39,500	39,500	0
7630	Train/Cont. Education	3,186	2,000	2,000	0
7870	Maint: Motor Equip.	30,669	14,639	30,650	16,011
7880	Maint: Mach/Imp/Tools	52,398	56,060	59,870	3,810
7990	Dues and Fees	2,864	2,000	2,000	0
8010	Supplies	53,036	25,300	25,300	0
8016	Small Equip	36,116	36,000	36,000	0
8017	Printing(Not Std Forms)	3,743	500	500	0
8050	Rental of Equipment	0	100	100	0
8110	Motor Fuel	12,629	14,550	16,837	2,287
8150	Employee Appreciation	1,550	1,000	1,000	0
Total		1,621,656	1,661,517	1,778,610	117,093

POLICE INVESTIGATIVE

DESCRIPTION

The primary function of the Investigative Bureau is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Bureau assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Polygraph Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	3,030,152	3,486,288	3,887,901
OPERATING EXPENSE	357,911	312,327	379,430
TOTAL	3,388,062	3,798,615	4,267,331
FULL TIME POSITION	41	44	50

Class Title

Police Captain	2	2	1
Police Lieutenant	4	4	4
Police Major	1	1	1
Police Sergeant	7	9	9
Police Corporal	18	18	18
Police Officer	5	5	5
Intel Analyst	0	2	6
Crime Scene Technician	2	2	4
Police Crime Analyst	0	0	1
Administrative Specialist	2	1	1
TOTAL	41	44	50

POLICE INVESTIGATIVE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2204					
7110	Regular Wages	1,868,800	2,289,382	2,639,882	350,500
7120	Overtime	190,645	153,010	153,010	0
7210	W/C Insurance	68,288	84,074	60,047	-24,027
7230	Uniforms	20,089	31,000	20,000	-11,000
7260	FICA Matching	148,921	186,843	213,656	26,813
7270	Pension Matching	303,793	366,359	418,934	52,575
7280	Insurance Matching	413,858	362,620	363,152	532
7290	Contribution Matching	15,758	13,000	19,220	6,220
7510	Professional Services	1,670	500	500	0
7512	Tech.Svcs(Surveys,DP)	9,785	8,700	8,700	0
7550	Communications	17,300	16,200	16,200	0
7600	Travel	28,880	24,760	24,760	0
7630	Train/Cont. Education	17,191	19,000	19,000	0
7870	Maint. Motor Equip.	100,688	99,610	118,123	18,513
7880	Maint. Mach/Imp/Tools	89,437	45,612	79,383	33,771
7990	Dues and Fees	847	2,000	2,000	0
7995	Confidential Informant Pmts	2,100	6,300	6,300	0
8010	Supplies	18,180	23,200	23,200	0
8016	Small Equip	28,303	17,200	30,000	12,800
8017	Printing & Binding	566	500	500	0
8110	Motor Fuel	41,526	45,045	47,064	2,019
8150	Employee Appreciation	1,437	3,700	3,700	0
Total		3,388,062	3,798,615	4,267,331	468,716

POLICE GANG UNIT

DESCRIPTION

The primary function of the Gang Unit is to assess the nature and scope of illegal gang activities, once identified penetrate and dismantle the criminal activities with a proactive investigative effort. The unit focuses on intelligence gathering and establish/implement a database; Ensure subordinate officers are trained and expected to provide quality customer services to all citizens; Ensure that personnel provide proficient and prompt law enforcement services; Establish and communicate general and specific department rules, regulations, policies and procedures; Maintain current knowledge of changes in laws, new methods of enforcement, and other trends and development in the suppression of gang activities; Evaluate subordinate officers by completing performance appraisals; review subordinate supervisor appraisals of officers and staff personnel; Meet and coordinate with other law enforcement professionals to seek solutions to regional and statewide gang problems and issues; Maintain oversight on expenditures; Ensure that laws and ordinances are enforced; Perform special studies, research, and investigations and conducts special assignments. This unit is committed to educating the public about different types of gang activities and awareness.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	648,064	792,818	0
OPERATING EXPENSE	70,878	72,617	0
TOTAL	718,942	865,435	0
FULL TIME POSITIONS	14	14	0

Class Title

Police Lieutenant	1	1	0
Police Corporal	6	6	0
Police Officer	6	6	0
Police Sergeant	1	1	0
TOTAL	14	14	0

POLICE GANG UNIT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2208					
7110	Regular Wages	373,238	516,509	0	-516,509
7120	Overtime	73,986	45,000	0	-45,000
7210	W/C Insurance	15,414	19,653	0	-19,653
7230	Uniforms	2,028	15,000	0	-15,000
7260	FICA Matching	33,263	42,955	0	-42,955
7270	Pension Matching	61,732	84,226	0	-84,226
7280	Insurance Matching	85,632	65,475	0	-65,475
7290	Contribution Matching	2,772	4,000	0	-4,000
7510	Professional Services	0	700	0	-700
7550	Communications	6,136	9,600	0	-9,600
7570	Advertising	0	1,000	0	-1,000
7600	Travel	6,410	10,000	0	-10,000
7630	Train/Cont. Education	2,480	5,000	0	-5,000
7870	Maint: Motor Equipment	34,289	31,289	0	-31,289
7880	Maint: Mach/Imp/Tools	394	1,545	0	-1,545
7990	Dues and Fees	133	1,500	0	-1,500
8010	Supplies	814	1,500	0	-1,500
8016	Small Equipment	2,953	3,500	0	-3,500
8110	Motor Fuel	17,270	6,983	0	-6,983
Total		718,942	865,435	0	-865,435

ALBANY/DOUGHERTY SPECIAL INVESTIGATION UNIT

DESCRIPTION

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County to combat the drug problem in the community. The Drug Unit is comprised of five (5) separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Office, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five (5) person advisory board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary function of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies. The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	766,057	888,830	917,542
OPERATING EXPENSE	37,195	92,927	180,872
TOTAL	803,252	981,757	1,098,414
FULL TIME POSITIONS	12	11	13

Class Title

Police Records Clerk	1	0	0
Police Captain	0	1	1
Police Lieutenant	1	1	1
Police Sergeant	2	2	2
Police Corporal	4	4	6
Police Officer	2	2	2
Police Records Clerk	1	0	0
Legal Administrative Specialist	1	1	1
TOTAL	12	11	13

Albany/Dougherty Special Investigation

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2209					
7110	Regular Wages	491,870	560,727	510,684	-50,043
7120	Overtime	20,529	34,000	34,000	0
7210	W/C Insurance	16,531	18,377	11,715	-6,662
7230	Uniforms	1,087	3,000	3,000	0
7260	FICA Matching	37,310	45,497	41,682	-3,815
7270	Pension Matching	64,461	89,209	81,730	-7,479
7280	Insurance Matching	130,150	135,020	226,731	91,711
7290	Contribution Matching	4,121	3,000	8,000	5,000
7510	Professional Services	0	0	700	700
7550	Communications	0	0	9,600	9,600
7600	Travel	0	0	1,000	1,000
7630	Training	0	0	10,000	10,000
7870	Vehicle Maintenance	0	0	35,909	35,909
7880	Maint: Mach/Imp/Tools	0	0	850	850
7980	Metro Drug Unit	37,195	92,927	92,927	0
7990	Dues and Fees	0	0	1,500	1,500
8010	Supplies	0	0	1,500	1,500
8016	Small Equipment	0	0	3,500	3,500
8110	Fuel	0	0	23,386	23,386
	Total	803,252	981,757	1,098,414	116,657

POLICE BUILDINGS

DESCRIPTION

Having adopted the Community Oriented Policing philosophy the Albany Police Department operates two Community Policing Centers, which are strategically located within our two of our three geographical Community Policing Districts. These centers give the citizens a sense of public safety presence within "their" communities and fosters positive relationships between them and their police department. The buildings serve a variety of purposes such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Forensics Building and Firearms Range facilities.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	42,405	39,100	39,787
OPERATING EXPENSE	177,069	207,200	213,200
TOTAL	219,474	246,300	252,987
FULL TIME POSITIONS	0	0	0

FY 2025 BUDGET

POLICE BUILDINGS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2211					
7130	Part Time	38,361	36,200	36,200	0
7210	W/C Insurance	1,074	91	778	687
7260	FICA Matching	2,935	2,769	2,769	0
7280	Insurance Matching	36	40	40	0
7550	Communications	12,103	17,650	17,650	0
7880	Maint: Mach/Imp/Tools	0	16,050	16,050	0
7900	Utilities	163,653	171,500	177,500	6,000
8010	Supplies	1,313	2,000	2,000	0
	Total	219,474	246,300	252,987	6,687

ALBANY - DOUGHERTY SWAT TEAM

DESCRIPTION

It is the policy and intent of the Albany/Dougherty Metro SWAT Team to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens. The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty Metro SWAT is a team of specially trained police officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The unit consist of a maxiumum of twenty five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment, and the deployment of chemical munitions. The Albany/Dougherty Metro SWAT is under the direct supervision of a unit Commander with the governing authority derived through the Albany/Dougherty Metro SWAT Board of Directors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	3,366	5,000	5,000
OPERATING EXPENSE	31,637	33,728	71,523
TOTAL	35,002	38,728	76,523
FULL TIME POSITIONS	0	0	0

City employees assigned to the SWAT Team are housed in APD cost centers.

ALBANY-DOUGHERTY SWAT TEAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
205					
7230	Uniforms	3,366	5,000	5,000	0
7550	Communication	1,156	1,750	1,750	0
7600	Travel	2,401	10,000	10,000	0
7630	Train/Cont. Education	700	7,500	7,500	0
7870	Maint: Motor Equip	2,468	1,907	2,702	795
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
7990	Dues and Fees	0	1,500	1,500	0
8010	Supplies	20,512	4,000	4,000	0
8016	Small Equip	4,292	6,000	43,000	37,000
8110	Motor Fuel	108	71	71	0
Total		35,002	38,728	76,523	37,795



Fire

FIRE DEPARTMENT SUMMARY
COMBINED SUMMARY

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	14,655,779	15,867,654	17,258,984
OPERATING EXPENSE	1,785,099	1,682,964	1,847,472
TOTAL	16,440,877	17,550,618	19,106,456
FULL TIME POSITIONS	178	177	177

Current Active Full-Time Employees	143
Number of Vacancies	34

FIRE ADMINISTRATION

DESCRIPTION

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	604,541	527,813	559,669
OPERATING EXPENSE	502,057	495,448	529,301
TOTAL	1,106,598	1,023,261	1,088,970
FULL TIME POSITIONS	7	5	5

Class Title

Deputy Fire Chief	1	1	1
Administrative Assistant	1	1	1
Fire Equipment Repair Technician	1	0	0
Fire Chief	1	1	1
Administrative Manager	1	1	1
Administrative Specialist	1	1	1
Fire/Arson Investigator	1	0	0
TOTAL	7	5	5

FIRE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2300					
7110	Regular Wages	400,494	367,897	412,001	44,104
7120	Overtime	4,608	0	1,500	1,500
7210	W/C Insurance	7,731	3,868	435	-3,433
7260	FICA Matching	36,168	28,144	31,633	3,489
7270	Pension Matching	56,160	55,185	62,025	6,840
7280	Insurance Matching	93,845	66,719	46,075	-20,644
7290	Contribution Matching	5,536	6,000	6,000	0
7510	Professional Services	19,034	17,000	20,000	3,000
7512	Tech Svcs (Surveys, DP)	58,043	58,000	54,000	-4,000
7550	Communications	34,795	38,180	38,180	0
7600	Travel	19,128	13,400	16,400	3,000
7630	Train/Cont. Education	7,060	4,760	4,760	0
7700	Risk Allocation	299,412	298,370	324,423	26,053
7880	Maint: Mach/Imp/Tools	1,503	2,300	2,300	0
7990	Dues and Fees	1,644	1,895	1,895	0
8010	Supplies	21,051	14,580	16,080	1,500
8016	Small Equip	3,390	5,200	5,000	-200
8052	Rent	888	400	3,500	3,100
8052	Judicial Building	26,474	29,763	29,763	0
8150	Employee Appreciation	9,589	11,600	13,000	1,400
Total		1,106,598	1,023,261	1,088,970	65,709

FIRE SUPPRESSION

DESCRIPTION

The Firefighting Division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from eleven fire stations utilizing one hundred sixty assigned personnel.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	13,083,610	14,180,209	15,633,541
OPERATING EXPENSE	1,126,116	1,055,349	1,090,574
TOTAL	14,209,726	15,235,558	16,724,115
FULL TIME POSITIONS	159	160	160

Class Title

Fire Apparatus Operator Engineer	45	39	39
Fire Battalion Chief	6	6	6
Fire Station Officer Captain	18	18	18
Fire Company Officer Lieutenant	24	24	24
Firefighter Trainee	10	10	10
Firefighter	28	34	34
Firefighter Relief Operator	28	28	28
Assistant Fire Chief	0	1	1
TOTAL	159	160	160

FIRE SUPPRESSION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2301					
7110	Regular Wages	7,021,823	8,422,642	9,212,092	789,450
7120	Overtime	1,817,187	1,090,000	1,500,000	410,000
7130	Part Time	29,781	40,000	40,000	0
7210	W/C Insurance	396,550	429,869	483,844	53,975
7230	Uniforms	121,822	225,000	182,000	-43,000
7260	FICA Matching	646,565	730,777	822,535	91,758
7270	Pension Matching	1,298,483	1,426,896	1,606,814	179,918
7280	Insurance Matching	1,644,692	1,707,025	1,661,256	-45,769
7290	Contribution Matching	106,707	108,000	125,000	17,000
7510	Professional Services	35,633	36,700	25,700	-11,000
7570	Advertising	0	0	10,000	10,000
7550	Communications	26,753	22,987	22,987	0
7600	Travel	14,760	20,200	25,200	5,000
7630	Train/Cont. Education	350	12,225	35,800	23,575
7860	Maint: Buildings	5,848	5,000	0	-5,000
7870	Maint: Motor Equipment	649,805	527,119	534,186	7,067
7880	Maint: Mach/Imp/Tools	59,166	38,366	45,607	7,241
7900	Utilities	103,841	100,000	100,000	0
7990	Dues and Fees	7,037	4,895	4,895	0
8010	Supplies	30,507	25,000	29,000	4,000
8016	Small Equip	39,618	79,800	87,500	7,700
8060	Laundry	994	3,000	3,000	0
8110	Motor Fuel	149,309	180,057	166,699	-13,358
Total		14,209,726	15,235,558	16,724,115	1,488,557

FIRE PREVENTION

DESCRIPTION

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plan reviews of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	435,386	638,186	600,231
OPERATING EXPENSE	24,981	26,695	57,142
TOTAL	460,367	664,881	657,373
FULL TIME POSITIONS	6	7	7

Class Title

Assistant Chief - Support	1	1	1
Plans Review Specialist	1	1	1
Fire/Arson Investigator	0	1	1
Fire Safety Inspector	4	4	4
TOTAL	6	7	7

FIRE PREVENTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2302					
7110	Regular Wages	259,059	439,253	394,546	-44,707
7120	Overtime	28,049	13,000	15,000	2,000
7210	W/C Insurance	13,766	18,086	16,378	-1,708
7260	FICA Matching	20,653	34,597	31,330	-3,267
7270	Pension Matching	42,075	67,838	61,432	-6,406
7280	Insurance Matching	69,935	64,412	78,345	13,933
7290	Contribution Matching	1,849	1,000	3,200	2,200
7550	Communications	7,906	7,380	7,380	0
7600	Travel	2,805	5,650	12,200	6,550
7630	Train/Cont. Education	1,000	2,000	4,900	2,900
7870	Maint: Motor Equipment	3,860	1,675	3,331	1,656
7880	Maint: Mach/Imp/Tools	418	775	1,000	225
7990	Dues & Fees	0	475	1,875	1,400
8010	Supplies	6,894	6,500	20,000	13,500
8110	Motor Fuel	2,098	2,240	2,456	216
Total		460,367	664,881	657,373	-7,508

FIRE SUPPORT SERVICES

DESCRIPTION

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	449,714	521,446	465,543
OPERATING EXPENSE	66,968	60,815	112,415
TOTAL	516,682	582,261	577,958
FULL TIME POSITIONS	5	5	5

Class Title

Fire Training Captain	1	1	1
Fire Lieutenant	1	1	1
Fire Training Officer	1	1	1
Fire Equipment Repair Tech	1	1	1
Assistant Fire Chief, Training	1	1	1
TOTAL	5	5	5

FIRE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2303					
7110	Regular Wages	267,507	327,670	273,858	-53,812
7120	Overtime	3,904	5,000	3,000	-2,000
7210	W/C Insurance	8,453	5,762	8,666	2,904
7260	FICA Matching	19,194	25,449	21,180	-4,269
7270	Pension Matching	34,891	49,901	41,529	-8,372
7280	Insurance Matching	107,586	94,664	108,310	13,646
7290	Contribution Matching	8,179	13,000	9,000	-4,000
7510	Professional Services	2,336	2,000	6,000	4,000
7550	Communications	2,080	3,000	3,000	0
7600	Travel	7,060	7,000	9,000	2,000
7630	Train/Cont. Education	2,322	1,800	4,400	2,600
7860	Maint: Buildings	159	1,000	0	-1,000
7880	Maint: Mach/Imp/Tools	8,805	7,600	12,100	4,500
7900	Utilities	28,423	29,000	29,000	0
7990	Dues & Fees	390	415	415	0
8010	Supplies	6,552	6,000	8,500	2,500
8016	Small Equip	8,840	3,000	40,000	37,000
	Total	516,682	582,261	577,958	-4,303

FIRE/EMERGENCY MANAGEMENT

DESCRIPTION

The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible. This division has been tasked with the management of the 911 Communications Division.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	82,527	0	0
OPERATING EXPENSE	64,978	44,657	58,040
TOTAL	147,505	44,657	58,040
FULL TIME POSITIONS	1	0	0

Class Title

Emergency Mgmt. Specialist	0	0	0
TOTAL	1	0	0

FIRE / EMERGENCY MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2305					
7110	Regular Wages	82,394	0	0	0
7210	W/C Insurance	3	0	0	0
7260	FICA Matching	129	0	0	0
7550	Communications	8,422	15,590	14,390	-1,200
7600	Travel	6,090	3,000	3,000	0
7630	Training & Development	0	225	225	0
7870	Maint: Motor Equipment	6,585	3,854	2,970	-884
7880	Maint: Mach/Imp/Tools	24,149	2,430	2,430	0
7900	Utilities	1,359	0	0	0
7990	Dues and Fees	0	25	25	0
8010	Supplies	6,429	4,500	10,000	5,500
8016	Small Equip	10,971	10,800	10,000	-800
8110	Motor Fuel	0	2,233	0	-2,233
8150	Employee Appreciation	973	2,000	15,000	13,000
Total		147,505	44,657	58,040	13,383



Engineering

ENGINEERING

DESCRIPTION

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,859,468	2,275,580	2,361,781
OPERATING EXPENSE	1,729,866	1,773,608	1,677,418
TOTAL	3,589,334	4,049,188	4,039,198
FULL TIME POSITIONS	34	34	34

Class Title

Director of Engineering	1	1	1
Arborist	1	1	1
Administrative Assistant	1	1	1
Assistant Engineering Inspector Supervisor	1	1	1
Plan Review Engineer	1	1	1
Civil Engineer Superintendent	1	1	1
Professional Land Surveyor	1	1	1
Engineering Project Manager-Utilities	1	1	1
Project Engineer	1	1	1
Engineering Associate	4	4	4
Engineering Inspection Supervisor	1	1	1
Engineering Inspector, Senior	2	2	2
Engineering Inspector	1	1	1
GIS Manager	1	1	1
*GIS Technician	1	1	1
Survey Party Chief	2	2	2
Signal Computer System Technician	1	1	1
Signal Engineer	1	1	1
Signal Technician	3	3	3
Signs & Pavement Marker	2	2	2
St/Signs & Mark Supervisor	1	1	1
St/Signs/Mark Crew Leader	1	1	1
Survey Crew Worker	1	1	1
Surveying Technician	2	2	2
Traffic Engineering Manager	1	1	1
TOTAL	34	34	34

* One GIS Technician is paid for by Dougherty County

Current Active Full-Time Employees 21

Number of Vacancies 13

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2400					
7110	Regular Wages	1,261,094	1,584,339	1,637,241	52,902
7120	Overtime	28,005	35,000	35,000	0
7130	Part Time	25,869	40,000	40,000	0
7210	W/C Insurance	42,462	43,807	45,203	1,396
7230	Uniforms	10,163	10,000	8,000	(2,000)
7260	FICA Matching	96,058	126,939	130,986	4,047
7270	Pension Matching	151,780	194,321	200,669	6,348
7280	Insurance Matching	230,783	228,174	250,682	22,508
7290	Contribution Matching	13,256	13,000	14,000	1,000
7510	Professional Services	33,554	20,000	10,400	(9,600)
7512	Tech.Svcs(Surveys,DP)	2,163	5,400	5,400	0
7550	Communications	29,252	29,922	31,570	1,648
7570	Advertising	0	1,000	1,000	0
7600	Travel	5,256	12,480	5,900	(6,580)
7630	Train/Cont. Education	6,061	6,527	10,312	3,785
7700	Risk Allocation	45,091	90,428	68,411	(22,017)
7860	Maint: Buildings	307	0	0	0
7870	Maint: Motor Equip	88,614	104,470	92,603	(11,867)
7880	Maint: Mach/Imp/Tools	120,882	157,905	145,819	(12,086)
7900	Utilities	13,087	13,000	13,000	0
7910	Street Lights	1,028,370	895,000	917,200	22,200
7990	Dues and Fees	7,227	8,903	8,903	0
8009	Licenses(CDL,CPA,Etc)	543	2,605	2,605	0
8010	Supplies	226,102	290,695	248,479	(42,216)
8016	Small Equip	13,534	15,100	11,500	(3,600)
8018	Books & Subscriptions	293	1,722	600	(1,122)
8050	Equipment Rental	111	8,340	2,000	(6,340)
8052	Rent Central Square Bldg	72,488	65,671	65,671	0
8110	Motor Fuel	32,060	41,440	32,545	(8,895)
8150	Employee Appreciation	4,556	3,000	3,500	500
Total		3,589,334	4,049,188	4,039,198	(9,990)



Right-of-Way Maintenance

RIGHT-OF-WAY MAINTENANCE

DESCRIPTION

The Right-of-Way Maintenance Section is responsible for herbicide application, mowing rights of way, side parks, holding ponds, and 172 miles of City maintained ditches within the City. The department also cuts overgrown bushes in alleys and edge trimming streets. The ROW maintenance section participates in numerous projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	565,886	703,578	727,526
OPERATING EXPENSES	533,712	462,975	491,901
TOTAL EXPENSES	1,099,598	1,166,553	1,219,427
FULL TIME POSITIONS	11	11	11

Class Title

Equipment Operator III	6	6	6
Equipment Operator II	1	1	1
R/O/W Maint Supervisor	1	1	1
R/O/W Maint Coordinator	1	1	1
Crew Supervisor	1	1	1
Maintenance Worker	1	1	1
TOTAL	11	11	11

Current Active Full-Time Employees 7

Number of Vacancies 4

RIGHT-OF-WAY MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3301					
7110	Regular Wages	349,901	450,728	478,821	28,093
7120	Overtime	8,911	8,750	8,750	0
7210	W/C Insurance	17,743	24,306	25,793	1,487
7260	FICA Matching	25,696	35,150	37,299	2,149
7270	Pension Matching	40,867	55,137	58,509	3,372
7280	Insurance Matching	121,399	128,007	116,354	-11,653
7290	Contribution Matching	1,369	1,500	2,000	500
7512	Tech.Svcs (Surveys,DP)	56,710	75,000	60,000	-15,000
7600	Travel	0	128	128	0
7630	Train/Cont. Education	110	360	360	0
7700	Risk Allocation	25,669	27,323	20,082	-7,241
7870	Maint: Motor Equip.	324,067	210,466	284,438	73,972
7880	Maint: Mach/Imp/Tools	216	2,500	2,500	0
7900	Utilites	697	1,150	1,150	0
7990	Dues and Fees	0	0	250	250
8010	Supplies	68,544	77,040	60,000	-17,040
8016	Small Equipment	9,389	7,500	5,000	-2,500
8050	Rental of Equipment	0	5,000	5,000	0
8110	Motor Fuel	48,309	56,508	52,993	-3,515
	Total	1,099,598	1,166,553	1,219,427	52,874



Recreation & Parks

RECREATION DEPARTMENTAL SUMMARY

SUMMARY

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Municipal Golf Course, and Health/Wellness & Community Events.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	392,162	369,500	404,887
PERSONNEL SERVICES	2,008,708	2,225,910	2,433,650
OPERATING EXPENSE	1,168,515	1,264,522	1,236,981
TOTAL	3,177,223	3,490,432	3,670,631
FULL TIME POSITION	31	31	31

Current Active Full-Time Employees 28

Number of Vacancies 3

RECREATION ADMINISTRATION

DESCRIPTION

The Recreation & Parks Administrative division provides administrative services for the department by serving employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials in regards to all departmental information, employment issues, fiscal reporting, and purchasing.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	576,068	704,016	698,330
OPERATING EXPENSE	209,546	219,062	267,405
TOTAL	785,614	923,078	986,173
FULL TIME POSITION	8	8	8

Class Title

Accounting Technician	1	1	1
Recreation Superintendent	2	2	2
Videographer/Photographer	0	0	1
Event Coordinator	1	1	0
Office Assistant	1	1	1
Administrative Manager	1	1	1
Director, Recreation	1	1	1
Deputy Director, Recreation	1	1	1
TOTAL	8	8	8

RECREATION ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6100					
7110	Regular Wages	411,282	495,338	492,008	3,330
7120	Overtime	2,021	0	0	0
7130	Part Time	950	5,000	5,000	0
7210	W/C Insurance	2,938	7,705	7,654	51
7230	Uniforms	2,000	2,000	1,850	-150
7260	FICA Matching	28,383	38,276	38,021	255
7270	Pension Matching	45,974	59,441	59,041	400
7280	Insurance Matching	79,914	91,756	91,756	0
7290	Contribution Matching	2,608	4,500	3,000	-1,500
7510	Professional Services	7,050	0	16,000	16,000
7550	Communications	6,907	9,384	14,084	4,700
7600	Travel	8,834	10,133	10,184	51
7630	Train/Cont. Education	1,470	2,120	7,375	5,255
7700	Risk Allocation	118,010	143,001	125,403	-17,598
7870	Maint: Motor Equipment	6,160	12,271	7,917	-4,354
7880	Maint: Mach/Imp/Tools	8,980	5,427	10,073	4,646
7900	Utilities	14,534	12,000	14,000	2,000
7990	Dues and Fees	14,010	14,942	15,815	873
8010	Supplies	6,337	4,000	9,000	5,000
8016	Small Equip	3,669	1,000	10,000	9,000
8030	Janitorial Supplies	1,960	1,000	3,000	2,000
8050	Equipment Rental	297	0	0	0
8110	Motor Fuel	3,834	3,784	4,054	270
8150	Employee Appreciation	7,492	0	14,000	14,000
	Total	785,614	923,078	965,735	42,657

RECREATION/CENTERS AND GYMS

DESCRIPTION

The Centers and Gyms division provides citizens indoor leisure service and recreation needs through organized and supervised programs, including educational, cultural, and art for youth and adults in the community.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	405,180	421,750	402,231
OPERATING EXPENSE	156,322	163,591	126,993
TOTAL	561,501	585,341	529,224
FULL TIME POSITION	5	5	5

Class Title

Manager, Gyms & Centers	1	1	1
Recreation Center Supervisor	4	4	4
TOTAL	5	5	5

RECREATION / CENTERS AND GYMS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6101					
7110	Regular Wages	224,591	226,600	247,410	20,810
7120	Overtime	144	1,000	0	-1,000
7130	Part Time	74,432	100,000	60,000	-40,000
7210	W/C Insurance	7,405	2,621	2,459	-162
7230	Uniforms	2,050	2,000	2,000	0
7260	FICA Matching	22,017	25,061	23,517	-1,544
7270	Pension Matching	23,973	27,312	29,689	2,377
7280	Insurance Matching	48,019	35,156	35,156	0
7290	Contribution Matching	2,550	2,000	2,000	0
7514	Contact Labor (Temp)	44,861	42,348	20,000	-22,348
7550	Communications	12,282	10,200	5,141	-5,059
7600	Travel	3,584	2,040	3,500	1,460
7630	Train/Cont. Education	0	600	1,500	900
7870	Maint: Motor Equip.	5,852	2,411	2,806	395
7880	Maint: Mach/Imp/Tools	850	975	700	-275
7900	Utilities	65,259	85,000	85,000	0
7990	Dues and Fees	1,536	250	200	-50
8010	Supplies	11,167	10,000	3,000	-7,000
8016	Small Equip	85	5,000	0	-5,000
8030	Janitorial Supplies	3,527	1,000	1,500	500
8110	Motor Fuel	2,332	1,767	1,646	-121
8150	Employee Appreciation	4,990	2,000	2,000	0
Total		561,501	585,341	529,224	-56,117

RECREATION/ATHLETICS

DESCRIPTION

The Athletic Division plans, organizes and implements team based sports programs, leagues and activities for the citizens of our community. Additionally, the division hosts tournaments, facilitates the use of athletic facilities for use by local parent run volunteer organizations and trains volunteer coaches.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	272,906	309,295	405,607
OPERATING EXPENSE	252,661	296,881	273,726
TOTAL	525,566	606,176	679,333
FULL TIME POSITION	4	5	5

Class Title

Manager, Athletics	1	1	1
Recreation Center Supervisor	3	4	4
TOTAL	4	5	5

RECREATION / ATHLETICS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6104					
7110	Regular Wages	188,508	211,501	289,743	78,242
7120	Overtime	369	1,000	0	-1,000
7130	Part Time	3,481	5,000	5,000	0
7210	W/C Insurance	3,090	8,143	11,035	2,892
7230	Uniforms	2,212	1,000	2,000	1,000
7260	FICA Matching	15,530	16,639	22,548	5,909
7270	Pension Matching	21,981	25,500	34,769	9,269
7280	Insurance Matching	35,243	38,012	38,012	0
7290	Contribution Matching	2,493	2,500	2,500	0
7510	Professional Services	107	1,000	0	-1,000
7514	Contract Labor(Temp)	18,076	56,128	40,000	-16,128
7550	Communications	5,558	2,800	2,800	0
7600	Travel	3,913	5,000	1,000	-4,000
7630	Train/Cont. Education	0	1,000	1,000	0
7870	Maint: Motor Equipment	18,658	11,332	13,983	2,651
7880	Maint: Mach/Imp/Tools	443	0	700	700
7900	Utilities	167,232	181,480	168,000	-13,480
7990	Dues and Fees	1,169	1,500	0	-1,500
8010	Supplies	27,740	30,000	20,000	-10,000
8016	Small Equip	3,630	4,000	1,000	-3,000
8030	Janitorial Supplies	2,282	2,000	2,500	500
8050	Equipment Rental	0	0	10,000	10,000
8110	Motor Fuel	1,916	641	2,743	2,102
8150	Employee Appreciation	1,935	0	0	0
8710	Special Events	0	0	10,000	10,000
	Total	525,566	606,176	679,333	63,157

RECREATION/FLINT RIVER GOLF COURSE

DESCRIPTION

Flint River Golf Course is a well maintained 18-hole public golf facility. Clinics, tournaments, and various special events are offered throughout the year. A Pro Shop, with various resale items, and Concessions are available for purchase. Flint River Golf Course also offers a banquet facility.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	346,753	321,500	357,887
PERSONNEL SERVICES	476,270	479,672	550,913
OPERATING EXPENSE	303,907	359,368	357,268
TOTAL EXPENSES	780,177	839,040	908,181

FULL TIME POSITION	9	9	9
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Class Title

Manager, Golf Course	1	1	1
Greenskeeper	4	4	4
Golf Course Maintenance Manager	1	1	1
Crew Supervisor	1	1	1
Booking & Sales Coordinator	0	0	0
Office Assistant	0	0	0
Golf Pro Shop Associate	1	1	1
Golf Pro Shop Supervisor	1	1	1
TOTAL	9	9	9

RECREATION/FLINT RIVER GOLF COURSE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6105					
7110	Regular Wages	315,827	293,949	354,571	60,622
7120	Overtime	1,347	0	0	0
7130	Part Time	0	21,000	21,000	0
7210	W/C Insurance	6,384	6,267	7,474	1,207
7230	Uniforms	1,744	6,000	3,000	-3,000
7260	FICA Matching	22,828	24,094	28,731	4,637
7270	Pension Matching	32,675	35,274	42,549	7,275
7280	Insurance Matching	92,212	90,088	90,088	0
7290	Contribution Matching	3,253	3,000	3,500	500
7510	Professional Services	104	0	0	0
7514	Contract Labor(Temp)	34,644	45,000	45,000	0
7550	Communications	3,325	3,280	3,280	0
7570	Advertising	0	2,000	1,000	-1,000
7600	Travel	0	3,500	0	-3,500
7630	Train/Cont. Education	225	1,000	1,500	500
7870	Maint: Motor Equip	83,302	71,591	76,507	4,916
7880	Maint: Mach/Imp/Tools	2,082	25,000	19,500	-5,500
7900	Utilities	52,793	58,000	58,000	0
7990	Dues and Fees	20,748	12,000	5,200	-6,800
8010	Supplies	14,489	64,000	53,000	-11,000
8016	Small Equip	4,057	6,767	3,000	-3,767
8030	Janitorial Supplies	1,555	2,500	1,500	-1,000
8050	Equipment Rental	50,989	29,000	45,000	16,000
8070	Concessions for Resale	5,711	5,000	5,000	0
8080	Supplies For Resale	10,561	5,000	7,000	2,000
8110	Motor Fuel	16,653	23,230	31,781	8,551
8150	Employee Appreciation	2,669	2,500	1,000	-1,500
	Total	780,177	839,040	908,181	69,141

RECREATION/HEALTH, WELLNESS AND COMMUNITY

DESCRIPTION

The Health, Wellness, and Community Events division includes marketing, special events, cultural arts, summer playground activities, teen and pre-teen programs, therapeutic sports programs and activities, aquatics facilities and programs, and a health and wellness facility. This division is responsible for the USDA/Bright from the Start Summer Food Service Program.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	278,285	311,177	356,131
OPERATING EXPENSE	246,081	225,620	211,589
TOTAL	524,365	536,797	567,720
FULL TIME POSITION	5	4	4

Class Title

Recreation Assistant	1	0	0
Recreation Supervisor	3	3	3
Health, Wellness, & Community Manager	1	1	1
TOTAL	5	4	4

RECREATION/HEALTH, WELLNESS AND COMMUNITY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6111					
7110	Regular Wages	154,422	184,920	220,137	35,217
7120	Overtime	542	500	0	-500
7130	Temporary Help	57,190	30,000	34,000	4,000
7210	W/C Insurance	3,987	5,075	5,987	912
7230	Uniforms	1,250	1,250	650	-600
7260	FICA Matching	16,677	16,480	19,441	2,961
7270	Pension Matching	14,070	22,250	26,416	4,166
7280	Insurance Matching	29,619	48,702	48,500	-202
7290	Contribution Matching	528	2,000	1,000	-1,000
7510	Professional Services	400	15,000	15,000	0
7512	Tech Svcs (Surveys, DP)	173	0	0	0
7514	Contract Labor (Temp)	79,717	50,000	40,000	-10,000
7550	Communications	5,955	1,992	5,600	3,608
7600	Travel	1,598	2,000	3,200	1,200
7630	Train/Cont. Education	700	1,000	500	-500
7870	Maint: Motor Equip.	531	338	199	-139
7880	Maint: Mach/Imp/Tools	1,620	1,490	1,490	0
7900	Utilities	73,757	85,000	75,000	-10,000
7990	Dues and Fees	1,468	2,500	3,000	500
8010	Supplies	9,210	5,000	5,000	0
8016	Small Equip	9,877	5,000	5,000	0
8017	Printing (Not Std Forms)	0	0	1,000	1,000
8030	Janitorial Supplies	4,310	5,000	2,000	-3,000
8040	Fireworks	44,340	40,000	40,000	0
8110	Motor Fuel	344	0	0	0
8150	Employee Appreciation	2,244	1,300	1,500	200
8710	Special Events	9,837	10,000	10,000	0
	Total	524,365	536,797	567,720	30,923



Facilities Management

FACILITIES MANAGEMENT

SUMMARY

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,249,375	2,582,665	2,685,913
OPERATING EXPENSE	2,083,982	1,835,568	1,946,527
TOTAL	4,333,357	4,418,233	4,632,440
FULL TIME POSITION	36	36	36

Current Active Full-Time Employees 32

Number of Vacancies 4

MAINTENANCE ADMINISTRATION

DESCRIPTION

The Administrative Division provides general overall administrative support to the Building Maintenance and Grounds Maintenance Divisions. This division prepares a variety of reports, processes invoices, payroll, coordinates correspondence, maintains files, personnel and payroll records. All preventative maintenance contracts and monthly service agreements, such as Exterminating Services, Janitorial Services, Generator Contracts and Elevator Inspections for the City / Utility Board are maintained through this division. In addition to overseeing all budgetary expenditures, this division also orders supplies and materials, as needed. This division coordinates with all internal departments and citizens to efficiently manage preventative maintenance / repairs to all city owned facilities. Prioritization of tasks is abetted through the use of internal Departmental work orders and 311 requests to maintain public facilities and properties.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	226,140	312,198	318,414
OPERATING EXPENSES	705,243	718,666	735,659
TOTAL	931,383	1,030,864	1,054,073
FULL TIME POSITIONS	2	2	3

Class Title

Facilities Management Director	1	1	1
Administrative Assistant	1	0	1
Administrative Manager	0	1	1
TOTAL	2	2	3

MAINTENANCE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6112					
7110	Regular Wages	168,758	243,661	248,816	5,155
7120	Overtime	4,829	0	0	0
7210	W/C Insurance	354	244	249	5
7260	FICA Matching	13,691	18,640	19,034	394
7270	Pension Matching	21,333	29,239	29,858	619
7280	Insurance Matching	13,716	16,414	16,457	43
7290	Contribution Matching	3,459	4,000	4,000	0
7510	Professional Services	620,276	609,595	627,095	17,500
7550	Communications	6,483	4,674	4,674	0
7600	Travel	3,941	3,500	4,000	500
7610	Auto Allowance	5,775	6,000	6,000	0
7630	Train/Cont. Education	150	1,000	0	(1,000)
7700	Risk Allocation	54,865	72,797	72,790	(7)
7880	Maint: Mach/Imp/Tools	6,478	7,100	7,100	0
7900	Utilities	3,458	5,000	5,000	0
7990	Dues and Fees	647	1,000	1,000	0
8010	Supplies	2,956	7,500	7,500	0
8017	Printing	214	500	500	0
Total		931,383	1,030,864	1,054,073	23,209

PARK MAINTENANCE

DESCRIPTION

The function of Park Maintenance/Cemetery division is to: 1) provide maintenance services to all parks, playgrounds, and to provide assistance with special events; 2) provide necessary functions for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,079,040	1,210,410	1,261,767
OPERATING EXPENSES	670,391	520,702	619,652
TOTAL EXPENSES	1,749,430	1,731,112	1,881,419
FULL TIME POSITIONS	20	20	19

Class Title

Facilities Maint. Superintendent	1	1	1
Groundskeeper	10	10	10
Crew Supervisor, Senior	2	2	2
Crew Supervisor	3	3	2
Operations Manager	1	1	1
Equipment Operator I	2	2	2
Equipment Operator III	1	1	1
TOTAL	20	20	19

PARK MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6106					
7110	Regular Wages	667,957	719,422	796,482	77,060
7120	Overtime	29,028	23,000	23,000	0
7130	Part Time	13,491	49,145	45,240	(3,905)
7210	W/C Insurance	38,619	25,330	25,338	8
7230	Uniforms	10,043	10,500	11,450	950
7260	FICA Matching	51,078	60,555	66,151	5,596
7270	Pension Matching	80,943	89,091	98,338	9,247
7280	Insurance Matching	182,920	229,267	191,618	(37,649)
7290	Contribution Matching	4,961	4,100	4,150	50
7510	Professional Services	133,524	63,000	89,000	26,000
7514	Contract Labor (Temp)	15,000	16,650	38,000	21,350
7550	Communications	7,284	6,400	6,400	0
7600	Travel	1,564	0	1,400	1,400
7630	Train/Cont. Education	164	1,100	1,700	600
7870	Maint: Motor Equip.	255,935	182,200	239,286	57,086
7880	Maint: Mach/Imp/Tools	33,713	20,130	21,732	1,602
7900	Utilites	91,064	90,000	90,000	0
7990	Dues and Fees	1,613	2,500	2,500	0
8010	Supplies	56,273	60,000	60,000	0
8016	Small Equipment	7,698	10,000	10,000	0
8050	Equipment Rental	3,020	5,000	5,000	0
8110	Motor Fuel	63,540	63,722	54,634	(9,088)
Total		1,749,430	1,731,112	1,881,419	150,307

Building Maintenance

DESCRIPTION

The primary function of the Building Maintenance Division is to provide the highest quality level of service for maintaining all facilities owned by the City / Utility Board to insure that all properties meet current local, state, federal and safety regulations. Responsibilities include overseeing contractors for special projects, performing all preventative maintenance duties and repairs to all properties. This division performs and/or oversees all HVAC, roofing, plumbing, painting, and electrical, safety inspections, new construction and remodeling of current facilities as well as city owned parks. This division also provides support/assistance with special projects city-wide. Coordinates with all departments/divisions to insure that all work is carried out in a safe and cost efficient manner. The Building Maintenance Division responds to emergency calls twenty-four hours a day, using an on-call rotation between the Technicians.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	944,195	1,060,057	1,105,733
OPERATING EXPENSES	708,348	596,200	591,216
TOTAL	1,652,543	1,656,257	1,696,949
FULL TIME POSITIONS	14	14	14

Class Title

Facilities Maint. Superintendent	1	1	1
Administrative Specialist	1	1	1
Facilities Maint. Supervisor	2	2	2
Facility Maintenance Electrician(Non-Licensed)	1	1	1
Facility Maintenance Mechanic	6	6	6
Custodian	3	3	3
TOTAL	14	14	14

Building Maintenance

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6114					
7110	Regular Wages	535,273	591,271	659,918	68,647
7120	Overtime	69,025	61,000	70,000	9,000
7130	Part Time	43,770	71,791	48,650	(23,141)
7210	W/C Insurance	24,603	16,653	17,907	1,254
7230	Uniforms	6,094	7,500	8,150	650
7260	FICA Matching	46,900	55,391	59,560	4,169
7270	Pension Matching	71,148	78,273	87,590	9,317
7280	Insurance Matching	141,460	172,178	147,958	(24,220)
7290	Contribution Matching	5,922	6,000	6,000	0
7510	Professional Services	241	0	0	0
7550	Communications	5,940	6,550	6,550	0
7600	Travel	1,100	1,000	0	(1,000)
7630	Train/Cont. Education	3,238	3,500	4,600	1,100
7860	Bldg Maintenance	553,385	450,000	431,250	(18,750)
7870	Maint: Motor Equip.	69,552	41,686	60,402	18,716
7880	Maint: Mach/Imp/Tools	11,561	10,000	10,892	892
7990	Dues and Fees	466	500	500	0
8010	Supplies	19,410	28,700	28,700	0
8016	Small Equip	6,072	6,000	6,000	0
8017	Printing	469	1,000	1,000	0
8050	Rental of Equipment	4,572	5,000	5,000	0
8110.01	Gasoline	13,490	16,068	16,714	646
8110.02	Diesel Fuel	18,851	26,196	19,608	(6,588)
Total		1,652,543	1,656,257	1,696,949	40,692



Independent Agencies

INDEPENDENT AGENCIES

DESCRIPTION

The Board of City Commissioners funds a number of independent agencies involved in enhancing the quality of life in Albany. The services provided by the Agencies range from the Boys' Club for youth, the Chamber of Commerce and Economic Development Commission for marketing and promotion of the City, to the Chehaw Park and the Albany Dougherty Inner City Authority (ADICA) for the development of Georgia's "Good Life City". These agencies play an integral part of involving many necessary services to our citizenry.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
OPERATING EXPENSE	593,499	632,000	637,000
TOTAL	593,499	632,000	637,000
FULL TIME POSITION	0	0	0

INDEPENDENT AGENCIES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
7100.					
7999.70	Boys/Girls Club	150,000	175,000	175,000	0
7999.74	DDA	50,000	50,000	50,000	0
7999.78	Keep Albany-Dougherty Beautiful	1,033	10,000	15,000	5,000
7999.82	Sowega Regional Commission	42,466	47,000	47,000	0
7999.92	Albany/Do Economic Development	350,000	350,000	350,000	0
Total		593,499	632,000	637,000	5,000

Special Revenue Funds Summary

This summary contains Capital Improvement Fund, Job Investment Fund, Hotel/Motel Fund, Department of Community & Economic Development, Tax Allocation District, CAD-911 Fund, Grant Fund, R3M Fund, SPLOST, TSPLOST and Gortatowsky Fund

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	43,839,894	58,386,331	50,871,376
Transfers In	3,578,364	2,063,048	2,181,147
Transfers Out	-861,500	-413,000	-413,000
Total Revenue	46,556,758	60,036,379	52,639,523
Personnel Services	3,167,739	3,223,584	3,367,456
Operating Expense	17,877,792	26,743,942	17,936,657
Capital Outlay	16,131,654	30,040,808	31,308,646
Indirect Costs	16,147	28,045	26,764
Total Expenditures	37,193,332	60,036,379	52,639,523
Net Revenues Over Expenditures	9,363,426	0	0
FULL TIME POSITIONS	53	57	57



Community & Economic Development

COMMUNITY DEVELOPMENT

SUMMARY

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	4,011,238	5,687,028	4,937,205
TRANSFER IN	201,000	211,351	296,257
TRANSFER (TO)/FROM FUND BALANCE	(810,402)	983,741	2,039,128
TOTAL REVENUE	3,401,837	6,882,120	7,272,590
PERSONNEL SERVICES	991,397	1,237,517	1,427,905
OPERATING EXPENSE	2,403,944	5,644,603	5,844,685
CAPITAL OUTLAY	6,496	0	0
TOTAL EXPENSES	3,401,837	6,882,120	7,272,590
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	18	18	18

COMMUNITY DEVELOPMENT BLOCK GRANT

DESCRIPTION

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	2,509,259	2,119,412	1,212,575
TRANSFER (TO)/FROM FUND BALANCE	(947,916)	207,378	581,679
TRANSFER IN	201,000	95,084	160,198
TOTAL REVENUE	1,762,344	2,421,874	1,954,452
PERSONNEL SERVICES	653,485	814,211	773,110
OPERATING EXPENSE	1,102,363	1,607,663	1,181,342
CAPITAL OUTLAY	6,496	0	0
TOTAL EXPENSES	1,762,344	2,421,874	1,954,452
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	15	15	15

Class Title

Loan Officer II/Housing Counselor	1	1	1
Administrative Assistant	1	1	1
Grants Accountant	1	1	1
Construction Specialist	1	1	1
Compliance Manager	1	1	1
Compliance Specialist	2	2	2
MBEC Coordinator	1	1	1
Community Services Specialist	1	1	1
Public Service Manager	1	1	1
Program Manager- Economic Development	1	1	1
Community Development Planner	1	1	1
Deputy Director	1	1	1
Director, Comm & Economic Development	1	1	1
Housing Program Manager	1	1	1
TOTAL	15	15	15

COMMUNITY DEVELOPMENT BLOCK GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7603					
7110.	Regular Wages	482,756	589,716	578,450	(11,266)
7120.8325FM	Workers Compensation	3,912	590	579	(11)
7230.	Uniforms	35	0	150	150
7260.	FICA Matching	35,693	45,114	44,251	(863)
7270.	Pension Matching	57,857	70,766	69,414	(1,352)
7280.	Insurance Matching	69,364	103,054	75,720	(27,334)
7290.	Contribution Matching	3,867	4,970	4,546	(424)
7510.	*Prof/Legal	20,601	15,000	12,000	(3,000)
7510.BTC	*Prof/Legal-BTC	2,402	2,000	3,000	1,000
7514.	Contract Labor(Temp)	-253	0	0	0
7514.BTC	Contract Labor/Temporary	38,332	57,022	35,000	(22,022)
7520.	*Public Info Ads	665	2,000	3,000	1,000
7550.	Communications	10,026	9,620	9,115	(505)
7550.BTC	*Communications-BTC	803	1,445	1,445	0
7560.	*Postage	277	300	300	0
7570.BTC	*Advertising	879	2,000	2,500	500
7600.	*Travel	1,944	2,000	2,000	0
7610.	Auto Allowance	1,733	1,950	1,950	0
7630.	*Train/Cont. Education	663	1,000	1,000	0
7630.BTC	*Train/Cont. Education BTC	524	2,000	2,000	0
7700.03	Risk Management Services	6,927	8,838	8,554	(284)
7700.03BTC	Risk Management Services BTC	13,502	14,536	5,794	(8,742)
7860.BTC	*Maint On BTC	94,650	65,000	83,447	18,447
7870.01	*Auto-Labor	4,978	392	3,520	3,128
7870.02	*Auto-Maint	3,693	1,041	3,944	2,903
7870.03	*Auto-Parts	4,295	443	2,467	2,024
7870.05	Outside Upkeep	560	1,428	562	(866)
7880.	*Maintenance:Machinery/Tools	16,408	5,858	11,510	5,652
7880.BTC	*Maintenance:Machinery/Tools	1,529	1,500	1,500	0
7900	Utilities	71,310	70,000	72,000	2,000
7901.	Storm Water	1,078	700	1,345	645
7901.BTC	Storm Water Fees	1,545	1,600	1,700	100
7990.	Dues and Fees	745	1,500	3,000	1,500
7990.BTC	*Dues and Fees BTC	1,395	1,245	1,245	0
8009.	Licenses (CDL, CPA, etc)	0	5,100	0	(5,100)
8010.	*Supplies	8,706	7,000	8,000	1,000
8010.BTC	*Supplies-BTC	2,551	2,400	2,750	350
8016.	Small Equip	3,882	2,400	3,000	600
8016.BTC	*Small Equip BTC	2,767	2,500	1,500	(1,000)
8018.	*Books & Subscriptions	0	50	50	0
8030.BTC	*Janitorial Supplies-BTC	2,046	2,000	2,000	0
8110.01	*Auto Fuel	1,852	2,294	2,294	0
8200.02	*CDBG Loan Servicing	36,452	55,000	50,000	(5,000)
8210	Housing Rehabilitation	-190	258,774	200,000	(58,774)
8211.002	Emergency Repair	26,837	175,000	75,000	(100,000)
8211.11	Rehab Rental Units	19,046	0	35,000	35,000
8211.13	Rehab Multi Units	111,635	236,500	75,000	(161,500)
8299.	Project Cost Rehab	2,790	13,521	5,850	(7,671)
8320.	*Public Service	0	75,000	75,000	0
8320.01CV	*Public Service-Admin.	1,822	180,607	0	(180,607)
8320.05TAG	Technical Assistance	10,372	76,099	75,000	(1,099)
8320.08	*Liberty House	25,000	0	0	0
8320.109	*Fair Housing	5,615	10,000	5,000	(5,000)
8320.12	Rehabilitation Administration	-190	25,000	15,000	(10,000)
8320.142	HEROS for Success	24,496	0	0	0
8320.15	Albany Housing Authority	25,000	0	0	0
8320.25	*Homeless Programs	3,874	5,000	5,000	0
8320.59	Housing Counseling	3,684	10,000	7,000	(3,000)
8321.26	ESG Supportive Services Match	2,550	5,000	5,000	0
8321.27	ESG Match Short & Med Term	33,326	35,000	25,000	(10,000)
8321.28	ESG Match Financial Assist	8,930	10,000	10,000	0
8410.	Facade Loans	19,221	8,000	20,000	12,000
8411.003EC	*Albany Community Together	0	75,000	100,000	25,000
8413.	Downtown Retail Incubation Pro	0	50,000	95,000	45,000
8420.003EC	Section 3 Program	10,518	10,000	10,000	0
8425.108	*Section 108 Interest Pymt	16,338	0	0	0
8425.108N	*N/P Section 108 Loan	344,000	0	0	0
8540.	Cap. O/Lay: Tools/Equip.	6,485	0	0	0
8600.BD	Bad Debt Expense	11	0	0	0
Total		1,762,344	2,421,873	1,954,452	-467,422

ECONOMIC DEVELOPMENT AGENCY

DESCRIPTION

The City of Albany was designated as an eligible area for Economic Development Administration (EDA) assistance in 1994 after major flooding associated with the Tropical Storm Alberto. In 1995 the EDA granted the City of Albany \$992,893 to which the City of Albany provided a match in the amount of \$650,000. With these funds, a revolving loan fund program was developed and implemented with the purpose of job creation and private sector leveraging. This fund targets small businesses and start up businesses with a minimum loan amount of \$25,000 and a maximum of \$200,000. Loans can be made to businesses both within the city limits of Albany as well as Dougherty County. Loan repayments are used to continuously fund the program.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	59,111	77,000	44,904
TRANSFER (TO)/FROM FUND BALANCE	(58,533)	(77,000)	(44,904)
TOTAL REVENUE	577	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	577	0	0
TOTAL EXPENSES	577	0	0
TOTAL NET INCOME/(LOSS)	0	0	0

ECONOMIC DEVELOPMENT AGENCY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7607					
7510.	Prof/Legal	148	0	0	0
7990.	Dues and Fees	430	0	0	0
Total		577	0	0	0

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

DESCRIPTION

The rental program is funded by the rent revenues collected from occupants and rent subsidy payments from the Department of Community Affairs. The primary objectives of the program is to provide decent, safe, and affordable housing for persons of very low, low and moderate income.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	843,922	887,008	962,804
TRANSFER (TO)/FROM FUND BALANCE	(42,238)	(20,701)	6,411
TOTAL REVENUE	801,684	866,307	969,215
PERSONNEL SERVICES	123,592	171,831	181,207
OPERATING EXPENSE	678,092	694,476	788,008
TOTAL	801,684	866,307	969,215
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	2	2	2

Class Title

Rental Property Manager	1	1	1
Property Management Specialist	1	1	1
TOTAL	2	2	2

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7615					
7110.	Wages	93,066	131,272	129,899	-1,373
7210.	Workmen's Compensaiton	1,172	131	125	-6
7230.	Uniforms	0	0	200	200
7260.	Fica/Medical	6,803	10,042	9,938	-104
7270.	Pension	10,918	15,753	15,588	-165
7280.	Insurance	11,101	14,231	24,233	10,002
7290.	Contribution Matching	532	402	1,224	822
7510.	Professional Services	673	10,000	5,000	-5,000
7514.	Contract Labor (Temp)	0	17,160	26,364	9,204
7550.	Communication	3,712	5,000	4,000	-1,000
7560.	POSTAGE	0	150	150	0
7600.	Travel	0	2,500	1,000	-1,500
7630.	Training & Cont Education	0	2,000	2,000	0
7700.03	Risk Management Ins Services	95,638	68,987	27,916	-41,071
7860.01	Rental Prop Maint-Windsor	102,576	175,000	200,000	25,000
7860.03	Rental Prop Main-CDBG	145,201	200,000	200,000	0
7860.04	Rental Prop Main-The Villas	21,258	15,000	15,000	0
7860.21	Rental Prop Main-Broadway	69,356	75,000	131,000	56,000
7860.22	Rental Prop Main-High/Madis	16,521	8,000	8,000	0
7860.23	Rental Prop Main-N. Davis	7,967	8,000	8,000	0
7860.24	Rental Prop Main-Jefferson Pl	43,136	60,000	75,000	15,000
7861.01	Rental Prop MGMT Fees-Windsor	30,227	0	0	0
7861.03	Rental Prop MGMT Fees-CDBG	50,350	0	0	0
7861.04	Rental Prop MGMT Fees-Villas	1,900	0	0	0
7861.21	Rental Prop MGMT Fee-Broadway	16,602	0	0	0
7861.24	Rental Prop MGMT Fee-Jefferson Pl	9,950	0	0	0
7862	Rental Prop Sundry-Misc	937	2,000	500	-1,500
7880.	Maint: Mach/Imp/Tools	8,505	8,309	8,378	69
7880.01	Maint: Software Subscription	9,839	10,000	10,000	0
7900.01	Utilities-Windsor	10,541	10,000	12,500	2,500
7900.03	Utilities-CDBG	6,047	10,000	6,000	-4,000
7900.04	Utilities-The Villas	1,447	1,700	1,500	-200
7900.21	Utilities-Broadway Court	4,997	0	7,000	7,000
7900.22	Utilities-Highland/Madison	1,246	0	100	100
7900.23	Utilities-N Davis/1st	118	0	100	100
7900.24	Utilities-Jefferson Pl	8,525	0	9,000	9,000
7901.	Storm Water Rental	7,166	0	7,500	7,500
7990.	Dues and Fees	128	0	0	0
7999.	Reserve	0	0	20,000	20,000
8010.	Supplies	2,001	1,500	500	-1,000
8016.	Small Equipment	1,210	2,170	0	-2,170
8218.	Relocation	317	2,000	1,500	-500
Total		801,684	866,307	969,215	102,908

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

DESCRIPTION

The Industrial Incubator constructed in 1995 with funding from the Economic Development Administration is located at 1536 Dougherty Avenue in Albany, GA. The primary focus of the Incubator is job creation by providing operational space for small businesses.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	0	0	0
TRANSFER (TO)/FROM FUND BALANCE	70,694	0	0
TOTAL REVENUE	70,694	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	18,401	0	0
TOTAL	18,401	0	0
TOTAL NET INCOME/(LOSS)	52,293	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7617					
7514	Contract Labor (Temp)	18,401	0	0	0
	Total	18,401	0	0	0

COMMUNITY DEVELOPMENT / HOME PROGRAM

DESCRIPTION

The HOME Investment Partnerships Act Program is funded through the U.S. Department of Housing and Urban Development. This program was created by the National Affordable Housing Act (NAHA) of 1990.

The primary objectives of the program are to provide for the development and rehabilitation of affordable rental and owner housing for persons of low and moderate income. At least fifteen percent (15%) of the formula allocation must be spent on a certified Community Housing Development Organization (CHDO).

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	409,015	2,456,108	2,478,480
TRANSFER (TO)/FROM FUND BALANCE	289,409	809,065	1,450,768
TRANSFER IN	0	116,267	136,059
TOTAL REVENUE	698,424	3,381,440	4,065,307
PERSONNEL SERVICES	197,804	251,475	456,350
OPERATING EXPENSE	353,669	3,129,965	3,608,957
TOTAL	551,473	3,381,440	4,065,307
TOTAL NET INCOME/(LOSS)	146,951	0	0
FULL TIME POSITIONS	1	1	1

Class Title

Community Development Manager	0	0	0
Community Development Coordinator	0	0	0
Housing Coordinator	1	1	1
TOTAL	1	1	1

COMMUNITY DEVELOPMENT / HOME PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7620					
7110.	Regular Wages	27,799	43,344	47,835	4,491
7110.8411	Wages - TBRA	38,037	50,428	37,715	(12,713)
7110.GF	Wages - General Fund Portion	87,119	91,766	105,533	13,767
7210.	W/C Insurance	56	43	48	5
7210.8411	W/C (TBRA)	77	50	37	(13)
7210.GF	W/C (General Fund Portion)	174	92	106	14
7260.	Fica/Medi	1,955	3,316	3,660	344
7260.8411	FICA - (TBRA)	2,870	3,858	2,885	(973)
7260.GF	FICA - (GF)	6,583	7,020	8,073	1,053
7270.	Pension Matching	3,336	5,201	5,740	539
7270.8411	Pension - (TBRA)	4,559	6,051	4,527	(1,524)
7270.GF	Pension - (GF)	9,407	11,012	12,664	1,652
7280.	Insurance Matching	8,512	14,231	7,969	(6,262)
7280.8411	Insurance - (TBRA)	4,203	10,326	4,309	(6,017)
7280.GF	Insurance - (GF)	2,662	4,427	7,733	3,306
7290.	Contribution Matching	0	237	265	28
7290.8411	Contribution Matching	302	73	415	342
7290.GF	Contribution Matching (GF)	152	0	0	0
7510.	7510. - *Prof/Legal	9,734	8,608	4,570	(4,038)
7510.ARP	Prof/Legal (ARP)	15,567	0	16,615	16,615
7550.	Communications	280	0	0	0
7610.	Auto Allowance	1,733	1,950	1,950	0
7630.	7630. - *Training/Cont.Education	13,350	0	0	0
8218.ARP	Homeless Housing Construction	4,654	1,528,645	1,528,645	0
8320.ARP	ARP-Services	0	99,883	0	(99,883)
8321.ARP	ARP-Operations	0	152,865	0	(152,865)
8410.	Affordable Home Ownership	108,500	0	0	0
8410.3	Downpayment Assistance	5,000	25,000	30,000	5,000
8411.	Tenant Based Rental Asst-TBRA	170,922	281,504	297,828	16,324
8412	New Construction	23,931	840,247	932,063	91,816
8450.	Comm Hous Dev Organ(CHDO)	0	191,263	550,987	359,724
Total		551,473	3,381,440	4,065,307	683,867

Neighborhood Stabilization Program

DESCRIPTION

Congress established the Neighborhood Stabilization Program (NSP) in 2008 for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. NSP is Title III of the Housing and Economic Recovery Act of 2008, H. R. 3221. The goal of this program is being realized through the purchase and redevelopment of foreclosed and abandoned homes and residential properties.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	(141,201)	12,000	10,240
TRANSFER (TO)/FROM FUND BALANCE	141,201	(12,000)	(10,240)
TOTAL REVENUE	0	0	0
OPERATING EXPENSE	0	0	0
TOTAL	0	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

Neighborhood Stabilization Program

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7621					
	Total	0	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT

DESCRIPTION

The flood of 1994 brought millions of dollars to the City of Albany to address a community that found itself severely devastated by Tropical Storm Alberto. This funding was used for many purposes to include providing decent safe and affordable housing, opportunities for businesses to rebuild to create and retain jobs, invest in infrastructure, etc. The many purposes of this funding created several accounts in which to keep the funding separate. More than fifteen years after the flood, the decision was made to consolidate any and all remaining balances in these accounts. These funds were repurposed to support economic development activities in the form of a Capital Access Loan Program or the Community Development Block Grant Revolving Loan Fund (CDBG-RLF) program. Proceeds from earlier and new business loans sustains this program as they are reinvested to continue assisting small business. Approximately 15-20% of this funding also provides a means of supporting activities that are not eligible under HUD guidelines or covering unexpected overages in program activities.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	113,666	85,500	165,528
TRANSFER (TO)/FROM FUND BALANCE	87,385	77,000	54,880
TOTAL REVENUE	201,052	162,500	220,408
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	201,052	162,500	220,408
TOTAL EXPENSE	201,052	162,500	220,408
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7635					
7510.	Professional Services	8,375	0	0	0
7700.	Risk Allocation	7,000	0	10,408	10,408
7990.	Dues and Fees	35	0	0	0
8010.	Supplies	3,203	5,000	4,000	(1,000)
8016.	Small Equip	0	1,500	0	(1,500)
8150.	Employee Appreciation	2,736	3,500	4,000	500
8200.	Operations	4,703	2,500	2,000	(500)
8410.	Loan Made from revolving loan	175,000	150,000	200,000	50,000
Total		201,052	162,500	220,408	57,908

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

DESCRIPTION

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	0	0	22,674
TRANSFER FROM FUND BALANCE	23,292	0	534
TOTAL REVENUE	23,292	0	23,208
PERSONNEL SERVICES	16,516	0	17,238
OPERATING EXPENSE	4,983	0	5,970
TOTAL	21,499	0	23,208
TOTAL NET INCOME/(LOSS)	1,793	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7670					
7110.	Regular Wages	11,619	0	12,529	12,529
7210.	W/C Insurance	23	0	12	12
7260.	FICA/Medicare	851	0	958	958
7270.	Pension Matching	1,423	0	1,503	1,503
7280.	Insurance Matching	2,363	0	1,995	1,995
7290.	Contribution Matching	237	0	241	241
7510.	Professional Services	2,968	0	0	0
7570.	Advertising	1,593	0	0	0
7600.	Travel	143	0	1,000	1,000
7630.	Train/Cont. Education	75	0	0	0
8010.	Supplies	204	0	2,000	2,000
	Total	21,499	0	23,208	23,208

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

DESCRIPTION

The City of Albany Department of Community and Economic Development is in receipt of Emergency Solutions Grant (ESG) funds through the Georgia Department of Community Affairs. The broad purpose of the ESG program is to provide outreach, shelter, rapid re-housing, homelessness prevention and related services to persons experiencing homelessness, or for persons in danger of becoming homeless.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	45,222	50,000	40,000
TRANSFER (TO)/FROM FUND BALANCE	(28,959)	0	0
TOTAL REVENUE	16,263	50,000	40,000
OPERATING EXPENSE	44,806	50,000	40,000
TOTAL	44,806	50,000	40,000
TOTAL NET INCOME/(LOSS)	(28,543)	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7681					
8320.25	*ESG-Services	2,550	5,000	5,000	0
8320.29	ESG Rapid Re-Housing Rental	30,318	35,000	25,000	(10,000)
8320.30	ESG Rapid Re Housing Financial	11,938	10,000	10,000	0
	Total	44,806	50,000	40,000	(10,000)



Computer-Aided Dispatch 911

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1

DESCRIPTION

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,717,930	1,867,970	1,867,970
TRANSFER TO/(FROM) FUND BALANCE	0	668,178	608,485
TOTAL REVENUES	1,717,930	2,536,148	2,476,455
PERSONNEL SERVICES	1,292,574	1,789,662	1,742,399
OPERATING EXPENSE	749,545	746,486	734,056
TOTAL	2,042,119	2,536,148	2,476,455
NET INCOME (LOSS)	(324,189)	0	0
TRANSFER IN	0	0	0
FULL TIME POSITIONS	39	39	39

Class Title

Communications Manager	1	1	1
Assistant Communications Mgr	1	1	1
911 Training Officer	1	1	1
Communications Shift Supv	4	4	4
Communications Officer, Sr	4	4	4
Communications Officer	28	28	28
TOTAL	39	39	39
Current Active Full-Time Employees		20	
Number of Vacancies		19	

FIRE-PUBLIC SAFETY COMMUNICATIONS - CAD 9-1-1

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
22					
7110	Regular Wages	629,593	1,090,180	1,032,900	-57,280
7120	Overtime	285,741	165,000	165,000	0
7130	Part Time	44,931	40,000	35,000	-5,000
7210	W/C Insurance	1,729	2,590	2,466	-124
7260	FICA Matching	70,782	99,081	94,317	-4,764
7270	Pension Matching	126,988	188,277	179,685	-8,592
7280	Insurance Matching	128,283	198,534	227,031	28,497
7290	Contribution Matching	4,527	6,000	6,000	0
7510	Professional Services	2,435	4,500	4,500	0
7550	Communications	152,404	90,133	147,177	57,044
7600	Travel	488	6,000	6,000	0
7630	Train/Cont. Education	4,939	4,000	4,000	0
7700	Risk Allocation	53,984	50,670	58,304	7,634
7880	Maint: Mach/Imp/Tools	469,194	507,791	437,683	-70,108
7900	Utilities	12,102	15,000	13,000	-2,000
7990	Dues and Fees	228	1,400	1,400	0
8010	Supplies	9,065	8,000	8,000	0
8016	Small Equip	4,317	12,500	7,500	-5,000
8017	Printing (Not Std Forms)	0	100	200	100
8018	Books & Subscriptions	0	200	100	-100
8052	Judicial Building	38,419	43,192	43,192	0
8150	Employee Appreciation	1,969	3,000	3,000	0
	Total	2,042,119	2,536,148	2,476,455	-59,693



Hotel/Motel Fund

HOTEL/MOTEL FUND

DESCRIPTION

Under the provisions of the Local Hotel/Motel Tax O.C.G.A. s 48-13-51(5.1), municipalities may elect to levy a tax at the rate of eight percent for supporting Conference center facilities owned/operated by local government for convention/trade show purposes. This is the election made by the City of Albany. All proceeds of the hotel/motel tax which exceed 3.5 percent are required to be spent to promote tourism, conventions and trade shows. The Albany Convention and Visitors Bureau is granted these funds annually to promote tourism, conventions and trade shows.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	2,493,606	2,440,000	2,440,000
OPERATING EXPENSE	2,027,000	2,027,000	2,027,000
TOTAL EXPENSES	2,027,000	2,027,000	2,027,000
NET INCOME/(LOSS)	466,606	413,000	413,000
TRANSFER OUT	439,612	413,000	413,000
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2902					
7999.77	Convention & Visitor's Bureau	800,000	800,000	800,000	0
7999.74	Riverquarium	200,000	200,000	200,000	0
	Albany Civil Rights Institute	100,000	100,000	100,000	0
7999.75	Albany Area Arts Council	45,000	45,000	45,000	0
7999.96	Cehaw Park	882,000	882,000	882,000	0
	Total	2,027,000	2,027,000	2,027,000	0



Capital Improvement Fund

PUBLIC/CAPITAL IMPROVEMENT FUND

DESCRIPTION

Each year, a portion of the City of Albany's overall budget is allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP is funded from 15% sales tax revenue.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	508,197	0	0
TRANSFER IN	1,945,817	1,713,043	1,713,043
TRANSFER (TO)/FROM FUND BALANCE	(421,865)	4,717,702	7,850,965
TOTAL REVENUE	2,032,149	6,430,745	9,564,008
OPERATING EXPENSE	617,270	572,373	536,424
CAPITAL OUTLAY	1,637,740	5,834,309	9,005,279
INDIRECT COSTS	11,676	24,063	22,305
TOTAL	2,266,686	6,430,745	9,564,008
NET GAIN/(LOSS)	(234,537)	0	0
FULL TIME POSITIONS	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
32					
7950	Interest Expense	518,442	518,573	518,573	0
7990	Dues & Fees	1,619	0	0	0
8016	Small Equipment	97,210	53,800	17,851	(35,949)
8511	Cap. O/Lay Computer Equip	77,116	0	435,000	435,000
8520	Cap. O/Lay Motor	1,233,848	2,050,715	2,438,003	387,288
8530	Cap O/L: Bldg & Improvemer	70,939	3,573,453	5,922,135	(651,318)
8540	Cap. O/L: Tools	241,619	210,141	210,141	0
8951	Indirect Costs	11,676	24,063	22,305	(1,758)
	Total	2,266,686	6,430,745	9,564,008	133,263



R3M Fund

R3M Fund

DESCRIPTION

The City will establish a prioritized list of items that are necessary to improve the maintenance and long-term care of City-Owned buildings and infrastructure. The goal is to maintain the assets that we have in order to increase their usefulness as well as longevity for which the City will be able to utilize them.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	7,705	1,500,000	1,500,000
OPERATING EXPENSES	549,675	1,500,000	1,500,000
TOTAL	549,675	1,500,000	1,500,000
NET GAIN/(LOSS)	(541,970)	0	0
TRANSFER IN	1,200,000	0	0
FULL TIME POSITIONS	0	0	0

		R3M Fund			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
26					
7860	R3M Fund Projects	0	506,511	469,445	(37,066)
7860.100	City Clerk	1,301	27,500	0	(27,500)
7860.300	City Attorney	0	10,000	0	(10,000)
7860.1000	Human Resources	22,377	26,000	0	(26,000)
7860.1003	Risk Management	3,918	0	0	0
7860.1100	Procurement	18,470	0	0	0
7860.1501	Finance	15,234	0	0	0
7860.2100	Planning	0	0	50,130	50,130
7860.2211	Police	3,870	0	0	0
7860.2301	Fire	17,914	48,000	0	(48,000)
7860.3198	Sewer	99,904	0	300,000	300,000
7860.4300	Storm Water	0	100,000	0	(100,000)
7860.4400	Water	2,250	16,200	0	(16,200)
7860.4500	Gas	0	23,000	0	(23,000)
7860.4600	Light	0	22,565	76,200	53,635
7860.4700	Telecom	0	50,000	0	(50,000)
7860.4800	UISF	33,065	21,150	0	(21,150)
7860.6100	Recreation (Admin)	206,303	100,000	160,000	60,000
7860.6112	Facilities Management (Admin)	0	45,092	0	(45,092)
7860.6114	Facilities Maintenance	4,199	0	0	0
7860.65	Fleet	77,213	200,000	398,476	198,476
7860.76	DCED	39,185	300,000	0	(300,000)
7860.7702	Transit	0	0	41,290	41,290
8951	Indirect Costs	4,471	3,982	4,459	477
	Total	549,675	1,500,000	1,500,000	0



Tax Allocation District Fund

TAX ALLOCATION DISTRICT (TAD)

DESCRIPTION

The creation of the Albany Riverfront and Gateway TAD will allow the City to encourage the private redevelopment of key parcels which are currently a detriment to the preception of the area and are incompatible with the City's vision for the area. In addition, the TAD will leverage this private investment to provide public funds to address, update, improve the area's infrastructure, enhance public amenities and create additional streetscaping to assist the City in achieveing the Albany Riverfront and Gateway vision.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	571,829	388,738	0
OPERATING EXPENSE	340,545	340,863	0
CAPITAL OUTLAY	47,680	47,875	0
TOTAL EXPENSES	388,225	388,738	0
NET GAIN/(LOSS)	183,604	0	0
TRANSFER FROM/(TO) FUND BALANCE	(183,604)	0	0
FULL TIME POSITIONS	0	0	0

TAX ALLOCATION DISTRICT (TAD)					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
4202					
7950	Interest Expense 2012 Bond	28,675	10,313	0	(10,313)
7950.01	2012 Bond Principal Exp	310,000	330,000	0	(330,000)
7952	Revolving Loan Expense	0	47,875	0	(47,875)
7990	Dues and Fees	550	550	0	(550)
	Total	339,225	388,738	0	(388,738)



Grant Fund

SUMMARY OF SPONSORED OPERATIONS

DESCRIPTION

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects. The Grants Fund consists of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

This budget is used to account for grant programs awarded to the City. The appropriations for some grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

Major Object of Expenditure	ACTUAL 2021/2022	ADOPTED 2022/2023	ADOPTED 2024/2025
Planning	2,272,809	434,503	434,503
APD	74,995	149,002	149,002
AFD	25,938	879,339	879,339
Brownfields	23,904	377,307	377,307
Community Court	231,609	231,369	231,369
TOTAL	2,629,255	2,071,519	2,071,519
FULL TIME POSITIONS	2	2	2

GRANT SYNOPSIS

PL Grant (Planning)

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. The Federal government reimburses the City for work done according to the agreement at 80%. The City of Albany provides 20% of the funding for projects outlined in the agreement.

FTA Grant (Transit)

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

BVP (APD & Airport)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U. S. Department of Justice initiative designed to provide bullet proof vests to state and local law enforcement. Jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests.

JAG Grants (APD)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

GEMA Bomb Dog (APD)

GEMA has been given federal funding in order to establish a network of EOD bomb dogs for "on call" contact purposes involving various events (airshows, presidential visits, etc.). The goal is having a bomb dog available within one hour anywhere in the State. While a feasible network has already been established partially within the Atlanta & Savannah regions, funding has been given to the City of Albany for the development of the SWGA network.

Brownfields Assessment and Cleanup Cooperative Agreements (Planning)

This award is to inventory, characterize, assess, and conduct cleanup planning and community involvement related activities for Brownfield sites in the Albany former rail corridor. The project will consist of Phase I and Phase II Environmental Site Assessments, cleanup, reuse, planning for the priority sites, and community engagement within the former rail corridor.

SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2024/2025
2702		
5806	PL Grant	182,647
5807	Sect #8 FTA Grant	56,775
5991	Local Grant Match (City's match for PL+FTA+AFD)	138,654
5819.48	Bullet ProofVest	21,600
5010A271007	JAG Grants	124,402
5820.2831	Court BJA Grant	231,369
5820.21	CDBG Disaster Recovery	136,367
5819.70A280704	GEMA Bomb Dog	3,000
5821.2810	Brownfield RLF	377,307
5823.96	Assistance to Firefighters (FEMA)	799,399
	Total	2,071,519

SUMMARY OF SPONSORED OPERATIONS EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2024/2025
2741	PL Grant	227,167
2742	Sect #8 FTA Grant	70,969
2748	Bullet ProofVest	21,600
2710	JAG Grants	124,402
2831	Court BJA Grant	231,369
2782	CDBG Disaster Recovery	136,367
2807	GEMA Bomb Dog	3,000
2810	Brownfield RLF	377,307
2796	Assistance to Firefighters (FEMA)	879,339
	Total	2,071,519



SPLOST Funds

SPLOST V

DESCRIPTION

In November 2004, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) V referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	31,224	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSES	1,000	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	1,000	0	0
NET GAIN/(LOSS)	30,224	0	0
FULL TIME POSITIONS	0	0	0

SPLOST V					
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5559	ATI	1,000	0	0	0
555EX	Administrative Expenditures	0	0	0	0
Total		1,000	0	0	0

SPLOST VI
DESCRIPTION

In November 2010, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	39,672	0	0
PERSONNEL SERVICES	10,830	0	0
OPERATING EXPENSES	1,216,841	0	0
CAPITAL OUTLAY	75,476	0	0
TOTAL	1,303,146	0	0
NET GAIN/(LOSS)	(1,263,474)	0	0
TRANSFER IN	0	0	0
FULL TIME POSITIONS	0	0	0

SPLOST VI					
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5661	Civic Center	74,587	0	0	0
5664	Public Works	1,061,531	0	0	0
5666	Police	163,905	0	0	0
566EX	SPLOST Administrative Expense	3,123	0	0	0
Total		1,303,146	0	0	0

SPLOST VII

DESCRIPTION

In November 2016, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	15,860,360	9,986,624	0
TRANSFER FROM FUND BALANCE	0	0	8,303,446
TOTAL REVENUE	15,860,360	9,986,624	8,303,446
PERSONNEL SERVICES	438,462	0	0
OPERATING EXPENSES	437,342	0	120,000
CAPITAL OUTLAY	14,267,605	9,986,624	8,183,446
TOTAL	15,143,409	9,986,624	8,303,446
NET GAIN/(LOSS)	716,951	0	0
FULL TIME POSITIONS	0	0	0

SPLOST VII

BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5761	Fire Station #2	0	1,250,000	0	(1,250,000)
5762	Recreation Improvements	334,294	2,590,000	0	(2,590,000)
5763	Carver Pool	0	0	1,377,474	1,377,474
5765	Barkley Extension	1,421	1,400,000	1,300,000	(100,000)
5767	Alley Paving	592,516	0	0	0
5768	Alley Reconstruction	395,639	1,070,234	1,061,330	(8,904)
5769	Alley Crushed Asphalt	0	379,483	379,483	0
5770	Sidewalks	616,487	0	335,779	335,779
5771	North Washington Extension	0	0	900,000	900,000
5772	Chehaw Improvements	14,575	0	287,233	287,233
5774	Airport Building	1,446,197	600,000	0	(600,000)
5775	Traffic Signal Upgrades	0	0	406,426	406,426
5776	Sign Upgrades	0	0	100,000	100,000
5777	GPS/GIS Infrastructure Mapping	96,655	0	120,000	120,000
5779	IT Hardware Upgrade	6,760	24,538	0	(24,538)
5780	IT Software Upgrade	53,262	1,000,000	750,000	(250,000)
5781	Storm Sewer Outfall Improvemen	1,763,975	1,100,000	1,100,000	0
5782	Storm Pumping Station	169,829	187,071	185,721	(1,350)
5785	Underground Utility Installation	933,431	0	0	0
5786	Street Light Upgrades	34,199	385,298	0	(385,298)
5787	Thronateeska Heritage Improverr	10,589	0	0	0
5788	New Transportation Center	2,135,168	0	0	0
5790	Other Reimbursements	6,538,412	0	0	0
Total		15,143,409	9,986,624	8,303,446	(1,683,178)

SPLOST VIII

DESCRIPTION

In November 2022, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VIII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	0	10,500,000	10,500,000
TRANSFER FROM FUND BALANCE	0	2,100,000	(4,100,000)
TOTAL REVENUE	0	12,600,000	6,400,000
OPERATING EXPENSES	0	2,000,000	0
CAPITAL OUTLAY	0	10,600,000	6,400,000
TOTAL	0	12,600,000	6,400,000
NET GAIN/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

SPLOST VIII

BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5860	Sewer & Stormwater Improvemer	0	8,600,000	5,000,000	(3,600,000)
5861	Recreation Facilities Improvemen	0	0	1,400,000	1,400,000
5863	Culture & Quality of Life Projects	0	2,000,000	0	(2,000,000)
5865	FREC Improvements	0	2,000,000	0	(2,000,000)
Total		0	12,600,000	6,400,000	(6,200,000)



TSPLOST Fund

TSPLOST

DESCRIPTION

In March 2019, Dougherty County voters approved the TSPLOST (Transportation Special Purpose Local Option Sales Tax) referendum that allowed for the addition of a one-cent tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	13,217,488	10,500,000	10,500,000
TRANSFER FROM FUND BALANCE	0	6,037,031	2,524,503
TOTAL REVENUE	13,217,488	16,537,031	13,024,503
PERSONNEL EXPENSES	73,573	0	0
OPERATING EXPENSES	7,314,039	12,037,031	5,304,582
CAPITAL OUTLAY	53,368	4,500,000	7,719,921
TOTAL	7,440,980	16,537,031	13,024,503
NET GAIN/(LOSS)	5,776,508	0	0
FULL TIME POSITIONS	0	0	0

		TSPLOST			
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
7101	Roadway Improvements	6,828,415	12,037,031	5,304,582	(6,732,449)
7102	Sidewalk Installation	0	0	625,000	625,000
7103	Alley Paving	0	0	4,800,000	4,800,000
7104	Multi-Purpose Trails	800	0	0	0
7105	Airport Improvements	0	3,500,000	400,000	(3,100,000)
7106	Street Paving-Unpaved Streets	906	0	539,455	539,455
7107	Railroad Crossing Improvements	87,831	0	0	0
7108	Intersection Improvements	0	0	750,000	750,000
7109	Roadway Widening	1,168	0	0	0
7110	Traffic Calming Devices	53,368	1,000,000	305,466	(694,534)
7111	Traffic Signals & Pedestrian Upgr	468,493	0	0	0
7113	Downtown Sidewalk Improvemen	0	0	300,000	300,000
Total		7,440,981	16,537,031	13,024,503	(3,512,528)



Gortatowsky Park

GORTATOWSKY PARK

DESCRIPTION

A testamentary gift presented to the City of Albany from Henry K. Gortatowsky to be used for the purpose of a municipal park and/or recreation center in the form of permanent improvements. The park was presented to the City on March 26, 1991. The park shall be known and designated as Gortatowsky Park.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	17	9,972	0
OPERATING EXPENSE	0	9,972	0
NET GAIN/(LOSS)	17	0	0
FULL TIME POSITION	0	0	0

GORTATOWSKY PARK

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
7402					
7510	Professional Services	0	9,972	0	(9,972)
	Total	0	9,972	0	(9,972)

UTILITY FUNDS SUMMARY

This Summary contains all Utility Funds that provide services to the community. This includes Solid Waste, Sewer, Stormwater, Light, Gas, Water, and Telecommunications.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	167,623,580	168,874,078	175,032,537
Transfers In	1,326,832	1,325,740	1,335,740
Total Revenue	168,950,412	170,199,818	176,368,277
Cost of Goods Sold	72,212,095	69,333,438	72,659,966
Personnel Services	18,262,085	17,023,530	18,097,732
Operating Expense	24,583,328	24,987,004	26,491,380
Depreciation Expense	9,238,494	9,227,245	9,219,195
Indirect Costs	17,568,273	19,419,447	21,062,850
Utility Transfers Out	19,235,550	18,068,206	20,005,951
Total Expenditures	161,099,825	158,058,870	167,537,074
Net Operating Revenues Over Expenses	7,850,587	12,140,948	8,831,203
Non-Operating Revenues/(Expenses)	16,657,070	375,000	435,000
Net Revenues Over Expenditures	24,507,657	12,515,948	9,266,203
Debt Service Summary			
Series 2001 Principal Payment	770,000	0	0
GEFA Principal Payment	80,726	81,863	83,017
Series 2005 Principal Payment	485,000	505,000	525,000
AMI Payment	3,133,000	3,227,000	3,322,000
Total	4,468,726	3,813,863	3,930,017
Capital Projects Summary			
CSS Project	24,835,000	24,445,000	21,321,250
All Other Utility Capital Projects	4,701,684	8,579,126	13,025,876
Total	29,536,684	33,024,126	34,387,126
FULL TIME POSITIONS	242	243	241
Current Active Full-time Employees		165	
Number of Vacancies		77	



Solid Waste

SOLID WASTE SUMMARY

DESCRIPTION

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of four sections - Administration, Residential, Commercial, and Special Services.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	13,521,488	13,608,777	14,132,924
PERSONNEL EXPENSES	1,712,117	1,566,132	1,768,531
OPERATING EXPENSES	9,266,096	9,521,606	9,672,278
DEPRECIATION EXPENSE	230,185	263,226	258,653
INDIRECT COSTS	966,338	1,042,150	940,828
TRANSFER TO GENERAL FUND	1,113,415	1,088,702	1,413,292
TOTAL EXPENSES	13,288,150	13,481,816	14,053,582
NET INCOME/ (LOSS)	233,339	126,961	79,342
Capital Projects Summary			
Requested Total	870,583	175,880	415,624
FULL TIME POSITIONS	18	18	18

Current Active Full-Time Employees 17

Number of Vacancies 1

SOLID WASTE ADMINISTRATION

DESCRIPTION

The Solid Waste Administration Section provides administrative support for the other sections and ensures that all functions of the division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES *	646,677	325,405	366,668
OPERATING EXPENSES	368,397	245,956	409,208
DEPRECIATION EXPENSE	57,685	35,539	30,966
INDIRECT COSTS	966,338	1,042,150	940,828
TRANSFER TO GENERAL FUND	1,113,415	1,088,702	1,413,292
TOTAL EXPENSES	3,152,511	2,737,752	3,160,962

FULL TIME POSITIONS	3	3	3
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Class Title

Administrative Assistant	1	1	1
General Supervisor	1	1	1
Superintendent, Solid Waste	1	1	1
TOTAL	3	3	3

SOLID WASTE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3902					
7110	Regular Wages	188,180	228,608	262,711	34,103
7120	Overtime Wages	141	250	250	0
7210	W/C Insurance	11,067	13,388	15,383	1,995
7230	Uniforms	5,799	8,367	8,700	333
7260	FICA Matching	13,730	17,508	20,117	2,609
7270	Pension Matching	399,849	27,463	31,555	4,092
7280	Insurance Matching	25,803	24,821	24,952	131
7290	Contribution Matching	2,108	5,000	3,000	(2,000)
7550	Communications	2,651	4,000	4,000	0
7600	Travel	0	660	660	0
7630	Train/Cont. Education	0	1,140	1,140	0
7700	Risk Allocation	79,435	82,544	73,333	(9,211)
7870	Maint: Motor Equip.	7,094	8,782	8,860	78
7880	Maint: Mach/Imp/Tools	3,035	2,575	2,578	3
7900	Utilities	6,294	6,700	6,700	0
7990	Dues and Fees	2,602	3,400	3,400	0
8010	Supplies	2,216	2,000	2,000	0
8016	Small Equip	1,113	2,200	2,200	0
8110	Motor Fuel	3,615	5,755	3,037	(2,718)
8150	Employee Appreciation	700	1,200	1,300	100
8971	Bad Debt Allowance	259,642	125,000	300,000	175,000
8900	Depreciation	57,685	35,539	30,966	(4,573)
8951	Indirect Costs	966,338	1,042,150	940,828	(101,322)
5992	Operating Transfers Out	1,113,415	1,088,702	1,413,292	324,590
	Total	3,152,511	2,737,752	3,160,962	423,210

SOLID WASTE/RESIDENTIAL

DESCRIPTION

The Solid Waste Residential Division ensures the health and well-being of citizens of the City by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
OPERATING EXPENSES	7,156,534	7,411,655	7,212,506
TOTAL EXPENSES	7,156,534	7,411,655	7,212,506
FULL TIME POSITIONS	0	0	0

SOLID WASTE/RESIDENTIAL

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3904					
7510	Professional Services	7,156,534	7,411,655	7,212,506	(199,149)
Total		7,156,534	7,411,655	7,212,506	(199,149)

* The City contracts with garbage pickup contractor in order to service the residential section

SOLID WASTE/COMMERCIAL

DESCRIPTION

The Solid Waste Commercial Division collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	657,321	708,155	870,785
OPERATING EXPENSES	1,610,963	1,656,406	1,852,228
DEPRECIATION EXPENSE	172,500	227,687	227,687
TOTAL EXPENSES	2,440,784	2,592,248	2,950,700

FULL TIME POSITIONS	9	9	9
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Class Title

Equipment Operator III	8	8	8
Solid Waste Route Supervisor	1	1	1
TOTAL	9	9	9

SOLID WASTE/COMMERCIAL

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3905					
7110	Regular Wages	374,530	388,236	452,498	64,262
7120	Overtime	82,603	80,000	80,000	0
7210	W/C Insurance	21,270	33,619	38,233	4,614
7260	FICA Matching	32,960	35,820	40,736	4,916
7270	Pension Matching	53,590	56,188	63,900	7,712
7280	Insurance Matching	87,873	109,292	190,418	81,126
7290	Contribution Matching	4,494	5,000	5,000	0
7512	Tech.Svcs(Surveys,DP)	624,501	741,551	741,551	0
7514	Contract Labor (Temp)	54,152	61,000	60,320	(680)
7870	Maint: Motor Equip.	667,881	530,735	749,263	218,528
7880	Maint: Mach/Imp/Tools	29,442	27,000	27,000	0
8010	Supplies	7,590	7,200	7,200	0
8016	Small Equip	57,613	69,000	69,000	0
8050	Rental of Equipment			5,000	5,000
8110	Motor Fuel	169,783	219,920	192,894	(27,026)
8900	Depreciation	172,500	227,687	227,687	0
	Total	2,440,784	2,592,248	2,950,700	358,452

SOLID WASTE/SPECIAL SERVICES

DESCRIPTION

The Solid Waste Special Services Division is responsible for the enforcement of the Solid Waste Ordinance.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	408,119	532,572	531,078
OPERATING EXPENSES	130,201	207,589	198,336
TOTAL EXPENSES	538,320	740,161	729,414
FULL TIME POSITIONS	6	6	6

Class Title

* Code Enforcement Inspector I	0	0	0
* Code Enforcement Ofcr (Sworn)	0	0	0
Solid Waste Collector	2	2	2
Maintenance Workers	4	4	4
TOTAL	6	6	6

* Headcount for 1 Code Enforcement Inspector & 1 Code Enforcement Officer are located in Code Enforcement Budget

SOLID WASTE/SPECIAL SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3906					
7110	Regular Wages	227,951	277,370	316,072	38,702
7120	Overtime	32,509	70,000	30,000	(40,000)
7210	W/C Insurance	25,634	29,641	29,530	(111)
7260	FICA Matching	17,837	26,574	26,475	(99)
7270	Pension Matching	30,545	41,684	41,529	(155)
7280	Insurance Matching	71,617	83,303	83,472	169
7290	Contribution Matching	2,026	4,000	4,000	0
7514	Contract Labor (Temp)	107,367	181,000	170,000	(11,000)
7600	Travel	0	1,500	1,600	100
7630	Train/Cont. Education	0	1,000	1,100	100
7870	Maint: Motor Equip.	8,256	4,062	5,661	1,599
8010	Supplies	2,620	5,000	5,000	0
8110	Motor Fuel	3,802	4,671	4,619	(52)
8900	Depreciation	8,156	10,356	10,356	0
Total		538,320	740,161	729,414	(10,747)



Sanitary Sewer

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division is responsible for the maintenance of all Sanitary Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 86 Pump/Lift Stations.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	17,399,644	18,159,000	19,274,137
PERSONNEL SERVICES	3,884,089	3,775,461	4,023,402
OPERATING EXPENSES	6,155,717	7,053,118	7,284,232
DEPRECIATION EXPENSE	2,767,018	2,738,192	2,808,658
INDIRECT COSTS	1,335,511	1,328,075	1,295,699
TRANSFER OUT STORMWATER	1,326,832	1,325,740	1,335,740
TRANSFER OUT GENERAL FUND	1,332,433	1,346,661	1,793,840
TOTAL EXPENSES	16,801,600	17,567,247	18,541,571
NON-OPERATING REVENUES	4,680,254	0	0
NET INCOME (LOSS)	5,278,298	591,753	732,566
Capital Projects Summary	5,690,280	24,938,042	21,910,032
FULL TIME POSITIONS	61	61	61

Current Active Full-Time Employees 46

Number of Vacancies 15

**SANITARY SEWER ENTERPRISE FUND
WATERWASTE TREATMENT**

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,314,720	1,247,805	1,411,978
OPERATING EXPENSES	3,768,385	4,612,005	4,828,675
DEPRECIATION EXPENSE	1,638,007	1,549,120	1,559,073
TOTAL	6,721,112	7,408,930	7,799,726
FULL TIME POSITIONS	19	19	19

Class Title

Maintenance Worker	1	0	0
Administrative Assistant	0	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator I	15	15	15
WPC Shift Supervisor	2	2	2
Total	19	19	19

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3200					
7110	Regular Wages	741,744	807,650	941,317	133,667
7120	Overtime	28,767	43,000	43,000	0
7210	W/C Insurance	29,009	19,990	23,131	3,141
7230	Uniforms	5,895	6,900	8,000	1,100
7260	FICA Matching	55,685	65,075	75,300	10,225
7270	Pension Matching	275,915	102,078	118,118	16,040
7280	Insurance Matching	166,561	194,112	194,112	0
7290	Contribution Matching	11,145	9,000	9,000	0
7510	Professional Services	4,200	8,000	8,000	0
7512	Tech.Svcs(Surveys,DP) *	2,385,637	2,634,230	2,804,000	169,770
7550	Communications	13,701	28,060	28,060	0
7600	Travel	1,891	6,000	6,000	0
7630	Train/Cont. Education	1,571	4,000	4,000	0
7860	Maint: Buildings	321	3,000	3,000	0
7870	Maint: Motor Equipment	13,635	13,086	13,086	0
7880	Maint: Mach/Imp/Tools	210,096	505,700	505,700	0
7900	Utilities	883,009	950,000	995,000	45,000
7990	Dues & Fees	5,309	6,000	6,000	0
8009	Licenses(CDL,CPA,Etc)	1,400	0	1,750	1,750
8010	Supplies	241,303	416,930	416,930	0
8016	Small Equip	692	10,500	10,500	0
8017	Printing(Not Std Forms)	0	300	300	0
8018	Books & Subscriptions	0	450	600	150
8050	Rental of Equipment	3,300	24,000	24,000	0
8110	Motor Fuel	2,317	1,749	1,749	0
8970	Bad Debt Write-off	0	0	0	0
8900	Depreciation	1,638,007	1,549,120	1,559,073	9,953
Total		6,721,112	7,408,930	7,799,726	390,796

* Includes approximately \$1.8M in a maintenance contract to assist with the upkeep the wastewater treatment plant and also \$800K for a contractor to transport grit and bio-solids.

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS**

DESCRIPTION

Operates and maintains 85 combination and sanitary sewer lift stations that move wastewater to the Treatment Plant.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
OPERATING EXPENSES	769,136	805,100	842,600
DEPRECIATION EXPENSE	715,176	715,539	621,108
TOTAL	1,484,311	1,520,639	1,463,708
FULL TIME POSITIONS	0	0	0

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3201					
7550	Communications	59,601	64,000	64,000	0
7860	Maint: Buildings	0	0	0	0
7880	Maint: Mach/Imp/Tools	269,738	235,000	246,000	11,000
7900	Utilities	427,324	453,500	480,000	26,500
8010	Supplies	10,548	10,600	10,600	0
8050	Rental of Equipment	1,925	42,000	42,000	0
8900	Depreciation	715,176	715,539	621,108	(94,431)
	Total	1,484,311	1,520,639	1,463,708	(56,931)

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/ADMINISTRATION**

DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary. Debt service and GMA payments for maintenance and construction equipment are also included within this cost center.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,116,847	727,366	695,749
OPERATING EXPENSES	859,343	671,276	680,570
DEPRECIATION	118,526	122,709	139,223
INDIRECT COSTS	1,335,511	1,328,075	1,295,699
TRANSFER OUT	2,413,285	2,607,401	3,129,580
TOTAL	5,843,512	5,456,827	5,940,821
FULL TIME POSITIONS	6	6	6

Class Title

Administrative Assistant	1	1	1
Public Works General Supervisor	2	2	2
Public Works Supt., Sewer	1	1	1
Sewer Maintenance Engineer	1	1	0
Public Works Senior Superintendent	0	0	1
Senior Administrative Manager	1	1	1
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3400					
7110	Regular Wages	216,552	443,021	444,005	984
7120	Overtime	456	1,500	1,500	0
7130	Part Time	76,011	76,000	76,000	0
7210	W/C Insurance	7,304	15,407	15,437	30
7230	Uniforms	8,515	19,000	20,500	1,500
7260	FICA Matching	21,406	39,820	39,895	75
7270	Pension Matching	745,372	53,343	53,461	118
7280	Insurance Matching	38,274	74,275	39,951	(34,324)
7290	Contribution Matching	2,956	5,000	5,000	0
7510	Professional Services	0	35,000	35,000	0
7550	Communications	10,044	13,940	13,940	0
7630	Train/Cont. Education	0	1,000	1,000	0
7700	Risk Allocation	532,339	378,822	386,094	7,272
7870	Maint: Motor Equipment	32,013	18,258	18,258	(0)
7880	Maint: Mach/Imp/Tools	409	8,861	9,000	139
7900	Utilities	47,127	43,000	43,000	0
7990	Dues and Fees	617	650	650	0
8009	Licenses (CDL,CPA,Etc)	560	750	750	0
8010	Supplies	8,621	9,100	9,100	0
8017	Printing (Not Std Forms)	0	350	350	0
8110	Motor Fuel	10,349	10,345	12,228	1,883
8150	Employee Appreciation	627	1,200	1,200	0
8971	Bad Debt Allowance	216,637	150,000	150,000	0
8900	Depreciation	118,526	122,709	139,223	16,514
8951	Indirect Costs	1,335,511	1,328,075	1,295,699	(32,376)
5992	Operating Transfers Out	2,413,285	2,607,401	3,129,580	522,179
	Total	5,843,512	5,456,827	5,940,821	483,994

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - MAINTENANCE**

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing Albany Utility cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24 hour trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	771,806	1,009,382	1,067,875
OPERATING EXPENSES	508,728	560,786	568,533
DEPRECIATION EXPENSE	208,310	267,010	359,856
TOTAL	1,488,845	1,837,178	1,996,264
FULL TIME POSITIONS	18	18	18

Class Title

Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
Crew Supervisor, Senior	2	2	2
TV Truck Operator/Technician	1	1	1
Sewer System Operator	2	2	2
Equipment Operator III	9	9	9
TOTAL	18	18	18

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3404					
7110	Regular Wages	440,200	601,115	643,570	42,455
7120	Overtime	62,962	60,000	65,000	5,000
7210	W/C Insurance	29,404	23,866	25,579	1,713
7260	FICA Matching	35,804	50,575	54,206	3,631
7270	Pension Matching	56,773	79,334	85,028	5,694
7280	Insurance Matching	140,481	185,492	185,492	0
7290	Contribution Matching	6,182	9,000	9,000	0
7512	Tech.Svcs (Surveys,DP)	69,876	79,500	75,000	(4,500)
7870	Maint: Motor Equipment	271,374	299,712	299,712	0
7880	Maint: Mach/Imp/Tools	432	30,000	30,000	0
8010	Supplies	88,383	63,000	75,000	12,000
8016	Small Equip	3,512	6,000	6,000	0
8110	Motor Fuel	75,152	82,574	82,821	247
8900	Depreciation	208,310	267,010	359,856	92,846
	Total	1,488,845	1,837,178	1,996,264	159,086

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS -CONSTRUCTION**

DESCRIPTION

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	341,838	420,136	445,815
OPERATING EXPENSES	122,724	222,360	186,941
DEPRECIATION EXPENSE	70,732	67,547	113,131
TOTAL	535,294	710,043	745,887
FULL TIME POSITIONS	12	12	12

Class Title

Equipment Operator III	3	3	3
Equipment Operator II	1	1	1
Maintenance Worker	6	6	6
Crew Supervisor, Senior	2	2	2
TOTAL	12	12	12

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3408					
7110	Regular Wages	192,696	263,739	284,405	20,666
7120	Overtime	9,229	5,000	5,000	0
7210	W/C Insurance	8,367	12,389	13,342	953
7260	FICA Matching	14,459	20,559	22,139	1,580
7270	Pension Matching	23,922	32,249	34,729	2,480
7280	Insurance Matching	92,257	85,200	85,200	0
7290	Contribution Matching	908	1,000	1,000	0
7870	Maint: Motor Equipment	97,603	111,162	111,162	0
7880	Maint: Mach/Imp/Tools	155	0	0	0
8010	Supplies	4,099	70,000	50,000	-20,000
8016	Small Equip	1,270	2,500	2,500	0
8050	Rental of Equipment	0	5,000	5,000	0
8110	Motor Fuel	19,596	33,698	18,279	-15,419
8900	Depreciation	70,732	67,547	113,131	45,584
Total		535,294	710,043	745,887	35,844

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION**

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW (Publicly-Owned Treatment Works) for priority pollutants as required by EPD. This Section has also handles the grease monitoring program, CSO inspections, the Watershed Protection program as required by the State and all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	338,878	370,772	401,985
OPERATING EXPENSES	127,402	181,591	176,913
DEPRECIATION EXPENSE	16,267	16,267	16,267
TOTAL	482,547	568,630	595,165
FULL TIME POSITIONS	6	6	6

Class Title

Indust. Pre-Treatment Monitor,Supv.	1	1	1
Engineering Associate	1	1	1
Wastewater Sampler	2	2	2
Locate Technician	2	2	2
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3600					
7110	Regular Wages	234,675	264,349	288,918	24,569
7120	Overtime	952	500	1,200	700
7210	W/C Insurance	7,532	10,263	11,242	979
7260	FICA Matching	17,782	20,261	22,194	1,933
7270	Pension Matching	29,031	31,782	34,814	3,032
7280	Insurance Matching	46,318	41,117	41,117	0
7290	Contribution Matching	2,589	2,500	2,500	0
7512	Tech.Svcs(Surveys,DP)	92,026	111,900	111,900	0
7600	Travel	0	0	0	0
7630	Train/Cont. Education	0	0	0	0
7870	Maint: Motor Equipment	19,493	16,617	16,617	(0)
7880	Maint: Mach/Imp/Tools	0	15,000	11,500	(3,500)
8009	Licenses (CDL, CPA, ETC)	360	0	0	0
8010	Supplies	5,440	6,500	6,500	0
8016	Small Equip	725	20,000	20,000	0
8110	Motor Fuel	9,359	11,574	10,396	(1,178)
8900	Depreciation	16,267	16,267	16,267	0
Total		482,547	568,630	595,165	26,535



Stormwater

**STORMWATER ENTERPRISE FUND
STORMWATER DIVISION SUMMARY**

DESCRIPTION

The Stormwater Management Section is responsible for: engineering for reporting and record-keeping for the Federal Clean Water Act; street sweeping for keeping gutters free from debris that can inhibit the functions of stormwater management system; asphalt/paving for keeping the paved roadways in a condition allowing for appropriate drainage; grading/construction for ditches, holding ponds, and installation of driveways and pipes; and stormwater maintenance for maintaining all storm pumps stations and infrastructures along with City flood control structures.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	6,021,398	6,410,594	6,650,212
PERSONNEL SERVICES	2,614,676	2,546,150	2,824,478
OPERATING EXPENSES	2,107,431	2,261,399	2,389,840
DEPRECIATION	1,180,213	1,235,656	1,112,121
INDIRECT COSTS	882,413	1,065,934	858,789
TRANSFER OUT	623,715	618,907	798,595
TOTAL EXPENSES	7,408,448	7,728,046	7,983,823
TRANSFERS IN	1,326,832	1,325,740	1,335,740
MISCELLANEOUS REVENUE	26,479	0	0
CAPITAL CONTRIBUTIONS	1,296,375	0	0
NET INCOME/ (LOSS)	1,262,637	8,288	2,128
Capital Projects Summary	89,527	712,976	1,263,172
FULL TIME POSITIONS	44	44	44

Current Active Full-Time Employees 35

Number of Vacancies 9

STORMWATER ENTERPRISE FUND

ENGINEERING

DESCRIPTION

The Engineering Department Stormwater Section monitors operations of the stormwater system to ensure compliance with the Federal Clean Water Act, as enforced by the Georgia Environmental Protection Division (EPD).

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL EXPENSES	287,156	387,794	405,410
OPERATING EXPENSES	21,173	45,819	33,109
DEPRECIATION EXPENSE	3,798	7,620	7,595
TOTAL	312,127	441,233	446,113
FULL TIME POSITIONS	5	5	5

Class Title

Deputy Director, Engineering	1	1	1
Engineering Inspector	1	1	1
Engineering Inspector, Senior	1	1	1
Administrative Assistant	1	1	1
Survey Crew Worker	1	1	1
Total	5	5	5

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4302					
7110	Regular Wages	220,766	275,374	289,685	14,311
7210	W/C Insurance	12,757	17,899	18,830	931
7230	Uniforms	2,184	2,500	2,500	0
7260	FICA Matching	16,332	21,066	22,161	1,095
7270	Pension Matching	-14,186	33,045	34,762	1,717
7280	Insurance Matching	48,106	35,910	35,972	62
7290	Contribution Matching	1,177	2,000	1,500	(500)
7512	Technical Services	0	300	300	0
7550	Communication	1,639	2,500	2,200	(300)
7600	Travel	0	2,000	2,000	0
7630	Train/Cont. Education	0	600	600	0
7870	Maint:Motor Equip	12,872	11,183	10,154	(1,029)
7880	Maint: Mach/Imp/Tools	1,589	8,123	7,403	(720)
8010	Supplies	1,307	2,000	2,000	0
8016	Small Equip	0	4,300	4,300	0
8110	Motor Fuel	3,766	4,813	4,152	(661)
8900	Depreciation	3,798	7,620	7,595	(25)
8970	Bad Debt Write-off	0	10,000	0	(10,000)
	Total	312,127	441,233	446,113	4,880

**STORMWATER ENTERPRISE FUND
STREET SWEEPING**

DESCRIPTION

The Street Sweeping Section is responsible for sweeping all publicly-owned curbed streets within City limits and subdivisions outside of the City limits which contract with the City for this service. This section is also responsible for street sweeping the Marine Corp Base monthly and removal of debris from street and curbs to prevent entry into storm sewer system.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,414,843	959,612	1,074,509
OPERATING EXPENSES	732,700	854,373	930,800
DEPRECIATION EXPENSE	399,059	448,120	340,318
INDIRECT COSTS	882,413	1,065,934	858,789
TRANSFER OUT	624,599	657,588	532,049
TOTAL	4,053,614	3,985,627	3,736,465
FULL TIME POSITIONS	14	14	14

Class Title

Equipment Operator III	8	8	8
Crew Supervisor, Senior	1	1	1
Project Manager	1	1	1
Administrative Assistant	1	1	1
Public Works Superintendent, Street	1	1	1
Deputy Utility Operations Director	1	1	1
Utilities Operations Director	1	1	1
TOTAL	14	14	14

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4303					
7110	Regular Wages	586,906	654,678	733,853	79,175
7120	Overtime	7,069	5,000	10,000	5,000
7210	W/C Insurance	25,166	32,984	37,193	4,209
7230	Uniforms	12,299	15,000	17,700	2,700
7260	FICA Matching	42,871	50,465	56,905	6,440
7270	Pension Matching	594,961	79,161	89,262	10,101
7280	Insurance Matching	141,808	119,624	125,796	6,172
7290	Contribution Matching	3,762	2,700	3,800	1,100
7512	Tech.Svcs(Surveys,DP)	194,447	160,000	130,000	(30,000)
7550	Communication	7,205	8,696	8,696	0
7600	Travel	177	3,500	3,500	0
7630	Train/Cont. Education	0	4,000	4,000	0
7700	Risk Allocation	0	117,909	204,020	86,111
7870	Maint: Motor Equip.	367,888	397,803	411,544	13,741
7880	Maint: Mach/Imp/Tools	12,267	13,922	13,922	0
7900	Utilities	8,191	10,700	10,700	0
7990	Dues and Fees	2,207	2,190	2,300	110
8009	Licenses(CDL,CPA,Etc)	0	0	250	250
8010	Supplies	2,990	4,000	4,000	0
8016	Small Equip	5,648	2,140	2,140	0
8018	Books & Subscriptions	0	200	0	(200)
8110	Motor Fuel	79,810	103,113	98,128	(4,985)
8150	Employee Appreciation	879	1,200	2,600	1,400
8970	Bad Debt Write-off	50,993	25,000	35,000	10,000
8900	Depreciation	399,059	448,120	340,318	(107,802)
8951	Indirect Costs	882,413	1,065,934	858,789	(207,145)
5992	Operating Transfer Out	624,599	657,588	532,049	(125,539)
Total		4,053,614	3,985,627	3,736,465	(249,162)

**STORMWATER ENTERPRISE FUND
ASPHALT/CONCRETE**

DESCRIPTION

The Asphalt Section is responsible for pothole repairs, asphalt overlays, utility cut repairs, and shoulder repairs on paved streets. The Concrete Section is responsible for excavating and repairing utility cuts, sidewalk, curb & gutter, driveway installation, and maintenance.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	248,634	342,593	383,550
OPERATING EXPENSES	216,540	184,009	229,274
DEPRECIATION EXPENSE	21,166	14,886	25,848
TOTAL	486,339	541,488	638,672
FULL TIME POSITIONS	8	8	8

Class Title

Concrete Finisher	4	4	4
Equipment Operator, III	1	1	1
Crew Supervisor, Senior	1	1	1
Maintenance Worker	2	2	2
TOTAL	8	8	8

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4304					
7110	Regular Wages	141,096	240,310	272,846	32,536
7120	Overtime	508	2,000	2,000	0
7210	W/C Insurance	10,624	15,093	17,120	2,027
7260	FICA Matching	9,715	18,537	21,026	2,489
7270	Pension Matching	16,392	29,077	32,982	3,905
7280	Insurance Matching	68,333	35,876	35,876	0
7290	Contribution Matching	1,965	1,700	1,700	0
7870	Maint: Motor Equip.	123,167	64,442	115,314	50,872
7880	Maint: Mach/Imp/Tools	2,143	2,675	12,675	10,000
8010	Supplies	69,477	90,000	80,000	(10,000)
8016	Small Equip	1,657	2,140	2,140	0
8050	Rental of Equipment	0	0	2,500	2,500
8110	Motor Fuel	20,095	24,752	16,645	(8,107)
8900	Depreciation	21,166	14,886	25,848	10,962
Total		486,339	541,488	638,672	97,184

STORMWATER ENTERPRISE FUND

GRADING/CONSTRUCTION

DESCRIPTION

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	615,313	740,969	831,983
OPERATING EXPENSES	407,568	400,515	434,332
DEPRECIATION EXPENSE	131,885	140,381	118,455
TOTAL	1,154,766	1,281,865	1,384,770
FULL TIME POSITIONS	12	12	12

Class Title

Public Works General Supervisor	1	1	1
Equipment Operator, III	7	7	7
Equipment Operator, II	3	3	3
Crew Supervisor, Sr.	1	1	1
Total	12	12	12

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4305					
7110	Regular Wages	383,022	502,309	587,300	84,991
7120	Overtime	21,592	25,000	25,000	0
7210	W/C Insurance	20,735	28,106	22,428	(5,678)
7260	FICA Matching	28,214	40,339	46,841	6,502
7270	Pension Matching	46,339	63,277	73,476	10,199
7280	Insurance Matching	114,667	80,938	75,938	(5,000)
7290	Contribution Matching	742	1,000	1,000	0
7512	Tech.Svcs(Surveys,DP)	0	25,000	15,000	(10,000)
7870	Maint: Motor Equip.	285,522	195,053	265,099	70,046
8010	Supplies	34,505	65,000	65,000	0
8050	Rental of Equipment	0	0	10,000	10,000
8110	Motor Fuel	77,990	115,462	79,233	(36,229)
8900	Depreciation	131,885	140,381	118,455	(21,926)
Total		1,154,766	1,281,865	1,384,770	102,905

STORMWATER ENTERPRISE FUND

STORM MAINTENANCE

DESCRIPTION

The Storm Maintenance Section maintains all storm pump stations and flood control structures under the review of the City. During storm events, Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	48,730	115,182	129,027
OPERATING EXPENSES	729,449	776,683	762,325
DEPRECIATION EXPENSE	624,306	624,649	619,905
TOTAL	1,402,486	1,516,514	1,511,257
FULL TIME POSITIONS	5	5	5

Class Title

Crew Supervisor	1	1	1
Equipment Operator II	2	2	2
Equipment Operator III	2	2	2
Total	5	5	5

STORM MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4306					
7110	Regular Wages	17,570	78,950	90,521	11,571
7120	Overtime	74	1,000	1,000	0
7210	W/C Insurance	639	4,572	4,572	0
7260	FICA Matching	1,088	6,116	7,001	885
7270	Pension Matching	1,907	9,594	10,983	1,389
7280	Insurance Matching	27,425	14,750	14,750	0
7290	Contribution Matching	0	200	200	0
7512	Tech.Svcs(Surveys,DP)	425,071	534,825	556,218	21,393
7550	Communications	10,000	10,600	10,000	(600)
7870	Maint: Motor Equipment	517	4,863	2,947	(1,916)
7880	Maint: Mach/Imp/Tools	154,979	65,000	67,600	2,600
7900	Utilities	124,009	140,560	100,560	(40,000)
8010	Supplies	20	10,000	10,000	0
8016	Small Equip	5,489	5,000	5,000	0
8050	Rental of Equipment	8,620	5,000	10,000	5,000
8110	Motor Fuel	743	835	0	(835)
8900	Depreciation	624,306	624,649	619,905	(4,744)
Total		1,402,486	1,516,514	1,511,257	(5,257)



Water

WATER

DESCRIPTION

The Water Division provides clean, reliable water services and hydrants for fire protection to the City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons daily to approximately 35,000 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is necessary for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	12,055,246	14,200,000	14,791,514
COST OF GOODS SOLD	1,876,314	2,346,831	2,462,331
PERSONNEL EXPENSES	2,185,953	2,151,165	2,277,442
OPERATING EXPENSES	1,823,720	1,904,554	1,985,553
DEPRECIATION EXPENSE	2,241,875	2,243,878	2,199,331
INDIRECT EXPENSES	3,780,367	4,336,691	4,195,672
TRANSFER TO GENERAL FUND	1,084,473	1,136,000	1,479,151
TOTAL EXPENSES	12,992,702	14,119,119	14,599,480
NET INCOME / (LOSS)	(937,456)	80,881	192,033
<u>Debt Service Summary</u>			
GEFA Principal Payment (Water Tank)	80,726	81,863	83,017
Series 2005 Principal Payment	<u>485,000</u>	<u>505,000</u>	<u>525,000</u>
Total Debt Service Payments	565,726	586,863	608,017
<u>Capital Projects Summary</u>			
Total	361,032	2,119,750	2,081,610
FULL TIME POSITIONS	39	39	39

Current Active Full-Time Employees 29

WATER DISTRIBUTION

DESCRIPTION

The Water Distribution Section is responsible for the installation and repair of over 700 miles of water main and over 4,000 hydrants used for fire protection. The water system produces approximately 13 million gallons of water daily and approximately 35,000 water services that deliver water to customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,185,953	2,151,165	2,277,442
OPERATING EXPENSES	1,823,720	1,904,554	1,985,553
INDIRECT EXPENSES	3,780,367	4,336,691	4,195,672
DEPRECIATION EXPENSE	2,241,875	2,243,878	2,199,331
TRANSFER TO GENERAL FUND	1,084,473	1,136,000	1,479,151
TOTAL EXPENSES	11,116,388	11,772,288	12,137,150
FULL TIME POSITIONS	31	31	31

Class Title

Administrative Assistant	1	1	1
Administrative Manager	1	1	1
Backflow Systems Inspector	1	1	1
Meter Repair Technician, Water	4	4	4
Water Distribution Crew Leader	3	3	3
Water System Manager	1	1	1
Water Distribution Supervisor	3	3	3
Water Meter Shop Foreman	1	1	1
Water Distribution System Operator	3	3	3
Water Construction Worker	13	13	13
TOTAL	31	31	31

WATER DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4420					
7110	Regular Wages	1,051,922	1,326,917	1,476,502	149,585
7120	Overtime	96,003	100,000	120,000	20,000
7210	W/C Insurance	34,379	43,708	37,358	(6,350)
7230	Uniforms	12,175	13,000	12,600	(400)
7260	FICA Matching	83,256	109,159	122,132	12,973
7270	Pension Matching	663,390	171,230	191,580	20,350
7280	Insurance Matching	231,749	374,151	304,270	(69,881)
7290	Contribution Matching	13,079	13,000	13,000	0
7510	Professional Services	5,477	7,400	21,400	14,000
7512	Tech.Svcs(Surveys,DP)	366,512	331,000	283,851	(47,149)
7514	Contract Labor(Temp)	12,770	239,550	160,000	(79,550)
7550	Communications	16,897	14,100	14,966	866
7570	Advertising	0	1,500	0	(1,500)
7600	Travel	6,331	8,500	8,500	0
7610	Auto Allowance	2,859	2,624	990	(1,634)
7630	Train/Cont. Education	7,777	4,200	11,905	7,705
7700	Risk Allocation	136,733	243,015	245,633	2,618
7870	Maint: Motor Equip.	228,640	185,685	225,410	39,725
7880	Maint: Mach/Imp/Tools	13,424	22,146	18,970	(3,176)
7900	Utilities	12,339	18,100	18,100	0
7990	Dues and Fees	631	2,775	2,335	(440)
8004	Materials	538,572	342,000	476,600	134,600
8009	Licenses(CDL,CPA,Etc)	2,137	1,040	3,040	2,000
8010	Supplies	165,234	110,700	131,500	20,800
8016	Small Equip	30,368	36,000	45,395	9,395
8017	Printing(Not Std Forms)	0	700	700	0
8050	Rental of Equipment	1,156	8,000	8,000	0
8110	Motor Fuel	77,237	97,361	70,553	(26,808)
8150	Employee Appreciation	2,190	2,000	12,400	10,400
8705	Interest Expense	17,296	16,158	15,005	(1,153)
8970	Bad Debt Write-off	179,140	210,000	210,000	0
8900	Depreciation	2,241,875	2,243,878	2,199,331	(44,547)
8951	Indirect Costs	3,780,367	4,336,691	4,195,672	(141,019)
5992.	Operating Transfers Out	1,084,473	1,136,000	1,479,151	343,151
	Total	11,116,388	11,772,288	12,137,150	(1,981,969)

WATER PRODUCTION

DESCRIPTION

The Water Production Section produces a clean, reliable source of water to the Water Distribution system for delivery to Albany and Dougherty County citizens. The Water Production division is capable of producing approximately 36 million gallons of water per day from 28 wells. The economic development of this system capacity is an enormous benefit to the community for future economic development.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	360,377	737,572	782,257
OPERATING EXPENSES	1,459,345	1,561,549	1,596,668
DEPRECIATION EXPENSE	56,592	47,710	83,406
TOTAL	1,876,314	2,346,831	2,462,331
FULL TIME POSITIONS	8	8	8

Class Title

Water System Foreman	1	1	1
Water Systems Superintendent	1	1	1
Water System Operator III	3	3	3
Water System Operator II	1	1	1
Water System Operator I	2	2	2
TOTAL	8	8	8

WATER PRODUCTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4430					
7110	Regular Wages	242,461	482,559	538,399	55,840
7120	Overtime	16,163	23,000	23,000	0
7210	W/C Insurance	7,664	14,156	15,719	1,563
7230	Uniforms	1,640	3,020	3,860	840
7260	FICA Matching	15,811	38,675	42,947	4,272
7270	Pension Matching	26,972	60,667	67,368	6,701
7280	Insurance Matching	47,516	113,995	87,964	(26,031)
7290	Contribution Matching	2,150	1,500	3,000	1,500
7510	Professional Services	69,552	67,000	81,666	14,666
7512	Tech.Svcs(Surveys,DP)	90,264	131,000	139,310	8,310
7550	Communications	68,154	77,485	75,475	(2,010)
7600	Travel	4,022	4,700	5,700	1,000
7630	Train/Cont. Education	2,398	2,400	2,474	74
7870	Maint: Motor Equip.	14,712	10,527	14,013	3,486
7880	Maint: Mach/Imp/Tools	12,904	20,347	20,462	115
7900	Utilities	868,874	900,000	900,000	0
7990	Dues and Fees	1,665	18,000	22,400	4,400
8004	Materials	174,213	190,300	215,900	25,600
8009	Licenses(CDL,CPA,Etc)	630	0	1,120	1,120
8010	Supplies	36,849	45,500	45,500	0
8016	Small Equip	36,617	32,600	32,600	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8018	Books & Subscriptions	0	1,000	1,000	0
8110	Motor Fuel	8,084	5,588	19,844	14,256
8150	Employee Appreciation	(343)	1,400	3,200	1,800
8705	Interest Expense	70,749	52,702	15,005	(37,697)
8900	Depreciation	56,592	47,710	83,406	35,696
	Total	1,876,314	2,346,831	2,462,331	115,500



Gas Fund

Gas Fund

DESCRIPTION

The Gas Division provides natural gas services to 13,198 customers in Dougherty and Lee Counties. The system sold approximately 1,926,070 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2022 fiscal year. This division, along with the other utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	20,909,626	17,110,000	16,671,650
COST OF GOODS SOLD	13,010,101	9,495,772	8,132,802
PERSONNEL SERVICES	1,645,180	1,948,792	2,048,695
OPERATING EXPENSES	747,809	777,313	853,314
DEPRECIATION EXPENSE	385,560	351,248	409,679
INDIRECT COSTS	2,382,536	2,741,479	2,730,178
TRANSFER TO GENERAL FUND	1,996,680	1,711,000	1,833,882
TOTAL EXPENSES	20,167,866	17,025,604	16,008,550
TOTAL NET INCOME/(LOSS)	741,760	84,396	663,100
Capital Projects Summary	66,105	311,940	40,000
FULL TIME POSITIONS	24	24	24

Gas Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4520					
8002	Materials Purchased for Resale	13,010,101	9,495,772	8,132,802	(1,362,970)
7110	Regular Wages	828,103	1,315,928	1,398,310	82,382
7120	Overtime	28,339	30,000	44,000	14,000
7210	W/C Insurance	27,936	42,935	46,010	3,075
7230	Uniforms	18,617	23,400	24,250	850
7260	FICA Matching	61,871	102,963	110,337	7,374
7270	Pension Matching	447,926	161,511	173,077	11,566
7280	Insurance Matching	220,440	259,055	240,711	(18,344)
7290	Contribution Matching	11,948	13,000	12,000	(1,000)
7510	Professional Services	41,628	23,800	23,800	0
7512	Tech.Svcs(Surveys,DP)	43,003	162,467	162,500	33
7550	Communications	26,285	26,257	25,691	(566)
7570	Advertising	16,101	36,900	39,800	2,900
7600	Travel	4,668	4,000	6,200	2,200
7610	Auto Allowance	2,859	0	2,000	2,000
7630	Train/Cont. Education	45,734	45,022	14,470	(30,552)
7700.03	Risk Allocation	39,715	35,203	60,707	25,504
7870	Maint: Motor Equip.	199,735	117,208	139,997	22,789
7880	Maint: Mach/Imp/Tools	8,131	9,676	9,590	(86)
7900	Utilities	18,960	17,500	19,000	1,500
7990	Dues and Fees	8,346	36,603	41,203	4,600
8004	Materials	65,562	70,000	110,000	40,000
8010	Supplies	98,705	61,000	61,000	0
8016	Small Equip	26,646	24,420	23,899	(521)
8017	Printing(Not Std Forms)	1,629	30,585	30,585	0
8110	Motor Fuel	37,478	40,272	40,272	0
8150	Employee Appreciation	2,109	3,400	9,600	6,200
8971	Bad Debt Allowance	60,041	33,000	33,000	0
8900	Depreciation	385,560	351,248	409,679	58,431
8951	Indirect Costs	2,382,536	2,741,479	2,730,178	(11,301)
5992	Operating Transfers Out	1,996,680	1,711,000	1,833,882	122,882
	Total	20,167,866	17,025,604	16,008,550	(1,017,054)



Light Fund

LIGHT

DESCRIPTION

The Electric Division has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Albany Utility Board has purchase power contracts totaling 233 megawatts of capacity from Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA). This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to over 37,000 homes, businesses and industry in the City. The Utility Board maintains the hundreds of miles of power line and 12 substations, with employees who are dedicated to serving customers 24 hours per day 365 days per year. This division, along with the other city utility departments, are important catalysts for the economic development of the City and the surrounding area.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE*	98,503,232	96,111,437	100,399,186
COST OF GOODS SOLD	57,124,217	57,230,324	61,906,390
PERSONNEL SERVICES	5,726,064	4,412,951	4,521,043
OPERATING EXPENSE	3,952,095	2,964,816	3,888,874
DEPRECIATION EXPENSE	1,891,717	1,872,912	1,872,924
INDIRECT COSTS	7,094,385	7,364,272	9,615,422
TRANSFER TO GENERAL FUND	11,447,814	10,531,008	11,002,660
TOTAL EXPENSES	87,236,292	84,376,283	92,807,313
TOTAL NET INCOME/(LOSS)	11,266,940	11,735,154	7,591,873
<u>Debt Service Summary</u>			
AMI Principal Payment	3,133,000	3,227,000	3,322,000
Capital Projects Summary	1,694,686	2,775,000	6,878,624

FULL TIME POSITIONS	45	46	46
Current Active Full-Time Employees		27	
Number of Vacancies		19	

		LIGHT			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4620					
8002	Materials Purchased for Resale	57,124,217	57,230,324	61,906,390	4,676,066
7110	Regular Wages	1,636,075	2,752,505	2,814,856	62,351
7120	Overtime	392,851	350,000	390,000	40,000
7130	Part Time	20,586	15,000	15,000	0
7210	W/C Insurance	39,980	65,468	67,617	2,149
7230	Uniforms	26,788	26,070	30,400	4,330
7260	FICA Matching	146,425	238,489	246,319	7,830
7270	Pension Matching	1,387,123	372,301	384,583	12,282
7280	Insurance Matching	2,053,717	568,118	547,268	(20,850)
7290	Contribution Matching	22,520	25,000	25,000	0
7510	Professional Services	179,829	165,000	141,500	(23,500)
7512	Tech.Svcs(Surveys,DP)	168,857	221,000	230,611	9,611
7514	Contract Labor(Temp)	225	0	0	0
7550	Communications	54,553	54,698	59,623	4,925
7600	Travel	36,101	30,000	36,500	6,500
7610	Auto Allowance	8,720	1,000	6,000	5,000
7630	Train/Cont. Education	149,289	126,036	165,805	39,769
7700	Risk Allocation	0	0	64,737	64,737
7860	Maint: Bldgs.	1,318	0	0	0
7870	Maint: Motor Equip.	462,067	410,987	491,723	80,736
7880	Maint: Mach/Imp/Tools	58,161	47,926	48,333	407
7900	Utilities	47,993	60,000	60,000	0
7990	Dues and Fees	11,572	34,800	39,000	4,200
8004	Materials	1,564,615	830,000	1,200,000	370,000
8009	Licenses (CDL,CPA,Etc)	165	1,000	1,860	860
8010	Supplies	106,128	100,000	100,000	0
8016	Small Equip	48,895	64,975	41,000	(23,975)
8050	Rental of Equipment	0	10,000	10,000	0
8110	Motor Fuel	128,810	154,584	130,315	(24,269)
8150	Employee Appreciation	7,117	8,200	13,200	5,000
8705	Interest Expense	237,784	144,610	48,667	(95,943)
8971	Bad Debt Allowance	679,894	500,000	1,000,000	500,000
8900	Depreciation	1,891,717	1,872,912	1,872,924	12
8951	Indirect Costs	7,094,385	7,364,272	9,615,422	2,251,150
5992	Operating Transfers out	11,447,814	10,531,008	11,002,660	471,652
Total		87,236,292	84,376,283	92,807,313	8,431,030



Telecommunications Fund

TELECOMMUNICATION

DESCRIPTION

The Telecommunications Division is committed to providing high-speed internet, cutting-edge infrastructure, and services to residential, commercial, and governmental entities in and around the City of Albany. Our team of professionals operate with integrity and character while focusing on delivering timely, quality customer service. The continually maintained enhanced robust fiber optic network spans over 300 miles within and beyond our service area.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	9,868,244	3,649,270	3,547,914
COST OF GOODS SOLD	329,204	361,700	257,630
PERSONNEL SERVICES	937,885	622,879	634,140
OPERATING EXPENSES	467,828	466,830	411,863
DEPRECIATION EXPENSE	477,177	464,067	464,067
INDIRECT COSTS	1,126,725	1,367,429	1,426,262
TRANSFER TO GENERAL FUND	310,188	310,188	348,791
TOTAL EXPENSES	3,649,006	3,593,093	3,542,753
TOTAL NET INCOME/(LOSS)	6,219,237	56,177	5,161
Capital Projects Summary	116,247	200,000	1,758,064
FULL TIME POSITIONS	11	11	9

TELECOMMUNICATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4720					
8002	Materials Purchased for Resale	329,204	361,700	257,630	(104,070)
7110	Regular Wages	360,030	378,957	402,368	23,411
7120	Overtime	24,324	20,000	17,500	(2,500)
7210	W/C Insurance	6,413	5,530	5,819	289
7230	Uniforms	4,184	4,600	4,600	0
7260	FICA Matching	28,064	30,520	32,120	1,600
7270	Pension Matching	435,451	47,875	50,384	2,509
7280	Insurance Matching	77,057	131,397	117,349	(14,048)
7290	Contribution Matching	2,361	4,000	4,000	0
7510	Professional Services	20,934	15,000	6,000	(9,000)
7512	Tech.Svcs (Surveys,DP)	186,383	206,550	171,850	(34,700)
7550	Communications	20,787	18,500	13,000	(5,500)
7600	Travel	7,132	8,700	8,500	(200)
7630	Train/Cont. Education	8,881	10,500	8,000	(2,500)
7700	Risk Allocation	25,456	23,954	34,237	10,283
7870	Maint: Motor Equip.	26,873	18,267	18,267	0
7880	Maint: Mach/Imp/Tools	4,515	2,500	2,000	(500)
7900	Utilities	64,150	65,000	65,000	0
7990	Dues and Fees	3,960	10,500	11,650	1,150
8004	Materials	46,478	49,000	44,000	(5,000)
8010	Supplies	7,647	4,500	3,000	(1,500)
8016	Small Equip	17,536	8,500	6,000	(2,500)
8110	Motor Fuel	13,540	15,359	15,359	0
8971	Bad Debt Allowance	13,556	10,000	5,000	(5,000)
8900	Depreciation	477,177	464,067	464,067	(0)
8951	Indirect Costs	1,126,725	1,367,429	1,426,262	58,833
5992	Operating Transfers Out	310,188	310,188	348,791	38,603
Total		3,649,006	3,593,093	3,542,753	(50,340)

Supplemented Enterprise Funds Summary

This summary contains Transit, Flint River Entertainment Complex,
and Airport Funds for the City of Albany.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	22,429,348	17,757,516	14,419,249
Transfers In	2,912,632	3,829,884	4,302,032
Total Revenue	25,341,980	21,587,400	18,721,281
Personnel Services	2,676,542	3,713,235	4,332,279
Operating Expense	6,937,389	6,436,248	7,365,218
Capital Outlay	42,669	10,680,500	6,548,344
Depreciation Expense	3,300,111	3,681,693	3,287,431
Indirect Costs	439,458	854,367	850,440
Total Expenditures	13,396,169	25,366,043	22,383,712
Net Revenues Over Expenditures	11,945,811	-3,778,643	-3,662,431
FULL TIME POSITIONS	53	53	56



Albany Transit System

TRANSIT SYSTEM SUMMARY

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	11,819,297	3,047,966	5,334,608
PERSONNEL SERVICES	1,823,800	2,203,771	2,797,595
OPERATING EXPENSE	2,452,313	2,483,822	2,843,087
CAPITAL OUTLAY	0	7,500	1,742,344
DEPRECIATION	1,098,277	1,274,708	1,155,772
TOTAL EXPENSES	5,374,390	5,969,801	8,446,798
TOTAL NET INCOME/(LOSS)	6,444,907	(2,921,835)	(3,132,190)
TRANSFER IN	2,036,828	1,647,127	1,976,418
<u>Capital Projects Summary</u>			
Motor Equipment	2,074,679	7,500	490,000
Tools	205,446	0	890,580
Buildings	<u>6,401,679</u>	<u>0</u>	<u>361,764</u>
Total Capital Additions	8,681,804	7,500	1,742,344
FULL TIME POSITIONS	37	38	38

Current Active Full-Time Employees 32

Number of Vacancies 6

TRANSIT

DESCRIPTION

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	2,565,565	685,150	2,462,448
PERSONNEL SERVICES	1,823,800	2,203,771	2,729,595
OPERATING EXPENSE	1,040,686	1,600,459	1,593,000
DEPRECIATION	1,098,277	1,274,708	1,155,772
TOTAL EXPENSES	3,962,763	5,078,938	5,478,367
TOTAL NET INCOME/(LOSS)	(1,397,198)	(4,393,788)	(3,015,919)
TRANSFER IN	1,372,321	3,119,080	1,860,147
FULL TIME POSITIONS	37	38	38

Class Title

Transit System Operator	22	22	21
Transit System Operator, Senior	2	2	2
Dispatcher - Transit	4	4	3
Transit Operations Supervisor	2	2	3
Transit Center Technician	1	1	2
Transit Center Technician II	0	1	1
Grants Assistant	1	1	1
Multi-Modal Transportation Dir	1	1	1
Superintendent of Transit Operations	1	1	1
Administrative Assistant	1	1	1
Special Projects Manager	1	1	1
<i>Planner/Customer Service Manager *</i>	<i>1</i>	<i>1</i>	<i>1</i>
TOTAL	37	38	38

** Grant funded position*

		TRANSIT			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7702					
7110.	Regular Wages	987,093	1,152,059	1,595,123	443,064
7120.	Overtime	206,260	180,000	196,000	16,000
7130.	Part Time	76,914	230,716	100,000	(130,716)
7210.	W/C Insurance	62,237	76,107	92,098	15,991
7230.	Uniforms	11,869	17,800	20,500	2,700
7260.	FICA Matching	94,383	119,552	144,671	25,119
7270.	Pension Matching	185,331	159,847	214,935	55,088
7280.	Insurance Matching	192,485	255,690	354,268	98,578
7290.	Contribution Matching	7,229	12,000	12,000	0
7510.	Prof.Svcs (Archit,Attny)	6,590	33,600	40,100	6,500
7512.	Tech.Svcs (Surveys,DP)	0	0	0	0
7513.	Adm.Svcs (Finance,Mgt)	46,704	65,000	65,000	0
7514.	Contract Labor(Temp)	0	75,000	90,000	15,000
7550.	Communications	28,423	36,430	36,430	0
7570.	Advertising	0	1,800	0	(1,800)
7700.	Risk Allocation	62,941	169,582	219,209	49,627
7860.	Maint: Buildings	12,740	40,020	14,770	(25,250)
7870.	Maint: Motor Equipment	70,050	25,700	25,700	0
7880.	Maint: Mach/Imp/Tools	45,232	38,276	48,500	10,224
7900.	Utilities	55,359	186,000	106,000	(80,000)
7990.	Dues and Fees	3,413	6,545	9,645	3,100
8010.	Supplies	7,861	3,900	4,700	800
8016.	Small Equip	6,238	1,000	2,950	1,950
8017.	Printing(Not Std Forms)	0	150	4,000	3,850
8018.	Books & Subscriptions	171	200	200	0
8030.	Janitorial Supplies	6,781	10,000	10,000	0
8050.	Rental of Equip	3,122	0	0	0
8110.01	Motor Fuel	13,727	17,615	18,890	1,275
8110.03	CNG	389,651	420,808	430,000	9,192
8150.	Employee Appreciation	3,270	5,000	7,000	2,000
8495.	Cash Over/Short	0	0	0	0
8900.	Depreciation	1,098,277	1,274,708	1,155,772	(118,936)
8951.	Indirect Costs	278,414	463,833	459,906	(3,927)
Total		3,962,763	5,078,938	5,549,806	399,429

TRANSIT SYSTEM - GRANT SUMMARY

DESCRIPTION

The Federal Transit Administration (FTA) Section 5307 Capital & Operation Grant will provide funding assistance to ATS in delivering safe, affordable and reliable transportation services to the citizens of Albany. The grant assistance is 90% reimbursable.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	9,253,731	2,362,816	2,872,160
OPERATING EXPENSE	1,411,627	883,363	1,246,087
CAPITAL OUTLAY	0	7,500	1,742,344
TOTAL EXPENSES	1,411,627	890,863	2,988,431
TOTAL NET INCOME/(LOSS)	7,842,104	1,471,953	(116,271)
TRANSFER IN	0	(1,471,953)	116,271
FULL TIME POSITIONS	0	0	0

Capital Projects Summary

Motor Equipment	2,162,000	7,500	490,000
Tools	454,000	-	256,500
Buildings	198,100	-	361,764
Total Capital Additions	2,814,100	7,500	1,108,264

TRANSIT SYSTEM - GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7703					
7510.	Professional Services	953	30,000	2,300	-27,700
7512.	Tech.Svcs (Surveys,DP)	291,859	63,400	70,000	6,600
7550.	Communications	0	16,500	16,500	0
7600.	Travel	10,572	4,500	7,000	2,500
7630.	Train/Cont. Education	899	8,100	4,200	-3,900
7860.	Maint: Buildings	37,533	40,000	99,500	59,500
7870.01	Labor	370,643	245,208	345,265	100,057
7870.02	Maintenance	273,543	68,431	221,354	152,923
7870.03	Parts	360,301	343,763	392,449	48,686
7870.05	Upkeep	7,819	13,211	7,719	-5,492
7880.	Maint: Mach/Imp/Tools	388	24,500	1,500	-23,000
7990.	Dues and Fees	1,027	1,250	0	-1,250
8010.	Supplies	2,370	2,000	2,000	0
8016.	Small Equip	44,696	8,000	21,300	13,300
8017.	Printing(Not Std Forms)	9,022	14,500	55,000	40,500
8510.	Cap. O/Lay: Furn & Fixture	0	0	4,300	4,300
8511.	Cap. O/Lay: Computer Equipment	0	0	243,100	243,100
8520.	Cap. O/Lay: Motor	0	7,500	490,000	482,500
8530.	Cap. O/Lay: Bldg & Improvement	0	0	361,764	361,764
8540.	Cap. O/Lay: Tools	0	0	643,180	643,180
Total		1,411,627	890,863	2,988,431	2,097,568



Flint River
Entertainment
Complex Fund

Flint River Entertainment Complex

SUMMARY

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public standpoint

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,762,303	1,117,500	1,160,085
OPERATING EXPENSE	3,506,518	2,083,472	2,130,082
DEPRECIATION EXPENSE	485,418	483,708	478,872
TOTAL EXPENSES	3,991,936	2,567,180	2,608,954
NET OPERATING INCOME/(LOSS)	(2,229,633)	(1,449,680)	(1,448,869)
TRANSFER IN	875,804	869,022	969,997
FULL TIME POSITIONS	0	0	0

Flint River Entertainment Complex

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7303					
7510	Professional Services	3,419,344	1,986,522	2,019,051	32,529
7700	Risk Allocation	87,174	96,950	111,031	14,081
8900	Depreciation	485,418	483,708	478,872	-4,836
Total		3,991,936	2,567,180	2,608,954	41,774



Airport

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	
REVENUES	9,136,649	13,592,050	8,299,556	
PERSONNEL SERVICES	1,037,385	1,509,464	1,602,684	
OPERATING EXPENSE	1,418,016	2,723,321	3,246,489	
CAPITAL OUTLAY	0	10,673,000	4,806,000	
DEPRECIATION	1,716,416	1,923,277	1,652,787	
TOTAL EXPENSES	4,171,817	16,829,062	11,307,960	(76,862)
TOTAL NET INCOME/(LOSS)	4,964,832	(3,237,012)	(3,008,404)	
TRANSFER IN	0	1,313,735	1,355,617	41,882

Capital Projects Summary

Storage Hangar	3,476,404	0	0
General Aviation Terminal	1,575,366	6,800,000	0
Runway 16-34	249,560	0	0
Cargo Ramp	0	3,750,000	3,750,000
Other Capital Outlay	7,513	123,000	1,056,000
Rolling Stock	44,043	0	950,000
	5,352,885	10,673,000	5,756,000

FULL TIME POSITIONS

Current Active Full-Time Employees	15
Number of Vacancies	3

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,271,845	1,613,350	1,532,150
PERSONNEL SERVICES	1,037,385	1,509,464	1,602,684
OPERATING EXPENSE	1,023,647	1,417,621	1,549,989
DEPRECIATION	1,716,416	1,923,277	1,652,787
TOTAL EXPENSES	3,777,448	4,850,362	4,805,460
TOTAL NET INCOME/(LOSS)	(2,505,603)	(3,237,012)	(3,273,310)
TRANSFER IN	0	1,313,735	1,620,523
FULL TIME POSITIONS	16	18	18

Class Title

Administrative Assistant	1	1	1
Airport Compliance Specialist	0	2	2
Airport Maint. & Operat. Manager	1	1	1
Airport Safety Chief	1	1	1
Airport Safety Officer	6	6	6
Airport Superintendent of Operations	1	1	1
Airport Safety Shift Supervisor	3	3	3
Airport Operations & Maint Specialist	2	2	2
Administrative Manager, Airport	1	1	1
Multi-Modal Transportation Director *	0	0	0
TOTALS	16	18	18

**Half of the Director's Salary is budgeted in this cost center*

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7003					
7110	Regular Wages	777,165	989,089	1,035,343	46,254
7120	Overtime Wages	91,994	76,000	76,000	0
7210	W/C Insurance	19,976	22,899	23,894	995
7230	Uniforms	12,908	15,225	13,400	(1,825)
7260	FICA Matching	63,851	81,479	85,018	3,539
7270	Pension Matching	(77,810)	140,460	146,010	5,550
7280	Insurance Matching	141,371	176,312	215,019	38,707
7290	Contribution Matching	7,930	8,000	8,000	0
7510	Professional Services	9,461	66,450	39,875	(26,575)
7550	Communications	14,560	15,795	16,840	1,045
7570	Advertising	0	5,000	3,000	(2,000)
7600	Travel	12,558	25,000	20,000	(5,000)
7630	Train/Cont. Education	18,823	25,935	26,075	140
7700	Insurance	33,300	33,000	33,000	0
7700.03	Risk Allocation	70,973	59,050	163,356	104,306
7860	Maint: Buildings	212,221	231,550	233,650	2,100
7870.01	Labor	29,337	19,514	25,915	6,401
7870.02	Maintenance	29,997	24,087	28,978	4,891
7870.03	Parts	19,854	17,229	28,714	11,485
7870.05	Upkeep	1,511	3,790	3,790	0
7880	Maint: Mach/Imp/Tools	67,820	116,335	150,170	33,835
7900	Utilities	271,013	280,000	280,000	0
7990	Dues and Fees	19,406	35,720	25,340	(10,380)
8010	Supplies	25,739	33,000	29,200	(3,800)
8016	Small Equip	8,868	5,000	19,400	14,400
8018	Books &Subscriptions	222	295	290	(5)
8030	Janitorial Supplies	1,086	3,000	4,000	1,000
8050	Rental of Equipment	1,536	1,500	3,000	1,500
8110	Motor Fuel	12,019	23,837	21,862	(1,975)
8150	Employee Appreciation	2,298	2,000	3,000	1,000
8900	Depreciation	1,716,416	1,923,277	1,652,787	(270,490)
8951	Indirect Costs	161,044	390,534	390,534	0
Total		3,777,448	4,850,362	4,805,460	(44,902)

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
CFC & PFC REVENUES	378,055	819,950	1,603,714
FEDERAL GRANTS	6,244,785	6,105,000	4,414,222
STATE GRANT	372,157	553,750	374,470
OTHER REVENUE	869,807	4,500,000	375,000
TOTAL REVENUE	7,864,804	11,978,700	6,767,406
OPERATING EXPENSE	394,369	1,305,700	1,696,500
CAPITAL OUTLAY	0	10,673,000	4,806,000
TOTAL EXPENSES	394,369	11,978,700	6,502,500
SOURCE/(USE) OF OTHER FUNDING	7,470,436	0	264,906
PFC Deferred Revenue	49,780	16,000	131,214
CFC Deferred Revenue	830,739	803,950	1,472,500

AIRPORT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7004					
7230	Uniforms	0	0	0	0
7510	Professional Services	303,474	1,256,000	1,496,500	240,500
7550	Communications	95	0	0	0
7600	Travel	0	0	0	0
7860	Maint: Buildings	55,770	15,000	200,000	185,000
7880	Maint: Mach/Imp/Tools	0	0	0	0
7990	Dues and Fees	574	0	0	0
8010	Supplies	6,979	20,000	0	(20,000)
8016	Small Equip	27,476	14,700	0	(14,700)
8500	Cap. O/Lay:	0	123,000	226,000	103,000
8530	Cap. O/Lay: Bldg & Improvement	0	3,750,000	830,000	(2,920,000)
8550	Cap. O/Lay: Land & Improvement	0	6,800,000	3,750,000	(3,050,000)
	Total	394,369	11,978,700	6,502,500	(5,476,200)

Utility Internal Service Fund Summary

This summary contains support departments for the
Albany Utility Funds

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	14,429,116	15,883,441	17,663,213
Total Revenue	14,429,116	15,883,441	17,663,213
Personnel Services	8,181,544	8,703,908	9,198,583
Operating Expense	3,937,412	5,130,756	6,521,800
Depreciation Expense	531,448	483,411	599,268
Indirect Costs	1,132,312	1,565,366	1,343,562
Total Expenditures	13,782,717	15,883,441	17,663,213
Net Revenues Over Expenditures	646,399	0	0
FULL TIME POSITIONS	109	110	110



Utility Management

UTILITY BOARD & ACMS

DESCRIPTION

The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,642,058	909,593	981,984
OPERATING EXPENSES	85,213	148,011	164,395
DEPRECIATION EXPENSE	7,070	6,107	1,654
INDIRECT COSTS	72,717	100,528	85,499
TOTAL EXPENSES	1,807,058	1,164,239	1,233,532
FULL TIME POSITIONS	7	7	7

Class Title

Assistant City Manager	2	2	2
Executive Assistant	2	2	2
Project Administrator	1	1	1
Utility Account Sales Executiv	1	1	1
Business Development Manager	1	1	1
TOTAL	7	7	7
Current Active Full-Time Employees		7	
Number of Vacancies		0	

UTILITY BOARD & ACMs					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4815					
7110	Regular Wages	635,042	670,109	716,408	46,299
7210	W/C Insurance	1,229	1,340	1,433	93
7230	Uniforms	1,461	1,500	4,968	3,468
7260	FICA Matching	43,910	51,263	54,805	3,542
7270	Pension Matching	881,138	80,413	85,969	5,556
7280	Insurance Matching	67,775	94,968	106,401	11,433
7290	Contribution Matching	11,503	10,000	12,000	2,000
7510	Professional Services	0	28,000	28,000	0
7513	Adm.Svcs (Finance,Mgt)	11,800	12,000	12,000	0
7550	Communications	7,423	7,500	8,300	800
7600	Travel	29,837	23,920	30,118	6,198
7600	Travel (Mayor)	0	2,625	2,625	0
7600	Travel (Board Member 1)	0	2,625	2,625	0
7600	Travel (Board Member 2)	0	2,625	2,625	0
7600	Travel (Board Member 3)	0	2,625	2,625	0
7600	Travel (Board Member 4)	0	2,625	2,625	0
7610	Auto Allowance	5,775	6,000	6,000	0
7630	Train/Cont. Education	8,627	14,270	15,547	1,277
7630	Training (Mayor)	0	1,125	1,125	0
7630	Training (Board Member 1)	0	1,125	1,125	0
7630	Training (Board Member 2)	0	1,125	1,125	0
7630	Training (Board Member 3)	0	1,125	1,125	0
7630	Training (Board Member 4)	0	1,125	1,125	0
7700	Risk Allocation	5,556	10,098	11,399	1,301
7870	Maint: Motor Equip.	1,364	1,017	1,427	410
7880	Manint: Mach/Imp/Tools	6,383	7,915	12,325	4,410
7990	Dues and Fees	204	6,822	5,915	(907)
8010	Supplies	4,685	5,000	5,000	0
8016	Small Equip	1,876	5,000	5,500	500
8018	Books & Subscriptions	200	400	0	(400)
8110	Motor Fuel	786	719	914	195
8150	Employee Appreciation	696	600	3,200	2,600
8900	Depreciation	7,070	6,107	1,654	(4,453)
8951	Indirect Costs	72,717	100,528	85,499	(15,029)
Total		1,807,058	1,164,239	1,233,532	69,293



Investigations

INVESTIGATIONS

DESCRIPTION

The Investigations Division provides physical security at 401 Pine Avenue during normal hours of business operation and for the Utility Board when in session. The Investigations Division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. This division performs criminal investigation of theft, fraud, meter tampering, and identity misrepresentation cases and participate with other law enforcement agencies on combined initiatives. In addition a full time security officer is posted at the main collection point for Administration Department.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	232,904	222,562	247,636
OPERATING EXPENSE	92,130	105,261	110,280
DEPRECIATION	20,299	17,458	18,876
INDIRECT COSTS	31,165	43,083	36,643
TOTAL	376,498	388,364	413,435
FULL TIME POSITIONS	3	3	3

Class Title

Utilities Investigator	2	2	2
Security Guard	1	1	1
TOTAL	3	3	3

INVESTIGATIONS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4825					
7110	Regular Wages	144,883	147,385	174,549	27,164
7120	Overtime	3,331	6,350	5,000	-1,350
7210	W/C Insurance	4,955	6,872	3,860	-3,012
7230	Uniforms	1,289	2,000	2,500	500
7260	FICA Matching	10,482	11,761	13,735	1,974
7270	Pension Matching	20,969	18,378	18,176	-202
7280	Insurance Matching	45,070	27,816	27,816	0
7290	Contribution Matching	1,925	2,000	2,000	0
7510	Professional Services	27,332	27,950	29,000	1,050
7550	Communications	33,412	34,920	34,920	0
7600	Travel	1,080	1,000	2,385	1,385
7630	Train/Cont. Education	0	1,000	2,600	1,600
7700	Risk Allocation	2,679	5,400	5,550	150
7870	Maint: Motor Equip.	3,266	5,414	5,814	400
7880	Maint: Mach/Imp/Tools	13,170	16,975	17,840	865
8010	Supplies	694	1,000	1,000	0
8016	Small Equip	7,667	8,500	8,000	-500
8110	Motor Fuel	2,830	3,102	3,171	69
8900	Depreciation	20,299	17,458	18,876	1,418
8951	Indirect Costs	31,165	43,083	36,643	-6,440
Total		376,498	388,364	413,435	25,071



Utility Engineering

UTILITY ENGINEERING

DESCRIPTION

Utility Engineering provides support for all Utility divisions (Water, Gas, Light, Telecommunications, Maintenance and Administration). This division reviews all plans approved by the Albany-Dougherty Planning Commission, makes first contact with developers and outside engineering firms concerning developments, calculates electrical load and sizes transformers and switches, calculates water and gas load for line size, composes work orders and drawings for the installation of all utilities for residential and commercial developments and maintains posting to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines, securing the required permitting from the Department of Transportation, relocating utilities on highway widening projects, meet customers about complaints.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	359,241	489,481	539,887
OPERATING EXPENSE	59,722	67,796	70,177
DEPRECIATION	10,963	10,510	25,034
INDIRECT COSTS	51,941	71,806	61,071
TOTAL	481,867	639,593	696,169

Capital Projects Summary

Projects Totals	0	35,064	35,000
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FULL TIME POSITIONS	5	5	5
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Class Title

Engineering Project Manager	2	2	2
Engineering Associate, Senior	2	2	2
Utility Engineering Superintendent	1	1	1
TOTAL	5	5	5

UTILITY ENGINEERING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4830					
7110	Regular Wages	279,079	367,344	399,757	32,413
7210	W/C Insurance	593	367	400	33
7230	Uniforms	361	1,500	1,500	0
7260	FICA Matching	21,760	28,102	30,581	2,479
7270	Pension Matching	27,131	44,081	47,971	3,890
7280	Insurance Matching	25,796	42,087	53,678	11,591
7290	Contribution Matching	4,522	6,000	6,000	0
7510	Professional Services	4,043	10,992	6,877	(4,115)
7550	Communications	3,902	3,682	4,147	465
7600	Travel	0	0	0	0
7700	Risk Allocation	8,607	10,140	14,255	4,115
7870	Maint: Motor Equip.	6,328	6,689	8,688	1,999
7880	Maint: Mach/Imp/Tools	14,395	16,763	17,620	857
7900	Utilities	4,616	5,000	5,000	0
8009	Licenses(CDL,CPA,Etc)	0	500	500	0
8010	Supplies	1,938	2,500	2,500	0
8016	Small Equip	9,941	6,000	6,000	0
8110	Motor Fuel	5,950	5,530	4,590	(940)
8900	Depreciation	10,963	10,510	25,034	14,524
8951	Indirect Costs	51,941	71,806	61,071	(10,735)
	Total	481,867	639,593	696,169	56,576



Marketing

Marketing

DESCRIPTION

The Marketing Division is responsible for all marketing for City programs. The division is responsible for all aspects of the various other programs designed to inform and educate the community about public utilities and safety.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	155,995	221,275	252,280
OPERATING EXPENSES	118,726	132,762	178,344
DEPRECIATION EXPENSE	2,337	1,649	1,654
INDIRECT COSTS	20,776	28,722	36,643
TOTAL EXPENSES	297,835	384,408	468,921

FULL TIME POSITIONS	2	3	3
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Class Title

Public Information Officer	1	1	1
Asst. to PIO/Graphic Designer	1	2	1
Videographer/Photographer PIO	0	0	1
TOTAL	2	3	3

		Marketing			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4835					
7110	Regular Wages	114,263	164,463	178,860	14,397
7120	Overtime	0	2,000	5,000	3,000
7210	W/C Insurance	272	333	368	35
7230	Uniforms	749	500	1,500	1,000
7260	FICA Matching	10,083	12,734	14,065	1,331
7270	Pension Matching	13,592	19,976	22,063	2,087
7280	Insurance Matching	15,216	18,269	27,424	9,155
7290	Contribution Matching	1,821	3,000	3,000	0
7510	Professional Services	6,205	0	25,000	25,000
7550	Communications	3,599	3,563	3,761	198
7570	Advertising	84,790	93,000	88,000	(5,000)
7600	Travel	0	250	250	0
7630	Train/Cont. Education	388	750	1,000	250
7700	Risk Allocation	4,976	5,422	6,817	1,395
7870	Maint: Motor Equip	2,431	1,435	1,991	556
7880	Maint: Mach/Imp/Tools	5,842	7,200	7,098	(102)
7990	Dues and Fees	1,376	0	6,500	6,500
8010	Supplies	5,776	8,000	15,000	7,000
8016	Small Equip	749	10,000	18,500	8,500
8017	Printing (Not Std Forms)	0	1,500	300	(1,200)
8018	Books and Subscriptions	139	0	0	0
8080	Supplies for Resale	1,508	0	0	0
8110	Motor Fuel	398	642	127	(515)
8150	Employee Appreciation	549	1,000	4,000	3,000
8900	Depreciation	2,337	1,649	1,654	5
8951	Indirect Costs	20,776	28,722	36,643	7,921
Total		297,835	384,408	468,921	84,513



HDD/URD Protection

HDD/URD Protection

DESCRIPTION

The URD Protection Division is responsible for locating and protecting existing utility systems, and HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	785,539	971,391	980,156
OPERATION EXPENSES	317,230	279,940	311,420
DEPRECIATION EXPENSE	91,559	72,525	110,792
INDIRECT COSTS	124,658	172,334	146,570
TOTAL EXPENSES	1,318,987	1,496,190	1,548,938

Capital Projects Summary

Project Totals 841,002 100,000

FULL TIME POSITIONS 12 12 12

Class Title

HDD/URD Protection Superintendent	1	1	1
HDD Operator	1	1	1
HDD Working Foreman	1	1	1
HDD Supervisor	0	1	1
Apprentice Operator	2	1	0
HDD Locator	1	1	2
HDD Crew Leader	1	1	1
Utility Locate Technician	5	5	5
Maintenance Worker	0	0	0
TOTAL	12	12	12

Current Active Full-Time Employees 12

HDD/URD Protection

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4840					
7110	Regular Wages	527,035	635,795	653,950	18,155
7120	Overtime	25,723	30,000	21,800	(8,200)
7210	W/C Insurance	11,126	22,038	22,367	329
7230	Uniforms	9,226	10,550	11,000	450
7260	FICA Matching	39,144	50,933	51,695	762
7270	Pension Matching	64,159	79,895	81,090	1,195
7280	Insurance Matching	103,740	135,180	132,254	(2,926)
7290	Contribution Matching	5,386	7,000	6,000	(1,000)
7550	Communications	2,477	4,485	4,485	0
7600	Travel	352	2,000	2,800	800
7630	Train/Cont. Education	798	6,118	3,374	(2,744)
7700	Risk Allocation	36,038	38,200	46,393	8,193
7870	Maint: Motor Equip.	161,503	122,784	161,331	38,547
7880	Maint: Mach/Imp/Tools	5,709	8,604	7,299	(1,305)
7900	Utilities	242	300	300	0
7990	Dues and Fees	16,019	20,000	20,000	0
8010	Supplies	53,359	31,700	21,700	(10,000)
8016	Small Equip	8,874	6,500	6,500	0
8110	Motor Fuel	30,845	36,849	32,438	(4,411)
8150	Employee Appreciation	1,016	2,400	4,800	2,400
8900	Depreciation	91,559	72,525	110,792	38,267
8951	Indirect Costs	124,658	172,334	146,570	(25,764)
	Total	1,318,987	1,496,190	1,548,938	52,748



Energy
Control/
Service Techs

ENERGY CONTROL/SCADA

DESCRIPTION

The Energy Control Division is an internal service fund that provides 24-hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This division will also provide afterhours response for customer needs, electric substation relay maintenance, and other technical substation activities. Energy Control also performs work functions associated with meter reading, connecting services for new customers, disconnects utility services for nonpayment, closed accounts and reinstates services. Other work functions such as detecting gas leaks, tampered meters, water leaks, locating meters and delivering written notices for final bill payments, returned checks, delinquent priority accounts to customer sites as appropriate. Energy Control helps determine meter-reading dates, cut off dates, due dates and days of service for the 20 billing cycles in each month, which plays a major factor with the customer receiving their bill on time.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,198,108	2,324,793	2,404,950
OPERATING EXPENSE	556,960	912,653	1,104,392
DEPRECIATION EXPENSE	157,702	117,077	197,720
INDIRECT COSTS	322,034	445,196	378,640
TOTAL EXPENSES	3,234,804	3,799,719	4,085,702

Capital Projects Summary

Projects Total	419,800	273,498	26,000
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FULL TIME POSITIONS	31	31	31
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Class Title

Energy Cntrl/SCADA Manager	1	1	1
AMI Data Analyst	1	1	1
Projects Manager - Utilities	1	1	1
Energy Control Operator	8	8	8
SCADA Technician	2	2	2
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Service Technician	15	15	15
TOTAL	31	31	31

ENERGY CONTROL & SERVICE TECHS

DESCRIPTION

The Energy Control Division is an internal service fund that provides 24-hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This division will also provide afterhours response for customer needs, electric substation relay maintenance, and other technical substation activities. Energy Control also performs work functions associated with meter reading, connecting services for new customers, disconnects utility services for nonpayment, closed accounts and reinstates services. Other work functions such as detecting gas leaks, tampered meters, water leaks, locating meters and delivering written notices for final bill payments, returned checks, delinquent priority accounts to customer sites as appropriate. Energy Control helps determine meter-reading dates, cut off dates, due dates and days of service for the 20 billing cycles in each month, which plays a major factor with the customer receiving their bill on time.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,198,108	2,324,793	966,528
OPERATING EXPENSE	556,960	912,653	653,527
DEPRECIATION EXPENSE	157,702	117,077	30,245
INDIRECT COSTS	322,034	445,196	378,640
TOTAL EXPENSES	3,234,804	3,799,719	2,028,940

Capital Projects Summary

Projects Total	419,800	273,498	26,000
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FULL TIME POSITIONS	31	31	31
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Class Title

Energy Cntrl/SCADA Manager	1	1	1
AMI Data Analyst	1	1	1
Projects Manager - Utilities	1	1	1
Energy Control Operator	8	8	8
SCADA Technician	2	2	2
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Service Technician	15	15	15
TOTAL	31	31	31

Energy Control/SCADA

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4850					
7110	Regular Wages	1,427,467	1,469,742	624,321	(845,421)
7120	Overtime	117,940	100,000	47,000	(53,000)
7210	W/C Insurance	19,486	25,430	4,364	(21,066)
7230	Uniforms	18,662	21,138	6,561	(14,577)
7260	FICA Matching	108,307	120,085	51,356	(68,729)
7270	Pension Matching	174,900	188,369	80,559	(107,810)
7280	Insurance Matching	314,793	385,029	144,867	(240,162)
7290	Contribution Matching	16,553	15,000	7,500	(7,500)
7512	Tech.Svcs(Surveys,DP) *	49,963	333,410	361,910	28,500
7514	Contract Labor **	123,313	210,328	0	(210,328)
7550	Communications	34,245	29,798	12,931	(16,867)
7600	Travel	22,101	20,540	20,540	0
7630	Train/Cont. Education	7,797	10,025	9,200	(825)
7700	Risk Allocation	52,741	52,052	67,362	15,310
7870	Maint: Motor Equip.	119,542	124,645	128,707	4,062
7880	Maint: Mach/Imp/Tools	13,536	15,430	10,897	(4,533)
7900	Utilities	9,530	9,000	9,000	0
7990	Dues and Fees	540	540	540	0
8009	Licenses (CDL, CPA, etc)	1,168	250	240	(10)
8010	Supplies	41,358	21,700	15,000	(6,700)
8016	Small Equip	15,909	13,800	2,000	(11,800)
8017	Printing(Not Std Forms)	660	500	0	(500)
8110	Motor Fuel	61,454	64,435	10,000	(54,435)
8150	Employee Appreciation	3,104	6,200	5,200	(1,000)
8900	Depreciation	157,702	117,077	30,245	(86,832)
8915	Indirect Costs	322,034	445,196	378,640	(66,556)
Total		3,234,804	3,799,719	2,028,940	(1,770,779)

* Contracts assist with support of the AMI software, outage management, and data management

SERVICE TECHS

DESCRIPTION

The Service Technician Department connects utility services for new customers, disconnects utility services for delinquent and closed accounts and reconnects utility services for delinquent accounts that have satisfied current obligations. The department also reads, calculates and records consumption based on utility meters. Service technicians test the accuracy of meters and related equipment to ensure compliance with established standards, such as necessary calibrations and checking meters for tampering. They locate and verify meter numbers and addresses for residential, commercial, and industrial accounts on assigned routes.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,198,108	2,324,793	1,438,422
OPERATING EXPENSE	556,960	912,653	450,861
DEPRECIATION EXPENSE	157,702	117,077	167,475
INDIRECT COSTS	322,034	445,196	0
TOTAL EXPENSES	3,234,804	3,799,719	2,056,758

Capital Projects Summary

Projects Total	419,800	273,498	26,000
FULL TIME POSITIONS	31	31	31

Class Title

Energy Cntrl/SCADA Manager	1	1	1
AMI Data Analyst	1	1	1
Projects Manager - Utilities	1	1	1
Energy Control Operator	8	8	8
SCADA Technician	2	2	2
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Service Technician	15	15	15
TOTAL	31	31	31

SERVICE TECHS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4875					
7110	Regular Wages	1,427,467	1,469,742	921,685	(548,057)
7120	Overtime	117,940	100,000	71,000	(29,000)
7210	W/C Insurance	19,486	25,430	10,125	(15,305)
7230	Uniforms	18,662	21,138	15,067	(6,071)
7260	FICA Matching	108,307	120,085	75,940	(44,145)
7270	Pension Matching	174,900	188,369	119,122	(69,247)
7280	Insurance Matching	314,793	385,029	212,983	(172,046)
7290	Contribution Matching	16,553	15,000	12,500	(2,500)
7512	Tech.Svcs(Surveys,DP) *	49,963	333,410	0	(333,410)
7514	Contract Labor **	123,313	210,328	227,736	17,408
7550	Communications	34,245	29,798	13,229	(16,569)
7600	Travel	22,101	20,540	0	(20,540)
7630	Train/Cont. Education	7,797	10,025	674	(9,351)
7700	Risk Allocation	52,741	52,052	0	(52,052)
7870	Maint: Motor Equip.	119,542	124,645	111,057	(13,588)
7880	Maint: Mach/Imp/Tools	13,536	15,430	12,522	(2,908)
7900	Utilities	9,530	9,000	0	(9,000)
7990	Dues and Fees	540	540	0	(540)
8009	Licenses (CDL, CPA, etc)	1,168	250	70	(180)
8010	Supplies	41,358	21,700	15,000	(6,700)
8016	Small Equip	15,909	13,800	3,500	(10,300)
8017	Printing(Not Std Forms)	660	500	500	0
8110	Motor Fuel	61,454	64,435	59,373	(5,062)
8150	Employee Appreciation	3,104	6,200	7,200	1,000
8900	Depreciation	157,702	117,077	167,475	50,398
8915	Indirect Costs	322,034	445,196	0	(445,196)
Total		3,234,804	3,799,719	2,056,758	(1,742,961)

* Contracts assist with support of the AMI software, outage management, and data management



Vegetation Management

Vegetation Management

DESCRIPTION

Vegetation Management provides tree and right of way maintenance services within the City.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	557,591	732,311	705,201
OPERATING EXPENSES	1,069,234	1,849,399	2,009,428
DEPRECIATION EXPENSE	119,803	136,370	127,397
INDIRECT COSTS	103,882	143,612	122,142
TOTAL EXPENSES	1,850,510	2,861,692	2,964,168

Capital Projects Summary

Project Totals	90,000	55,000	0
FULL TIME POSITIONS	10	10	10

Class Title

Vegetation Manager	1	1	1
Tree Trimmer	3	3	3
Working Foreman Tree Maintenance	0	0	1
Tree Maint. Crew Supervisor, Senior	1	1	0
Maintenance Worker	4	4	4
Sprayer/Equipment Operator	1	1	1
TOTAL	10	10	10
Current Active Full-Time Employees		8	
Number of Vacancies		2	

FY 2025 Budget**Vegetation Management**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
4860				
7110	Regular Wages	348,066	468,178	455,186
7120	Overtime	24,263	23,250	25,000
7210	W/C Insurance	21,433	16,369	15,995
7230	Uniforms	7,532	9,492	9,210
7260	FICA Matching	26,799	37,594	36,734
7270	Pension Matching	43,936	58,971	57,622
7280	Insurance Matching	81,741	114,457	101,454
7290	Contribution Matching	3,821	4,000	4,000
7510	Professional Services	808	5,000	0
7512	Tech.Svcs (Surveys,DP)	791,867	1,460,153	1,583,785
7550	Communications	6,100	6,663	6,419
7600	Travel	6,842	12,055	9,875
7630	Train/Cont. Education	1,910	15,600	14,024
7700	Risk Allocation	26,533	75,297	138,211
7870	Maint: Motor Equip.	90,636	111,096	103,571
7880	Maint: Mach/Imp/Tools	1,870	5,515	5,698
7990	Dues and Fees	1,818	4,955	1,992
8004	Materials	75,258	88,246	88,246
8009	Licenses (CDL,CPA,Etc)	9	130	620
8010	Supplies	5,804	6,000	6,000
8016	Small Equip	13,589	6,000	6,000
8110	Motor Fuel	45,335	50,689	40,987
8150	Employee Appreciation	854	2,000	4,000
8900	Depreciation	119,803	136,370	127,397
8951	Indirect Costs	103,882	143,612	122,142
	Total	1,850,510	2,861,692	2,964,168

* Tree Trimming Contract to assist in maintaining the trimming schedule around the power lines.



Customer Service

CUSTOMER SERVICE

DESCRIPTION

The Customer Service Division is responsible for providing external and internal customer service support to citizens and city departments. The department investigates and resolves customer complaints and concerns as well as collects and posts customer payments for utilities. In addition, the Customer Service Division audits and prepares billing for utility customers, provides energy audits, and conducts energy conservation evaluations for customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,760,071	2,832,502	3,086,485
OPERATING EXPENSES	1,638,197	1,634,934	3,723,368
DEPRECIATION EXPENSE	121,715	121,715	116,141
INDIRECT COSTS	405,139	560,085	476,354
TOTAL EXPENSES	4,925,122	5,149,236	7,402,348

FULL TIME POSITIONS	39	39	39
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Capital Purchases	27,500	0	36,818
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Class Title

Director of Administrative Services	1	1	1
Deputy Director of Admin Services	1	1	1
Administrative Assistant	1	1	1
Energy Conservation Auditor	3	3	3
Audit Control Technician	4	4	4
311 Call Center Supervisor	1	1	1
Customer Service Receptionist	1	1	1
Customer Service Rep., Sr.	1	1	1
Customer Service Rep	13	13	13
Customer Service Manager	1	1	1
Revenue Recovery Tech. Sr.	1	1	0
Teller Manager	1	1	1
Rate & Utility Billing Manager	1	1	1
Teller, Senior	1	1	1
Teller	7	7	7
Teller Supervisor	1	1	1

TOTAL	39	39	39
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Current Active Full-Time Employees 38

Number of Vacancies 1

CUSTOMER SERVICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4870					
7110	Regular Wages	1,666,336	1,679,098	1,845,623	166,525
7120	Overtime	35,471	40,000	45,000	5,000
7130	Part Time	326,696	289,630	352,259	62,629
7210	W/C Insurance	4,049	6,026	6,729	703
7230	Uniforms	3,345	4,500	4,600	100
7260	FICA Matching	148,005	153,668	171,580	17,912
7270	Pension Matching	195,468	206,292	226,875	20,583
7280	Insurance Matching	359,022	433,288	412,819	(20,469)
7290	Contribution Matching	21,679	20,000	21,000	1,000
7510	Professional Services	893,660	703,000	816,000	113,000
7510	HOPE Payments	70,000	150,000	150,000	0
7550	Communications	37,218	19,146	34,500	15,354
7570	Advertising	149	700	5,700	5,000
7600	Travel	8,149	14,950	14,750	(200)
7630	Train/Cont. Education	5,708	21,200	21,200	0
7700	Risk Allocation	102,164	88,805	76,145	(12,660)
7860	Maint: Bldgs.	980	1,500	0	(1,500)
7870	Maint: Motor Equip.	11,010	7,719	14,271	6,552
7880	Maint: Mach/Imp/Tools	75,858	66,916	66,708	(208)
7900	Utilities	66,949	71,000	71,000	0
7990	Dues and Fees	2,710	4,180	7,000	2,820
8010	Supplies	45,642	28,600	20,400	(8,200)
8016	Small Equip	8,554	46,969	12,900	(34,069)
8017	Printing (Not Std Forms)	6,335	5,500	5,700	200
8018	Books & Subscriptions	0	0	2,500	2,500
8110.01	Gasoline	7,815	9,749	8,394	(1,355)
8150	Employee Appreciation	8,885	11,000	12,200	1,200
8460	Weatherization Expense	68,546	150,000	1,000,000	850,000
8495	Cash Over/Short	76	0	0	0
8900	Depreciation	121,715	121,715	116,141	(5,574)
8951	Indirect Costs	405,139	560,085	476,354	(83,731)
8970	Bad Debt Writeoff	0	57,000	57,000	0
8971	Bad Debt Allowance	217,790	177,000	177,000	0
TOTAL		4,925,122	5,149,236	6,252,348	1,103,112



Fleet Fund

FLEET MANAGEMENT

SUMMARY

The primary function of the Fleet Management Department is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,300 vehicles and equipment to support City operational efforts in a cost-effective manner. Fleet responsibilities include: preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system which consists of three sites that deliver several thousands of gallons of fuel monthly and tracks our preventive maintenance; maintaining a motor pool of vehicles for use by other departments or divisions; and responding to emergency situations twenty-four hours a day.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	3,181,976	3,395,530	4,125,743
TOTAL REVENUES	3,181,976	3,395,530	4,125,743
PERSONNEL SERVICES	2,341,506	2,345,384	2,868,615
OPERATING EXPENSE	654,765	837,495	1,036,279
DEPRECIATION EXPENSE	217,270	212,651	220,850
TOTAL EXPENSES	3,213,542	3,395,530	4,125,744
TOTAL NET INCOME/(LOSS)	-31,566	0	0
TRANSFER IN	1,500,000	0	0
FULL TIME POSITIONS	34	34	39
Capital Purchases	430,849	50,000	200,000

Class Title

Vehicle Service Technician	3	3	8
Vehicle Mechanic	2	2	3
Vehicle Mechanic, Senior	7	7	7
Vehicle Mechanic, Master	1	1	1
Lead Vehicle Technician	4	4	3
Administrative Assistant	1	1	1
Fleet Management Director	1	1	1
Fleet Maintenance Supervisor	3	3	3
Fleet Management Supt.	2	1	1
Asset Supervisor	1	1	1
Senior Accounting Analyst	1	1	1
Fleet Service Writer	2	2	2
Materials Specialist	4	4	4
Materials Specialist Supervisor	1	1	1
Fleet Management Coordinator	1	1	1
TOTAL	34	34	39

Current Active Full-Time Employees 27

Number of Vacancies 12

FLEET MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
65					
7110	Regular Wages	1,298,146	1,597,760	1,908,223	310,463
7120	Overtime	45,997	20,000	30,000	10,000
7130	Part Time	18,833	33,705	118,968	85,263
7210	W/C Insurance	55,588	35,952	44,785	8,833
7230	Uniforms	23,606	23,070	30,842	7,772
7260	FICA Matching	100,083	126,337	157,375	31,038
7270	Pension Matching	551,360	191,731	228,987	37,256
7280	Insurance Matching	235,281	306,829	335,435	28,606
7290	Contribution Matching	12,613	10,000	14,000	4,000
7510	Professional Services	12,896	0	30,000	30,000
7514	Contract Labor (Temp)	0	12,000	12,500	500
7550	Communications	15,806	18,000	23,627	5,627
7600	Travel	9,874	7,000	10,000	3,000
7610	Auto Allowance	5,775	6,000	6,000	0
7630	Train/Cont.Education	24,279	56,000	71,000	15,000
7700	Risk Allocation	46,192	55,625	52,652	-2,973
7860	Maint: Building	0	0	0	0
7870	Maint: Motor Equip	87,034	24,856	48,837	23,981
7880	Maint: Mach/Imp/Tools	45,296	103,359	135,833	32,474
7900	Utilities	69,895	65,000	102,324	37,324
7990	Dues and Fees	10,396	6,000	6,000	0
8010	Supplies	23,173	29,400	32,000	2,600
8016	Small Equip	35,552	95,860	132,029	36,169
8050	Rental of Equipment	2,492	985	0	-985
8110	Motor Fuel	11,723	8,988	21,355	12,367
8150	Employee Appreciation	5,057	3,600	7,300	3,700
8900	Depreciation	217,270	212,651	220,850	8,199
8951	Indirect Costs	249,325	344,822	344,822	0
	Total	3,213,542	3,395,530	4,125,744	730,214