



OCCUPATIONAL TAX CERTIFICATE
HOME OCCUPATION AFFIDAVIT

Title 1, Article 5 of the Albany Dougherty Zoning Ordinance defines a home occupation as:

Any occupation or activity carried on within a dwelling by a member of the family residing on the premises. All home occupations shall comply with the following standards:

1. There is no group instruction, assembly or activity of more than two (2) persons (except up to six (6) persons for a family day care operation).
2. No display is permitted, including merchandise commodity, other articles of any kind that will indicate from the exterior that the building is being utilized in part for any purpose other than that of a dwelling or advertise services or merchandise.
3. No signage is permitted to identify the home occupation unless required by state or federal licensing requirements in which case the sign shall be limited to one (1) square foot in size.
4. No use of chemicals, matter or energy that may create or cause to be created noises, dust or noxious odors; or hazards beyond the immediate premises; or that endanger the health, safety or welfare of the community is permitted.
5. No person shall be employed other than a members of the immediate family residing on the premises.
6. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants. The floor area used in the conduct of the home occupation shall not exceed the lesser of either one-third (1/3) of the total square feet of floor area of the dwelling unit, or two thousand (2,000) square feet.
7. No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood (not to exceed ten (10) trips per day, or as defined in the latest edition of Trip Generation published by the Institute of Transportation Engineers).
8. Permitted home occupation uses include an office, studio or workshop. Uses shall not include catering services; morticians; schools such as a dance studio or nursery school; animal services such as an animal hospital or boarding kennel; any eating or drinking establishment including restaurants and tea rooms; medical services such as clinics, nursing homes and medical offices including the office of a physician, dentist or chiropractor; retail or trade business including displays or promotional events; or personal services such as barber shops and beauty shops.

I, _____, will operate a business from my residence at _____.

I do attest that I have read and do fully understand the restrictions for home occupations listed above. I also attest that my home-based business will comply fully with all such restrictions. I understand that if, at any time, my business is found to be in violation of the restrictions, my business license may be revoked.

Please briefly describe the details of the home occupation. This information is required.

Applicant's Signature _____

Date _____